



**Michael Lewis**  
Town Clerk

## **Lyme Regis Town Council**

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Notice is given of a meeting of the **Lyme Regis Town Council** to be held in the Guildhall, Bridge Street, Lyme Regis, on Wednesday 23<sup>rd</sup> April 2008 commencing at 7pm when the following business is proposed to be transacted: -

M .LEWIS  
Town Clerk  
17.04.08

### **Prayers**

A prayer will be offered by the Revd. J. Harrison

### **AGENDA**

#### **1. Public Forum**

Twenty minutes will be made available for public comment and response, to include reports from the local County Councillor and District Councillors.

#### **2. Apologies**

To receive and record any apologies for absence.

#### **3. Declarations of Interest**

In accordance with the Code of Conduct, members to declare the existence and the nature of any personal or personal prejudicial interests in the following items as defined in the code and to indicate the action they will be taking when the item is considered.

##### **Guidance note**

Members are reminded that under the Code of Conduct it is the responsibility of individual members to declare a personal or prejudicial interest. A member who declares a personal interest may take part in the meeting and vote. If the interest is prejudicial, as defined by the code, the member must leave the room. Members with a prejudicial interest can still participate if a dispensation has been granted by the Monitoring Officer of the District Council.

#### **4. To approve signature by the Chairman of the minutes of the previous meeting held on 12<sup>th</sup> March 2008**

#### **5. To receive "Mayor's Announcements" (Appendix A)**

**6. Planning Committee –**

To receive the minutes of the meeting held on 9<sup>th</sup> April 2008 and note the Committee's comments made on planning applications under the power delegated by Full Council.

**7. Policy Committee –**

To receive the minutes of the meeting held on 2<sup>nd</sup> April 2008 and consider the recommendations therein.

**8. Community Plan Implementation Sub-Committee -**

To receive the minutes of the meeting held on 26<sup>th</sup> March 2008 and consider the recommendations therein.

**9. To approve the list of payments for the period ending 31<sup>st</sup> March 2008 (Appendix B)**

**10. To consider the proposed Calendar of Meetings 2008/09 (Appendix C)**

**11. To consider a final draft of the letting particulars of the former Beach Office, Cart Road, to enable the premises to be marketed (*confidential item*)**

*Town Clerk to report.*

**12. To consider the following draft resolutions from the Marine Parade Shelters Regeneration Working Group:-**

(a) The Working Group recommends that the Council resolves as follows:

**'The Council accepts the 'Scheme Definition Task Final Report' submitted by Heighway Field Associates on 15 April 2008 as a fulfillment of the task originally set.'**

The Working Group appreciates the quality of the designs and the helpfulness of the detailed supporting material provided, and is grateful to HFA for their conscientious approach to the task. The Council is asked to note this judgement and consider endorsing this appreciation.

*By the meeting all members will have had the opportunity to read a copy of the Final Report.*

(b) The Working Group recommends that the Council resolves as follows:

**'Before the Special Meeting of the Town Council on 28 May, the Working Group and the Town Clerk will have defined the role and likely cost of a Client Adviser / Project Coordinator, advertised this post and invited tenders, for a Town Council decision to be made on 28 May.'**

*The Town Clerk to endorse this action which would only require sanction for advertising costs in order to attract tenders for the Council to consider on the 28<sup>th</sup> May making the appointment of a qualified professional adviser to protect its interests in a contract of this scope and nature.*

**13. To consider a request from the skiff concessionaire concerning the overnight storage of the skiffs**

*Town Clerk to report.*

**14. To note any items that the Chairman decides are urgent**