



**LYME REGIS TOWN COUNCIL**  
**MINOR GRANT APPLICATION FORM 2019**

**Please read the accompanying guidelines before completing this form**

1. Name of organisation \_\_\_\_\_
  
2. Name of person submitting the application \_\_\_\_\_  
Position held in organisation \_\_\_\_\_  
Contact address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_
  
3. What are the main activities in which your organisation is involved?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Please provide details of the project you require funding for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
5. Who will benefit from the project and how?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. Will a disadvantaged group benefit from the funding? If so, how?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. How would you intend to inform people you have received funding from the council?

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8. Total anticipated cost of project £ \_\_\_\_\_

9. Amount of grant sought from Lyme Regis Town Council £ \_\_\_\_\_

10. Please give details of applications made to other grant-making bodies in respect of this project

Date	Organisation	Amount sought	Granted?

11. Please provide details of your organisation's fundraising events held in the last 12 months

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12. Please tick to show you have included the following required information:

- a) Full project costs
- b) Copies of your governing information or constitution

13. Please tick if any other supporting information has been attached

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding

**This form must be signed by two of the organisation's officers.**

Signature \_\_\_\_\_ Signature \_\_\_\_\_  
Print name \_\_\_\_\_ Print name \_\_\_\_\_  
Position \_\_\_\_\_ Position \_\_\_\_\_

**Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email [admin@lymeregistowncouncil.gov.uk](mailto:admin@lymeregistowncouncil.gov.uk) by no later than 5pm on Wednesday 27 February 2019. All applications will be acknowledged.**