



John Wright
Town Clerk

Lyme Regis Town Council

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Tourism, Community and Publicity Committee

Core Membership: Cllr C. Aldridge (chairman), Cllr D. Ruffle (vice-chairman), Cllr B. Bawden, Cllr M. Ellis, Cllr P. Evans, Cllr C. Reynolds, Cllr D. Sarson, Cllr R. Smith

Notice is given of a meeting of the Tourism, Community and Publicity Committee to be held at the Guildhall, Bridge Street, Lyme Regis on Wednesday 15 November 2023 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
10.11.23

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

2. Apologies

To receive and record apologies and reasons for absence

3. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 27 September 2023

4. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

5. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

6. Matters arising from minutes of the previous meeting held on 27 September 2023

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

7. Update Report

To update members on issues considered at previous meetings

8. Tourism, Community and Publicity Committee – Objectives

To allow members to review progress of the committee's 2023-24 objectives

9. Seagull Control

To allow members to consider further seagull controls

10. Weddings at The Guildhall

To report on progress made/action taken to enhance the weddings offering/packages at The Guildhall

11. Major Events 2024

To inform members of the 2024 diary of major events

12. Grant Review, B Sharp

To inform members of B Sharp's compliance with its grant agreement

13. Grant Review, Axe Valley and West Dorset Ring and Ride

To inform members of Axe Valley and West Dorset Ring and Ride's compliance with its grant agreement

14. Grant Review, The Hub

To inform members of the Hub's compliance with its grant agreement

15. Social Media Review

To inform members about social media coverage of the town council

16. Managing Consultation Exercises

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

18. Exempt Business

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 27 SEPTEMBER 2023

Present**Chairman:** Cllr C. Aldridge**Members:** Cllr B. Bawden, Cllr M. Ellis, Cllr P. Evans, Cllr D. Ruffle, Cllr D. Sarson, Cllr R. Smith**Officers:** C. Austin (administrative and community engagement assistant), A. Mullins (support services manager), J. Wright (town clerk)**23/17/TCP Public Forum**

There were no members of the public who wished to speak.

23/18/TCP Apologies

Cllr C. Reynolds - illness

23/19/TCP Minutes

Proposed by Cllr D. Sarson and seconded by Cllr M. Ellis, the minutes of the meeting held on 28 June 2023 were **ADOPTED**.

23/20/TCP Disclosable Pecuniary Interests

There were none.

23/21/TCP Dispensations

There were none.

23/22/TCP Matters arising from the minutes of the previous meeting held on 28 June 2023**Fossil Festival**

The support services manager said officers had met with the team from the museum to discuss next year's event. Fossil Festival 2024 would be taking place between 6 and 9 June. Lyme Regis museum would be looking to the town council for funding towards the event and would bring a draft budget proposal to the Strategy and Finance meeting on 11 October 2023. The museum would involve local schools for a school's day on the Friday, and the 2024 event would be a much bigger event than 2023.

Cllr M. Ellis asked whether the additional funding for the event would come to budget setting or whether it would be considered as a term grant.

The support services manager said the funding would be considered during budget-setting and the museum had been encouraged to apply for a term grant from 2025-26.

Annual event for residents

The support services manager said a meeting had been held to discuss the annual event for residents. It was agreed a consultation would be held to ask the residents what type of event they would like the town council to provide.

Cllr M. Ellis said it would be nice to ask the school children what they would like.

The support services manager said the consultation would be in digital and paper format to reach as many residents as possible.

23/23/TCP Update Report

Tourism Microsite

Members noted the visitor numbers were improving every month.

The support services manager said visitor numbers were expected to start dropping again now as the town was heading out of season, although the year-on-year figures indicated the microsite was going from strength to strength.

Totally Locally

The support services manager said the town council had promoted the scheme in the business briefing newsletter but she wasn't sure of the response that Cllr B. Bawden had received from local businesses.

Cllr D. Sarson asked if it was the same concept as before.

The support services manager said it was the same concept as last year, however, businesses were struggling to offer something for £5 and under, so increasing it to £10 could potentially see more businesses take part.

23/24/TCP Tourism, Community and Publicity Committee – Objectives

Residents' Newsletter

The support services manager said she had been in touch with the clerk of Uplyme Parish Council to confirm the partnership for the residents' newsletter and it was planned to launch in October.

Repairs Café

The support services manager said the town clerk had met with Will Reed from the Boat Building Academy (BBA). The town clerk said the BBA planned to set up the repairs café in early 2024 on site at the BBA premises. The model would be based on the repairs café already in operation at Axminster, run by volunteers and the town council would have a remote role in overseeing the operation.

Cllr C. Aldridge asked how they would source the volunteers.

The town clerk said the town council would advertise what skills were needed and ask for volunteers to come forward with specific skill sets that could be beneficial to the repairs café. He said he thought Lyme Regis had a broad range of skilled people who may be able to volunteer their time.

23/25/TCP Budget proposals

The support services manager said there were some suggested items of expenditure elsewhere on the agenda that would feed into the 2024-25 budget, so any proposals members made would be in addition to these.

There were no other budget proposals.

23/26/TCP Cinema at the Marine Theatre

The support services manager said G. Rabbitts and C. Betteridge from the Marine Theatre were in the public forum and encouraged members to ask questions.

The town clerk said the Marine Theatre was looking to operate a cinema and had been successful in securing grant funding commitments; £50k had been secured so far, the theatre had raised £12k itself and was confident it could raise a further £13k, but it had to have £100k in place by 31 December 2023 to make the venture work. If the funding was not in place Dorset Council would withdraw its funding commitment. As such, the theatre had asked if the town council could help with a one-off grant of £25k. He reminded members the cinema was a top priority that came out of the community consultation on objectives.

Cllr C. Aldridge asked G. Rabbitts and C. Betteridge whether they had a business plan in place for the project.

G. Rabbitts said the business plan was currently being written and would include an element of the cinema. She said it was important to understand that introducing a cinema at the Marine Theatre was not a commercial venture because the amount of money they would take on tickets was very small. She said the theatre felt it would benefit the community, by preventing the need to travel outside of town to watch blockbuster screenings.

Cllr M. Ellis said she had grave concerns about the request and although the theatre needed to secure the rest of the grant funding, she felt it was a lot of money for potentially only 50 screenings a year. She said she was concerned the theatre already had commitments for shows and weddings and that it might not be possible to fit in film screenings. She said she didn't think it was a good idea to spend public money on this venture and it was not in the budget for the current financial year.

Cllr P. Evans asked how long the current term grant to the Marine Theatre would be in place for.

Cllr M. Ellis said the current term grant was £22k per annum and it was in place for another year.

Cllr P. Evans asked how much the ticket prices would be.

G. Rabbitts said the theatre wanted to keep ticket prices as low as possible because it was not a financial venture for the theatre but a venture for the community. She said they would receive the film titles in advance and the benefit of having a digital projector meant the theatre could screen films at any time, adding flexibility around the schedule of other shows, weddings and commitments.

Cllr P. Evans asked whether the town council received an annual report on the theatre's finances as part of the term grant review process.

The town clerk said the term grant reviews normally took place every six months and as part of those reviews, governance, finance and risk were discussed.

Cllr G. Turner said the former owner of the theatre placed a covenant on the building to ensure it was never turned into a cinema. He suggested checking if this covenant was still in place.

The town clerk said the covenant was an issue for the theatre. However, his view was it was taken out some time ago, he suspected the people involved were no longer around to receive the benefit of the covenant and the cinema in the town had ceased to exist. Therefore, he wasn't sure what the argument against the theatre would be.

Cllr C. Aldridge asked if other activities at the theatre would subsidise the cinema and whether there was a limit that if reached would mean the theatre would no longer pursue the cinema project.

G. Rabbitts said it had taken a lot of time and effort to secure the funding commitments. She said they felt they should have comfortable seats and a proper projector and although they were not a cinema, they would do their best to provide that as the town's theatre. The theatre was asking for an investment from the town council to support this.

Cllr B. Bawden asked whether there would be an annual licence fee or maintenance costs that would require more funding.

G. Rabbitts said maintenance costs would be covered by the theatre and there was no annual licence fee.

Cllr M. Ellis felt the cost of the chairs was excessive and suggested the total cost could be reduced to £50k, which the theatre already had in place.

C. Betteridge said the project cost couldn't be altered to £50k because the funding from Dorset Council was match funding.

Cllr P. Evans asked where the money would come from as it had not been budgeted for.

The town clerk emphasised how tight the budget was with other projects already committed, including the office refurbishment project. However, the funding could be taken from the reserve or the surplus, although whatever decision members made would impact on the amount of money available for next year.

Cllr C. Aldridge said the proposal would benefit the community and achieve an objective that was a high priority from the residents' survey.

Cllr M. Ellis requested a recorded vote on the following motion:

Proposed by Cllr D. Sarson and seconded by Cllr D. Ruffle, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the request from the Marine Theatre for a grant of £25,000 and to support a project to operate a cinema.

Voted for: Cllr C. Aldridge, Cllr D. Ruffle, Cllr D. Sarson, Cllr B. Bawden

Voted against: Cllr M. Ellis, Cllr P. Evans

Abstentions: None

23/27/TCP Replacement Beach Wheelchair

Cllr M. Ellis said the town council must maintain the beach wheelchairs and it was no different to maintaining other assets.

Cllr D. Ruffle said he had seen the seafront attendant struggling with the current beach wheelchair.

The support services manager said the “Sandcruiser” was the seafront attendant’s preferred choice.

Members asked if the wheelchairs were regularly serviced and maintained and what condition the other wheelchairs were in.

The support services manager confirmed they were regularly serviced and maintained, and the other wheelchairs were in good condition.

Cllr C. Aldridge asked whether the beach wheelchairs were included in the asset inventory.

The support services manager confirmed they were.

Proposed by Cllr M. Ellis and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to agree in principle to purchase a Sandcruiser beach wheelchair, subject to further discussion at 2024-25 budget-setting.

23/28/TCP D-Day 80

The support services manager said events for D-Day 80 and the Fossil Festival would not clash; the D-Day celebrations would take place on one day and were intended to be modest.

Cllr C. Aldridge asked if there was a rough plan for the event.

The support services manager said there would be a proclamation at a certain time with lighting of the beacons and there was guidance available to help plan the event. Any planning would involve members from the Royal British Legion.

Cllrs P. Evans, M. Ellis and D. Ruffle said they wanted to be on the working group and it was agreed other people could be pulled into the group as and when required.

Proposed by Cllr C. Aldridge and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to form a D-Day 80 working group and appoint Cllrs P. Evans, M. Ellis and D. Ruffle to the working group.

23/29/TCP Review of Community Fund Policy and Procedure

Cllr M. Ellis said there were a lot of organisations that would struggle to ask for support solely for environmental projects and she was glad it did not exclude groups that did not have an environmental element as she felt it would stop a lot of local organisations coming forward for support.

Proposed by Cllr M. Ellis and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the proposed changes to the Community Fund Policy and Procedure.

23/30/TCP Seagull Control

Cllr D. Ruffle said the noise from the speakers may deter the seagulls temporarily but thought should be given to how much it would irritate other users of the seafront.

Cllr C. Aldridge asked if M. Redwood would use his drone or just walk around the seafront with the speaker.

The support services manager said M. Redwood had already trialled the drone which was unsuccessful, and this was his latest proposal. She said he was more interested in the proposal for flags and covered seating areas and reminded members covered seating areas were on the list of objectives put out to community consultation.

Cllr B. Bawden said the idea of flags had some merit and she suggested using some of the existing flags that organisations used at peak times.

Cllr C. Aldridge said the real issue was the food waste from businesses in the area.

Several members were concerned about how frequently M. Redwood would use the speakers and how long the trial would last.

Cllr M. Ellis said more information was needed before making a decision. She suggested using the tannoy system already in place, to enable the sound to be broadcast further.

Cllr P. Evans said the tannoy system already received a number of complaints and it would not be good publicity for the council. He suggested inviting M. Redwood to a meeting to outline his idea further.

Cllr C. Aldridge suggested flags and covered eating areas were put forward as an objective for 2024-25.

Cllr M. Ellis said flags were in place during Regatta and Carnival Week and she wasn't sure if they deterred seagulls. She also had safety concerns about free standing flags.

The support services manager said the committee could suggest flags and covered eating areas as a budget objective but this did not commit to following through with the idea.

Proposed by Cllr D. Sarson and seconded by Cllr M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** that Max Redwood is invited to demonstrate his ideas for seagull deterrents at the next meeting of the Tourism, Community and Publicity Committee.

Proposed by Cllr C. Aldridge and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to put forward flags and covered eating areas as a proposed budget objective for 2024-25.

23/31/TCP Sculpture Trail, Arts and Culture in the Gardens and 'Parklife' Community Engagement Event on 30 September

The support services manager said officers had anticipated the three-year plan would be available by now but the Arts Development Company wanted to carry out a public consultation to inform this. She said the 'Parklife' event to be held in the seafront gardens would help inform the plan.

Cllr C. Aldridge asked who had been making decisions regarding the sculpture trail and raised concerns about the publicity of the 'Parklife' event. She said it had been advertised as an arts event and not a consultation about the sculpture trail.

Cllr P. Evans asked how much money was given to the Arts Development Company and how much of that money was given to the artists.

Cllr C. Aldridge said it was £6,000 per annum for three years.

The support services manager said the money was paid directly to the Arts Development Company and officers were working alongside the organisation to establish how much artists would be paid. She said the model would work similarly to the model in place at Bridport, where the council would chose a theme and the sculptors would make pieces around the theme.

Cllr P. Evans asked why there were currently only three installations in the gardens.

The support services manager said the damaged sculptures had been taken away for repairs and would be returned once they had been fixed.

Cllr B. Bawden said she was concerned the Parklife event hadn't been publicised well enough to get enough members of the public involved.

Cllr C. Aldridge said she thought the council should have more control over the sculpture trail and would like the working group to be reconvened as soon as possible.

The support services manager said although the working group hadn't met recently, the deputy town clerk had weekly conversations with the Arts Development Company. She felt the Parklife event had been well publicised and the council had helped with this but it had not officially come through this committee because arrangements were put in place over the summer when no meetings were taking place, so the deputy town clerk agreed that the event could go ahead.

Proposed by Cllr C. Aldridge and seconded by Cllr P. Evans, members agreed to **RECOMMEND TO FULL COUNCIL** that the sculpture trail working group meets as soon as possible.

Cllr C. Aldridge said as issues relating to the gardens were being discussed by three different committees, it was suggested there should be a regular meeting of the committee chairman to create a uniform approach for the development of the gardens.

The support services manager said there would be a report to the Full Council to set up a working group.

Cllr M. Ellis asked for a list of all sub-committees, working groups and which committees they reported to.

23/32/TCP Lyme Eats Boutique De-Brief

The support services manager said Lyme Eats Boutique were very positive about the event that took place in 2023 and looked forward to more dates put forward for 2024. She said the town council currently did not have any input on the suggested dates as the event would take place on Dorset Council land. However, it was intended the town council took over management of events on Dorset Council land in Lyme Regis but the umbrella licence was being held up by Dorset Council's legal team. She asked if the ward member Cllr B. Bawden could help move this along.

Members were concerned the events were not publicised well enough and were not well attended.

The support services manager said the organiser acknowledged she needed to better advertise the events and the council would help to advertise future events including an article in the residents' newsletter.

Cllr P. Evans asked whether the council was comfortable attracting external traders into the town and whether the council received any payment for these events. He said existing traders in the town would have to compete with external traders and the council needed to be mindful of this.

The support services manager explained there was no income from these events as they took place on Dorset Council land. She said existing traders had been contacted to participate but Lyme Eats Boutique had very little response partly because they were not set up for street food trading. She said if the council was granted the umbrella licence, it would have more authority over which events it supported within the town.

23/33/TCP Managing Consultation Exercises

Members noted the report.

The meeting closed at 8.20pm.

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Matters arising from the minutes of the previous meeting held on 27 September 2023

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

23/22/TCP – Matters arising from the minutes of the previous meeting held on 28 June 2023

Fossil Festival

The museum has now provided further information about the 2024 festival, which includes the media sponsorship pack and a report outlining the highlights of the 2023 festival, the vision and scope of the 2024 festival and the outline budget for the 2024 festival.

It was originally anticipated the museum would require funding of around £6k from the town council and this amount was provisionally included in the 2024-25 budget as an objective, which was considered by the Strategy and Finance Committee on 11 October 2023 and approved by the Full Council on 25 October 2023.

However, the outline budget includes a contribution of £4k from the council, so this has been amended in the draft budget, which will be further considered by the Strategy and Finance Committee on 29 November 2023.

A further meeting is being arranged between the museum, the working group (Cllrs D. Ruffle, D. Sarson and R. Smith) and officers to further discuss the plans and the council's support for the event.

Annual event for residents

A public consultation was launched on 25 October 2023 asking residents what type of event(s) they'd like to see, in which locations and at what time of the year. The consultation is available online and on paper and has been promoted through social media, the website and the residents' newsletter. Contact has also been made with St Michael's Primary School about getting pupils' views.

23/23/TCP – Update Report

Totally Locally

Despite several emails to local businesses and articles in the council's business briefing, Totally Locally did not take place in Lyme Regis this year due to a lack of response from the businesses.

23/24/TCP – Tourism, Community and Publicity Committee – Objectives

Residents' Newsletter

The first residents' newsletter is now with the printers and will be delivered to every residential and business address in the DT7 3 area from w/c 27 November. Delivery was due to take place the week before but Royal Mail had such a backlog that it couldn't be accommodated.

The next newsletter will be sent out in February 2024 so as not to interfere with the elections in May 2024.

23/26/TCP – Cinema at the Marine Theatre

Following further discussion at the Full Council meeting on 25 October 2023, this committee's recommendation 'to approve the request from the Marine Theatre for a grant of £25,000 and to support a project to operate a cinema' was not resolved.

The matter has been deferred to the Strategy and Finance Committee meeting on 29 November 2023 for further consideration as part of the 2024-25 budget discussions.

23/27/TCP – Replacement Beach Wheelchair

This has been formally agreed as a draft objective for 2024-25.

23/28/TCP – D-Day 80

Contact has been made with the president of the Lyme Regis branch of the Royal British Legion to arrange a meeting of the working group (Cllrs P. Evans, M. Ellis and D. Ruffle). A verbal update will be given at the meeting.

23/29/TCP – Review of Community Fund Policy and Procedure

The updated policy and procedure has been published on the council's website.

23/30/TCP – Seagull Control

Flags and covered eating areas have been included as a draft objective for 2024-25. Max Redwood has been invited to the meeting to talk more about his ideas for seagull deterrents and an item is elsewhere on this agenda.

23/31/TCP – Sculpture Trail, Arts and Culture in the Gardens and 'Parklife' Community Engagement Event on 30 September

The working group met on 2 November 2023 to regroup and discuss a way forward. The meeting did not involve the Arts Development Company – this is being arranged for the next meeting of the group.

Adrianne Mullins
Support services manager
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Update Report

Purpose of the Report

To update members on issues considered at previous meetings

Recommendation

Members note the report

Report

Tourism microsite

As expected, visitor numbers to Visit Lyme Regis have now dropped off as we leave the main tourist season. However, visitor numbers remain significantly up year-on-year, as shown below:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2022 views		14,656	21,678	26,138	28,348	28,567	32,813	39,935	24,663	23,103	15,008	13,925	268,834
2023 views	23,306	25,921	41,861	40,016	41,344	55,529	67,358	75,804	48,754	36,638			456,531

During Storm Ciaran, there was a hug spike in traffic to the webcam page as people wanted to watch the storm.

A Christmas page has been created and there is a link to this from the homepage.

The film Wonka is being released on 8 December 2023, which as members will know, included filming around the Cobb. We are putting together a blog about the filming, ready to launch at the same time as the release date.

We have struggled to get local organisations and venues to upload their events to the website, which makes it appear there isn't much going on in Lyme Regis (we know this isn't the case!). As such, one of our administrative and community engagement assistants is now uploading local events to the website.

Value of Tourism

It was reported to this committee on 26 April 2023 that officers had agreed to take part in the 2022 Value of Tourism project, along with Visit Dorset and other towns in the county. The market research examines the volume and value of tourism and the impact of visitor expenditure on the local economy in Dorset, and this data will be produced to town level.

The cost of this project was £230 + VAT.

Visit Dorset is expecting the data any time now and will provide this to us as soon as it is received.

Bridport Business Chamber

It was reported to members that links had been made with the Bridport Business Chamber, with a view to the group extending into Lyme Regis to form a joint chamber. It was proposed an open meeting would take place in Lyme Regis, facilitated by this council, to allow the chamber to meet with Lyme Regis businesses and take the idea forward.

Unfortunately, there has been a change in personnel within the Bridport Business Chamber, which means they have decided to postpone any projects outside the immediate area of Bridport and West Bay but they will re-visit the idea in the New Year when they are more settled.

Contact has been made with the new team to stress how keen the council is to progress this. The chamber is also signed up to the fortnightly business bulletin so links are being maintained. Officers will make contact with the group in early-2024 to hopefully re-open discussions.

Adrianne Mullins
Support services manager
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Tourism, Community and Publicity Committee – Objectives

Purpose

To allow members to review progress of the committee's 2023-24 objectives

Recommendation

Members note the report

Background

1. During the 2023-24 budget-setting process, objectives were agreed for the year and a budget estimate identified against each project.

Report

2. The objectives have been assigned to committees and members can review progress at each meeting.
3. This committee's 2023-24 objectives, along with the allocated budget, completion date and lead officer, are at **appendix 8A**.
4. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

John Wright
Town clerk
November 2023

APPENDIX 8A

Objective	Budget, £k	Completion date	Lead officer	Timeline	Comments
Organise the coronation celebrations	20	April 2023	AM	<p><i>Event taking place on Sunday 7 May 2023.</i></p> <p><i>May 2023 – objective completed.</i></p>	<p><i>Report elsewhere on the agenda with a de-brief of the event and a budget summary.</i></p> <p><i>Completed. De-brief report went to TCP on 28/07/23 and agreed the council would set up a working group to develop proposals for an annual residents' event.</i></p>
Introduce a beach volleyball facility	0.5	<p>April 2023</p> <p>April 2024</p>	AM	<p><i>Report to April TCP to update members on progress of plans.</i></p> <p><i>Volleyball net and balls have been delivered and are being put out on the beach during the evenings.</i></p> <p><i>June 2023 – objective completed.</i></p>	<p><i>Volleyball nets and balls were not able to go out over the summer as there were no evening seafront attendants in post. Deferred to 2024.</i></p>
Support the sculpture trail	6	<p>June 2023</p> <p>Ongoing</p>	<p>MG</p> <p>MG/AM</p>	<p><i>More detailed report to April TCP following discussions with the member working group.</i></p> <p><i>July 2023 – coronation bench initiative to begin June/July 2023</i></p> <p><i>September 2023 – community participation event in the gardens</i></p>	<p><i>Coronation bench built and due for installation by 31/10/23. Installation delayed until mid-November.</i></p> <p><i>Parklife community consultation event taking place on 30/09/23. The consultation will inform the three-year plan for the sculpture trail.</i></p> <p><i>Working group met on 2 November 2023. Meeting to be arranged with Arts Development Company to discuss the future of the trail.</i></p>
Introduce a bursary scheme with local clubs	30	June 2023	AM	<p><i>Report to April TCP</i></p>	<p><i>The scheme was well received by the local groups who attended the</i></p>

		September 2023		<p><i>Meeting held with local groups on 12 June 2023 to inform them of the bursary scheme.</i></p>	<p><i>meeting on 12 June 2023 and further information will be sent to those groups who couldn't make the meeting.</i></p> <p><i>Officers will be contacting groups to establish which ones would like to take part in the scheme and will then publicise the participating groups. One application has been received and approved. Bursary of £6k approved by TCP to the Boat Building Academy to support week-long woodworking courses for local young people, aged 18-25. Bursaries of £2k awarded to Woodroffe, St Michael's and Mrs Ethelston's Schools to support disadvantaged children.</i></p> <p><i>The scheme has been publicised and all participating organisations have been included in the publicity. Nine bursaries have been received and approved.</i></p>
Support the introduction of a repairs' cafe	15	<p>June 2023</p> <p>September 2023</p> <p>March 2024</p>	JW	<p><i>Report to April TCP outlining project plan.</i></p> <p><i>Meeting held on 9 May 2023 between representatives from the Axminster Repairs' Café, representatives from the Boat Building Academy, the town clerk and support services manager.</i></p>	<p><i>Further meeting being arranged with the Boat Building Academy and Lyme Regis Development Trust.</i></p> <p><i>A meeting took place with the principal of the Boat Building Academy on 20 September 2023. The Boat Building Academy aim to set up a repairs' café by early-2024 in their building.</i></p>

Enhance wedding packages	2	September 2023 January 2024	AM	Report outlining proposals to first TCP of new administration.	<p><i>Proposals will be progressed in partnership with the administrative and community engagement assistant and the external works team.</i></p> <p><i>Due to staff changes in the front desk team, the management of weddings has been re-assigned to another member of staff. This has delayed the implementation of this objective and a report will be brought to this committee on 15 November 2023.</i></p> <p><i>Report elsewhere on the agenda.</i></p>
Supporting local grant applications	TBC	December 2023	AM		<p><i>Estimated cost £3k. Officers are working on setting a date and venue for the first grant writing workshop.</i></p> <p><i>Bid-writing workshop to be held on 26 November 2023 at the Woodmead Halls.</i></p>
Launching residents' newsletter	2	November 2023	AM		<p><i>Planning has started for the first residents' newsletter and it is aimed to issue the first edition in October 2023.</i></p> <p><i>Delivery of the first newsletter to start w/c 27 November 2023.</i></p>

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Seagull Control

Purpose of Report

To allow members to consider further seagull controls

Recommendation

Members consider the seagull controls suggested by Max Redwood

Report

1. A report on potential seagull deterrents was considered by this committee on 29 June 2022. Local photographer and videographer Max Redwood approached the council with a proposal to help deter seagulls, which involved flying drones at frequent intervals over the summer and during major events.
2. It was recommended by this committee and subsequently resolved by the Full Council on 27 July 2022 'to agree a budget of £350 to fly a drone during the summer to deter seagulls'.
3. Max produced a report on his drone flights and it was presented to this committee on 28 September 2022. He reported the drones did not work as a method of controlling the seagulls; although the drones had an impact on the birds, all they did was move them around the town as they tended to move inland and then return to the seafront when the drones were gone.
4. Max also had some other ideas to deter the seagulls, including flags on the seafront as gulls don't like things that flap, nor do they like the colour red or things that sparkle. He also suggested covered seating areas, such as the sails which were over the decking at the Oyster and Fish House.
5. A report was brought to this committee on 27 September 2023 with further proposals from Max. He has done a lot of research and believes birds of prey sounds will deter seagulls. He has tried doing this by attaching a loudspeaker to a drone but the noise of the drone detracts from the sounds. He has suggested he could play birds of prey sounds over a loudspeaker, which he would be happy to walk around with on the seafront.
6. It was reported Max was not asking for payment but would like the council's permission to try this out next year.
7. At the previous meeting, members felt more information was needed before a decision could be made. It was therefore recommended and subsequently resolved by the Full Council on 25 October 2023 'that Max Redwood is invited to demonstrate his ideas for seagull deterrents at the next meeting of the Tourism, Community and Publicity Committee'.
8. It was reported Max had also suggested the council gives further thought to flags and covered seating areas as solutions such as drones, birds of prey and loudspeakers are all temporary, whereas these would be more permanent solutions. As such, it was recommended by this committee and subsequently resolved by the Full Council on 25 October 2023 'to put forward flags and covered eating areas as a proposed budget objective for 2024-25'.
9. A sum of £3,000 has been included in the draft 2024-25 budget for this purpose.

Report

10. Max Redwood will be at the meeting to discuss his ideas with members.
11. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Adrianne Mullins
Support services manager
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Weddings at The Guildhall

Purpose of Report

To report on progress made/action taken to enhance the weddings offering/packages at The Guildhall

Recommendation

Members note the report

Background

1. £2000 has been allocated from the 2023-24 budget to enhance the weddings package and offering at The Guildhall.

Report

2. A list of internal surface/cosmetic upgrade recommendations and cleaning notes report has been drafted and sent to the acting operations manager to improve (where possible) the internal cosmetic appearance of The Guildhall to make it more presentable and appealing to couples looking to book their wedding with us.
3. A separate Instagram account has been set up for The Guildhall (@guildhall_lymeregis) to start creating a portfolio of images of weddings held at The Guildhall either shared with us by photographers, suppliers or couples. This will allow suppliers (florists, celebrants, photographers, brides and grooms, etc.) to tag our account when sharing images of The Guildhall and in turn will then form a concise portfolio for potential couples to see what the building looks like inside and out. A hashtag has also been created to make our account searchable #igotmarriedattheguildhall.
4. A styled shoot is currently being organised for the spring when the weather becomes a bit brighter in collaboration with local wedding suppliers to showcase The Guildhall at its full potential. This will be helpful to show couples what can be achieved in the space for their wedding day and to gain a bank of images to use on our website and social media channels for marketing and advertising. By allowing these images to be used by the collaborative suppliers involved on the day, this will give our account a higher reach and additional publicity (additional marketing).
5. A new brochure has been designed, **appendix 10A**, and will be uploaded to the website to replace the existing one. The new brochure is more modern and contains up-to-date and more relevant information that will be helpful to couples before and after booking. This brochure contains a list of local supplier recommendations which is both beneficial for couples and for local businesses, within a 10-mile radius of Lyme Regis). The call has been put out on Facebook and will likely be updated on an ongoing basis.
6. We have ordered a few samples of items that we feel could enhance the space and will then form part of additional packages that we can offer to couples. These items include chair covers, LED candles and fairy lights.

7. We will also be speaking with an Uplyme supplier of dried flowers who might be able to assist us with a few floral arrangements for guests to use which will also form part of the additional packages on offer to couples. We hope to offer both a dried and silk option.
8. As mentioned above, we will be creating various add-on packages that clients can purchase for their wedding day at The Guildhall. These will be priced out in due course but will allow us in time to recoup funds spent on the initial outlay of the items purchased that have been outlined above and create an additional income stream for the council.
9. Internal photography of The Guildhall will be carried out once all the cosmetic improvements have been made to the interior, on a date to be confirmed. This would enable us to have up-to-date photographs of the building to use online and in print where needed.
10. A post has also been put out on Facebook asking for testimonials from couples that have been married at The Guildhall that we can use on social media and in our advertising/marketing campaigns.
11. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Kate Newman
Administrative and community engagement assistant
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Major Events 2024

Purpose of Report

To inform members of the 2024 diary of major events

Recommendation

Members note the report

Report

1. The 2024 diary of major events is attached at **appendix 11A**. Note that some of these events do not take place on council-owned land but provide a comprehensive calendar for the year.
2. Lyme Splash is yet to confirm its dates. This year, the Sea Water Polo Championship took place on 5 to 6 August and the swim itself took place on 3 September.
3. Oktoberfest is also yet to confirm its dates but this year took place on 20 and 21 October.
4. After cancelling the event last year due to a clash with coronation events, eat:Lyme Regis is returning in 2024 and will take place on 27 April.
5. A one-off event to mark the 80th anniversary of D-Day will be held on 6 June 2024.
6. Some events taking place outside the town have also been included, such as the Charmouth Challenge and Uplyme Fete, as they tend to involve local organisations and they attract people from the surrounding area.
7. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Adrianne Mullins
Support services manager
November 2023

Events 2024**January**

1 – New Year's Day duck race

1 – Lyme Lunge

March

31 – Easter Bonnet Parade

April

1 – Easter Monday duck race

27 – eat:Lyme Regis

May

5 – Blessing of the Boats

17 – Lyme Eats Boutique

19 – Masters Gig Regatta

June

6 – D-Day 80

8 – Uplyme Fete

8-9 - Lyme Regis Fossil Festival

21 – Lyme Eats Boutique

20-22 – Lyme Crime

July

6 – B Sharp Busking Festival

6 – Sausage and Cider Festival

6 – Charmouth Challenge

7 – Coast to Coast motorcycle run

13 – Lyme Morris Day

19 – Lyme Eats Boutique

24 – Somers Day

27 July-2 August – Lifeboat Week

August

1 – RNLI National Celebration of 200 years

2 – Summer firework display

3 – Uplyme and Lyme Regis Horticultural Society Flower and Produce Fair

3-4 – Sailing Club Regatta

TBC – Lyme Splash Sea Water Polo Championship

3-10 – Regatta and Carnival Week

10 – Gig Club Regatta

16 – Lyme Eats Boutique

23-28 – Lyme Folk Weekend

September

TBC – Lyme Splash

20 – Lyme Eats Boutique

October

TBC – Oktoberfest

November

2 – Fireworks

10 – Remembrance Sunday parade and civic service

23 – Christmas lights' switch-on

December

13-15 – Christmas Tree Festival

23 – Carols Round the Christmas Tree

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Grant Review, B Sharp

Purpose of Report

To inform members of B Sharp's compliance with its grant agreement

Recommendation

Members note the report

Background

1. On 4 February 2020, the Full Council approved a five-year term grant for B Sharp; the grant agreement runs from 1 April 2020 to 31 March 2025 and is £5,000 pa. Grant payments are made in April, July, October, and January.
2. Grant funding is, 'to assist B Sharp to operate in accordance with its Articles of Association and allow it to achieve the objectives stated in its term grant application 2020 and business plan 2019-2022.'
3. From April 2020 to late-spring 2021, Covid-19 restrictions meant, to a greater or lesser extent, term grant recipients couldn't act in accordance with their grant applications and grant agreements were not issued.
4. Following the relaxation of Covid-19 restrictions, on 8 July 2021 a meeting took place with B Sharp to consider future compliance with its grant agreement.
5. On 8 September 2021, the Full Council considered a report on B Sharp's ability to comply with the terms of its grant application and approved its grant agreement. The grant agreement has been signed and returned to the council.

Report

6. On 6 November 2023, a grant review meeting took place between B Sharp¹ and the town council².
7. At that meeting, the B Sharp's chief executive confirmed the organisation had six trustees (the minimum requirement is three). She confirmed there were no governance, safeguarding, and health and safety issues.
8. B Sharp's chief executive said Youth Music had agreed a four-year grant from January 2024, i.e., £50,000 pa³; grant funding is for specific projects and represents a significant part of B Sharp's total income, which is c.£125,000 per annum.
9. B Sharp's chief executive said although there were no immediate risks facing the organisation, the recruitment and retention of music leaders was an issue.
10. B Sharp's chief executive said they held weekly sessions at The Hub for 8-11 and 11-18-year-olds and they had recently introduced sessions for 5-8 year olds in Seaton, the Lyme Regis Busking Festival took place in 2023 and an event was planned for 2024, they continued to work with The Woodroffe School, St Michael's Primary School and Mrs Ethelston's Primary School and other local schools and preschools. B Sharp's chief executive also said they

¹Ruth Cohen, chief executive officer represented B Sharp

²Cllr D. Ruffle, external body member, Adrienne Mullins, support services manager, and John Wright, town clerk represented the town council

³Youth music currently has a two-year grant for £100,000 with B Sharp which expires on 31 December 2023.

continued to run a baby and parent events at Lyme Regis Library and Lyme Regis Children's Centre.

11. B Sharp's chief executive said the family-friendly event planned at the Marine Theatre in February 2024 would now take place in April 2024. In the lead-up to this, they would be working with children and families through St Michael's Primary School and the Children's Centre when they would be making music and props, so they could then join in with the event at the theatre.
12. B Sharp's chief executive said that a climate event called Listen Up would take place at the Marine Theatre 21 November 2023.
13. B Sharp's chief executive confirmed four applications to the council's bursary scheme had been made.
14. The town council's representatives suggested B Sharp should consider approaching the museum about a role in the 2024 Fossil Festival, encourage and support young musicians to apply to perform in the Shelters on a Sunday, to work with Lyme Eats Boutique, and consider putting on events in the council's gardens.
15. B Sharp's chief executive said she would provide the council with B Sharp's latest business plan.
16. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

John Wright
Town clerk
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Grant Review, Axe Valley and West Dorset Ring and Ride

Purpose of Report

To inform members of Axe Valley and West Dorset Ring and Ride's compliance with its grant agreement

Recommendation

Members note the report

Background

1. On 4 February 2020, the Full Council approved a five-year term grant for Axe Valley and West Dorset Ring and Ride (AVRR); the grant agreement runs from 1 April 2020 to 31 March 2025 and is £1,500 pa. Grant payments are made in April, July, October, and January.
2. Grant funding is to help with the provision of transport facilities to those with a special need such as the elderly, the poor, parents with young children and those living in isolated areas where there is no adequate transport.
3. From April 2020 to late-spring 2021, Covid-19 restrictions meant, to a greater or lesser extent, term grant recipients couldn't act in accordance with their grant applications and grant agreements were not issued.
4. Following the relaxation of Covid-19 restrictions, on 15 July 2021 a meeting took place with AVRR to consider future compliance with its grant agreement.
5. On 8 September 2021, the Full Council considered a report on AVRRs ability to comply with the terms of its grant application and approved its grant agreement. The grant agreement has been signed and returned to the council.

Report

6. On 7 November 2023, a grant review meeting took place between AVRR⁴ and the town council⁵.
7. At that meeting, AVRR's chairman said the organisation had three trustees. AVRR's chairman confirmed there were no governance, health and safety or safeguarding issues.
8. AVRR's chairman said passenger numbers had improved, following a drop after the post-Covid period. Coupled with a £1 increase in fares, income from fares was now around pre-Covid levels.
9. AVRR's chairman said its greatest risk was its finances. The organisation reported a loss of £30k for the year ended 31 March 2023. AVRR's chairman said the organisation had been subsidising the Dorset operation since 2019 but several Covid grants totalling £40k had helped to offset this.
10. AVRR's chairman said the organisation received annual grants from Devon County Council, Dorset County Council and East Devon District Council, as well as smaller amounts from town

⁴Jane Hopson-Hill, co-ordinator represented AVRR

⁵ Cllr Caroline Aldridge, councillor representative, Adrienne Mullins, support services manager, and John Wright, town clerk represented the town council

and parish councils whose residents benefit from the service. However, AVRR's chairman said while Devon County Council had increased its funding over the years, Dorset County Council had decreased its funding and would now be withdrawing it completely.

11. AVRR's chairman said the organisation discussed closing down the Dorset operation and continuing to run in east Devon, only, but to also maintain the service in Lyme Regis as it was supported by this council.
12. However, AVRR's chairman said they had been offered a grant from a private individual, which was yet to be confirmed, which would allow them to continue running the entire service – for the time being at least.
13. AVRR's chairman said community transport grants of up to £5k were available from Dorset Council but AVRR was not eligible as they were intended for start-ups. However, they had become aware of Dorset Council's revenue support grant and would be applying for a grant of £15k. AVRR's chairman said there was also Section 106 funding available from Dorset Council, which they would be applying for.
14. AVRR's chairman said they had made several small grant applications to charitable trusts.
15. AVRR's chairman said if the grant from the private individual was successful, it wouldn't affect the immediate operation of the service in Dorset. However, if they failed to secure any funding from Dorset Council, they would have to consider ceasing the Dorset service part-way through the year, with the exception of Lyme Regis.
16. AVRR's chairman confirmed the service covered 33 parishes in Dorset and 16 in east Devon but not all the town and parish councils provided funding. Officers suggested funding requests should be made to all town and parish councils which benefited from the service.
17. AVRR's chairman said they would like to have more trustees but at the moment they were focusing on their financial issues.
18. AVRR's chairman said their current business plan, which took them up to 2022, had not been updated and this would be re-visited once their financial situation was more stable.
19. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Adrianne Mullins
Support services manager
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Grant Review, The Hub

Purpose of Report

To inform members of the Hub's compliance with its grant agreement

Recommendation

Members note the report

Background

1. On 4 February 2020, the Full Council approved a five-year term grant for The Hub; the grant agreement runs from 1 April 2020 to 31 March 2025 and is £10,000pa. Grant payments are made in April, July, October, and January.
2. The purpose of the grant is to 'contribute towards the core running costs of the building. To keep the lights on and the doors open for young people of Lyme Regis and the surrounding areas.'
3. From April 2020 to late-Spring 2021, Covid-19 restrictions meant, to a greater or lesser extent, term grant recipients couldn't act in accordance with their grant applications and grant agreements were not issued.
4. Following the relaxation of Covid-19 restrictions, on 20 July 2021 a meeting took place with The Hub to consider future compliance with its grant agreement.
5. On 8 September 2021, the Full Council considered a report on The Hub's ability to comply with the terms of its grant application and approved the issuing of its grant agreement. The grant agreement has been signed and returned to the council.

Report

6. On 8 November 2023, a grant review meeting took place between The Hub⁶ and the town council⁷.
7. At that meeting, the Lyme Regis Development Trust (LRDT) confirmed they had the requisite number of trustees (the minimum requirement is three), with four in post, although they were currently advertising for more as they would ideally like six, particularly someone with accountancy skills. They confirmed there were no safeguarding or health and safety issues.
8. Having reported in March 2023 that youth outreach work had stalled due to staffing issues, LRDT said this had not yet resumed although they were hopeful Dorset Council would provide a targeted youth worker following a change in staffing.
8. LRDT said the year-end forecast for the current financial year anticipated a deficit of £30k, a significant proportion of which was made up of funds invested into the building. LRDT said the deficit would be covered from the reserve of £180k. The budget was yet to be set for the next financial year but LRDT was expecting another deficit and a draft budget would be provided to the council.

⁶ David Tucker, chief executive officer, and Sue Howard, chairman of the trustees, represented The Hub

⁷ Cllr David Sarson and Cllr Stuart Cockerell, councillors representatives, Adrienne Mullins, support services manager, and John Wright, town clerk, represented the town council

9. LRDT's chief executive said the biggest risk continued to be the building itself, as well as the ongoing risk of income and succession management. LRDT said there were currently two youth workers who could only commit to one youth club session per week and plans needed to be in place to maintain the provision.
10. LRDT said the youth workers were running one youth club session for teenagers on a Friday night but we unable to commit to a second, although an art club for eight to 12-year-olds was also running once a week.
11. LRDT said the only funding provided by Dorset Council in 2023-24 was a grant of £2,000, half of which had to be spent on equipment, and the other half had paid for the youth workers. They had not yet secured funding for 2024-25 as applications had not yet opened.
12. LRDT said a funding application to Abbeyfield for almost £15,000 had been successful. This has paid for the hall floor to be re-fitted, to reinstate the badminton court, to decorate the space, to install new blinds on the roadside windows and the beams were yet to be painted.
13. LRDT said other youth organisations running at the Hub included B Sharp, a toddler group and kickboxing.
14. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Adrianne Mullins
Support services manager
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Social Media Review

Purpose of the Report

To inform members about social media coverage of the town council

Background and Report

1. Facebook provides the platform for 10 social media groups⁸ which operate in Lyme Regis; eight of these groups are public, i.e., anyone can join, two are private, i.e., membership must be requested and is in the gift of the group's administrator.

2. The groups are listed in descending order of membership:

Lyme Regis Notice Board is a private group with 11,000 members. It's a discussion site and averages around 1000 post a month.

Lyme Regis Community is a public discussion group with 8,400 members. It covers Lyme Regis, Charmouth, Uplyme and Axminster and averages 700 posts a month.

Lyme Regis is a public group with 6,700 members. It is aimed at those born and bred in the town and visitors' memories. It averages 45 posts a month.

Pride of Lyme is a public discussion site with 2,200 members. It averages 30 posts a month.

Woodroffe School Nostalgia is a private group with 2,200 members. Its post are mainly memories from those who have attended the school and averages 30 posts a month.

Not the Lyme Regis Notice Board is a public site with 1,700 members. It receives advertising notices, only and averages 60 posts a month.

Soapbox ii – the revenge is a public debating site with 1,400 members. It's a debating chamber for comments and discourse on matters concerning Lyme Regis and averages 200 posts a month.

Lyme Regis Loving Dog Owners Visitors & Friends is a pro-dog public site with 1,300 members. It receives approximately 200 posts a month.

Lyme Regis Soap Box is a public discussion site which includes local news and advertising. It has 950 members and averages three posts a month.

Lyme Regis Do Whatever You Want is a generic public site, i.e., it has less restrictions than other sites. It has 430 members and averages 15 posts a month.

3. Details of top contributors to each site are not known; they are held by each site administrator.
4. Across the sites, there are c.10 individuals who comment on the town council; most of these comments are negative. Depending on the issue, these attract comment from c.6 others which broadly concur with the posting. Some of these individuals are active on more than one site.

⁸ Information is correct as of 10 November 2023.

5. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Cara Austin
Administrative and community engagement assistant
November 2023

Committee: Tourism, Community and Publicity

Date: 15 November 2023

Title: Managing Consultation Exercises

Purpose

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

Recommendation

Members note the report

Report

1. The following public consultations affecting residents and services in Dorset have recently taken place, are coming up, ongoing, or have been completed:
 - East Devon District Council – East Devon Local Plan 2020 to 2040
 - Dorset Council – Public Spaces Protection Order
 - Dorset Council – Planning for Climate Change
 - Dorset Council – Call for Sites
 - Dorset Council – Housing Strategy
 - Dorset Council – Gambling Policy
 - Dorset Council – Polling District, Polling Place and Polling Station
 - Dorset Council – Childcare Survey
 - Dorset Council – Better Days – Day Opportunities
2. **Appendix 16A** details the start and end dates, who has been consulted, how the town council promoted the consultation, the council's response to the consultation (if any), and the decision made or an update on the consultation if a decision has not yet been made.
3. Any recommendations from this committee will be considered by the Full Council on 13 December 2023.

Adrianne Mullins
Support services manager
November 2023

Organisation and topic	Start date	End date	Who is being consulted	Consultation promoted by LRTC through	The response	Update/Decision made
East Devon District Council – East Devon Local Plan 2020 to 2040	08/11/22	15/01/23	The public, stakeholders	Social media, website and community briefing	Report to Full Council on 14 December 2022 and Cllrs B. Bawden and C. Aldridge delegated to work with deputy town clerk on the council's response	The consultation closed on 15 January 2023 and there have been no updates on the next stage.
Dorset Council – Public Spaces Protection Order	14/06/23	25/08/23	Stakeholders and the public	Social media, community and business briefings, website, noticeboards	Council's response approved by Full Council on 26 July 2023	Following consideration and a recommendation from the Place and Resources Overview Committee on 5 October 2023, the final report and draft Order were considered by the Cabinet on 7 November 2023. It was agreed the new PSPO, which comes into effect on 1 January 2024, would remove the on-lead winter restriction and this would be reviewed in spring 2024.
Dorset Council – Planning for Climate Change	20/04/23	08/06/23	The public and stakeholders	Social media, community and business briefings	Report considered by the Planning Committee on 18 April 2023.	Dorset Council are reviewing the responses received and will publish updates on the website in due course.
Dorset Council – Call for Sites (in preparation for Dorset Council Local Plan)	13/03/23	01/03/24	The public and stakeholders	Social media, community and business briefings, website	Report considered by the Full Council on 17 May 2023 and resolved 'to support the principle of an	Consultation still open. While the formal 'Call for Sites 2023' closed on 1 July 2023, sites for assessment may still be submitted to Dorset Council.

					appropriate allocation of Strawberry Fields through the Local Plan process’.	However, Dorset Council will prioritise the assessment of sites received before 1 July 2023, with submissions received after this date likely to be assessed in 2024.
Dorset Council – Housing Strategy	26/07/23	02/10/23	Individuals and organisations	Social media, community and business briefings, website	Report considered by the Full Council on 6 September 2023. Cllrs G. Stammers, D. Ruffle and M. Ellis delegated to form a response in conjunction with the town clerk.	Work has started on shaping the strategy and the findings will feed directly into the final Housing Strategy document. Dorset Council aims to publish the strategy by spring 2024.
Dorset Council – Gambling Policy	12/10/23	09/11/23	Individuals and organisations	Full Council	Report considered by the Full Council on 25 October 2023. Cllrs S. Cockerell, B. Bawden and C. Aldridge delegated to form a response in conjunction with the town clerk.	
Dorset Council – Polling District, Polling Place and Polling Station Review	04/10/23	13/11/23	The public, local political parties, local party agents, parish and town councils, MPs and local disability groups	Social media and website	Sent to members for individual response	Consultation still open.
Dorset Council – Childcare Survey	08/11/23	08/12/23	Families	Social media and website	N/A	Consultation still open.

Dorset Council – Better Days – Day Opportunities	22/09/23	08/12/23	Dorset residents	Social media and website	N/A	Consultation still open.
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