

# LYME REGIS TOWN COUNCIL

## COMMUNITY PLAN IMPLEMENTATION COMMITTEE MEETING

### MINUTES OF THE MEETING HELD ON WEDNESDAY 16<sup>TH</sup> SEPTEMBER 2009

#### **Present**

**Chairman:** Cllr S. Williams

**Councillors:** Mrs. A. Bradbury, Mrs. M. Ellis, K. Hitchcock, Ms. S. Holman and P. Williams

**Officers:** Mr. M. Lewis (Town Clerk) and Miss V. Stickler (Admin. Officer)

**Guests:** Ms. C. Blaker (Turn Lyme Green), Mrs. W. Davies (LymeForward), Mr. D. Gale (Marine Parade Shelters Regeneration Working Group), Mrs. H. Highet (Town Mill), Mr. M. Stride (ArtsFest Artist), Cllr D. Turner (West Dorset District Council) and Mr. S. Wilkins (Marine Parade Shelters Regeneration Working Group)

#### **09/30/CP Public Forum**

There were no items raised.

#### **09/31/CP Apologies**

Apologies for absence were received from Cllr Miss L. Campbell, Cllr D. Cozens, Cllr K. Whetlor, Cllr O. Lovell, Cllr Mrs. B. Austin and Cllr Dr. S. Hogg.

*With only six members in attendance, the meeting was inquorate and although as a consequence unable to make recommendations to Full Council as most items were matters of report the Chairman agreed the meeting could proceed on that basis.*

#### **09/32/CP Minutes**

The minutes of the previous meeting held on the 15<sup>th</sup> July 2009, having been circulated, were signed by the Chairman as a correct record.

Proposed by Cllr Mrs. A. Bradbury and seconded by Cllr Ms. S. Holman, the minutes were **ADOPTED**.

#### **09/33/CP Declarations of Interest**

Cllr Ms. S. Holman declared a personal interest in agenda item 7 (a) – ‘To receive an update reported from Turn Lyme Green’ as she was a supporter of Turn Lyme Green, agenda item 10 (a) – ‘To receive a report on the forthcoming ArtsFest event’ as she was the Director of ArtsFest, and agenda item 13 – ‘To receive a report on the Local Area Partnership/LymeForward meeting held on Thursday 11<sup>th</sup> September 2009’ as she as the Chairman of the meeting and a member of the LymeForward Core Group.

#### **09/34/CP Matters arising from the minutes of the previous meeting held on the 15<sup>th</sup> July 2009**

There were no items raised for discussion.

**09/35/CP Economy**

**(a) To receive an update report on the regeneration of the Marine Parade Shelters**

Mr. S. Wilkins reported that following months of negotiation, a planning application was submitted to West Dorset District Council (with the support of the South West Design Review Panel), and was subsequently granted planning consent in August 2009. The previous Full Council meeting had authorised the next steps for the Marine Parade Shelters Regeneration Working Group.

Mr. S. Wilkins advised that the funding ‘arm’ of the Working Group had been occupied with developing an application to the ‘Sea Change’ government grant fund for the regeneration of seaside towns. The group had produced a comprehensive document and a decision was due at the end of September 2009. However, there had been 31 other applications to the Sea Change fund and 9 of these had been from the South West.

Finally, Mr. S. Wilkins informed members that meetings had been taking place with potential user groups for the redeveloped Shelters and these meetings had resulted in practical suggestions which could possibly result in the need for a variation to the approved plans, but this would be discussed at the next Working Group meeting.

Mr. D. Gale reminded members that the development of the Marine Parade Shelters Regeneration project up to and including construction, had been carefully divided into manageable stages to ensure that the Town Council was able to exercise ongoing control of progress and expenditure, to allow flexibility to make adjustments as requirements change and circumstances permit, and to include ongoing community involvement.

As planning consent had been received and the Town Council had approved progression to ‘Stage Two’, Mr. D. Gale advised that the design could now be developed and working drawings produced with the aim of submitting a building regulation application at the end of September/early October 2009.

Mr. D. Gale reported that the outcome of the Sea Change bid would have an impact on the progression of the project. If the grant were awarded then the full regeneration scheme would go ahead, however, if the grant was not forthcoming, a reduced scheme would be built with the option of developing to the full scheme in stages in the future.

It was anticipated that documentation for the invitations to tender for the construction work would be ready early in 2010. Only once the main contractor is appointed would the Town Council need to commit to the main expenditure. Main on-site construction was expected to commence in September 2010 with a completion date in June 2011.

The Chairman, Cllr S. Williams, thanked Mr. S. Wilkins and Mr. D. Gale and the other members of the Working Group for their dedication to the project.

Cllr Ms. S. Holman asked if the suggested variations to the plan involving the installation of additional toilets in the community rooms would delay the project. Mr. D. Gale responded that this had been suggested by the user groups and had not yet been discussed by the Working Group who were due to meet soon after this meeting. West Dorset District Council planning officers would be consulted on this matter prior to the Working Group meeting.

**09/36/P Environment**

**(a) To receive an update report from Turn Lyme Green**

Ms. C. Blaker advised that since the last report from Turn Lyme Green at a Community Plan Implementation Committee meeting, the group had held an event to coincide with the 'International Plastic Bag Free Day' in September 2009. The event had been attended by the Rt. Hon. O. Letwin MP and Lyme Regis Town Councillors. The aim of the day was to reinforce the message to take reusable bags for carrying shopping. Various businesses in the town had been involved in the event with one estate agent showing the Turn Lyme Green/St. Michael's Primary School animation in their front window. Lyme Bay Holidays had contributed towards the cost of producing leaflets for the event and the Co-operative and Tesco supermarkets had hosted containers where excess plastic packaging could be left for recycling. In the evening, there was a film and discussion on fossil fuels and sustainable food production.

The next event for Turn Lyme Green would link to the 350° global day of action on climate change on the 24<sup>th</sup> October 2009. Planned events included an activity on the main beach and Cllr Ms. S. Holman asked that the beach be cleaned early that morning.

Ms. C. Blaker informed members that further discussions were taking place with the artist selected as a result of the Pride of Place award. The proposed project involved environmentally friendly lighting and plans would be introduced to the Town Council at a future meeting.

Ms. C. Blaker also reported that Mr. Letwin had suggested that signs be installed at the entrances to the town to inform visitors of Lyme Regis' green credentials. Turn Lyme Green were approaching landowners with this suggestion and Mr. Letwin was in discussion with the Dorset County Council Highways Department.

Finally, Ms. C. Blaker asked that a statement could be added to the Town Council websites supporting environmental issues.

## **09/37/CP Health, Well-Being and Safer Communities**

### **(a) To receive the priorities identified at the PACT meeting held on the 14<sup>th</sup> September 2009**

The Chairman, Cllr S. Williams had attended the meeting as the Town Council representative and advised that there had been a small attendance. He had been unable to raise issues and therefore the Youth Shelter in Anning Road Playing Field had not been discussed.

The Administrative Officer advised that the issues reported had been as follows (*issues regarding Lyme Regis Town Council are in italics*):

#### Priority One

*Lack of a safe place for skateboarding in Lyme Regis*

#### Priority Two

Road sign outside of 'The London' needed improving, moving or changing to a 'Give Way' triangle to ease traffic congestion in Church Street

#### Priority Three

Anti-Social Behaviour from certain specific residents in Summerhill Road

Other issues included:

- *Lack of a litter bin in the Lepers Well area*
- *Dirty public toilets*
- *Litter left on the Putting Green in Lister Gardens*
- Vehicles over 7.5 tonnes using Church Street other than for access

- Poor lighting and overgrown hedges in the North Avenue footpath through to Hallett Court
- Speeding traffic in Broad Street
- Overgrown hedges in Colway Lane
- Overnight parking of motorhomes in Holmbush Car Park
- Poor street lighting on the corner of Church Street and Lym Close
- Non-operational street lighting in Coombe Street between Bridge Street and the junction with Monmouth Street
- Lack of street lights on the Fernhill pavement
- Public toilets in Broad Street closing too early
- Parking in West Hill Road causing limited clearance for emergency service vehicles
- Anti –Social Behaviour at Upper Mill/Jordan Flats in the Mill Green area
- Lighting in Holmbush Car Park causing persons to congregate at that location
- Anti-Social Behaviour in the car park area of the new Queen’s Court flats
- Skateboarding down Silver Street
- Speeding vehicles in Sidmouth Road
- Illegal parking on the double yellow lines in Broad Street
- Litter at the top of the West Dorset District Council sea wall at Back Beach
- Speeding vehicles in the Anning Road, Queen’s Walk and King’s Way area

Members discussed the priorities identified. With regards to a safe place for skateboarding, the Town Clerk reported that West Dorset District Council had been approached for permission to use part of Charmouth Road Car Park for a facility and once a response was received, the Skate Park Working Group would reconvene. The Chairman reminded members that the Lister and Langmoor gardens were cleaned by the Town Council cleaner on a daily basis and it was unusual for large amounts of litter to be there and may have been following a gathering in the gardens the previous evening. Members suggested that the request for additional litter bins in the Lepers Well area could be forwarded to the Policy Committee for consideration.

**09/38/CP Housing**

There were no items to report.

**09/39/CP Sports, Culture and Lifelong Learning**

**(a) To receive a report on the forthcoming ArtsFest event**

Cllr Ms. S. Holman explained that ArtsFest 2009 would commence shortly and introduced the brochure for the event including details of workshops and maps, and advised that individual pages were sponsored by local businesses. Cllr Ms. S. Holman informed members that the first ArtsFest had been started by 28 artists but now involved over sixty.

Mrs. H. Hight reported that the Town Mill was supportive of the ArtsFest and had established a new Town Mill Guild which was linked to the artists that participated in the event. The artists were encouraged to hold joint exhibitions in this year-long experiment. Mrs. H. Hight advised that the Guild already had over forty members. In addition she reported that there was a new cafe at the Mill.

Mr. M. Stride was introduced as an artist living and working in Lyme Regis. He told members about life as an artist in the town and how he felt that Lyme Regis was unique as it had a living and working community as well as being a seaside resort. He believed that the ArtsFest enhanced the town by bring in additional visitors.

Cllr Ms. S. Holman informed members that over one hundred businesses in the town were linked to the ArtsFest 2009 with many displaying art in their premises. This was an initiative that had started in 2008 and had been built on for the 2009 event. Virtually all of the funds raised for the event were used for publicity including the brochure which was distributed throughout the county. Cllr Ms. S. Holman reported that the Lyme Youth Arts B Sharp project was also involved in ArtsFest and could be seen busking in the town. She asked for any complaints to be forwarded to her or Mrs. F. Williams in the first instance.

**Members were invited to join the civic procession on Saturday 26<sup>th</sup> September 2009.**

**09/40/CP Traffic and Transport**

There were no items to report.

**09/41/CP Young People**

There were no items to report.

**09/42/CP To receive a report on the Local Area Partnership/LymeForward meeting held on Thursday 11<sup>th</sup> September 2009**

Cllr Ms. S. Holman briefly explained that the West Dorset Partnership was reviewing the West Dorset Community Plan.

Mrs. W. Davies additionally reported that West Dorset District Council was reviewing community planning and this would result in the renegotiation of the Service Level Agreement with LymeForward and therefore the role of the Local Area Partnership Co-ordinator who was part-funded by Lyme Regis Town Council. The officer at WDDC had met with the LymeForward Core Group and discussed the current Service Level Agreement and it was felt that the Partnership had met all conditions satisfactorily. Lyme Regis Town Council would be approached to comment on the Service Level Agreement. Members were circulated with a report from the Local Area Partnership Co-ordinator on her role during the summer period including involvement in a Magna Housing Association event.

**09/43/CP To receive reports from councillors on groups/organisations/activities with which they are involved in the town (not as an LRTC representative)**

Cllr S. Williams reported that the Gig Club had recently launched a new fibreglass gig for training purposes.

Cllr D. Turner reported that there were three parties interested in using the former West Dorset District Council offices on the Cobb and asked if the Town Council could assist him in requesting an update from WDDC on this matter.

He also reported that the Royal British Legion had received promotional materials for the 2009 Poppy Appeal.