

LYME REGIS TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING HELD ON WEDNESDAY 22 AUGUST 2017

Present

Chairman: The Mayor, Cllr Mrs M. Ellis

Councillors: Cllr J. Broom, Cllr R. Doney, Cllr P. Hicks, Cllr B. Larcombe, Cllr S. Miller, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr G. Turner, Cllr S. Williams

Officers: Mr J. Wright (town clerk), Mr M. Green (deputy town clerk)

17/61/C Public Forum

There were no members of the public who wished to speak.

17/62/C Apologies for Absence

Cllr D. Hallett
Cllr S. Larcombe
Cllr O. Lovell

17/63/C Disclosable Pecuniary Interests

There were none.

17/64/C Dispensations

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

17/65/C Town Bus Service

Proposed by Cllr Mrs M. Ellis and seconded by Cllr R. Doney, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/66/C Legal Deeds and Agreements CLT Development at Timber Hill

Proposed by Cllr S. Miller and seconded by Cllr J. Broom, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/67/C Automated Teller Machines

The town clerk said the two suggested sites at Bell Cliff and below Bell Cliff were in the ownership of the council. He said he was awaiting a formal proposal and draft contract from Cashzone.

The town clerk said Cashzone would meet all installation costs and would maintain the machine. He said precise details would need to be scrutinised in the draft contract when received and he intended to consult with the council's solicitors.

Cllr S. Miller asked that the contract be examined closely to ensure there were no unforeseen costs to the council.

Proposed by Cllr S. Miller and seconded by Cllr B. Larcombe, members **RESOLVED** to authorise the town clerk, in consultation with the mayor and the chairmen of the Town Management and Highways and Tourism, Publicity and Community Committees, to enter into an appropriate form of contract with Cashzone to provide two free-standing and free-to-use ATMs on council-owned land on Bell Cliff and below Bell Cliff, Lyme Regis.

17/68/C Exempt Business

(a) Town Bus Service

Members requested that, once all the necessary arrangements had been finalised, the service was given good publicity.

It was noted that concessionary bus passes would be accepted on the new service.

There was general agreement that the additional £10k which it would cost to extend the new service to include Saturdays did not represent value-for-money and should not be pursued.

There was a view that some of the stops and timings of the previous 'town bus' service might need to be reviewed.

Proposed by Cllr Mrs M. Ellis and seconded by Cllr S. Miller, members **RESOLVED** to authorise the town clerk, in consultation with the mayor and the chairman of the Tourism, Community and Publicity Committee, to agree precise contractual arrangements with Damory/Go South Coast for a replacement 'town bus' service running to a regular timetable, for no less than five weekdays per week, 52 weeks per year, for a period up to 3 years, at an annual cost of up to £12,000 and commencing on 4 September, 2017, and to approve an exemption from the normal requirement in financial regulations to obtain three quotes for a contract of this size and value because of the need for an expedited start date, because of the track record and experience of this operator in providing the previous 'town bus' service and because of the value for money based on the cost comparisons.

(b) Legal Deeds and Agreements, CLT Development at Timber Hill

The deputy town clerk noted that the town council's address was incorrect on a number of the documents. The respective solicitors were aware of the error, which would be corrected on those documents to be signed and sealed.

Proposed by Cllr S. Miller and seconded by Cllr J. Broom, members **RESOLVED** to approve entering into Deed of Grant, Section 38 and Section 104 Agreements in respect of land and development at Timber Hill, Lyme Regis in the town council's capacity as custodian trustee for the Lyme Regis CLT Ltd.

The meeting closed at 7.45pm.