



**John Wright
Town Clerk**

Lyme Regis Town Council

Town Council Offices
Guildhall Cottage
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Lyme Regis
Dorset
DT7 3BS

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Notice is hereby given of an extraordinary meeting of the **Lyme Regis Town Council** to be held on the Zoom video conferencing facility <https://us02web.zoom.us/j/88343835515> on Wednesday 7 October 2020 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
01.10.20

This is a formal council meeting, where the same standards of behaviour as normal are expected and all members are bound by the code of conduct.

This meeting will be recorded and recordings will be held for one year by the town council. If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If you wish to speak, please raise your hand and you will be invited to speak by the chairman, at which point your microphone will be unmuted.

Voting will also take place by show of hands and the chairman will indicate the votes have been noted.

If members have a pecuniary interest, they will be placed in the 'waiting room' where they cannot hear or participate in discussion and voting.

*Members of the public can make representations at the beginning of the meeting in the usual way. **To ensure the smooth running of the meeting, members of the public are asked to provide advance notice and details of the issue they intend to raise.***

If technical issues occur, the meeting may be paused to re-establish a connection. If a technological failure prevents the public from accessing the meeting or the meeting is no longer quorate, the chairman may adjourn the meeting.

AGENDA

1. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

2. Apologies for absence

To receive and record any apologies and reasons for absence

3. Disclosable Pecuniary Interests

Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interests relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

4. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

5. Allocation of Community Grants 2020/21

To provide information to assist members in the allocation of community grants to local organisations in 2020/21

Committee: Extraordinary Full Council

Date: 7 October 2020

Title: Allocation of Community Grants 2020/21

Purpose of Report

To provide information to assist members in the allocation of community grants to local organisations in 2020/21

Recommendation

Members agree the allocation of community grants for 2020/21 to organisations who have satisfied the Community Grants' Policy and Procedure

Background

1. On 13 November 2019, the Strategy and Finance Committee considered a report on future grant allocations. It was subsequently resolved by the Full Council on 20 November 2019 'to set the total amount of grants to local organisations in 2020/21, 2021/22, 2022/23, 2023/24 and 2024/25 at £80,000 per year'.
2. At the same committee meeting, members discussed the grant categories and agreed proposals would be brought back to members to replace the minor/medium/major grants with a 'social fund' and 'discretionary grants'.
3. On 17 December 2019, the Strategy and Finance Committee considered a further report on grants. It was subsequently resolved by the Full Council on 8 January 2020 to approve the introduction of term grants with a budget of £60,000 and community grants with a budget of £20,000.
4. The processes and timetables for inviting grant applications and making decisions on their allocation was also agreed.
5. At the Full Council meeting on 8 January 2020, members approved policies and procedures for both grant categories.
6. An extraordinary Full Council meeting was held on 4 February 2020 to consider term grant applications. At that meeting, terms grants were awarded to seven organisations, with a funding commitment of £60,000pa in years one to three, and a commitment of £53,000 in years four and five.
7. As per the agreed timetable, public notices were placed in local newspapers, and the council's website, social media and noticeboards inviting local organisations to apply for a community grant of up to £1,000 for 2020/21. Previous grant recipients were also written to and provided with an application pack.

8. The closing date for applications was 5pm on Monday 9 March 2020, by which time, 29 applications had been submitted.
9. Applications were due to be considered at an extraordinary Full Council meeting on 8 April 2020, but due to the national lockdown and the cessation of council meetings, the meeting did not take place.
10. All applicants were informed and told we would contact them when the situation became clearer and the council would be in a position to consider the applications.
11. At the extraordinary Full Council meeting on 28 August 2020, members were asked to consider the way forward for community grants. It was resolved 'to defer consideration of the community grant applications for 2020/21 to allow officers to ask applicants whether, given the impact of COVID-19 and timescales, they still required their originally requested grant'.

Report

12. All the applicants were emailed on 11 September 2020 with an update on the community grants. They were asked to consider if they would like to pursue the application they submitted or withdraw it. It was made clear the council would not be re-starting the process and inviting new applications for a different purpose. We are not able to re-start the process and invite new applications for a different purpose. It was also emphasised the funding would have to be spent by 31 March 2021.
13. Organisations were given until 28 September 2020 to inform us if they wished to pursue or withdraw their application.
14. Of the 29 applications originally submitted, 19 organisations withdrew their applications and officers withdrew one application as the organisation failed to reply.
15. This leaves nine applications to be considered. A spreadsheet detailing the applications is attached, **appendix 5A**. Applications have been listed in alphabetical order.
10. The budget for community grants is £20,000. The total amount requested is £7,774.
14. Several organisations who received a minor or medium grant in 2019/20 have also applied for a grant in 2020/21. One of the council's requirements is that all organisations who receive a grant must submit an end of project form. All organisations in receipt of a 2019/20 grant and have also submitted an application for 2020/21 have submitted this form.
15. Members have also asked to be informed about which organisations have not claimed their grants by the deadline on 31 March 2020:

- King George's Field, Uplyme
- Lyme Regis/St George's Twinning Association
- Uplyme Community Sponsorship (it was resolved by the Full Council on 19 February 2020 to defer payment of the grant to 2020/21)

16. None of these organisations have applied for a grant this year.

17. Copies of all the application forms are attached, **appendices 5B to 5J**.

18. The full applications with all supporting documents can be made available to members on request.

Adrianne Mullins
Support services manager
September 2020

GRANT APPLICATIONS 2020/21				
DETAILS OF APPLICANT				
Name of organisation	Purpose of grant	Amount requested	Project cost	Other funding from LRTC
1st Lym Valley Scout Group	Purchase of archery equipment, including bows and arrows and safety netting	£ 499.00	£ 1,059.69	£2,500 medium grant 2019/20
btheChange CIC	To deliver a Crime Consequences & Anti-Social Behaviour Diversion programme at Woodroffe School	£ 1,000.00	£ 1,500.00	N/A
Dorset Youth Association	Delivery of support services for youth clubs and groups, based at The Hub	£ 300.00	£ 40,300.00	£290 minor grant 2019/20
Lyme Regis Development Trust - Community Workshop	Purchase of security gates and fencing to secure the workshop area of the Building a Community Workshop, to be used for wood-turning and small carpentry workshops	£ 975.00	£ 12,378.00	N/A
Lyme Regis Junior Parkrun	To pay the one-off capital costs to set up a Junior Parkrun in Lyme Regis	£ 1,000.00	£ 3,000.00	N/A
Lyme Regis Majorettes	To replace music equipment in the trailer, including speakers, amplifiers and cabling	£ 1,000.00	£ 2,881.98	£800 minor grant 2018/19
Lyme Regis RC Parish	Contribution towards the repair and restoration of the stonework at the Church of St Michael and St George RC Church	£ 1,000.00	£ 206,640.00	N/A
Town Mill	To purchase a computer tablet to show a film guide of the mill and create up to 10 educational information boards, as part of the new exhibition, 'Grain to Loaf'	£ 1,000.00	£ 2,000.00	£4,470 medium grant 2018/19
Turn Lyme Green - Plastic Free Lyme Regis	Further extending public knowledge of environmental matters through education and awareness raising	£ 1,000.00	£ 2,500.00	£2,100 medium grant 2019/20
		£ 7,774.00		



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020

RECEIVED
09 MAR 2020

Please read the accompanying guidelines before completing this form

1. Name of organisation 1st Lym Valley Scout Group
2. Name of person submitting the application Karen Yelland
 Position held in organisation Group Contact
 Contact address _____

 Telephone _____
 Email _____
3. What are the main activities in which your organisation is involved?
We deliver Scouting to over 70 young people who live in Lyme Regis, Uplyme and the surrounding area every week. The young people learn skills for life that help them for later on in life, we do this through the method of learning by doing - doing practical-things and adventurous activities that help build confidence and encourage leadership skills. All of this is run by our amazing team of over 20 adult leaders
4. Please provide details of the project you require funding for
We would like to fund archery equipment as part of our ongoing work in delivering more adventurous activities. There are two components to it, firstly the bows and arrows themselves, and associated equipment. Secondly, the netting needed to ensure the activity can run safely and not cause damage to parts of the hut / ensure it can be run outdoors safely.
5. Who will benefit from the project and how?
The 70 children who are in the Group and - for the first time - we can confirm that we have reached an agreement with our insurers that this activity could be offered to other local youth groups as a taster session. From a cost saving perspective, it would cost us £10 per child to run the activity at the moment with an external provider (total £700), with the equipment now in house costs would fall to near zero. Meaning such an investment would pay for itself after 2 uses
6. Will a disadvantaged group benefit from the funding? If so, how?
There are a number of children within the group who are from disadvantaged backgrounds through no fault of their own. Such activities, like archery, have been out of their reach due to being cost prohibitive. Giving them such opportunities helps broaden their horizons and raises their aspirations

7. How would you intend to inform people you have received funding from the council?

Through social media and articles in the local press - we have a track record of thanking the council where we can for their generous contribution.

8. Total anticipated cost of project £ 1059.69

9. Amount of grant sought from Lyme Regis Town Council £ 499.00

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?
11/02/2020	1st Lym Valley (Own Funding)	560.69	Yes

11. Please provide details of your organisation's fundraising events held in the last 12 months

May Day Fete, Uplyme Fete, Uplyme Horticultural Show, Hawkchurch Show, Tesco Bagpacking, Group Christmas Social at Lyme Regis Brewery

12. Please tick to show you have included the following required information:

- a) Full project costs ☒
- b) Copies of your governing information or constitution, if available ☒
- c) Details of the organisation's financial status (only for applications over £500) ☐

13. Please tick if any other supporting information has been attached ☐

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☒

This form must be signed by two of the organisation's officers.

Signature	<u>K.J. YELLAND</u>	Signature	<u>A. FENN</u>
Print name	<u>KAREN YELLAND</u>	Print name	<u>ANNA FENN</u>
Position	<u>Group Contact</u>	Position	<u>Treasurer</u>

Completed application forms and supporting documentation should be returned to **Adrianne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than **5pm on Monday 9 March 2020.** All applications will be acknowledged.**



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020



Please read the accompanying guidelines before completing this form

1. Name of organisation bthechange CIC
2. Name of person submitting the application Josh Stunell
Position held in organisation Director
Contact address The Generator, 11-15 Dix's Field, Exeter, EX1 1QA

Telephone 0800 0016 521
Email hello@bthechange.org.uk

3. What are the main activities in which your organisation is involved?

(About Us)

bthechange are a specialist-providers that have been successfully delivering ground-breaking and award-winning social awareness impact sessions throughout the Southwest. We work with The Police & Crime Commissioners Office, Prisons, Devon & Cornwall Police, as well as a host of educational settings. All our staff are largely volunteers, that have specific and relevant 'lived experience' of the issues that they are presenting, all team members are DBS cleared as well as being experienced level 2 and 3 peer mentors. In addition, many of our facilitators hold a Level 3 award in Education & Teaching.

Our purpose is to reinforce the message that criminal activity and anti-social behaviour can destroy lives and does not pay. Through a series of powerful witness sessions, our ground-breaking AQA standard programme educates young people about the potential and power of their attitudes and actions.

We would like to offer this programme to Woodroffe School, to support them with their efforts around Crime & Anti Social Behaviour. The School are extremely keen to have this programme

4. Please provide details of the project you require funding for

Crime Consequences & Anti-Social Behaviour Diversion Programme 2020

The Programme that has been designed around Every Child Matters Framework, Fraser Guidelines and OFSTED requirements for Secondary School Children from 12 years onwards. The programme has been designed in such a way it can be linked into existing awareness, intervention active citizenship and employability programmes.

All our sessions are delivered by individuals with lived experience who share their journeys, their story highlights how they have held themselves accountable and responsible for their actions. Students will gain an in-depth understanding of the short- & long-term Physical, Mental & Financial effects of 'risky behaviours' and crime on the perpetrator and the Victim.

Who is the Programme for?

bthechange proactively seeks methods to educate young people about the potential and power of their attitudes and actions. We aim to equip people with tools that will enable them to make empowering choices hence deterring them from anti-social behaviour, peer pressure, gangs, low self-esteem and criminal activities.

How long is the programme?

Our rolling programme consists of three, one hour long structured sessions per year group.

The programme

This programme is delivered exclusively through bthechange CIC. We are a specialist provider that work with The Police & Crime Commissioners Office, Prisons, Devon & Cornwall Police, as well as a host of educational settings. All our staff are DBS checked and hold a Level 3 award in Education & Teaching as well as being experienced level 2 and 3 peer mentors.

Unit 1 - It wasn't me' crime consequence expert witness presentation

In this session we will hear from a former offender. Their story and the journey includes accounts of how they have held themselves accountable and responsible for their actions and rehabilitation. Individuals will be able to show understanding in the long-term effects of crime on the Offender and the Victim.

Unit 2 - The victim voice workshop

Participants will be able to show understanding in what a Criminal Offence is and what the impact of committing a Criminal Offence has on the Victim. This session will also include an account from a victim of crime.

Unit 3 - Social engagement workshop

Participants will be able to demonstrate the effects of good and poor decision making and show understanding in the role they play with making positive life choices as well as understanding what is a community and how crime impacts on community well-being.

Cost Summary

We are able to provide our volunteer led programme to two complete year groups at £500 per year group circa (£5 per child) to deliver the programme to approximately 200 children. The programme is totally flexible and can be programmed into suit the needs of the school.

Our programme is run by volunteers and the grant will be used purely to fund traveling to and from the venue.

5. Who will benefit from the project and how?

Key Outcomes

Approximately 200 Students (two whole year groups) learn how to recognize and manage risks, take increasing responsibility for themselves, choices and behaviours: students are encouraged to communicate their skills, attitudes and qualities to build confidence and self-esteem. They identify and articulate feelings and emotions, learn to manage new situations and maintain effective relationships with a wide range of people. The programme has been designed to get the learners to think about how their actions will affect them and others. The Programme has been designed to use emotional responses to improve the mental resilience of its learners.

6. Will a disadvantaged group benefit from the funding? If so, how?

Uniqueness of The Programme – Education for ALL

Often parents, teachers, social workers, police, youth workers and others involved with potential offenders find that they are unable to engage with students and are often more likely to be influenced by their peers. Evidence has shown that when it comes to respecting attitudes and codes of behaviour, people will engage, if they believe the facilitator is suitably qualified and experienced to talk about a subject matter. Significantly people need to see facilitators as suitably qualified to challenge their attitude, behaviour and issues discussed because of their background and experience. Ordinarily programmes like this are normally only offered to those that can afford it, our policy is inclusive and accessible to all regardless of social status and this approach enables us to reach individuals from disadvantaged backgrounds who are in the main school system.

7. How would you intend to inform people you have received funding from the council?

We would do a social media press release, of which will be viewed by at least 7k of our online followers / supporters. We would also do a press release to the local media Lyme Online & Midweek Herald

8. Total anticipated cost of project £ 1500

9. Amount of grant sought from Lyme Regis Town Council £ 1000

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?
12/2/20	Police & Crime Commissioners Office	£500	£500

11. Please provide details of your organisation's fundraising events held in the last 12 months
We have a mixed finance model that relies on grant funding via the National Lottery and commissioning Via Police and HMPS we have raised 10k to fund our schools projects from 2019/200

12. Please tick to show you have included the following required information:
- a) Full project costs ☐
 - b) Copies of your governing information or constitution, if available ☐
 - c) Details of the organisation's financial status (only for applications over £500) ☐
13. Please tick if any other supporting information has been attached ☐
14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☐

This form must be signed by two of the organisation's officers.

Signature



Amanda Churcher / Company Director

Josh Stunell / Company Director



Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than **5pm on Monday 9 March 2020**. All applications will be acknowledged.



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020

Please read the accompanying guidelines before completing this form

1. Name of organisation DORSET YOUTH ASSOCIATION
2. Name of person submitting the application DAVE THOMPSON
 Position held in organisation CHIEF EXECUTIVE
 Contact address DYA HQ, LUBBECKE WAY, DORCHESTER,
DORSET DT1 1QL
 Telephone 01305 262440
 Email DaveThompson@dorsetyouth.com
3. What are the main activities in which your organisation is involved?
• SUPPORT FOR VOLUNTARY YOUTH CLUBS AND GROUPS IN DORSET
• SUPPORT FOR WIDER VOLUNTARY YOUTH SECTOR, WEEKLY
E-BULLETIN, QUARTERLY MEETINGS, CONFERENCE
• TARGETED SUPPORT FOR DISADVANTAGED AND VULNERABLE YOUNG PEOPLE
• FAMILY LINK WORKER SERVICE, • FUNDRAISING TO SUPPORT
CHILDREN YOUNG PEOPLE AND FAMILIES IN DORSET.
4. Please provide details of the project you require funding for
WE ARE REQUESTING FUNDING TO CONTRIBUTE TO
THE COST OF THE DELIVERY OF SUPPORT SERVICES FOR
YOUTH CLUBS AND GROUPS.
5. Who will benefit from the project and how?
THE HUB BASED IN LYME REGIS CURRENTLY RECEIVES
SUPPORT FROM DYA. OUR SERVICES ARE AVAILABLE TO
NEW AND EXISTING GROUPS. STAFF AND TRUSTEES POSSESS
A WIDE RANGE OF SKILLS WHICH ARE ^{VITAL} ESSENTIAL TO ANY AND ALL
YOUTH GROUPS AND ARE AVAILABLE TO PROVIDE SUPPORT. E.G.
SAFEGUARDING, POLICE CLEARANCE, TRAINING, POLICIES, PROCEDURES.
6. Will a disadvantaged group benefit from the funding? If so, how?
CHILDREN AND YOUNG PEOPLE ARE AT GREATEST RISK OF HARM AND
MOST LIKELY TO NEED PROTECTION. WE ARE REQUESTING ASSISTANCE
TO ENABLE US TO CONTINUE TO PROVIDE SUPPORT FOR VOLUNTARY
AND COMMUNITY SECTOR CHILDREN AND YOUTH SERVICES.

7. How would you intend to inform people you have received funding from the council?

WE WOULD HAVE THE OPPORTUNITY TO PROMOTE THE SUPPORT OFFERED BY LYME REGIS TOWN COUNCIL ON OUR WEBSITE, IN OUR ANNUAL REPORT AND VIA SOCIAL MEDIA.

8. Total anticipated cost of project £ 40,300

9. Amount of grant sought from Lyme Regis Town Council £ 300

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?
1/1/20	DC Grant	23,000	✓
1/1/20	DC (FOWEN) DISTRICT BUDGETS	5,438	✓
ONGOING	LOCAL FUNDRAISING	10,062	✓
ESTIMATED	AFFILIATION FEES	1,500	✓

11. Please provide details of your organisation's fundraising events held in the last 12 months

WE IMPLEMENTED A BROWN STRATEGY AND GENERATED INCOME FROM SUBURBAN CASTLE COUNTRY FAIR, ALICE GREEN COFFIN DEMO CRAFTIVITY, SMALL LOCAL CHARITIES, DONATIONS FROM INDIVIDUALS & CHURCHES, ETC. GRANT AND TENDERS FROM DORSET COUNCIL.

12. Please tick to show you have included the following required information:

- a) Full project costs ☒
- b) Copies of your governing information or constitution, if available ☒
- c) Details of the organisation's financial status (only for applications over £500) ☒

13. Please tick if any other supporting information has been attached ☒

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☒

This form must be signed by two of the organisation's officers

Signature _____ Signature _____
 Print name DAVE THOMPSON Print name D. SHAW
 Position CEO Position FINANCE OFFICER

Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than **5pm on Monday 9 March 2020**. All applications will be acknowledged.



LYME REGIS TOWN COUNCIL



COMMUNITY FUND GRANT APPLICATION FORM 2020

Please read the accompanying guidelines before completing this form

1. Name of organisation Lyme Regis Development Trust - Community Workshop
2. Name of person submitting the application Dorothy Wood
 Position held in organisation Trustee and organiser of the Community Workshop
 Contact address
 Telephone
 Email
3. What are the main activities in which your organisation is involved?

 Building a Community Workshop- fully equipped for wood turning and small carpentry projects
4. Please provide details of the project you require funding for

 Security gates and fencing to secure the workshop area. Costings attached
5. Who will benefit from the project and how?

 Local people from the community will be able to access the facility to use the equipment, learn new skills, brush up on old ones, meet people and socialise. We aim to replicate the mens shed organisation but make sure it is known that our shed is for everyone in the community.
6. Will a disadvantaged group benefit from the funding? If so, how?

 The shed scheme has proved to be a fantastic benefit for those individuals who are in need of social interaction in that it can help to eradicate loneliness. It is also of great benefit to those who are recovering from or suffering from medical conditions which mean that cannot do a lot of things they used to do.
7. How would you intend to inform people you have received funding from the council?

 We will add the council logo in our promotional and publicity material.
8. Total anticipated cost of project £ 12,378

9. Amount of grant sought from Lyme Regis Town Council £ 975

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?
Nov 2018	Axminster PowerTools	£3,500	YES
Nov 2018	WDDC Section 107	£7050	YES
Dec 2019	Charmouth PCC	£75	YES
Feb 2020	Regatta and Carnival	£250	YES
Mar 2020	Rotary Club	£250	YES

11. Please provide details of your organisation's fundraising events held in the last 12 months

At present we have relied on grant applications but when we have the workshop up and running we propose to make things eg Plant boxes, benches, bird boxes, wood turned bowls etc that can be sold to raise funds to keep the materials and equipment required maintained.

12. Please tick to show you have included the following required information:

- a) Full project costs ☐
- b) Copies of your governing information or constitution, if available ☐
- c) Details of the organisation's financial status (only for applications over £500) ☐

13. Please tick if any other supporting information has been attached ☐

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☐

This form must be signed by two of the organisation's officers.

Signature

Signature

Print name Dorothy Wood

Print name Chris Tipping

Position TRUSTEE

Position CEO

Completed application forms and supporting documentation should be returned to
Adrianne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage,
Church Street, Lyme Regis, Dorset, DT7 3BS, or email



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020

Please read the accompanying guidelines before completing this form

1. **Name of organisation** _____ Lyme Regis Junior Parkrun _____

2. **Name of person submitting the application** _____ Mark Jenkin _____

Position held in organisation _____ Event Director (designate) _____

Contact address _____

Telephone _____

Email _____

3. **What are the main activities in which your organisation is involved?**

Parkrun organises weekly free, timed running events to encourage and sustain a healthy lifestyle for all. Adult events occur on Saturday mornings and Junior events on Sunday Morning. Lyme Regis will have a Junior event.

They are open to everyone, free, and are safe and easy to take part in. (Parents or carers are welcome to run in Junior events too, they just don't receive a finish/time notification)
All these events take place in pleasant surroundings and we encourage people of every ability to take part; from those taking their first steps in running to future Olympians; from beginners to those with more experience; we would welcome you all.

Note – there is an equivalent adult's 5k event on Saturday mornings at 9am already established in both Seaton and Bridport.

4. **Please provide details of the project you require funding for**

In order to start Lyme Regis Junior parkrun event from scratch, there is a one-off payment required to cover the capital costs of setting up within Parkrun UK. After that, parkrun UK sponsorship covers all liability insurance etc.

The one off payment includes the IT infrastructure to record the run timings and finish information, plus the ability to upload results to the parkrun website.

It also encompasses the necessary Safety equipment per the relevant site and support from the regional team.

5. **Who will benefit from the project and how?**

The main beneficiaries will be youngsters aged 4-14 years old, however there are volunteering opportunities for anyone to get involved.

Each event will comprise a pre-run briefing, a warm-up session and marshalls to ensure a safe run. Once all the junior runners have completed the course, there will be an open invitation to join the team at a nearby Cafe for a coffee.

Studies have shown that parkrun not only improves physical health in a community, but supports mental health too.

Participation in parkrun is free – and always will be.

6. Will a disadvantaged group benefit from the funding? If so, how?

Junior Parkrun will be open to everyone. No-one from any background is targeted or prohibited. Everyone is welcome.

We will however ensure that every school & youth group is made aware of Junior Parkrun in Lyme Regis, both via Social media and a physical visit to the organisations.

See above, the participants are 4-14 years old, but anyone can volunteer to become a marshall.

There is no entry fee – it is free forever.

Disabled athletes are welcome. (Visually impaired runners regularly participate at Seaton adult parkrun)

7. **How would you intend to inform people you have received funding from the council?**

Our plan is to have a publicity item in Lyme-Online which will also serve to raise awareness in the community of Junior Parkrun overall too.

8. **Total anticipated cost of project** £ 3000 _____
9. **Amount of grant sought from Lyme Regis Town Council** £ 1000 _____

10. **Please give details of applications made to other grant-making bodies in respect of this project, if applicable**

Date	Organisation	Amount	Granted?
Oct 2019	Lyme Regis carnival	£300	Yes
Nov 2019	Active Dorset	£500	TBC
Jan 2020	Rowan Bentall Foundation	£100	TBC
Jan 2020	St Austell Breweries Community fund	£300	No (not their policy)
Feb 2020	Sport England	£300	No (already support Parkrun Centrally)
Feb 2020	Uplyme Charities Council	£200	TBC

11. **Please provide details of your organisation's fundraising events held in the last 12 months**

March 2020 Music playing during Grizzly run in Seaton

March 2020 Quiz in the Pilot Boat

More to follow...

12. **Please tick to show you have included the following required information:**

- a) Full project costs ✓
- b) Copies of your governing information or constitution, if available ✓
- c) Details of the organisation's financial status (only for applications over £500) ✓

13. **Please tick if any other supporting information has been attached** ✓

14. **Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding** ✓

This form must be signed by two of the organisation's officers.

Signature _____ Signature _____

Print name B. M. JENKIN Print name Adrianne Mullins

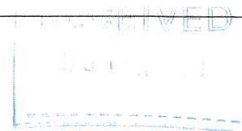
Position Event Director (designate) Position Volunteer

Completed application forms and supporting documentation should be returned to Adrianne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage,



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020



Please read the accompanying guidelines before completing this form

1. Name of organisation Lyme Regis Majorettes
2. Name of person submitting the application Tanya Rattenbury
 Position held in organisation Chair person
 Contact address _____

 Telephone _____
 Email _____@_____n
3. What are the main activities in which your organisation is involved?
The aim of LRM is to promote an interest in baton twirling, dance, choreography and fitness to also develop team work, loyalty, commitment, respect & self confidence. We aim to help children and young adults from low income background to assist those in financial difficulty.
4. Please provide details of the project you require funding for
We need to replace music equipment in our trailer to enable our troupe members to go out and do what they love.
5. Who will benefit from the project and how?
The 30+ members who put their heart and soul into putting routines together to the local and visiting communities to enjoy.
6. Will a disadvantaged group benefit from the funding? If so, how?
All members from low income backgrounds will benefit from being part of our organisation.

7. How would you intend to inform people you have received funding from the council?

By using our social media sites and local press.
(National press if we can).

8. Total anticipated cost of project

£ 2881.98 + VAT

9. Amount of grant sought from Lyme Regis Town Council

£ 1000.00.

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted ?
27.1.20	Lyme Regis town Council	£5000	No.
	* See note on back page *		

11. Please provide details of your organisation's fundraising events held in the last 12 months

Numerous Bingos
Curry and Quiz Night
Indoor table top Sale / Breakfast.

12. Please tick to show you have included the following required information:

- a) Full project costs ☒
- b) Copies of your governing information or constitution, if available ☒
- c) Details of the organisation's financial status (only for applications over £500) ☒

13. Please tick if any other supporting information has been attached

☐

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding

☒

This form must be signed by two of the organisation's officers.

Signature

Print name

Position

Tanya Rattenbury
Chair person.

Signature

Print name

Position

JANE TATE
SECRETARY.

Completed application forms and supporting documentation should be returned to
Adrianne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage,
Church Street, Lyme Regis, Dorset, DT7 3BS, or email



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020



Please read the accompanying guidelines before completing this form

1. Name of organisation Lyme Regis RC Parish
2. Name of person submitting the application Fr. Anthony Cockram
Position held in organisation Parish Priest
Contact address

Telephone Contact Mr. Richard Salt (Fundraising organiser)
Email

3. What are the main activities in which your organisation is involved?

The Parish of SS Michael & George is one of 127 parishes that sit within the Plymouth Diocesan Trust (Charity no. 213227) also known as Plymouth RC Diocese. Under Canon Law each parish is administered as a single entity and has its own separate accounts.

The role within the Lyme Regis community is to provide religious and spiritual support to local Catholics. In addition, it has a key role in supporting the whole community, particularly the disadvantaged, the elderly, families and the poor.

4. Please provide details of the project you require funding for

The funding is sought towards the restoration of the Church of St. Michael & St. George RC Church, Silver Street Lyme Regis which is a Grade 11* Listed building dating from around 1837 the overall costs of which have been assessed at £206,640.

The total works are identified in a Survey Report carried out by Hosken Parks on the 11th August 2017 and include repairs to the roof, stonework, rendering, rainwater goods, Bell Tower, internal decorations and internal repairs. A particular concern is the stonework on the roof and porch some of which is in a serious condition, in need of repair or restoration.

Should the Town Council determine to award a grant then it is proposed to identify it as a grant towards the repair & restoration of the stonework.

5. Who will benefit from the project and how?

a) The current and future congregation of the Church. The regular congregation is 60 at Sunday Mass, 20 at Mass during the week and over 100 at Christmas & Easter

b) Visitors and tourists to Lyme Regis who will have a historic building to see with graves and memorials to famous & interesting people

c) Schoolchildren who will be encouraged to see the Church as part of their education into the history of Lyme Regis

d) Local organisations which will be able to hire The Old School Room at the Church for meetings and functions

e) Historians, artists and those interested in gravestones & Stained glass windows

6. Will a disadvantaged group benefit from the funding? If so, how?

The Church already has a mission to aid the poor, the disadvantaged and those in need of spiritual help. The Church provides a meeting place at its regular services for many old and possibly lonely people who are residents of Lyme Regis and the immediate area. The possibility of restoring the Church so as to keep it open during the day and available to those who need succour is paramount to this mission. Should the condition of the Church deteriorate to an extent that it cannot be kept open and maintained then those in need of spiritual help will suffer.

7. How would you intend to inform people you have received funding from the council?

a) Newsletter issued each week to parishioners

b) Parish website

c) Information notice at door of the Church

d) Local press

8. Total anticipated cost of project £206,640

9. Amount of grant sought from Lyme Regis Town Council £1,000

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?
30.09.19	Axe Vale show	£500	yes
01.01.20	Alice Ellen Cooper Deane Trust	£5,000	No

08.11.19	Llewellyn Edwards Bell Trust	£3,000	awaited
22.01.20	Lyme Regis Town Council (Term grant)	£30,000	no

11. Please provide details of your organisation's fundraising events held in the last 12 months

- a) weekly Restoration collection at Church
- b) Leaflet display at Church with Donations sought over Christmas from visiting worshippers
- c) Appeal for donations & bequests to supporters of the Church
- d) Parish lunch & social events.

The Parish aims to raise £50,000 towards the assessed costs of £206,640 with the balance to be sought from grants through bodies such as Historic England. To date, £28,842 has been raised through bequests and fundraising.

12. Please tick to show you have included the following required information:

- a) Full project costs x
- b) Copies of your governing information or constitution, if available ☒
- c) Details of the organisation's financial status (only for applications over £500) ☒

13. Please tick if any other supporting information has been attached ☐

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☒

This form must be signed by two of the organisation's officers.

Signature _____	Signature _____
Printname Fr. Anthony Cockram	Printname Richard Salt
Position Parish Priest	Position Fundraising organiser
15/2/20	15/2/20

Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than 5pm on Monday 9 March 2020. All applications will be acknowledged.



LYME REGIS TOWN COUNCIL

COMMUNITY FUND GRANT APPLICATION FORM 2020



Please read the accompanying guidelines before completing this form

1. Name of organisation The Town Mill Lyme Regis
2. Name of person submitting the application Robert McLaughlin
Position held in organisation Chair of Trustees
Contact address The Town Mill, Mill Lane, Lyme Regis, DT7 3PU

Telephone 01297 444042

Email info@townmill.org.uk Personal email: _____

3. **What are the main activities in which your organisation is involved?**

This ancient watermill, set in the artisan quarter of Lyme Regis, was rescued from dereliction by local volunteers, through a ten-year restoration project. Today, the story of The Town Mill is recounted by volunteer millers and history guides, who mill stoneground wholemeal organic flour every day, and keep this special place open for everyone to enjoy.

Nestling around a cobbled courtyard, these restored mill buildings house a working flour watermill and hydro electric generator, as well as art galleries, artists' studios, a café, a silversmith, a seamstress, a pottery, a design agency, a micro-brewery and a social enterprise company supporting young people. The Town Mill Trust, a registered charity, oversees or facilitates the activities on the site, which provides a place of employment for a number of people, manages venues for about 50 artists to exhibit and sell their work, and is responsible for safeguarding this important part of Lyme's heritage well into the future.

4. **Please provide details of the project you require funding for**

The Trust wishes to develop a new exhibition "Grain to Loaf" as an enhancement to its very successful tours of the flour mill. This will be especially useful for school visits and for disabled visitors who cannot access the upper floors of the mill. Two previous attempts at seeking funding from the Town Council have been unsuccessful, so the Trust will try to realise some of this project using its own resources and relying on the efforts of its volunteers. Some aspects of this project are currently unaffordable to the mill, and therefore any funding that the Town Council can award would be gratefully received.

We wish to purchase a computer tablet and install on it a film guide to the mill, for use by visitors in the ground floor Front of House area, where the "Grain to Loaf" exhibition will be located. The cost of this has been quoted as £1,000. We also wish to make up to 10 educational information boards telling the story of grain to loaf through the centuries. We will have to do the artwork for this as best we can in-house, and have the boards made up and printed professionally. We estimate that this will cost at least £1,000. Therefore the total cost for these aspects is £2,000; we are seeking from the Town Council £1,000 and the Trust will match fund by seeking sponsorship or donations.

5. **Who will benefit from the project and how?**

The Town Mill community of volunteers, artists and artisan small businesses will benefit by having an improved visitor attraction, making the Town Mill even more viable as an attractive and interesting heritage resource for the local community as well as visitors. This enhanced visitor attraction will add to the charm and success of Lyme Regis as a whole.

Whilst the planned exhibition will be of interest to all visitors, schoolchildren and students from the vicinity and further afield will especially have an interesting and rewarding educational resource, and this will be enhanced with interactive activities and displays hopefully provided when additional funding can be acquired.

Visitors with disabilities who are unable to access the floors of the Mill will be able to use the computer tablet to learn the story of the mill, and will also enjoy the discrete exhibition on the ground floor.

6. **Will a disadvantaged group benefit from the funding? If so, how?**

Visitors who are unable to access much of the Mill due to disability or infirmity will be able to experience and enjoy a discrete attraction, "Grain to Loaf", that tells the story of how grain has been ground into flour and made into bread since the new stone age. This will be by viewing the display panels, and using artefacts such as saddle querns and rotary querns. There will also be samples of different grains to see and hold. Visually impaired visitors will be able to handle and operate some of the artefacts. There will be a computer tablet with a visual tour of the mill with spoken narrative, that will be designed to be experienced by sighted and non sighted visitors. The Front of House volunteer will be able to assist visitors in experiencing these facilities.

7. **How would you intend to inform people you have received funding from council?**

The Mill community will be informed through newsletters. Press releases will express the Mill's appreciation of help from the Town Council to the local community. There will be a feature on our website. There will be an acknowledgment of the funding in the exhibition.

8. **Total anticipated cost of project** For these aspects of project £ 2,000

9. **Amount of grant sought from Lyme Regis Town Council** £ 1,000

10. **Please give details of applications made to other grant-making bodies in respect of this project, if applicable**

Date	Organisation	Amount sought	Granted?
Dec 2019	Lyme Regis Town Council (Ammonite)	£15,000	No
Feb 2019	Lyme Regis Town Council (Term)	£15,000	No

11. Please provide details of your organisation's fundraising events held in the last 12 months

The mill's volunteers conduct daily tours of the mill, and produce wholemeal organic flours for sale to the visitors. Volunteers also make up bread making kits that are sold to raise funds. Tours are by donation. Childrens' workshops have been organised, visits to see Father Christmas, and various other activities. Sponsorship was sought from generous donors to refurbish the waterwheel, the sponsors paying for the cost of materials, whilst the labour was provided by the volunteers. Income is also derived from rents from artisan tenants and hire of art galleries. We have a hydro electric turbine and generator that also helps to offset the cost of maintaining and running the whole mill site. We aim to be self sustaining, and are largely successful, but still require financial support when we wish to develop a significant project. We hope that we can convince our local council to recognise how important the Town Mill is to the heritage of Lyme Regis, and to grant the support we seek.

12. Please tick to show you have included the following required information:

- a) Full project costs Yes
- b) Copies of your governing information or constitution, if available Yes
- c) Details of the organisation's financial status (only for applications over £500) Yes

13. Please tick if any other supporting information has been attached No

14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding Yes

This form must be signed by two of the organisation's officers.

Signature _R McLaughlin
Print name _Robert McLaughlin
Position Chair of Trustees

Signature S Clark
Print name Sarah Clark
Position Manager of Town Mill

Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than 5pm on Monday 9 March 2020. All applications will be acknowledged.



LYME REGIS TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM 2020



1. Name of organisation: TURN LYME GREEN/PLASTIC FREE LYME REGIS
(TLG/PFLR)
2. Name of person submitting the application Grenville Barr
 Position held in organisation Treasurer
 Contact address
 Telephone
 Email

3. What are the main activities in which your organisation is involved?

***Raising the profile and increasing knowledge of environmental matters that
 directly affect residents and visitors to Lyme Regis***

TLG is a community environmental group. It meets formally every month and hosts; talks, workshops, films as well as holding community events such as, beach cleans and supporting other organisations events that have a green and Environmental/Sustainability/Community focus.

TLG has a website and sends out regular newsletters.

In 2018 TLG set out to obtain Plastic Free Community status via the Surfers Against Sewage accreditation scheme. This was successfully achieved in June 2018, the 24th in the UK and first in Dorset.

A report on our activities in the last grant year has been submitted in our Grants End of Project form.

4. Please provide details of the project you require funding for:

***Further extending public knowledge of environmental matters through
 education and raising awareness in Lyme Regis:***

01. Continue our work in persuading and helping business and the public reduce the amount of single-use plastic (SUP) they use. Attend, be represented at and organise various public events, fetes etc.
02. Further integrate and raise awareness, with community organisations to encourage a reduced or (SU) plastic-free lifestyle. Help events & festival organisers avoid creating SUP and other unnecessary waste. Encourage further adoption of the "refill" scheme providing free tap water refills to the public.

03. Present another evening of informative entertainment about the Ocean & aspects of pollution & conservation entitled 'Sea What's there' at the Marine Theatre. This will have a specific focus on connecting with local schools, as well as the general public, and will offer subsidised tickets for pupils.
04. Obtain & present a number of film nights showcasing environmental & sustainability films. These will be aimed at the whole of the Lyme Regis community to endeavour, include & persuade more people of our council's commitment to addressing the declared climate emergency.
05. Consider the viability of a community meal, again with a focus on local sustainability, to broaden knowledge & integration with all.
06. As part of our 'SeaFront Action Plan' we also intend working with public houses and food traders to encourage the use of more eco-friendly single use or 'keep' cups, including seafront "concessions".
07. We will continue our own local supporters scheme recognising businesses who have reduced some single-use plastic & are working towards achieving the SAS award.
08. Continue producing reusable bags, ('Boomerang' bag made from recycled material), for independent retailers in the community, in addition to our muslin 'Freggies' bags to replace SUPlastic bags for fruit & vegetable shopping.
09. Ensure regular publicity through social media, newspapers, local radio and TV of PFLR activities to encourage business and community involvement, maintain a sense of pride in the community and support the Council's own tourism strategy
10. We will invest in materials for community art projects during Carnival Week.
11. We intend to have have a 'float' at the carnival procession for 'Plastic-Free Lyme Regis'
12. We will continue with Litter picking days and continue assisting with beach cleans. We will work with the Town Mill to introduce a Green Day at the Mill.
13. We will maintain our PFLR website giving more detailed information about our initiatives as well as our Facebook pages.
14. We will maintain PFLR status under the SAS accreditation scheme.

A full list of our proposed activities is contained in our Events calendar plan and budget projection (both attached)

5. Who will benefit from the project and how?

Lyme Regis' businesses, visitors and residents, both young and old. The information provided through events, talks, films, traditional print and social media plus websites will offer practical solutions and show how making simple changes in our lives, in our shops, offices and homes, can improve our environment to benefit everyone and future generations. We believe businesses especially will benefit from public support of their

steps to reduce the use of plastic products. Extending our reach into Schools and other educational establishments will further consolidate the benefits of our activities.

We will make specific reference to any grant funding received from LRTC. We will make specific reference to LRTC having eliminated all SUP from their offices, were practical and affordable.

The high-profile SAS Plastic-free 'brand' for Lyme as an environmentally "Good Place" will contribute to the town's reputation, make it more attractive to high-end tourism and thus benefit all businesses indirectly.

6. Will a disadvantaged group benefit from the funding? If so, how?

No specific disadvantaged group will directly benefit.

7. How would you intend to inform people you have received funding from the council?

Support from the council is a prerequisite of LR continuing to hold Plastic Free Community status under the Surfers Against Sewage accreditation scheme. So we will ensure that reference to its continuing financial support and sponsorship is incorporated into all our publicity and promotional materials – both online and in print.

8. Total anticipated costs Circa £2,500.00

9. Amount of grant sought from Lyme Regis Town Council £1,000.00

10. Please give details of applications made to other grant-making bodies in respect of this project.

Date	Organisation	Amount sought	Granted?
2020	Lyme Bay holidays	£500.00	YES
	£500.00 donated in 2019		
2020	Lyme Splash.	£400.00	Yes but subject to success of events
	£400.00 donated in 2019		

11. Please provide details of your organisation's fundraising events held in the last 12 months

Appended is our draft, and evolving, events schedule for 2020. We will be fund raising at all of these events.

12. Please tick to show you have included the following required information:

- a) Full project costs: BUDGET PROJECTION ATTACHED



- b) Copies of your governing information or constitution: ✓
c) Information related to your organisation's financial status ✓
13. Please tick if any other supporting information has been attached Nil
14. Please tick to confirm your organisations adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ✓

This form must be signed by two of the organisation's officers.

Signature Jo Smith-Oliver _____ Signature Grenville D Barr _____

Print name Jo Smith-Oliver Chair TLG. Print name Grenville D Barr Char PFLR

Completed application forms and supporting documentation should be returned to Adrienne Mullins, administrative officer, Lyme Regis Town Council, Guildhall Cottage, Church Street, Lyme Regis, Dorset, DT7 3BS, or email admin@lymeregistowncouncil.gov.uk by no later than **5pm on Monday 9 March 2020. All applications will be acknowledged.**

Attachments:

- 2020 budget/Grant projection
- 2020 Current planned events
- Turn lyme Green accounts
- Turn Lyme Green constitution