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Town Clerk

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Community Plan Implementation Sub-Committee

Notice is given of a meeting of the Community Plan Implementation Sub-Committee to be held in the Guildhall, Bridge Street, Lyme Regis, on Wednesday 16th July 2008 commencing at 7pm when the following business is proposed to be transacted: -

M. LEWIS
Town Clerk
10.07.2008

AGENDA

1. Public Forum

Fifteen minutes will be made available for public comment and response in relation to items on this agenda.

Individuals will be permitted a maximum of three minutes each to address the Sub-Committee

2. Apologies

To receive and record any apologies for absence.

3. Minutes

To confirm the accuracy of the minutes of the meeting held on 25th June 2008.

4. Declarations of Interest

In accordance with the Code of Conduct, members to declare the existence and the nature of any personal or personal prejudicial interests in the following items as defined in the code and to indicate the action they will be taking when the item is considered.

Guidance note

Members are reminded that under the Code of Conduct it is the responsibility of individual members to declare a personal or prejudicial interest. A member who declares a personal interest may take part in the meeting and vote. If the interest is prejudicial, as defined by the code, the member must leave the room. Members with a prejudicial interest can still participate if a dispensation has been granted by the Monitoring Officer of the District Council.

5. Matters arising from the minutes of the previous meeting held on 25th June 2008 (attached)

- (a) Minute No. 08/07/CP (c) – Matters arising from the previous meeting held on 30th April 2008
Cllr Miss L. Campbell and Cllr P. Williams to report on the Cycle Path site meeting.
- (b) Minute No. 08/11/CP (a) – To receive the LymeForward report to the Local Area Partnership on the development of an Affordable Housing strategy
Administrative Officer to report on an update from Mrs. W. Davies (LymeForward)
- (c) Minute No. 08/13/CP (a) – To note that a traffic and transport questionnaire has been distributed by LymeForward to all groups involved in the Local Area Partnership and councillors to decide how they wish to respond
Administrative Officer to report
- (d) Minute No. 08/14/CP (a) – Issues arising following the opening of the new Children’s Centre
Cllr Ms. S. Holman to report

6. Review of the first year of the Community Plan Implementation Sub-Committee

Cllr Ms. S. Holman and Administrative Officer to report

Please note – the review will be by PowerPoint presentation as we are aiming to save paper. The presentation will be available to view following the meeting or via email through the Administrative Officer.

- The introduction of the CPISC
- Review of the first year’s achievements (Appendix A)

- The working relationship between the CPISC and the Lyme Regis Development Trust
Mr. M. Dixon (Lyme Regis Development Trust) to report

- Example of a project involving cooperation – the Marine Parade Shelters Regeneration
- Example of a project that requires further work – Affordable Housing Strategy
- The future of the CPISC

7. Quality Town Council Status

Town Clerk, Cllr Ms. S. Holman and Administrative Officer to report

- How the Town Council is progressing towards achieving Quality Town Council Status
- The role of the Administrative Officer
- The new Community Photo Diary on the Town Council website
- To discuss the possibility of CPISC related pages in the Town Council newsletter