



John Wright
Town Clerk

Lyme Regis Town Council

Town Council Offices
Guildhall Cottage
Church Street
Lyme Regis
Dorset
DT7 3BS

email: enquiries@lymeregistowncouncil.gov.uk

Tel: 01297 445175
Fax: 01297 443773

Tourism, Community and Publicity Committee

Core Membership: Cllr C. Aldridge (chairman), Cllr D. Ruffle (vice-chairman), Cllr B. Bawden, Cllr M. Ellis, Cllr C. Reynolds, Cllr D. Sarson, Cllr R. Smith

Notice is given of a meeting of the Tourism, Community and Publicity Committee to be held at the Guildhall, Bridge Street, Lyme Regis on Wednesday 27 September 2023 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
22.09.23

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

2. Apologies

To receive and record apologies and reasons for absence

3. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 28 June 2023

4. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

5. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

6. Matters arising from minutes of the previous meeting held on 28 June 2023

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

7. Update Report

To update members on issues considered at previous meetings

8. Tourism, Community and Publicity Committee – Objectives

To allow members to review progress of the committee's 2023-24 objectives

9. 2024-25 Budget Proposals

To allow members to consider Tourism, Community and Publicity objectives for 2024-25 ahead of the formal launch of the budget-setting process at the Strategy and Finance Committee on 11 October 2023

10. Cinema at the Marine Theatre

To allow members to consider a request from the Marine Theatre for a grant of £25,000 to support a project to operate a cinema

11. Replacement Beach Wheelchair

To allow members to consider the replacement of one of the beach wheelchairs

12. D-Day 80

To allow members to consider forming a D-Day 80 working group and appoint members to the working group

13. Review of Community Fund Policy and Procedure

To allow members to review the council's Community Fund Policy and Procedure

14. Seagull Control

To allow members to consider further seagull controls

15. Sculpture Trail, Arts and Culture in the Gardens and 'Parklife' Community Engagement Event on 30 September

To inform members about the latest situation concerning the sculpture trail, arts and culture in the gardens and the 'Parklife' community engagement event on 30 September

16. Lyme Eats Boutique De-Brief

To de-brief members on the Lyme Eat Boutiques events during 2023 and inform members of the plans for future events in 2024

17. Managing Consultation Exercises

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

18. Exempt Business

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 28 JUNE 2023

Present**Chairman:** Cllr C. Aldridge**Members:** Cllr B. Bawden, Cllr M. Ellis, Cllr C. Reynolds, Cllr D. Ruffle, Cllr D. Sarson, Cllr R. Smith**Officers:** A. Mullins (support services manager), J. Wright (town clerk)**23/01/TCP Election of Chairman and Vice-Chairman**

It was proposed by Cllr M. Ellis and seconded by Cllr D. Ruffle that Cllr C. Reynolds is chairman of the Tourism, Community and Publicity Committee.

It was proposed by Cllr D. Sarson and seconded by Cllr R. Smith that Cllr C. Aldridge is chairman of the Tourism, Community and Publicity Committee.

Cllr C. Aldridge was duly **ELECTED** as chairman.

It was proposed by Cllr R. Smith and seconded by Cllr D. Sarson that Cllr D. Ruffle is vice-chairman of the Tourism, Community and Publicity Committee.

It was proposed by Cllr B. Bawden that Cllr R. Smith is vice-chairman of the Tourism, Community and Publicity Committee but he said he did not wish to be nominated.

Cllr D. Ruffle was duly **ELECTED** as vice-chairman.

23/02/TCP Terms of Reference

Proposed by Cllr R. Smith and seconded by Cllr D. Sarson, the committee's terms of reference were **RECEIVED**.

23/03/TCP Public Forum

There were no members of the public present.

23/04/TCP Apologies

There were none.

23/05/TCP Minutes

Proposed by Cllr D. Sarson and seconded by Cllr R. Smith, the minutes of the meeting held on 26 April 2023 were **ADOPTED**.

23/06/TCP Disclosable Pecuniary Interests

There were none.

23/07/TCP Dispensations

There were none.

23/08/TCP Matters arising from the minutes of the previous meeting held on 26 April 2023

Value of Tourism

Cllr B. Bawden asked if the data was available yet and if so, could it be shared with members.

The support services manager said the data would be available in November after the peak season and it would be shared with members via this committee.

23/09/TCP Update Report

Sculpture Trail and Arts Initiatives in the Gardens

Cllr M. Ellis asked when the three-year plan for the continuation of the sculpture trail would be brought to members.

The support services manager said it was hoped it could be brought to the next meeting.

Lyme Eats Boutique

Cllr C. Aldridge asked if there was any feedback from the events.

Cllr D. Ruffle said he didn't think there was enough signage pointing people in the direction of the street market and several other members agreed Gun Cliff might not be the best location.

The support services manager said the organiser had had some negative feedback from food traders in the town about external vendors coming in and as such, the organiser had confirmed she would not be holding an event in August during the peak season. She said she would have a full de-brief with the organiser after the last event in July and report back to this committee.

23/10/TCP Tourism, Community and Publicity Committee – Objectives

The support services manager said although it had been reported that the volleyball net was being put out on the beach each evening, she had been mistaken and the net had been put out by someone else. The intention was for the net to be put out and taken in by the evening seafront attendants when they were in post.

In relation to the bursary scheme, Cllr B. Bawden said the Boat Building Academy (BBA) would like to find a way to offer care leavers some skills so representatives from Dorset Council (DC) were going to meet with the BBA to see how this could be developed.

Cllr C. Aldridge asked if there was any timescale for meeting with the BBA and Lyme Regis Development Trust (LRDT) to progress the repairs café.

The town clerk said there had been a delay as one of the key trustees from the BBA had been on an extended period of leave. However, he and Cllr C. Reynolds had visited the repairs café in Axminster, the organiser from Axminster had met with council

representatives and BBA representatives and he had met with the chief executive of LRDT to discuss whether they could be part of any partnership. He said he hoped the repairs café could be set up after the summer, run as a voluntary organisation and driven by the BBA.

23/11/TCP Fossil Festival 2023 and 2024

Cllr R. Smith said the 2023 event was a placeholder to keep the event in Lyme Regis, in the hope it could be developed into something better and more engaging in future years, but the unknown was what support the festival would need for next year.

The town clerk asked members to consider if they wanted the council to help augment the festival and make it a prestigious event for the town. He said he had already started talking to the museum about its plans and any support it may be looking for from the council for 2024 and beyond. As such, he suggested a small group was set up to meet with the museum to scope out future festivals. He added that the council's budget was committed in 2024-25 to the office project so if it wanted to support the festival, it would have to reduce the level of reserve.

Cllr C. Aldridge asked whether the festival could be supported through the council's term grants process and when these grants would be available again.

The town clerk said term grants were already committed for the first year of the new council administration, i.e., 2024-25, so the process for considering applications would start in autumn 2024.

Cllr D. Ruffle said the museum was actively looking for funding itself and the vision it had for 2024 was good but he agreed a group should be set up to see how the council could help.

The town clerk said the council gave support other than financial backing for the 2023 festival, such as operational help, advice and publicity. He suggested he and one or two members met with the museum director initially and if funding was required, it could be fed into the budget, which would be a decision for the whole council. He said the group could also involve other partners the museum might want to involve.

Cllrs D. Sarson, D. Ruffle and R. Smith said they would like to be in the group.

Proposed by Cllr R. Smith and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to indicate support for the 2024 Fossil Festival, and the town clerk and Cllrs D. Sarson, D. Ruffle and R. Smith meet with Lyme Regis Museum to develop an outline project and funding proposal.

23/12/TCP Summer Exhibition

Cllr C. Aldridge asked if Richard Austin would be selling his photographs or just exhibiting and if there were any issues with insurance.

The town clerk said it would just be an exhibition of his work, he would not be selling photographs, and the insurance would be Richard Austin's responsibility.

Proposed by Cllr D. Ruffle and seconded by Cllr R. Smith, members agreed to **RECOMMEND TO FULL COUNCIL** to approve a proposal for an exhibition of the works of local photographer Richard Austin at the Jubilee Pavilion from Monday 14 August until Saturday 30 September 2023.

23/13/TCP Funding Proposal from The Boat Building Academy

The town clerk clarified that the children who would benefit from the funding would have to come from Lyme Regis because this was Lyme Regis taxpayers' money. In response to members' questions, he confirmed the BBA was asking for £6k from the council and 50% would be match funded by the BBA.

Cllr M. Ellis said the town council should be working with DC on this project; she referred to the project Cllr B. Bawden raised earlier in the meeting about care leavers and said there may be potential to work together and get more people involved.

Cllr B. Bawden said there was no guarantee of DC funding but she could ask if there was the potential for some kind of joint arrangement.

The town clerk said he was aware of funding available at DC, some of which was for training, so if some of this could be extended beyond the normal educational establishments, there was the possibility of establishing a longer-term project between the Woodroffe School and the BBA.

Proposed by Cllr D. Sarson and seconded by Cllr R. Smith, members agreed to **RECOMMEND TO FULL COUNCIL** to agree funding of £6,000 to the Boat Building Academy as part of the council's bursary scheme to support short courses for Lyme Regis young people aged 16-25 years' old.

23/14/TCP De-brief on the Coronation Event

The town clerk said the food went slightly over budget but everything else was within budget. He said there was a big call from people who attended to hold another event next year; if this happened, he didn't think it would be an exact replica of the coronation event but it could be similar. He suggested the council developed some ideas on a budget that was perhaps half or a third of the £20k committed to the coronation event.

Cllr D. Sarson said he would like to see another community event next year but he felt it shouldn't be on the seafront so it would be focused on the local community and not visitors.

Cllr C. Reynolds said there were not enough members volunteering at the event and there would need to be more if there was an event next year. She said Seaton held a community event with live music but people were invited to bring picnics.

Cllr M. Ellis said although the event would be for local people, she would like it to be held on the seafront roof, perhaps an outdoor cinema, as this would also bring trade to businesses on the seafront.

The town clerk said the council could work on a programme of events out of season so the emphasis was more on locals than holidaymakers. He suggested one or two members met with officers to develop some ideas and those ideas could then be brought back to this committee.

Cllr M. Ellis thanked staff who worked hard organise to coronation event and on the day.

Cllr D. Ruffle said he would like to work with officers on a proposal.

Proposed by Cllr R. Smith and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** that Cllr D. Ruffle works with the town clerk and support services manager to work up a proposal for one or more community events at

various venues and to bring it back to the Tourism, Community and Publicity Committee.

It was agreed other people could be pulled into the group as and when required and the proposal should be pulled together before the budget-setting process.

23/15/TCP Town Map

Proposed by Cllr B. Bawden and seconded by Cllr R. Smith, members agreed to **RECOMMEND TO FULL COUNCIL** to note the budget overspend on the re-printing of the town map.

23/16/TCP Managing Consultation Exercises

The support services manager said since the agenda had been issued, St Michael's Primary School had sent a consultation about the extension of the school day, which had been emailed to members.

Cllr B. Bawden said the pro-dog group had been very active in promoting the dog-related Public Space Protection Order (PSPO) consultation and asked how the council could encourage people who might have a different view to make their views known.

The town clerk said a report would be brought to the Strategy and Finance Committee with the suggestion that a small group of members formulated a response to the consultation, to be brought back to the Full Council meeting to sign it off. He said the council would be putting information on its website and social media pages to let the public know the consultation was live.

It was noted paper copies of the PSPO consultation were available at the library and that there were many people in the town who would only be able to complete a paper copy. As such, the support services manager said officers would ask DC for further copies to be available at the council office.

The meeting closed at 8.14pm.

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Matters arising from the minutes of the previous meeting held on 28 June 2023

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

23/11/TCP – Fossil Festival 2023 and 2024

A meeting is scheduled between the director of Lyme Regis Museum, the member representatives and officers on 26 September 2023 to discuss Fossil Festival 2024. A verbal update will be given at the meeting.

23/12/TCP – Summer Exhibition

Richard Austin's photography exhibition opened at the Jubilee Pavilion on 16 August. The exhibition was well received and had many visitors, who were able to see a glimpse of Richard Austin's eminent career. The exhibition closed slightly earlier than planned on 20 September 2023.

23/13/TCP – Funding Proposal from The Boat Building Academy

The town clerk met with Will Reed, the principal of the Boat Building Academy, on 20 September 2023. Will Reed has committed to providing the town clerk with a programme for rolling out the week-long short courses funded by the council's £6,000 bursary.

23/14/TCP – De-brief on the Coronation Event

Cllr D. Ruffle and officers are meeting on 26 September 2023 to start working up a proposal for one or more community events in 2024 and a verbal update will be given at the meeting.

23/15/TCP – Town Map

The map is now with the support services manager for final approval.

23/16/TCP – Managing Consultation Exercises

Paper copies of the Dog-related Public Space Protection Order were obtained and made available at the council office.

Adrienne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Update Report

Purpose of the Report

To update members on issues considered at previous meetings

Recommendation

Members note the report

Report

Tourism microsite

Visitor numbers to Visit Lyme Regis continue to increase month-on-month and year-on-year, as follows:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2022 views		14,656	21,678	26,138	28,348	28,567	32,813	39,935	24,663	23,103	15,008	13,925	268,834
2023 views	23,306	25,921	41,861	40,016	41,344	55,529	67,358	75,804					371,139

We would expect numbers to drop off for the rest of the year but would hope they remain up on the previous year.

The top performing pages for the last three months are:

- June - Home, Webcams, Things to Do, Beaches, Food & Drink
- July - Home, Webcams, Things to Do, What's On, Hotels and Guesthouses
- August - Home, Webcams, Things to Do, What's On, Hotels and Guesthouses

We are now putting together an autumn page, which will include things to do during the October half term and Halloween. We are also putting together a rainy days' blog, which will link to the autumn page.

Press trip

The Visit Dorset team arranged for a journalist from inews to spend a couple of days in Lyme Regis in July 2022 and the article finally went to print on 22 July 2023.

The article can be found here:

[Lyme Regis: Dorset's Regency seaside resort with coastal walks, fossil hunting and a pastel-coloured promenade \(inews.co.uk\)](https://www.inews.co.uk/dorset/dorset-seaside-resort-with-coastal-walks-fossil-hunting-and-a-pastel-coloured-promenade/)

The Visit Dorset team are also working on another trip in partnership with Visit Britain, taking place this month, for an Italian social media influencer.

Totally Locally

Totally Locally's Fiver Fest initiative with local independent businesses has this year been replaced with the Magic Tenner concept. Due to increase in the cost of living, traders were finding it increasingly difficult to offer deals at £5.

More information about the new national campaign is available here:
<https://totallylocally.org/2015/01/the-magic-tenner-concept>

Totally Locally Magic Tenner takes place between 7 and 21 October and is being co-ordinated locally by Cllr B. Bawden.

The Magic Tenner is all about showing how supporting one local business means you are supporting all the others that supply them or work with them. It has always been an awareness campaign, but Totally Locally decided to combine this with a £10 offer across high streets country wide. This means shops and businesses can be more inventive and creative with their offers.

Adrianne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Tourism, Community and Publicity Committee – Objectives

Purpose

To allow members to review progress of the committee's 2023-24 objectives

Recommendation

Members note the report

Background

1. During the 2023-24 budget-setting process, objectives were agreed for the year and a budget estimate identified against each project.

Report

2. The objectives have been assigned to committees and members can review progress at each meeting.
3. This committee's 2023-24 objectives, along with the allocated budget, completion date and lead officer, are at **appendix 8A**. Updates are highlighted in yellow.
4. Any recommendations from this committee will be considered by the Full Council on 26 July 2023.

John Wright
Town clerk
September 2023

APPENDIX 8A

Objective	Budget, £k	Completion date	Lead officer	Timeline	Comments
Organise the coronation celebrations	20	April 2023	AM	<p><i>Event taking place on Sunday 7 May 2023.</i></p> <p><i>May 2023 – objective completed.</i></p>	<p><i>Report elsewhere on the agenda with a de-brief of the event and a budget summary.</i></p> <p>Completed. De-brief report went to TCP on 28/07/23 and agreed the council would set up a working group to develop proposals for an annual residents' event.</p>
Introduce a beach volleyball facility	0.5	<p>April 2023</p> <p>April 2024</p>	AM	<p><i>Report to April TCP to update members on progress of plans.</i></p> <p><i>Volleyball net and balls have been delivered and are being put out on the beach during the evenings.</i></p> <p><i>June 2023 – objective completed.</i></p>	<p>Volleyball nets and balls were not able to go out over the summer as there were no evening seafront attendants in post. Deferred to 2024.</p>
Support the sculpture trail	6	<p>June 2023</p> <p>Ongoing</p>	<p>MG</p> <p>MG/AM</p>	<p><i>More detailed report to April TCP following discussions with the member working group.</i></p> <p><i>July 2023 – coronation bench initiative to begin June/July 2023</i></p> <p><i>September 2023 – community participation event in the gardens</i></p>	<p>Coronation bench built and due for installation by 31/10/23.</p> <p>Parklife community consultation event taking place on 30/09/23. The consultation will inform the three-year plan for the sculpture trail</p>
Introduce a bursary scheme with local clubs	30	<p>June 2023</p> <p>September 2023</p>	AM	<p><i>Report to April TCP</i></p> <p><i>Meeting held with local groups on 12 June 2023 to inform them of the bursary scheme.</i></p>	<p><i>The scheme was well received by the local groups who attended the meeting on 12 June 2023 and further information will be sent to those groups who couldn't make the meeting.</i></p>

					<p>Officers will be contacting groups to establish which ones would like to take part in the scheme and will then publicise the participating groups. One application has been received and approved. Bursary of £6k approved by TCP to the Boat Building Academy to support week-long woodworking courses for local young people, aged 18-25. Bursaries of £2k awarded to Woodroffe, St Michael's and Mrs Ethelston's Schools to support disadvantaged children</p>
Support the introduction of a repairs' cafe	15	<p>June 2023</p> <p>September 2023</p> <p>March 2024</p>	JW	<p>Report to April TCP outlining project plan.</p> <p>Meeting held on 9 May 2023 between representatives from the Axminster Repairs' Café, representatives from the Boat Building Academy, the town clerk and support services manager.</p>	<p>Further meeting being arranged with the Boat Building Academy and Lyme Regis Development Trust.</p> <p>A meeting took place with the principal of the Boat Building Academy on 20 September 2023. The Boat Building Academy aim to set up a repairs' café by early-2024 in their building.</p>
Enhance wedding packages	2	<p>September 2023</p> <p>January 2024</p>	AM	<p>Report outlining proposals to first TCP of new administration.</p>	<p>Proposals will be progressed in partnership with the administrative and community engagement assistant and the external works team.</p> <p>Due to staff changes in the front desk team, the management of weddings has been re-assigned to another member of staff. This has delayed the implementation of this</p>

					<i>objective and a report will be brought to this committee on 15 November 2023.</i>
To support the 2024 Fossil Festival	TBC	June 2024	AM/JW		<i>Meeting held on 26/09/23 with the director of Lyme Regis Museum to start planning.</i>
Supporting local grant applications	TBC	December 2023	AM		<i>Estimated cost £3k. Officers are working on setting a date and venue for the first grant writing workshop.</i>
Launching residents' newsletter	2	November 2023	AM		<i>Planning has started for the first residents' newsletter and it is aimed to issue the first edition in October 2023.</i>

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: 2024-25 Budget Proposals

Purpose of Report

To allow members to consider Tourism, Community and Publicity objectives for 2024-25 ahead of the formal launch of the budget-setting process at the Strategy and Finance Committee on 11 October 2023

Recommendation

Members identify Tourism, Community and Publicity objectives for 2024-25

Background

1. On 10 October 2023, the 2024-25 budget-setting process commences with a budget briefing for members. The formal process starts the following day with the presentation of a series of budget-related reports to the Strategy and Finance Committee.
2. The budget is taken through two committee cycles and concludes at the Full Council on 13 December 2023.

Report

3. This item has been placed on all committee agendas in the run-up the Strategy and Finance Committee on 11 October 2023; the Strategy and Finance Committee on 11 October 2023 formally starts discussion on the 2024-25 budget and the five-year financial plan.
4. Members are asked to identify any Tourism, Community and Publicity-related objectives that need to be considered alongside other committee objectives during the budget-setting process.
5. Any recommendations from this committee will be considered by the Strategy and Finance Committee on 11 October 2023 and the Full Council on 25 October 2023.

John Wright
Town clerk
September 2023

Committee: Tourism Community and Publicity

Date: 27 September 2023

Title: Cinema at the Marine Theatre

Purpose of Report

To allow members to consider a request from the Marine Theatre for a grant of £25,000 to support a project to operate a cinema

Recommendation

Members consider the report and instruct the town clerk

Background

1. On 1 April 2020, the council entered into a five-year agreement with LymeArts Community Trust¹ (LACT) to provide an annual grant of £22,000 to support its day-to-day operation; the agreement expires on 31 March 2025.
2. There is a covenant on the theatre preventing it from showing films; the origins of the covenant are believed to go back to 1960 and were imposed by a former owner of the cinema and theatre. However, the cinema ceased to exist in 2016 when it burnt down.
3. The town council previously owned and managed Marine Theatre and transferred it LACT in February 2003.

Report

4. On 21 September 2023, a meeting took place between the Marine Theatre² and the town council³. At the meeting, the Marine Theatre ran through their proposal to operate a cinema.
5. The project includes the purchase of a digital projector, new chairs, curtains, and sound equipment, see **appendix 10A**.
6. The estimated cost of the project is £100,000 and, so far, the theatre has secured grant commitments of £50,000 and raised funds of £12,000.
7. Raising the project capital has a deadline; if the full amount isn't secured by 31 December 2023, the theatre will lose £25,000 funding currently committed by Dorset Council.
8. The theatre is confident it can raise a further £13,000 by 31 December 2023 but this still leaves a shortfall of £25,000.
9. To make good this shortfall the theatre has approached the council for a grant of £25,000.
10. The theatre does not expect to make any significant income from the cinema because for blockbuster films the distribution margin is as high as 80%. There will also be additional expenses, such as paying a projectionist, staffing costs and heating the building.

¹ LymeArts Community Trust operate the Marine Theatre

² Adrienne Mullins, support services manager and John Wright, town clerk, represented the town council

³ Claudia Betteridge, finance manager and Gabby Rabbits, director, represented the Marine Theatre

11. The theatre will show mainly blockbuster films and will have around 50 screenings a year.
12. During the council's public consultation on objectives in 2022, which received 366 responses (10% of the population), respondents were given the opportunity to give their own ideas or raise issues which were most important to them. The need for a cinema in the town was one of the most commonly raised issues.
13. They intend to re-introduce Silver Screen; these were matinee performances at the Regent Cinema which were very popular.
14. The council is on target to meet its budget surplus of £239,000 but this surplus is earmarked for the office refurbishment project.
15. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

John Wright
Town clerk
September 2023

Cinema at The Marine Theatre
DCP Projector, Chairs and Stage Curtains

Costs

Projector	35,000.00
Chairs	50,000.00
Curtains	10,000.00
Sound Equipment	5,000.00
	<hr/>

Total Cost	100,000.00
-------------------	-------------------

Grants Awarded

Dorset Council	25,000.00	25% awarded/75% match fund required
G Western	10,000.00	Projector
BackStage	15,000.00	Chairs
Total Grant Funding awarded	50,000.00	
	<hr/>	

Marine Theatre Fund Raising Target	25,000.00
---	------------------

Funds Raised to date	- 12,000.00
----------------------	-------------

Balance to be raised by The Marine	13,000.00	On Target to raise by 31.12.23
---	------------------	--------------------------------

Balance required to access Match Fund by 31.12.23	25,000.00
--	------------------

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Replacement Beach Wheelchair

Purpose of Report

To allow members to consider the replacement of one of the beach wheelchairs

Recommendation

Members agree in principle to purchase a replacement beach wheelchair, subject to further discussion at 2024-5 budget-setting, and select a preferred model

Background

1. In April 2017, this committee considered a report about how the council could improve accessibility in Lyme Regis. It was suggested one way to do this would be to purchase two beach wheelchairs, which would be made available to residents and visitors.
2. It was recommended by this committee and subsequently resolved by Full Council on 3 May 2017 'to agree that two beach wheelchairs should be purchased and be made available to visitors and residents'.
3. A Delichon Hippocampe and a Nomad Tundra were purchased. The Hippocampe is a three-wheeled chair which is quite low to the ground, so is more suitable for children. The Tundra is a four-wheeled chair which is more suitable for adults as the seat is higher.
4. The council also later purchased a Mobichair, which is a floating wheelchair, and two regular wheelchairs.
5. All wheelchairs are hired out for free and can be booked in advance or on the day, if available. The office will take the bookings and then pass the details to the seafront attendant, who signs the chairs in and out and cleans them down and checks them after use.

Report

6. The Nomad Tundra has been broken for several months and needs replacing. Although we have two other beach wheelchairs, the Tundra was more suitable for adults because of the higher seat.
7. The seafront attendant would like the council to consider an alternative model to the Tundra as he felt it was difficult to manoeuvre on the sand; given that the whole point of the wheelchairs is to traverse easily over sand, this is a major flaw.
8. The support services manager has been researching other models on the market and speaking to other councils who have beach wheelchairs to get recommendations. This has resulted in three main options:

Sandcruiser



DeBug



TerraWheels



8. The estimated costs are as follows:

Sandcruiser - £3,200 + VAT
DeBug - £3,300 + VAT
TerraWheels - £2,200 + VAT
9. The Sandcruiser is the model chosen by Bridport and Weymouth Town Councils and both said they would recommend this model. Bridport said they didn't think there was any other chair that was better for manoeuvrability, and it was ideal for older people because the arm lifts help to allow people to get in and out of the seat. Weymouth said the seat was slightly bigger than other models, which gave people space to move around in, and it was very popular with users.
10. The DeBug and the TerraWheels are the models chosen by Exmouth Town Council. They said if they were to buy again, they would replace these models with the Sandcruiser. They said the DeBug is extremely mechanical so it needs thorough cleaning and as it is rear-wheel drive, it takes people time to understand the steering. They felt the Sandcruiser would be more comfortable than the DeBug or TerraWheels. However, the TerraWheels can also go in the water as the wheels can be changed.
11. The seafront attendant has visited West Bay to try out the Sandcruiser and will be visiting Exmouth w/c 25 September 2023 to try out the DeBug and TerraWheels so his comments will be reported to the committee at the meeting.
12. There is no budget for a replacement wheelchair in 2023-24. As such, members are asked if they agree in principle to purchase a replacement beach wheelchair, subject to further discussion at 2024-5 budget-setting.
13. If agreed in principle, members are asked to indicate which model they would prefer.

14. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: D-Day 80

Purpose of Report

To allow members to consider forming a D-Day 80 working group and appoint members to the working group

Recommendation

Members agree to form a D-Day 80 working group and appoint up to three members to the working group

Report

1. The 6 June 2024 marks the 80th anniversary of D-Day, the largest naval, air and land operation in history.
2. Communities are encouraged to commemorate the anniversary by lighting a beacon at 9.15pm in celebration of the 'light of peace' that emerged out of the darkness of war. Communities are asked to undertake The International Tribute, which could be read out by the mayor, town crier or a young person chosen for this purpose.
3. Town crier Alan Vian has confirmed he will be making the official proclamation, along with town criers worldwide, at 8am on Sunday 6 June 2024.
4. The full anniversary guide with suggestions of how communities and local businesses can get involved is available here: [D-Day+80+Anniversary+Guide+v129.pdf \(squarespace.com\)](#)
5. It is suggested a small working group is formed to put together a modest programme of D-Day 80 commemorations. It is suggested two or three members are appointed to the working group.
6. The Lyme Regis branch of the Royal British Legion and the town crier will initially be invited to join and others may be invited as plans progress.
7. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Review of Community Fund Policy and Procedure

Purpose of Report

To allow members to review the council's Community Fund Policy and Procedure

Recommendation

Members approve the proposed changes to the Community Fund Policy and Procedure

Report

1. At the Full Council meeting on 8 January 2020, a new grants' structure was agreed, introducing term grants and community grants. At the same meeting, a Community Fund Policy and Procedure was approved.
2. The procedure guides local organisations in their grant applications and the council in administering the grants.
3. At the Environment Committee meeting on 5 July 2023, during a discussion about funding for the eRIB project, a member asked if the council gave regard to environmental issues when considering grant applications from local groups. The support services manager said this wasn't stated in the Community Fund Policy and Procedure; however, the document was due for review so this could be referred to this committee, with a suggestion that environmental considerations should be included in the criteria.

Report

4. The Community Fund Policy and Procedure is attached, **appendix 13A**.
5. An additional paragraph has been added at 7.4, shown in red in the appendix, to include environmental considerations.
6. There are no other suggested amendments from officers.
7. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Policy and Procedure

Community Fund

1. Purpose

The community fund provides grants of up to £1,000 for capital projects that help and support the community.

2. Funding

2.1 For the financial year 2023-24, the council has set aside £15,000 to support local organisations with community fund grants.

2.2 Applications can be made for up to £1,000pa.

3. Application and selection criteria

3.1 The council will consider grant applications from community groups and organisations that serve Lyme Regis. Priority will be given to applications that help and support the community.

3.2 Applications over £500 will only be considered from community groups and organisations that are a properly constituted body. This may include a group or organisation with charitable purposes, a charity or a not-for-profit company.

3.3 Groups that are part of a larger organisation can apply for funding through that organisation, provided this is clearly stated on the application form.

3.4 Applications will not be considered from grant-gifting organisations, i.e., those who allocate grants to others, profit-making organisations and companies, or individuals.

3.5 Any organisation in receipt of a term grant from the council cannot apply for a community fund grant.

4. How much money can be applied for?

4.1 Community fund grant applications fall in to two categories: projects up to £500 and projects up to £1,000.

4.2 Projects up to £500 require minimal supporting documentation and match funding isn't an absolute requirement. Projects over £500 require 50% match funding of the total project cost, and a higher level of supporting documentation.

5. What can the grant be used for?

5.1 The grant can be used for the purchase of materials and equipment, or the provision of a service that makes Lyme Regis a better place to live, work and play.

6. What can't the grant be used for?

- 6.1 Any costs not directly associated with the project.
- 6.2 Retrospective funding, i.e. money already spent.
- 6.3 Paying off debts already incurred.
- 6.4 Costs that have already been funded elsewhere, i.e. no 'double funding'.

7. Other

- 7.1 Groups and organisations applying for a community fund grant must:
 - 7.1.1 comply with this policy and procedure.
 - 7.1.2 complete an 'end of project' report.
 - 7.1.3 spend their grant money within the financial year.
- 7.2 Groups and organisations applying to the community fund must provide details of any funding from other sources, including fundraising or applications to other grant-awarding bodies
- 7.3 The council will look favourably on organisations that show evidence of self-help, either by fundraising or obtaining funds from other sources. Priority will be given to applications that demonstrate how they help and support the community.
- 7.4 The council will look favourably on projects that benefit the environment, make services more sustainable, have strong 'green' credentials, raise awareness of environmental issues or support environmental learning.
- 7.5 Applications to the community fund can be made in consecutive years. In such instances, the council will be mindful of the benefits obtained from previous grant applications.

8. Application Process

- 8.1 The application must:
 - 8.1.1 state the main activities of the organisation
 - 8.1.2 provide details of the project
 - 8.1.3 explain who will benefit from the grant and how
 - 8.1.4 provide details of other grant applications and/or fundraising activities in relation to this project.
 - 8.1.5 confirm appropriate policies and procedures are in place, e.g. insurance, health and safety, safeguarding
 - 8.1.6 demonstrate how the organisation will inform others that it has received funding from the council
 - 8.1.7 The availability of community fund grants will be advertised for at least one month. Applications received after the deadline will not be accepted.

9. Supporting evidence

9.1 Applicants must provide:

9.1.1 full project costs, e.g. quotes, invoices, other grants

9.1.2 copies of their governing document or constitution, if available

9.1.3 an application signed by two of the organisation's officers.

9.2 Applications for grants over £500 must be supported by details of the organisation's current financial status, e.g. copies of most recent bank statements/passbook.

9.3 Payments will not be made to individuals or private bank accounts.

9.4 The application must be completed in full.

9.5 The availability of grants will be advertised for at least one month. Applications received after the deadline will not be accepted.

10. Selection process

10.1 After the deadline, officers may contact organisations to clarify information or to access missing information. If an organisation cannot clarify or obtain information, its application will not normally go through to the next stage.

10.2 Officers will sift applications and collate those which meet the council's requirements. This process includes:

10.2.1 creating a simple grid to give an overview of the grant requests. The grid will include any other funding an organisation is in receipt of

10.2.2 a report that highlights issues members need to be aware of. The report will include rejected applications. It will also include details of applicants from the previous year who did not claim their grant or report back on their 'end of project' form.

10.3 An Extraordinary Full Council meeting will be arranged in late-March/early-April to consider applications to the community fund.

10.4 Grants will be paid on receipt of copies of the appropriate invoices or receipts. The town clerk is authorised to agree the early release of grants, if necessary.

11. Reporting process

11.1 At the end of the project, organisations are sent an 'end of project' form which will require them to:

11.1.1 explain how successful the project was

11.1.2 explain who benefited from the community fund grant and how many people it helped.

- 11.2 The form will ask for feedback on the council's grants' process and seek suggestions to improve the process.
- 11.3 Organisations will be invited to the annual meeting of electors to give feedback on funding received from the town council.

12. Timetable

- 12.1 The annual timetable is:

- 12.1.1 end-January –community fund opens for applications.

- 12.1.2 end-February – deadline for applications.

- 12.1.3 mid-March/Early-April – final date for officers to have gathered and collated required info.

- 12.1.4 end-March/early-April – Extraordinary Full Council approves grants.

- 12.1.5 April – successful applicants awarded funding, projects start.

- 12.1.5 end-February (of following year) – deadline for 'End of Project' reports (in time for considering new applications).

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Seagull Control

Purpose of Report

To allow members to consider further seagull controls

Recommendation

Members consider the seagull controls suggested by Max Redwood

Report

2. A report on potential seagull deterrents was considered by this committee on 29 June 2022. Local photographer and videographer Max Redwood approached the council with a proposal to help deter seagulls, which involved flying drones at frequent intervals over the summer and during major events.
2. It was recommended by this committee and subsequently resolved by the Full Council on 27 July 2022 'to agree a budget of £350 to fly a drone during the summer to deter seagulls'.
3. Max produced a report on his drone flights and it was presented to this committee on 28 September 2022. He reported the drones did not work as a method of controlling the seagulls; although the drones had an impact on the birds, all they did was move them around the town as they tended to move inland and then return to the seafront when the drones were gone.
4. Max also had some other ideas to deter the seagulls, including flags on the seafront as gulls don't like things that flap, nor do they like the colour red or things that sparkle. He also suggested covered seating areas, such as the sails which were over the decking at the Oyster and Fish House.

Report

5. Max has done a lot of research on this subject and believes birds of prey sounds will deter seagulls. He has tried doing this by attaching a loudspeaker to a drone but the noise of the drone detracts from the sounds. He has suggested he could play birds of prey sounds over a loudspeaker, which he would be happy to walk around with on the seafront.
6. He has found that disturbing seagulls before they nest and making them feel uncomfortable so they go elsewhere is the key to making this work.
7. Max is not asking for payment but would like the council's permission to try this out next year.
8. Max has also suggested the council gives further thought to flags and covered seating areas as solutions such as drones, birds of prey and loudspeakers are all temporary, whereas these would be more permanent solutions. This is perhaps something the committee could put forward as an objective to be considered during the 2024-25 budget-setting process.

9. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Sculpture Trail, Arts and Culture in the Gardens and 'Parklife' Community Engagement Event on 30 September

Purpose of Report

To inform members about the latest situation concerning the sculpture trail, arts and culture in the gardens and the 'Parklife' community engagement event on 30 September

Recommendation

Members note the latest situation concerning the sculpture trail, arts and culture in the gardens and the 'Parklife' community engagement event on 30 September

Background

1. At the January meeting of this committee, members recommended 'to allocate £6,000 in the 2023/24 budget for the sculpture trail in the gardens, using the same model as Bridport for the works around a theme chosen by the Council and that Cllrs B Larcombe, D Sarson and C Aldridge continue to work with the Deputy Town Clerk to agree, in conjunction with the Arts Development Company, the precise basis of how the trail may be delivered in the future'. That recommendation was subsequently adopted by Full Council.
2. After that meeting, the member 'working group' met with the Arts Development Company and the deputy town clerk and were broadly supportive of the continuation of the sculpture trail but questioned the historic arrangements of remunerating artists, favoured the greater use of local artists and better engagement with the local schools and wanted to see a longer-term plan for the delivery of arts and culture in the gardens.
3. The membership of the 'working group' has since changed to the replacement of Cllr B. Larcombe by Cllr C. Reynolds.
4. Since that time, the committee has received regular updates about the latest position but the 'working group' has not met again. The most recent update was to the last meeting of this committee on 28 June and is reproduced below:

'Sculpture Trail and Arts Initiatives in the Gardens

Cleo Evans from the Arts Development Company is continuing to develop a three-year plan for the continuation of the sculpture trail and other arts related work in the gardens.

Further discussions have taken place with both Woodroffe School and the Boat Building Academy, and the current thinking is to maximise local input and contributions and to link the works more directly with the gardens as 'gardens' and in a way which augments other council objectives.

Ideas to date include:

- Incorporating art and design into planning conditions, i.e., any bird or bat boxes required to meet biodiversity net gain requirements arising from the replacement amenities hut. This permission has now been granted and includes a condition:

'The implementation of Two bee bricks/blocks/houses, an integrated bat box and one nest box for birds as detailed in the Nick Thomlinson Ltd 'Phase 2 Activity Survey' submitted 27 May 2023 shall be erected prior to first occupation or use of the development hereby approved or otherwise agreed.'

- Incorporating art and design into existing objectives such as repaired paths, the raised walkway and, if replaced in some way, the gazebo.
- Creating a bug/bee 'hotel' to sit within the design for the agreed invertebrate garden.
- Working with the Boat Building Academy to create a new circular bench around the King Charles coronation tree and raised, disability friendly and accessible sensory planting beds, possibly incorporating a boat or nautical design. The intention is that the 'coronation bench' be designed and produced as part of a training and development course offered by the academy to students from Woodroffe School. This initiative is scheduled to commence immediately to include students in the immediate post-exam period.
- Creating new planting beds which may be art and design features in their own right.
- There would also be the retention of some popular sculptures including 'Juggler' and, working with local artists and students, the provision of new ones.
- The free-to-attend drawing class for local residents planned to take place in the Langmoor Room on 25 April 2023 was cancelled due to poor take up. However, a larger event is being planned in the gardens for 30 September 2023 and further details will be reported to the next meeting.

The main concept is to augment the gardens as a place for both locals and visitors to use and enjoy and to spend the agreed funds, £6k per year for three years, to support already agreed objectives and to achieve maximum value for money.'

Report

5. The 'larger event' on 30 September 2023 referred to above has been organised in conjunction with the Arts Development Company and without the further report to committee referred to, largely as a result of the three-month gap between meetings and the need to progress the organisation of the event during the intervening period. The deputy town clerk has co-ordinated this.
6. The 'event' has been publicised via social media, the council's website, via the community briefing and, by Dorset Arts Company, to the local community and arts groups. Its primary purpose is to engage with both residents and visitors to ascertain their thoughts about how best to further develop the sculpture trail and arts and culture more generally in the gardens.
7. The event will be attended by up to 10 local artists who will be holding individual events and sessions with public participation and involvement. Other local arts and community groups have also been invited to attend as an opportunity for them to input to the consultation process and to engage with the public and with each other. However, the principal purpose remains one of community engagement and to ascertain the views of those attending.
8. Any views obtained will then feed into the development of the final three-year plan and will be fed back to either the member 'working group' or this committee for further discussion and decision.

9. The cost of this event will be met from the approved 'sculpture trail' budget. The total cost will be well under the approved budget for 2023/24.
10. All existing sculptures currently remaining in the gardens will be retained, for the time being at least. This has been negotiated at no cost to the council. Some may be left on permanent display.
11. Any recommendations from this committee will be reported to Full Council at its meeting on 25 October 2023.

Mark Green
Deputy town clerk
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Lyme Eats Boutique De-Brief

Purpose of Report

To de-brief members on the Lyme Eat Boutiques events during 2023 and inform members of the plans for future events in 2024

Recommendation

Members note the comments on the Lyme Eat Boutiques events during 2023 and note the plans for future events in 2024

Background

1. In December 2023, Eleanor Carr from Unique Boutique Events approached the council with a proposal for a pop-up street food market in Lyme Regis one evening per month in the summer.
2. A report was considered by this committee on 18 January 2023, informing members of the proposal. It was recommended by this committee, and subsequently resolved by the Full Council on 15 February 2023 'to support the proposal from Unique Boutique Events to set up a pop-up street market in Theatre Square between May and August 2023'.
3. Subsequent discussions took place with Eleanor and the director of the Marine Theatre and it was agreed the preferred location would be the area directly below the theatre, on Gun Cliff Walk, rather than Theatre Square. As well as being further from the theatre, so as not to impact on bar sales when there was an event taking place in the theatre, it was felt there would be more footfall on the walkway and opportunities to expand the market along the walkway in future, if required.
4. It was agreed the market would take place on the third Friday of each month and the dates were set for 19 May, 21 June and 16 July from 4pm to 9pm, with the option of an event in August if the first three events were a success.
5. Although Eleanor had been discussing the events with the town council, as Gun Cliff Walk is owned by Dorset Council, she had to seek formal permission to use the land.

Report

6. Eleanor said overall, the events went well. She felt the location was a good space with a lot of potential. However, visibility is a major factor and Eleanor felt they were a bit tucked away. She mentioned the Marine Parade Shelters might be a better location, although this wouldn't guarantee more sales. There is also more competition in this location and she would be wary of upsetting other businesses.
7. Eleanor feels Gun Cliff can work for the event but she would need to do a more targeted marketing strategy in the lead up to the events, engaging with the local community on the channels they use.
8. The events were affected by bad weather, especially the first one in May but estimated numbers were consistent across all three events. This isn't what Eleanor was expecting; she expected numbers to build with each event.

9. It is estimated there were an average of 250 people at each event, with the June event being the most successful. This is around half the number of people who usually go to the other Unique Boutique Events in Seaton, Axminster and Sidmouth.
10. There were seven traders at the May event, six at the June event and five at the July event. Following feedback from this council, Eleanor put a lot of effort into trying to get local businesses involved in the markets. The council helped with this by putting information in the business briefings and on social media.
11. This resulted in one local business making enquiries but they didn't trade, she made direct enquiries with two local businesses, and one business said they would have liked to have been approached directly. Eleanor said she simply doesn't have the time to approach every food and drink business in the town individually.
12. The traders that took part were from Colyford, Sidmouth, Honiton, Yeovil, Weymouth and Clyst St Mary. The support services manager has given Eleanor several suggestions of local businesses she could approach for next year.
13. There were no major operational issues with the events. There was a bomb disposal emergency on the day of the first event but this didn't disrupt the market, and South West Water were doing some work in the pumping station on another day, but this didn't cause any issues.
14. The events were granted a temporary event notice (TEN) from Dorset Council but Eleanor didn't find it easy to deal with them. It took a long time for anyone to get back to her about permissions and licences and when they did eventually respond with the fee structure, she found it was unaffordable and asked that it be reduced to something that she felt reflected the space. They did come to an agreement over the charge.
15. Dorset Council was also very slow in granting permission for the event to take place and as such, the fee was waived for the first event because of the slow response. This posed a problem for Eleanor as she didn't have the certainty she needed to be able to start promoting the first event and engage traders.
16. Discussions have been taking place between the town council and Dorset Council since early 2022 about granting the town council an 'umbrella' licence for Dorset Council owned areas in Lyme Regis so we could in turn licence events in these locations. The rationale for this was the town council are on the ground in Lyme Regis and is better placed to manage the arrangements in advance, liaise with the organisers and oversee the events on the day.
17. Despite many chase up emails and conversations, the most recent being sent on 11 September 2023, this licence is still not in place. Dorset Council has said its solicitor has been instructed to prepare the agreement but there were a number of vacant posts in the team and they were working through a backlog.
18. Looking ahead, Eleanor would very much like to run the street food markets again in 2024 and would like to continue holding them on the third Friday of the month. Next year she would like to run five events between May and September, as follows:
 - 17 May 2024
 - 21 June 2024
 - 19 July 2024
 - 16 August 2024
 - 20 September 2024

19. As far as we are aware, these dates do not clash with any other major events in the town.
20. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Committee: Tourism, Community and Publicity

Date: 27 September 2023

Title: Managing Consultation Exercises

Purpose

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

Recommendation

Members note the report

Report

1. The following public consultations affecting residents and services in Dorset have recently taken place, are coming up, ongoing, or have been completed:
 - Dorset Council - #LetsTalkLibraries
 - East Devon District Council – East Devon Local Plan 2020 to 2040
 - Dorset Council – Public Spaces Protection Order
 - Dorset Council – Planning for Climate Change
 - Dorset Council – Call for Sites
 - Dorset Council – Housing Consultation Strategy
 - Dorset Coast Forum – Dorset Coast Strategy
2. **Appendix 17A** details the start and end dates, who has been consulted, how the town council promoted the consultation, the council's response to the consultation (if any), and the decision made or an update on the consultation if a decision has not yet been made.
3. Any recommendations from this committee will be considered by the Full Council on 25 October 2023.

Adrianne Mullins
Support services manager
September 2023

Organisation and topic	Start date	End date	Who is being consulted	Consultation promoted by LRTC through	The response	Update/Decision made
Dorset Council – #LetsTalkLibraries		07/01/21	The public, library employees, partners, businesses, town and parish councils	Social media Report to TCP 17/11/21	First public consultation - Response given by Cllrs B. Larcombe and B. Bawden on behalf of the council and circulated to members Second public consultation – report to Full Council on 14 December 2023 and response agreed. Response circulated to members.	The new library strategy was approved by Dorset Council's Cabinet on 25 July 2023. Work will begin to implement the new strategy and action plan, with the new operating model and changes to opening hours coming into effect during the financial year 2024/25.
East Devon District Council – East Devon Local Plan 2020 to 2040	08/11/22	15/01/23	The public, stakeholders	Social media, website and community briefing	Report to Full Council on 14 December 2022 and Cllrs B. Bawden and C. Aldridge delegated to work with deputy town clerk on the council's response	The consultation closed on 15 January 2023 and there have been no updates on the next stage.

Dorset Council – Public Spaces Protection Order	14/06/23	25/08/23	Stakeholders and the public	Social media, community and business briefings, website, noticeboards	Council's response approved by Full Council on 26 July 2023	A report including the findings from the consultation will be presented to the Place and Resources Overview Committee on 5 October 2023. A final report and a draft Order will be presented to Cabinte in November for approval.
Dorset Council – Planning for Climate Change	20/04/23	08/06/23	The public and stakeholders	Social media, community and business briefings	Report considered by the Planning Committee on 18 April 2023.	Dorset Council are reviewing the responses received and will publish updates on the website in due course.
Dorset Council – Call for Sites (in preparation for Dorset Council Local Plan)	13/03/23	01/10/23	The public and stakeholders	Social media, community and business briefings, website	Report considered by the Full Council on 17 May 2023 and resolved 'to support the principle of an appropriate allocation of Strawberry Fields through the Local Plan process'.	Consultation still open.
Dorset Council – Housing Consultation Strategy	26/07/23	02/10/23	Individuals and organisations	Social media, community and business briefings, website	Report considered by the Full Council on 6 September 2023. Cllrs G. Stammers, D. Ruffle and M. Ellis delegated to form a response in conjunction with the town clerk.	Consultation still open.

Dorset Coast Forum – Dorset Coast Strategy			Organisations and members of the Dorset Coast Forum		Report considered by the Full Council on 6 September 2023. The town clerk to prepare a draft response and circulate to members in briefing.	Consultation still open.
--	--	--	---	--	---	--------------------------