



**LYME REGIS TOWN COUNCIL**  
**COASTAL FORUM MEETING**

**to be held on Thursday 20<sup>th</sup> September 2012**

at 7.00pm

in the Marine Theatre, Church Street, Lyme Regis, DT7 3QA

For directions or to give apologies, please contact Miss V. Stickler  
[admin@lymeregistowncouncil.gov.uk](mailto:admin@lymeregistowncouncil.gov.uk) or (01297) 445175

**AGENDA**

1. Apologies for absence
2. Matters arising from the notes of the previous meeting held on the 22<sup>nd</sup> November 2011 (attached)
3. Phase IV Coast Protection Scheme:
  - Nick Browning – WDDC (Client) Project Manager
  - Geoff Davis – Halcrow (Supervising Consultant) Project Manager
  - Chris Hill – Dean and Dyball (Main Contractor) Contract Manager
4. Any Other Business
5. Date of next meeting

If you would like to receive these agendas by email, please contact Vickie:  
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## **LYME REGIS TOWN COUNCIL**

### **COASTAL FORUM MEETING**

#### **MINUTES OF THE MEETING HELD ON TUESDAY 22<sup>ND</sup> NOVEMBER 2012**

**Chairman:** Cllr Ms. S. Holman, Mayor of Lyme Regis

**LRTC:** Cllr C. Clipson, Cllr M. Gage, Cllr Mrs. L. Jenkin, Cllr G. Symonds, Cllr D. Turner and Miss V. Stickler (Administrative Officer)

**WDDC:** Mr. N. Browning

**Halcrow:** Mr. G. Davis

**Guests:** J. Cook, Mr. P. Davidson, Mr. D. Edwards, Mrs. I. Etherington, Mr. M. Etherington, Mr. P. Evans, M. Furber, Mr. D. Gale, Mrs. S. Gale, Mr. T. Gedge, Me. K. Gollop, Mr. D. Hallett, J. Hedley-Tuffs, Mrs. C. Lowe, Mr. P. Lowe, Mr. J. Moseley, Mrs. G. Peed, Mr. P. Peed, Mr. F. Price, Mrs. R. Price, Mrs. A. Sankey, Mr. P. Sankey, Mr. T. Sweeney, Mr. B. Thornber, Mr. D. Venes, Miss S. Whitmore, Mr. S. Wilkins, Mr. N. Williams, Mr. P. Williams and Mr. S. Williams

#### **Apologies**

Apologies for absence were received from Prof. D. Brunsdon, Cllr Miss L. Campbell (LRTC), Mr. C. Davies, Mrs. S. Davies, Mr. K. Dibben, Cllr Mrs. M. Ellis (LRTC), Mr. R. Gollop, Dr. Jepson, Mrs. Jepson, A. Lawrence, Cllr O. Lovell (LRTC), Mrs. C. Thomas and Mr. G. Thomas.

#### **Matters arising from the notes of the previous meeting**

There were no matters arising from the notes of the previous meeting.

#### **Phase IV Coast Protection Scheme**

Mr. N. Browning advised that Halcrow had been appointed as supervising consultants for Phase IV and he welcomed Mr. G. Davis to the meeting.

Mr. N. Browning proceeded to remind those present of the progress to date and funding arrangements. Technical approval had been granted in February 2011, the full approval was expected in due course. The tenders for the main design and build contract would be received by March 2012. These would be assessed and considered by the West Dorset District Council Executive Committee.

Bids for the supervising consultant appointment had been invited from the WDDC approved tender list and Halcrow had been selected. They were working on the procurement of the design and build contractor and then would supervise the selected contractor during these stages of the project.

Mr. G. Davis reported that he had worked at WDDC from 1995 to 2005, mainly on the previous coastal protection scheme, but had since joined Halcrow. The company had been involved in projects in several other areas with coastal erosion and landslip issues. He advised that the timescale for the selection of the main contractor would be as follows:

Contractor pre-qualification process	September – November 2011
Prepare tender enquiry documents	November 2011
Invitations to tender sent out	December 2011
Tenders returned	End of February 2012
Evaluation of tenders	March 2012
Funding approval	By end of March 2012
Appointment of main contractor	April 2012
Detailed design works	Spring and Summer 2012
Site survey and clearance	Autumn and Winter 2012
Construction would commence in 2013	

This would be followed by a maintenance period and then a programme of environmental maintenance

There had been 22 expressions of interest received and all had received an information package. At this stage half had withdrawn from the process. The remaining eleven had submitted information to demonstrate their suitability for the project. This information was being reviewed and then the ones deemed capable would be invited to tender.

Funding approval was required within this financial year as if not, the project would be assessed under the new funding scheme with reduced funds available.

In response to a question from Mr. S. Williams, Mr. G. Davis advised that vehicular access to the site would be from Charmouth Road Car Park where possible, but also along Cobb Gate. Traffic management systems would be in place and Mr. N. Browning confirmed that Cobb Gate was able to take the weight of the vehicles. There would be regular meetings with the local emergency services. Works vehicle movements would be separated from the public. Approximately half of Charmouth Road Car Park would be closed for the Works.

Cllr D. Turner was concerned that the ledges had been undercut by the sea and Mr. G. Davis advised that although this couldn't be prevented, the new sea wall would have much deeper footings. There would be a geological recording of the ledges and there was a high possibility that interesting fossils could be found during the works and measures were in place to respond to this.

DCC were supportive of the suggestion of a footpath from the Car Park to the sea wall but there had been issues with the construction of a footpath and legal consent required. The main contractor would be asked to detail costings for a simple footpath. There would be access to the beach from the sea wall and railings along the edge.

Mr. N. Browning was meeting with the allotment holder representatives to discuss the works and he would meet with them again once the scheme was confirmed.

It was intended that an information centre would be provided in the Charmouth Road Car Park. Noticeboards and information to households would keep residents up-to-date. Smaller groups would be formed for consultative meetings.

### **Coastal Slope and Beach Monitoring**

The locations of bore holes were identified and the volume of material on the beach was monitored. The results for the land behind Marine Parade and the Cart Road were satisfactory. There had been very little movement to the Phase IV area since the last Coastal Forum meeting but there was the possibility of movement over the winter. There had been no signs of movement in Charmouth Road Car Park.

### **Date of next meeting**

*The next meeting will take place on Thursday 20<sup>th</sup> September 2012*