

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 3 OCTOBER 2018

Present

Chairman: Cllr J. Broom

Members: Cllr R. Doney, Cllr Mrs M. Ellis, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr G. Turner, Cllr S. Williams

Officers: Mr M. Adamson-Drage (operations manager), Mr M. Green (deputy town clerk), Mrs A. Mullins (administrative officer)

18/29/TMH **Public Forum**

No members of the public wished to speak.

18/30/TMH **Apologies**

Cllr Mrs M. Ellis arrived at 7.01pm.

Cllr P. Hicks – holiday
Cllr D. Hallett
Cllr S. Miller – holiday
Cllr B. Larcombe – holiday

18/31/TMH **Minutes**

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr R. Doney, the minutes of the previous meeting held on 25 July 2018 were **ADOPTED**.

18/32/TMH **Disclosable Pecuniary Interests**

There were none.

18/33/TMH **Dispensations**

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

18/34/TMH **Matters arising from the minutes of the Town Management Committee meeting held on 13 June 2018**

Beach replenishment

Cllr J. Broom said he was awaiting the technical drawings to be able to check the beach profile and would report back to members at the next meeting.

Teen shelter at Anning Road Playing Field

Cllr J. Scowen asked if the teen shelter had been removed. He also asked if members might have a different view about removing the shelter if there was CCTV in the area.

Cllr Mrs C. Reynolds said she had submitted a rescission motion to the town clerk regarding the decision to remove the teen shelter, which would be considered by the Full Council on 31 October 2018.

18/35/TMH Update Report

View Road access

In response to a member question, the deputy town clerk said the council's solicitor had been able to establish ownerships in the area from the Land Registry plans, but the solicitor would need to refer to the deeds for the properties to establish boundaries.

Hydrock traffic survey

The deputy town clerk said the work had now been analysed but Hydrock was awaiting car parking information from West Dorset District Council (WDDC).

Unit 1A

Cllr Mrs M. Ellis asked if Unit 1A would be locked and hired out by the council, only. She said the unit should also be handed back to the council in the same condition, specifically without the partitions.

The deputy town clerk said he understood the handing back of the rooms from Lyme Regis Development Trust (LRDT) to the council would include all aspects of managing the unit, including letting and cleaning. He added that LRDT had made improvements to the unit.

Cllr S. Williams said the allocated parking space for unit 1A had been removed from the business centre car park, which the council was entitled to.

It was agreed a report would be brought back to the committee addressing all these issues, including the wider use of the room by community groups.

Coombe Street traffic control

Cllr S. Williams said he believed the council should pursue making the street one-way.

The deputy town clerk said the biggest problem was traffic going the wrong way from the top of the street, but better signage would seek to prevent this. He said the plan was to try better signage first as it wouldn't require a traffic regulation order.

Chalet site planning permission

The deputy town clerk said as of 2 October 2018, the planning application had not been determined.

Roof of Swim, amusement arcade and antiques centre

The operations manager said the repairs had been completed.

ATM

The operations manager said CashZone had indicated they would not be able to install a cash machine; however, he was pursuing this with the company as it had committed to the installation some time ago.

18/36/TMH CCTV Operational Requirement

Cllr Mrs C. Reynolds supported the recommendations in the CCTV operational requirement report and said the council could add to the system as and when required.

Cllr R. Doney said he was still concerned the council hadn't decided exactly what it wanted to achieve by having CCTV. He said there was no mention in the report of CCTV as a means of protecting council property. He suggested members talked through the recommendations and were clear about what they wanted to achieve.

Cllr J. Scowen said deterring people from committing crimes was the main purpose of CCTV and if people knew they were being filmed, they were less likely to cause trouble.

Cllr Mrs C. Reynolds said CCTV at Anning Road playing field would help deter anti-social behaviour around the teen shelter.

Cllr J. Broom said if members agreed with the recommendations in the operational requirement report, it would be necessary to obtain three quotes on the recommended specification.

Proposed by Cllr J. Scowen and seconded by Cllr Mrs C. Reynolds, members agreed to **RECOMMEND TO FULL COUNCIL** to proceed with the recommendations in the CCTV operational requirement report and to obtain three quotes for the purchase and installation of new and upgraded CCTV systems.

18/37/TMH Jubilee Pavilion Glass Eye

Proposed by Cllr J. Broom and seconded by Cllr J. Scowen, members agreed to **RECOMMEND TO FULL COUNCIL** to infill the Jubilee Pavilion glass eye with concrete or similar.

18/38/TMH Chalet 18 Monmouth Beach

The deputy town clerk said the plans approved by WDDC were not in line with the council's stipulation that any new chalet should not increase the ridge height.

Proposed by Cllr J. Broom and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to inform the architect that plans approved by West Dorset District Council for the replacement of chalet 18 Monmouth Beach are not acceptable due to the increased ridge height, which must be reduced by 450mm.

18/39/TMH Lyme in Bloom

Members were generally in favour of re-introducing Lyme in Bloom Awards in 2019. However, there was some concern about the work involved in entering the South West in Bloom Awards.

Cllr Mrs M. Ellis said the council needed to understand how much it would cost to bring the displays up to competition standard.

Cllr R. Doney agreed and said more information was required about how it would be resourced.

The operations manager said he had discussed this further with the gardeners and they believed it would take longer than three years to bring the displays up to competition standard.

The deputy town clerk said members were being asked at this stage to support the idea in principle, and further details about the budget and resources required would need to be approved at a later date.

Cllr Mrs M. Ellis said Wimborne entered the competition and she would put officers in touch with Wimborne Town Council.

Proposed by Cllr J. Scowen and seconded by Cllr S. Williams, members agreed to **RECOMMEND TO FULL COUNCIL** to support the idea of re-introducing Lyme in Bloom Awards in 2019, and to support, in principle, a three-year programme of gardening/planting in the Langmoor and Lister Gardens and across the town to bring them to competition standard with a view to entering the South West in Bloom Awards in three years, subject to approval of an appropriate budget.

18/40/TMH A Request for Double Yellow Lines in Roman Road

Members were not sure if double yellow lines would resolve the parking issues in the area but agreed something needed to be done to try and address the issue.

Proposed by Cllr R. Doney and seconded by Cllr Mrs M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to support, in principle, the request to Dorset County Council to introduce double yellow lines in Roman Road and the corner of Springhill Gardens, subject to there being sufficient support from other properties in the area following consultation.

18/41/TMH Cover Charges

Proposed by Cllr Mrs M. Ellis and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

18/42/TMH Complaints and Incidents

Members were concerned about reports of giant hogweed and ragwort and also raised concerns about increasing amounts of Japanese knotweed and Himalayan balsam.

Members agreed the public should be encouraged to report sightings to the council.

Cllr Mrs M. Ellis said the public should also be encouraged to report relevant incidents on the Dorset For You website.

18/43/TMH Exempt Business

a) Cover Charges

The deputy town clerk said he had met with the council's solicitor on 28 September 2018 to discuss this issue and he had produced some advice and a draft letter to be sent to Steele Raymond, the solicitors acting on behalf of the four traders.

The deputy town clerk updated members on the council's position and discussions with Dorset County Council as the highways authority.

The deputy town clerk said the solicitor had advised the council to obtain counsel's opinion on this matter, and officers supported this position.

Proposed by Cllr Mrs M. Ellis and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to obtain counsel's opinion on the dispute with The Old Boathouse, The Alcove, Largigi Thai Restaurant and Ocean View over cover charges.

The meeting closed at 8.17pm.