

COMMUNITY PLAN IMPLEMENTATION COMMITTEE

TERMS OF REFERENCE

Community Plan Implementation Committee

***Aim:** To act as a vehicle for the delivery of the Community Plan through engendering close liaison between the Town Council, which has adopted the Plan, LymeForward, Lyme Regis Development Trust and the various theme groups all working towards the same objectives.*

Method of Working:

- (i) to include representation and participation from the community, with the exception of voting rights, when necessary to report, or for input, under the appropriate standard agenda headings drawn from the Plan.*
- (ii) to provide a forum for reporting progress on the actions to emerge from the Plan.*
- (iii) to host inclusive discussion leading to the formulation of recommendations to Full Council or the LymeForward group as appropriate; based on the discussed intentions and timescale of the Committee in agreeing the course of action.*
- (iv) to support initiatives in line with those established under the agreed actions.*
- (v) to ensure inclusivity and consensus through consultation and offer easy access to information for those unable to attend meetings.*
- (vi) to consider no more than two major items at each meeting from within the standard agenda themes.*
- (vii) to review both the working of the Committee and these Terms of Reference within six months of the date of the first meeting.*

PACT Meeting Issues Raised

Monday 22nd September 2008

Note: Votes include PACT Postcard Votes

Issue	Votes	Proposed/Completed Actions
PRIORITY 1 – CROSSING REQUIRED AT TOP OF BROAD STREET	18	Will be referred to DCC
PRIORITY 2 – COACHES OBSTRUCTING SERVICE BUSES AT BOTTOM OF BROAD STREET	7	Will be referred to DCC for further enquiries to the exact order in place on that particular bus stop
PRIORITY 3 – MORE BINS NEEDED IN THE TOWN	6	Will be referred to WDDC, LRTC already aware and will deal in partnership with WDDC
PARKED VEHICLES CAUSING OBSTRUCTION ON A3052 – SIDMOUTH RD AT PINCH POINT (MAINLY SUNDAYS AND BANK HOLS)	1	No parking restrictions in place at locus. Will be referred to DCC
CLEANLINESS OF PUBLIC TOILETS, LACK OF BINS IN TOILETS AND POOR RESPONSE WHEN PROBLEMS REPORTED	1	WDDC already aware and dealing
CONFUSION OVER PARKING ON THE SEA FRONT FOR DISABLED DRIVERS – SIGNS REQUIRED	0	Will be referred to DCC