



**John Wright  
Town Clerk**

**Lyme Regis Town Council**

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Church Street  
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Notice is given of an **extraordinary meeting of Lyme Regis Town Council** to be held at the **Guildhall, Bridge Street, Lyme Regis** on Wednesday 5 July 2023 commencing at **7pm** when the following business is proposed to be transacted:

John Wright  
Town Clerk  
30.06.23

*The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.*

*If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.*

*If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.*

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

## **AGENDA**

### **1. Public Forum**

Twenty minutes will be made available for public comment and response in relation to items on this agenda

*Individuals will be permitted a maximum of three minutes each to address the committee*

**2. Apologies for absence**

To receive and record any apologies and reasons for absence

**3. Disclosable Pecuniary Interests**

Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interests relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

**4. Dispensations**

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

**5. Co-option**

To allow members to consider applications from Janette Edmonds, Philip Evans, Dave Holland, and John Trevena for co-option to the town council

**Committee:** Full Council

**Date:** 5 July 2023

**Title:** Co-option

### **Purpose of Report**

To allow members to consider applications from Janette Edmonds, Philip Evans, Dave Holland, and John Trevena for co-option to the town council

### **Recommendation**

Members consider applications from Janette Edmonds, Philip Evans, Dave Holland, and John Trevena for co-option to the town council and make an appointment

### **Background**

1. On 23 May 2023, the town council was informed by Dorset Council's democratic services team that the necessary number of requests for an election to fill the vacancy had not been obtained<sup>1</sup>, and the town council must proceed to co-option<sup>2</sup>.
2. This was formally reported to the Full Council on 31 May 2023 and at that meeting the interview and voting processes for co-option were approved; these are detailed in paragraphs 6 to 15.

### **Report**

3. On 14 June 2023, a public notice was issue for the co-option of a councillor and applications were received from Janette Edmonds, Philip Evans, Dave Holland, John Trevena on or before the closing date of 12noon, Thursday 29 June 2023.
4. The public notice asked applicants to submit supporting statements, these are attached:  
  
Janette Edmonds, **appendix 5A**  
Philip Evans, **appendix 5B**  
Dave Holland, **appendix 5C**  
John Trevena, **appendix 5D**.
5. On 30 June 2023, candidates were emailed to confirm receipt of their application and to inform them of the interview and voting processes, and qualification and disqualification criteria, and to confirm they are qualified and not disqualified. Confirmation will be given at the meeting by officers that all candidates have confirmed this.

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<sup>1</sup> Four requests for an election were received by Dorset Council's returning officer.

<sup>2</sup> If no poll is claimed in time, the council fills the vacancy by co-option as soon as is practicable. It must do this if the period of vacancy has six months or more to run. It may, but is not bound to do so, if less. Local Elections (Parishes and Communities) (England and Wales) Rules 2006, SI 2006/3305, r5(5)

6. Officers have checked and can confirm all proposers and seconders are on the electoral register.

### **The interview process**

7. Each candidate is invited to give a five-minute presentation at the extraordinary Full Council meeting on 5 July 2023 to elaborate on why they are seeking co-option and to detail the experience and skills they can bring to the council.
8. After each candidate has made their presentation, members can ask questions.
9. When the presentations and questions are complete, the council will go straight to a vote in open session to select a candidate who can command an absolute majority of votes; there will be no discussion about the candidates in either open or exempt business. Members agreed at the Full Council meeting on 31 May 2023 that voting would take place in open business.

### **The voting process**

10. The purpose of the voting process is to create a position where one candidate has a majority of the votes cast by members present at the meeting<sup>3</sup>. For ease of explanation, the process refers to a scenario where five candidates have applied for co-option and 13 members are present at the meeting.
11. Members cast a single vote for their preferred candidate in one or more rounds of voting. The purpose of each voting round is to eliminate the candidate with the fewest number of votes.
12. At any stage in the process, if one or more candidates receives no votes, they will be eliminated.
13. If more than one candidate has the lowest number of votes, e.g., in the first round of voting candidate A has 4 votes, candidate B has 3 votes, candidate C has 2 votes, candidate D has 2 votes and candidate E has 2 votes, then candidates A and B will go through to the next round and a further vote will take place between candidates C, D and E to establish who has the lowest number of votes. In this instance up to 13 votes will be divided among three candidates.
14. It is possible that a second vote at this, or any, stage of the process may not produce a candidate for elimination, i.e., two candidates could tie with the lowest number of votes (7:3:3) or, if one member abstains, the three remaining candidates could receive the same number of votes (4:4:4).
15. In the first instance, the candidate with the highest number of votes would go through to the next stage of the process and a further round of voting would take place between the two remaining candidates. If there was a further tie, (6:6) the mayor would exercise his casting vote in favour of his preferred candidate and the other candidate would be eliminated.

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<sup>3</sup> Local Government Act 1972, Sch 12, para 39

16. In the second instance, the mayor would exercise his casting vote in favour of a candidate and a further vote would be held between the remaining two candidates.
17. The process will repeat itself until one candidate has a majority of the votes cast by members present at the meeting. If this process produces a tie between two final candidates, the mayor will exercise his casting vote.

John Wright  
Town clerk  
June 2023

**Application to become a Town Councillor for Lyme Regis Town Council**

Name: Janette Edmonds

Address: 33 North Avenue, Lyme Regis DT7 3AY

Tel: Redacted

Email: Redacted

The community of Lyme Regis is very special - full of passionate people, proud of their town and doing their best for their families, friends and community. Local politics for me is not about self-interest but is about doing what is best for the community. Sometimes that means difficult or unpopular decisions, sometimes it means letting go of short term gain for what is best in the long term – and I think that courage is sadly lacking in politics today.

Whilst tourism is essential to the economy of the town, It's easy to get distracted by it to the detriment of the people who are here all year round. We're a small seaside town with the problems associated with that label – drugs, anti social behaviour and a seasonal economy.

I've run my own business for 20 years, and realise that long term strategy is the only way to succeed. I am highly organized, have worked in project management for huge companies but also in people facing roles in local businesses such as shops and restaurants. I understand the necessity (and joy) of working in a team and am not interested in petty politics. Our constituents deserve better than that.

My values are doing what I say I will do, transparency and fairness. I want every resident of Lyme Regis to believe that they matter and that they can make a difference. My particular interests are tackling ASB and helping women achieve their full potential.

Proposer: Catherine Kidd – Redacted

Seconded by: Lisa Galvani – Redacted

Philip Evans MBE

45 Anning Road  
Lyme Regis,  
Dorset DT7 3EA

Mr John Wright,  
Town Clerk,  
Lyme Regis Town Council,  
Guildhall Cottage,  
Church Street  
Lyme Regis,  
Dorset DT7 3BS

Dear John,

I would like to put my name forward for the vacancy on Lyme Regis Town Council as I am retiring from full-time journalism at the end of July.

I served on the Town Council for a term in the early 1980s and was elected Mayor in 1984.

I have a good knowledge of local government having covered council meetings from the smallest Devon parish to Tower Hamlets Council when the BNP were elected. I have reported on Lyme Regis Town on and off for more than 50 years.

I have played a prominent role in most of the major events in Lyme Regis for the past 50 years, including ten years as Regatta and Carnival Secretary, organiser of the Lyme 1200 and Charter 750 festivals, organiser of the Lyme Olympic Day and Queen's Diamond anniversary in 2012.

I was also instrumental in getting the Red Arrows back in Lyme Regis for two successive years, raising the necessary funds at no cost to the council taxpayer.

I am President of the Lyme Regis branch of the Royal British Legion, President of Lyme Regis Football Club and chairman of the Lyme branch of Cancer Research UK which has raised in excess of £200,000 since formation in 2008.

I have a passion for all things Lyme and I was awarded the MBE by the Queen in 2018 for services to the community.

Yours sincerely,

**Philip Evans**

Nominated by Ian Marshall, seconded by Ken Gollop.

CONTACT NO:



Dear Mr Wright

I send this E mail with my interest of joining the Lyme Regis town council.

I have resided in Lyme Regis since January 2016 and been a frequent visitor her since august 2004 where my family of 3 children at the time fell in love with our wonderful town and people.

Since moving to Lyme Regis am actively involved with all things related to our beautiful town and am a very proud “resident “

Since moving I am a full crew member of our wonderful lifeboat crew and have been on over 100 “shouts” in my time and with immense proudness that I’m “giving something back” to my hometown.

Currently I work for lyme bay butchers (formerly lyme regis butchers on broad street) and having spent my time working in town I have made and met many people who liked to “chew the fat” about what’s happening in lyme regis.

I also run the weekly meat raffle at the nags head.....where once again many discussions are had about our town (some good, some bad)

Whilst I have no political alliances I feel that I would like to be a voice for the community that I feel is missing within the council.

I feel by being a “voice” for the community and a councillor that the public can bring there concerns to me and knowing I will raise these will benefit the relationship between the council and local residents as well as proposing my own ideas that will keep our wonderful town as popular and loved with them and tourists alike.

My philosophy is simple.

“ I can’t change things single handed but what I can do for the residents of the town is to listen and take there ideas, issues, or concerns to the council and provide a voice for them”

We all live in this beautiful town and I know I’m well known enough in by its residents that I can be approached at anytime with there issues.

To finish I would like to propose and second the following residents in my application although on my asking I can provide more if required

Thank you for your time and I hope to hear from you in due course

Proposer - Mr Ian Marshall (RBL and RNLI)  
Seconder Jonathan Broom – (Lifeboat helm)

Regards  
Dave Holland  
47 Summerhill Road  
Lyme Regis, DT7 3DT

## John Trevena

I moved to Lyme Regis with my wife over four years ago following retirement from a 37 year career in the Gas Industry. My final role was Chief Financial Officer, an Executive role which also included responsibility for HR, Office Facilities and Planning. During this time I was also responsible for an office relocation for 350 staff from start to finish which I delivered to time and budget. I also had extensive involvement with the regulations governing the industry and its regulatory bodies.

I was a Primary School Governor for five years at Monkspath School, Solihull.

The issues facing the town and the council are well known and the solutions are not always straight forward with the Council needing to find an appropriate balance between its residents, businesses and visitors. If I was co-opted I believe I would be able to make a valuable contribution serving as a Councillor as:

- I have a broad base of skills and experience
- I have the desire, time and energy to contribute towards making this very special town an even better place to live, work and visit
- I have a good understanding of Finance and the need to control expenditure
- I understand the need to operate and make decisions in line with a legal and regulatory framework
- I like to consider all available relevant information in forming a view or opinion; and
- I treat people with respect and dignity and work with them to deliver results