



John Wright  
Town Clerk

**Lyme Regis Town Council**

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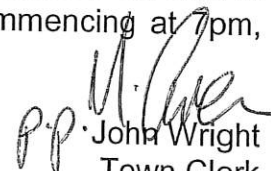
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**Town Management and Highways Committee**

**Core Membership:** Cllr J. Broom (chairman), Cllr J. Scowen (vice-chairman), Cllr B. Bawden, Cllr R. Doney, Cllr K. Ellis, Cllr M. Ellis, Cllr B. Larcombe MBE, Cllr D. Sarson, Cllr G. Stammers, Cllr G. Turner, Cllr S. Williams.

Notice is hereby given of a meeting of the Town Management and Highways Committee to be held in the Guildhall, Bridge Street, Lyme Regis, on Wednesday 4 December 2019 commencing at 7pm, when the following business is proposed to be transacted:

  
John Wright  
Town Clerk  
29.11.19

*The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.*

*If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.*

*If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.*

**AGENDA**

**1. Public Forum**

Twenty minutes will be made available for public comment and response in relation to items on this agenda

*Individuals will be permitted a maximum of three minutes each to address the committee*

**2. Apologies**

To receive and record any apologies and reasons for absence

**3. Minutes**

To confirm the accuracy of the minutes of the Town Management and Highways Committee meeting held on 16 October 2019 (attached)

#### **4. Disclosable Pecuniary Interests**

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly, if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

#### **5. Dispensations**

To note the grant of dispensations made by the town clerk in relation to the business of this meeting

#### **6. Matters arising from the minutes of the Town Management and Highways Committee meeting held on 16 October 2019**

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting

#### **7. Update Report**

To inform members about progress on significant works and issues

#### **8. Dorset Council Dog-Related Public Space Protection Order**

To allow members to consider a response to the forthcoming Dorset Council dog-related Public Space Protection Order (PSPO) consultation

#### **9. Cemetery Path Fencing**

To allow members to consider placing low fencing in the cemetery along either side of the path from the Elizabeth Close entrance to the Kingsway entrance to keep dogs on the path

#### **10. Memorial Benches**

To allow members to consider further provision of memorial benches on Marine Parade

#### **11. Cadet Hut**

To inform members of the outcome of investigations into possible subsidence of the cadet hut

#### **12. Free Christmas Parking in Lyme Regis**

To allow members to consider a proposal to allow free parking in the Woodmead car park on 14/15 and 21/22 December 2019 to compliment an agreement by Dorset Council to allow free parking in its Cobb Gate, Broad Street and Holmbush car parks in Lyme on the same weekends

**13. Unit 1A, St Michael's Business Centre – Lease Renewal**

To inform members of proposals for the renewal of the current lease in respect of Unit 1A at St Michael's Business Centre and to seek instructions on any response

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

**14. Complaints and Incidents**

**15. Exempt Business**

*To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.*

**a) Agenda item 13 – Unit 1A, St Michael's Business Centre – Lease Renewal**





LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 16 OCTOBER 2019

**Present**

**Chairman:** Cllr J. Broom

**Members:** Cllr Ms B. Bawden, Cllr Mrs M. Ellis, Cllr D. Sarson, Cllr J. Scowen, Cllr G. Turner, Cllr S. Williams

**Officers:** Mr M. Adamson-Drage (operations manager), Mrs A. Mullins (administrative officer)

**Guests:** Cllr D. Turner (Dorset Council)

**19/32/TMH Public Forum**

**Mr S. West**

Mr S. West spoke in relation to agenda item 8, Electric Vehicle Charging Stations. He said as an electric vehicle owner, he felt it was absolutely vital the council moved as quickly as possible to install charging stations as the one in Charmouth Road car park was broken and had been for seven weeks. He said it made Lyme Regis less attractive to tourists as a destination because more and more people were buying electric vehicles and wanted to charge up. Mr S. West urged the council to install as many lower power, fast charging stations as it could in as many locations as it could. He said this was better than having a single station that had let people down many times.

**Mrs T. West**

Mrs T. West spoke on the same agenda item. As an electric car driver she applauded the council for doing all it could to get more charging stations in. She said on a recent visit to Colyton she had passed five electric vehicles driving towards Lyme Regis, she had had her car for five years, and seen far more people in the town using them. She said a recent BBC report on children going to school in London referred to a hand-held pollution detector, and from children walking, being driven or cycling to school, the vehicle had the worst pollution. Mrs T. West said a lot of people took their children to school in cars and if the amount of carbon was reduced by using electric vehicles, respiratory problems in Lyme Regis would be reduced. She said it was important to make a difference for people in Lyme, for children, visitors and businesses and asked the council to make it more accessible by installing more charging points. Mrs T. West said a car taking a full charge cost around £2 to fill with electric petrol, a tiny amount of money. She said every electric vehicle driver would remember the places which offered the service, which would attract more people.

**Mrs C. Reynolds**

Mrs C. Reynolds spoke in relation to agenda item 12, Sharps. She said she wanted to talk about sharps' bins and the needle syringe programme, information for which she had provided to members at the Full Council meeting. She said she understood Dorset Council (DC) believed there had been an isolated incident in a safe town and that sharps bins would alert visitors to thinking Lyme Regis was an unsafe town. She said the town council's workmen had often picked up needles, so she couldn't understand how DC could say this was an isolated incident. She was certain it wasn't an isolated incident and felt it was naïve of DC to believe so. Mrs C. Reynolds questioned DC's approach not to let visitors think there was a problem, to get the locals not to say anything and not to admit it by providing sharps' bins. She said DC said it had a needle exchange programme run by public health at the Bethany Chapel on a Monday used by only 10 people. She believed a Friday or Saturday would be better, which had been proved elsewhere, and it was required more than once a week. Mrs C. Reynolds said she had not heard of the programme at the Bethany Chapel and no one she had spoken to knew it existed either. She questioned whether a drug user would go to a church. She said the 10 people who attended may have been referred by GPs but the medical centres knew nothing about it. Mrs C. Reynolds said it was good if users had gone to their GP for help but she questioned how many admitted they had a problem or would take it to their GP. She asked members if they had ever seen the service publicised and how effective it had been. She asked members not to turn down these ideas because DC said Lyme Regis was a safe town and this was an isolated incident. Mrs C. Reynolds asked members to use some common sense, to do something and to listen.

**19/33/TMH Apologies**

Cllr R. Doney  
Cllr Miss K. Ellis – personal commitment  
Cllr B. Larcombe – holiday  
Cllr Ms G. Stammers – holiday

**19/34/TMH Minutes**

Proposed by Cllr G. Turner and seconded by Cllr Mrs M. Ellis, the minutes of the previous meeting held on 11 September 2019 were **ADOPTED**.

**19/35/TMH Disclosable Pecuniary Interests**

There were none.

**19/36/TMH Dispensations**

There were none.

**19/37/TMH     Matters arising from the minutes of the Town Management and Highways Committee meeting held on 11 September 2019**

**Winter boat storage**

Cllr S. Williams was concerned DC had said it did not intend to use Monmouth Beach car park for winter boat storage and would use harbour land instead, as that land also belonged to the town council. He asked what was being done about this.

The administrative officer said a Dorset Council working group meeting had been arranged for 19 November 2019, which Cllr D. Turner and the relevant DC officer would be attending, when members would have an opportunity to discuss this issue with them.

Cllr J. Broom said he would also follow up this issue.

**Public Space Protection Order (PSPO)**

The chairman asked Cllr D. Turner to give an update as the issue had caused a lot of interest locally.

Cllr D. Turner said the PSPO consultation was being considered by the Place Scrutiny Committee on 24 October 2019 to decide whether there would be a single PSPO for the whole of Dorset or different orders for different areas. He said this would go to the Cabinet before it went to public consultation. He said the scrutiny committee would also look at whether the consultation was fit-for-purpose.

The operations manager said it was intended to bring a report to this committee in December to allow the council to form a view on the consultation, which he understood would take place in January 2020.

**19/38/TMH     Update Report**

**Henry's Way play park**

The operations manager said the contractors had started removing the old equipment and it was on target to be replaced within the next few weeks.

**Speed indicator device**

The operations manager said there had been some issues with the company that provided the device but it was now expected within the next two weeks.

**Gardens lighting project**

Cllr G. Turner said some of the lights were out.

The operations manager said he was aware of this as there were some issues with the fuses. He said he was speaking to the lighting contractor about programming the lights to different colours.

**19/39/TMH Sharps**

The chairman invited Cllr D. Turner to give an update on how DC was dealing with sharps.

Cllr D. Turner said a meeting had taken place on 30 September 2019 between himself, DC officers, Public Health Dorset officers, the police and the mother of the child who picked up the needle. He said they recognised the fact people didn't know what was on offer for needle disposal and it was agreed there would be a social media campaign to raise awareness. He said national guidance recommended local authorities should commission needle exchange services, and these services were in place in Lyme Regis through REACH.

Cllr D. Turner said he was not aware of any data suggesting Lyme Regis was a hotspot for drug-related litter. He urged the council to contact the relevant officers at DC and Public Health Dorset to help address the issue.

Cllr Mrs M. Ellis said the council's external works' staff needed to log when they found needles so this information could be fed back so there was more accurate data available. She said she was not aware of the REACH service and the Bethany Chapel was not the right place for it. She agreed with the suggestion from Mr M. Ellis at the Full Council meeting on 9 October 2019 that Unit 1A at St Michael's Business Centre was a more suitable venue and this should be offered as an alternative.

Members generally agreed council staff should be logging incidents of needles being found, that the REACH service was not publicised well enough, and that the chapel was not the right location.

The operations manager said in the last 12 months the external works' team had picked up three needles; at the beach, at Leper's Well and in the cemetery. He said if they were found in the future, it would be added to the incident log.

Cllr R. Smith said those who ran the existing programme would have a good idea of how it could be improved.

It was agreed a meeting would take place with Mrs C. Reynolds and Mr M. Ellis to discuss how to take this forward, more information would be obtained about the REACH service, and the DC and Public Health Dorset officers would be involved in any discussions.

**19/40/TMH Electric Vehicle Charging Station**

Cllr S. Williams said there was a three-phase power supply at Woodmead car park, which the operations manager said would give the opportunity to do rapid charging, which he hadn't got costs for but anticipated would be more expensive than fast charging.

The operations manager advised using a different supplier to DC for better availability.

Cllr J. Broom asked if the estimated cost of £1,800 for a wall-mounted charger included connection to an electricity supply.

The operations manager said it didn't include this and the cost would depend on how much tarmac would need to be dug up and advised using parking spaces close to the supply to keep this cost down.

Cllr R. Smith said he had asked people with electric vehicles which charging points they would like and the majority said type 2, 7kW points. He said visitors looked at the map and saw there weren't many charging points in Lyme Regis, so 'destination parking' was needed, where people could stay for the day while their cars charged. He added that the council should install as many as it could.

Mrs T. West invited members to see the charging point she had at her home.

Cllr Mrs M. Ellis said the council may also want to consider installing charging points at Monmouth and Cabanya car park, although there was no money in the budget yet for any stations. She suggested money could be put in the 2020/21 budget and more information could be obtained in the meantime.

Members discussed the charging structure, including whether the electricity would be free but the spaces would be a premium rate, as well as the possibility of people parking in the spaces but not charging a vehicle.

It was agreed more information, including detailed costings, would be brought to the next meeting on 4 December 2019.

**19/41/TMH     Marine Parade Barrier Baskets**

Members were generally in favour of adding to the baskets to the railings but Cllr Mrs M. Ellis wanted to be certain the view wouldn't be obstructed from the benches.

Proposed by Cllr J. Scowen and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to add barrier baskets to Marine Parade railings in the season.

**19/42/TMH     Pound Road – Safety for Pedestrians**

Cllr S. Williams said the situation could be improved with double yellow lines on both sides of Hill Rise Road to prevent people parking there.

Cllr Mrs M. Ellis said nothing should be done in isolation as it would have a knock-on effect on another part of the town.

Cllr J. Broom said highways matters were not within the gift of the town council and the only thing it could do was pass the residents' concerns to DC.

Cllr Ms B. Bawden said it was important the council put pressure on DC to do more about traffic issues in Lyme Regis. She asked if other problem areas could be raised with DC at the same time.

Cllr J. Broom said members used to have a walk-about with the local ward member and a DC officer and it was agreed this would be requested.



It was also agreed the contact details for the community highways officer for Lyme Regis would be circulated to members.

Proposed by Cllr Mrs M. Ellis and seconded by Cllr Ms B. Bawden, members agreed to **RECOMMEND TO FULL COUNCIL** to forward residents' concerns about Pound Road to Dorset Council and request a meeting with highways' officers to allow the council to point out other problem areas in the town.

**19/43/TMH      Section 106 Money for Play Parks**

The operations manager suggested the money could be used to refurbish the mini golf area.

Cllr Mrs M. Ellis said the council needed to provide a free play facility in the gardens and she also suggested more equipment in the toddler play area at Anning Road as the existing was not adequate.

Several members felt the putting green should be improved and better promoted. The operations manager confirmed it was open for use but it wasn't very well used.

Proposed by Cllr J. Broom and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to spend the leftover Section 196 money allocated to play parks on extra play equipment in the toddler area at Anning Road play park and revamping the mini golf.

The operations manager said the mini golf at Seaton was a good example and astro turf had been used there, which he suggested for Lyme Regis.

Proposed by Cllr J. Scowen and seconded by Cllr S. Williams, members agreed to **RECOMMEND TO FULL COUNCIL** to bring the putting green back up to standard and give it more publicity.

Several members said they would like to see a small play area in the gardens and it was agreed this would be put on the list of possible objectives for further consideration.

**19/44/TMH      Complaints and Incidents**

Cllr Ms B. Bawden agreed the steps from Broad Street car park to the Town Mill were slippery and it was agreed a slip-resistant product or wire mesh would be looked into.

*The meeting closed at 9.05pm.*

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Matters arising from the minutes of the Town Management and Highways Committee meeting held on 16 October 2019

**Purpose:** To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

**Recommendation**

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

**Report**

**19/38/TMH – Update Report**

**Henry's Way play park**

Work was completed on 5 November 2019 and was independently safety inspected. The play park was then opened to the public and is safety inspected weekly by the council's trained staff.

**Speed indicator device (SID)**

At the time of writing, Dorset Council's Safer Travel Team was due to attend on site on 29 November 2019 to take town council staff through the inaugural installation induction. Following this, the SID will be operational and will be regularly moved (every three to six weeks) between the three sites; Timber Hill, Charmouth Road and Sidmouth Road, on an ongoing basis.

**Gardens' lighting project**

The lighting contractor Lymelight is looking into the issue with some of the lights not working but there is a possibility an electrician will be required to resolve it.

**19/42/TMH – Pound Road – Safety for Pedestrians**

The letters from residents of Pound Road have been forwarded to Dorset Council highways and a meeting and 'walkabout' with a highways' officer has been requested.

**19/43/TMH – Section 106 Money for Play Parks**

The operations manager is sourcing quotes for laying astro turf on the mini golf.



## **AGENDA ITEM 6**

The operations manager met with Cllr Miss K. Ellis to discuss the kind of extra play equipment which could be installed in the toddler area. Members will be informed when a decision is made.

Matt Adamson-Drage  
Operations manager  
November 2019

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Update Report

**Purpose of the Report**

To inform members about progress on significant works and issues

**Report**

**Trees**

In pursuance of the climate emergency declaration, council staff took delivery of 200 free trees from The Word Forest Organisation (Simon and Tracey West) last week as part of the Tree-Mend-Us project. The gardening team has planted them at the Gully and in the woodland above the woodland walk in Langmoor Gardens and recorded their GPS positions.

**Blue Sea Café**

The contractor is on site and the work is proceeding well and to programme. The anticipated completion date is the end of the calendar year. There have been one or two relatively minor issues with access to the key safes for beach hut keys and to water in the kitchenette area, but these have been worked around as and when required.

The selection of the preferred tenant still needs to be agreed and a range of new dates will be circulated to members on the selection panel prior to the date of this meeting.

Any further updates will be given verbally at the meeting

**Roof of the amusement arcade, SWiM and antique and craft centre**

The commencement of the works will be delayed until 6 January 2020.

This will allow sufficient time to resolve the Party Wall Act awards.

It will also avoid a situation where scaffolding is erected prior to the hopefully busy Christmas and New Year period but no work then takes place on the roof during the already programmed two-week 'shutdown'.

It may extend the end date of the programme into May but there is potential to recover some of this time given reasonable weather.

The already promised 'no working at weekends' will not be affected.

There have been discussions about business disruption and loss arising from the works and the intention is to appoint an independent valuer from the commencement of works to advise/arbitrate on this issue.

## **AGENDA ITEM 7**

The existing asphalt will need to be 'planed' in order to achieve a clean and level surface for the application of new material. The machine will be brought to site for trial and calibration prior to Christmas and this will provide better information about noise and vibration associated with its use.

Liaison with tenants will continue prior to and throughout the period of the works.

### **Office refurbishment**

At the last meeting of the Strategy and Finance Committee held on 13 November 2019, it was agreed to hold a special meeting of this committee in January 2020 to discuss the proposed office refurbishment in more detail. In particular, it was recognised that the scope of works needed to be clearly set out in order to set parameters for any architect and to help inform the budget.

In the meantime, the process of procuring an architect will commence in early December and further structural investigation has been commissioned to ensure essential structural and other repairs to the fabric of the building are properly understood and can be more accurately costed within the overall budgeting process.

This structural investigation will be completed by 6 December 2019.

Recent maintenance works have highlighted concerns about the structural condition of the rear kitchen area together with a lintel above the office occupied by the deputy town clerk/operations manager/administrative officer.

The latter issue may require to be addressed prior to any other works to the building and quotes have already been sought.

### **Park and ride**

Discussions with the preferred park and ride operator have commenced about the service to be provided in 2020.

This will include the change of May bank holiday and an extension into the first week of September to include the weekend of Food Rocks.

The land owner has also been written to and a meeting will be arranged shortly to discuss any issues from 2019 and any potential improvements for 2020.

A full report will be brought back to the next meeting about the detailed 2020 proposals, including detailed timetable, costs and proposed fare structure. That report will also include any progress made on signage from the A35. To date, progress on the latter issue has been very slow. Engagement from either Devon County Council or Highways England has been extremely limited. Dorset Council and our local representative are attempting to assist in the process.

### **Beach replenishment**

Recent storms have removed a great deal of the recently replenished sand from the front beach. At one point, there were concerns that the change in beach levels and the

## AGENDA ITEM 7

instability of the sand 'cliff' presented a potential safety issue. Town council staff acted to erect poles with safety tape and warning signs.

The photo below shows the situation as at 22 November 2019.



Since that time, the profile has moderated and the dramatic change in levels is much reduced.

Dorset Council is monitoring the situation and will carry out further replenishment and reprofiling works in due course and when weather/sea/tide conditions permit and make practical/economic sense.

Matt Adamson-Drage  
Operations manager  
November 2019

Mark Green  
Deputy town clerk

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Dorset Council Dog-Related Public Space Protection Order

**Purpose of Report**

To allow members to consider a response to the forthcoming Dorset Council dog-related Public Space Protection Order (PSPO) consultation

**Recommendation**

Members consider a response to the forthcoming Dorset Council dog-related PSPO consultation

**Background**

1. Following consideration by this committee, it was resolved on 9 October 2019 to raise no objection to proposals by Dorset Council (DC) to continue the current dog-related PSPO covering Lyme Regis until 31 December 2020, i.e. for six weeks beyond the expiry of the current Order (15 October 2020). This allows in-force dates of PSPOs across Dorset to come into line with each other.
2. On 24 October 2019, DC's Place Scrutiny committee reviewed a draft consultation document, at **appendix 8A**, which is due for approval by the Cabinet on 10 December 2019. The consultation is expected to run for 12 weeks, commencing in January 2020.
3. The consultation document asks for responses to set questions about dog fouling, leads, maximum lead length, enabling authorised officers to enforce, dog exclusion areas and beaches, followed by general comments. Any member of the public may answer the consultation and it asks if respondents are a resident, visitor, councillor, business operator or representative of an organisation.
4. There is no opportunity, via the set questions, to suggest a more restrictive PSPO specifically on Lyme Regis Front Beach. The only response to the question can be to maintain the status quo or be less restrictive. If responses fall outside of the set questions, the general comments area at the end of the consultation can be used.

**Report**

5. The dog-related PSPO in force across Lyme Regis Front Beach is, without doubt, the most hotly debated issue in Lyme Regis.
6. A local resident has organised an online petition on change.org which advocates the current status quo entitled, 'Please Don't Ban Dogs from Lyme Regis's Beaches' – at the time of writing this had been signed by 4,362 people.



## AGENDA ITEM 8

It states that to ban all dogs, and in consequence their loving dog owners, is discrimination against the majority of loving dog owners who do clean up after their dogs, who keep their dogs regularly treated for worms, fleas and ticks, ensure their dog is fit, healthy and well trained. Many Lyme Regis businesses rely on tourism, and loving dog owners who come to visit the town in the winter and spring months with their dogs due to the current accessibility to the sandy beach and Cobb Gate pebble beach do so because Lyme Regis is so dog friendly, with many shops, cafes, pubs and restaurants allowing well-behaved dogs in their establishments.

7. Last December a dog attacked and bit a child on the beach and there have been numerous complaints of fouling on the seafront, dogs out of control, dogs urinating on clothing left by swimmers and fouling on sandcastles while children are playing. Council staff regularly clean up dog mess. The weight of argument from direct contact, email or letter with the town council office suggests that dogs are a nuisance when they are allowed on Front Beach in the winter. There have also been requests to ban dogs from St George's Square (war memorial) and the cemetery. Events for dogs, in the winter, have even been held on the sandy beach without council permission.
8. The arguments appear to have split both dog owners and those without dogs. Some dog owners agree that the sandy beach should only be for people all year round, not dogs, and some people without dogs agree that dogs should be allowed on the beach all year round.
9. Members are asked to consider how the council will respond to the consultation, as a corporate body, and the best mechanism for formulating a collective response. It is also suggested members respond to the consultation as individuals. The town council will also publicise the consultation via the website, social media and newspaper column.
10. Any recommendations from this committee will be considered by the Full Council on 8 January 2020.

Matt Adamson-Drage  
Operations manager  
December 2019

## Consultation on Proposed Dog-Related Public Spaces Protection Order

There are a number of existing dog-related Public Spaces Protection Orders ('PSPOs') across the Dorset Council area. These were introduced by the former District and Borough Councils which have now become part of the new unitary Dorset Council. Some of these Orders will soon naturally expire and the council is taking the opportunity to consolidate them into one. The intention is that the new Order will provide clarity and consistency across the area for dog owners and non-owners alike about dog controls on public open spaces.

We are required to consult with the public and other stakeholders on the content of new or revised PSPOs. This may see changes to the previous Orders dependent upon the views expressed. Councillors will make the final decision on the controls to be included in the new Order, having regard to the feedback received during the consultation.

The views of residents, visitors and businesses are therefore very important and a period of consultation will run for 12 weeks finishing at 4.30pm on Friday **ADD DATE**.

To have your say, please complete this short survey, it should take about 15 minutes or less for the 34 questions related to the proposal and a further 6 'about you'. Results will be published on the consultation tracker after the closing date.

Information on the current dog-related Public Spaces Protection Orders is available to view at:

**East Dorset:** <https://www.dorsetcouncil.gov.uk/environmental-health/dog-warden-service/dog-control-orders-in-east-dorset.aspx>

**North Dorset:** <https://www.dorsetcouncil.gov.uk/environmental-health/documents/north-dorset-public-space-protection-order.pdf>

**Purbeck:** <https://www.dorsetcouncil.gov.uk/environmental-health/dog-warden-service/dog-warden-service-in-purbeck.aspx>

**West Dorset:** <https://www.dorsetcouncil.gov.uk/environmental-health/documents/west-dorset-public-spaces-protection-order.pdf>

**Weymouth and Portland:** <https://www.dorsetcouncil.gov.uk/environmental-health/documents/weymouth-public-space-protection-order.pdf>

Questions follow on the next page.



## Questions:

### Dog Fouling

1. All the current PSPOs across the Dorset Council area require the clearing up and appropriate disposal of dog fouling, in public spaces. You may wish to note that appropriate disposal includes deposit into a suitable receptacle (litter bin or dog waste bin) or taken home for disposal.

Do you think this should be changed?

- ☐ Yes - I think it should change
- ☐ No - I think it should remain the same
- ☐ Don't know

If yes, what would you prefer this to be changed to?

NB: Land placed at the disposal of the Forestry Commissioners under section 39(1) of the Forestry Act 1967 is excluded from the order.

### Maximum lead length:

2. In a number of current Orders and in the proposed PSPO there are a number of occasions when a dog is required to be on a lead, either by direction (question 2) or when in a specific area. A maximum lead length of two metres (six feet, six inches) is suggested to ensure control of a dog and to protect pedestrians, other dogs and cyclists. This is supported by the Kennel Club.

Would you like to see a maximum lead length as part of the 'on lead' requirement?

- ☐ Yes - I think the maximum lead length should be restricted to 2m.
- ☐ No – I do not think a maximum length should be specified
- ☐ Don't know

### Dogs on lead 'by direction'

3. The dogs on lead 'by direction' requirement enables authorised officers (e.g. Dog Wardens) to require dogs to be put on a short lead if considered necessary. Such a direction could be made to protect another animal or people nearby, for example.

Would you prefer like to see this requirement?

- ☐ Yes - I would prefer that dogs must be put on a lead if directed to do so by an authorised Officer
- ☐ No - I would prefer that dogs are not required to be put on a lead if directed to do so by an authorised Officer
- ☐ Don't know

## Dogs on leads

The existing PSPOs which will be replaced by the new Order contain numerous identified areas where dogs are required to be kept on a lead at all times; these include named roads, parks, gardens and other open spaces, etc.

Should these restrictions continue to be applied across the Dorset Council area?

	Restriction to be applied	No restriction	Don't know
4. All roads and pavements within 30mph zones	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Municipal cemeteries & graveyards, where dogs are permitted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Public/formal gardens where dogs are permitted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Council - owned allotments where dogs are permitted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Council owned car parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Within 5m of marked sports pitches	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. The Rodwell Trail, Weymouth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. West Bay Harbour walk and promenade (as shown on Map in yellow for West Bay)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Marine Parade and Cart Road, and stair/footpath leading from Charmouth Road Car Park to Church Beach and the associated Sea Wall, Lyme Regis (as shown on Map in yellow for Lyme Regis)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13. Esplanade, Weymouth, when the road is pedestrianised the restricted area will extend across the street (as shown on map in yellow for Weymouth)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14. The Parade, and associated roads leading to The Parade and the beach, Swanage (as shown on Map in yellow for Swanage)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
15. Access to Studland Beach from the car park, including the car park and staircases leading on to the beach, Studland (as shown on Map in yellow for Studland)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16. Shell Beach, Studland ( as shown on map in yellow for Shell Beach)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Dog Exclusion Areas

### Marked sports pitches and recreation areas:

17. Some of the existing PSPOs currently exclude dogs from public areas clearly marked 'No dogs' (or words/symbols to that effect). Public areas suggested are skateboard parks, tennis and basketball courts, bowling and putting greens, other fenced (or otherwise enclosed) play parks, sporting or recreational facilities, athletics tracks, and MARKED sports pitch playing surfaces.

Would you like to see this continued?

- ☐ Yes - I think dogs should be excluded from all of these areas
- ☐ No - I think dogs should be kept on a lead but not exclude
- ☐ No - I think there should be no restrictions

☐ Don't know

18. Some of the existing PSPOs currently exclude dogs from enclosed children's play areas marked as 'No dogs' (or words/symbols to that effect).

Would you like to see this continued?

- ☐ Yes - I think dogs should be excluded from all of these areas
- ☐ No - I think dogs should be kept on a lead but not excluded
- ☐ No - I think dogs should be no restrictions
- ☐ Don't know

## Beaches in the area of Dorset Council

19. The various Orders currently stipulate different periods of the calendar when restrictions are applied to named beaches along the Dorset coastline, including 'on-lead' requirements and prohibition of dogs from defined areas of beach. It is proposed to harmonise the start and end dates when these restrictions will be applied. **Do you agree with this proposal...?**

- ☐ I agree
- ☐ I disagree
- ☐ Don't know

The proposed beaches are:

- Central Beach, Swanage
- Front Town Beach, Lyme Regis
- Seatown Beach, Chideock
- Studland Beach, Studland
- West Bay – East and West Beaches
- Weymouth (Central) Beach

No other beaches will have exclusions or restrictions placed on them by Dorset Council; however private land owners may wish to apply their own restrictions. Any dog owner using those beaches should abide by any restrictions advertised.

20. The proposal that dogs be excluded from defined areas of beaches should: **Please choose on of the following:**

- ☐ Be applied all year
- ☐ apply from Good Friday to 31 October
- ☐ apply from Good Friday to 30 September
- ☐ apply from 1 April to 31 October
- ☐ apply from 1 May to 30 September
- ☐ be unrestricted
- ☐ Don't know

### Central Beach Swanage (see attached map)

The existing Order prohibits dogs from Central Beach during specified summer months.

21. Would you like to see this change? **Page 88**

- ☐ No - I think dogs should continue to be excluded from this area during summer months
- ☐ Yes - I think dogs should be permitted in this area
- ☐ Don't know

22. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

### **Front Town Beach, Lyme Regis (see attached map)**

The existing Order stipulates that dogs are prohibited from Front Town Beach during specified summer months.

23. Would you like to see this continue?

- ☐ Yes - I think dogs should continue to be excluded from this area during summer months
- ☐ No - I think dogs should be permitted in this area
- ☐ Don't know

24. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

### **Seatown Beach, Chideock (see attached map)**

The existing Order stipulates dogs are prohibited from Seatown Beach during specified summer months.

25. Would you like to see this change?

- ☐ Yes - I think dogs should continue to be excluded from this area during summer months
- ☐ No - I think dogs should be permitted in this area
- ☐ Don't know

26. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

### **Studland Beach, Studland (see attached map)**

The existing Order stipulates dogs are to be on lead on the beach and access points during the summer months.

27. Would you like to see this change?

- ☐ No - I think dogs should be excluded from this area
- ☐ Yes - I think dogs should be permitted in this area
- ☐ Don't know

28. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

### **West Bay Beaches (East and West - see attached map)**

The existing Order stipulates dogs are prohibited from East and West Beaches during specified summer months.

29. Would you like to see this change?

- ☐ Yes - I think dogs should continue to be excluded from this area during summer months
- ☐ No - I think dogs should be permitted in this area
- ☐ Don't know

30. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

31. Should the area where dogs are prohibited be reduced to just East Beach only? NB the cliffs that are west of West Beach are hazardous and are subject to frequent rock falls. This would open up West Beach for unrestricted dog exercise.

- ☐ Yes
- ☐ No

### **Weymouth (Central) Beach (see attached map)**

Weymouth beach has a permanent dog exercise area at the pavilion end where dogs are permitted at any time.

32. Should this arrangement be changed?

- ☐ No – the exercise area should remain unchanged
- ☐ Yes – the exercise area should be changed – please specify below

How would you change the exercise area? (i.e. enlarge, reduce, do away with, relocate?)

The existing Order stipulates the dogs are excluded from the area between the marked exercise area (pavilion end of the beach) and Greenhill Groyne during summer months.

33. Would you like to see this change?

- ☐ Yes - I think dogs should continue to be excluded from this area during summer months

- ☐ No - I think dogs should be permitted in this area
- ☐ Don't know

34. Would you like to see dogs to be kept on a lead during the remainder of the year (when permitted) in this area of the beach?

- ☐ Yes - I think dogs should be kept on a lead
- ☐ No - I think dogs should not be required to be kept on a lead
- ☐ Don't know

## General Comments

If you have any additional comments about these proposals (specifically concerning PSPOs related to dogs) that are not addressed in this survey please comment

If you would like to make a general comment (about the dog warden service) please contact the Environmental Protection Team via this link

<https://www.dorsetcouncil.gov.uk/environmental-health/dog-warden-service.aspx>

## About You:

### ***Do you own a dog?***

- ☐ Yes
- ☐ No

### ***Are you answering this survey as...?***

- ☐ A resident of Dorset
- ☐ A visitor to Dorset
- ☐ A Councillor within Dorset
- ☐ A business operator
- ☐ A representative of an organisation (e.g. police)

Please tell us which organisation

So that we can see how different people may be affected by the proposals, we would be grateful if you could complete a few questions about yourself. These questions are optional.

If you are representing an organisation you do not need to answer the following questions.

### ***Are you...?***

- ☐ Male
- ☐ Female
- ☐ Prefer not to say

The Equality Act 2010 describes a person as disabled if they have a longstanding physical or mental condition that has lasted, or is likely to last 12 months; and this condition has a substantial adverse effect on their ability to carry out normal day-to-day activities. People with some conditions (cancer, multiple sclerosis and HIV/AIDS for example) are considered to be disabled from the point that they are diagnosed.

### ***Do you consider yourself to be disabled as set out in the Equality Act 2010?***

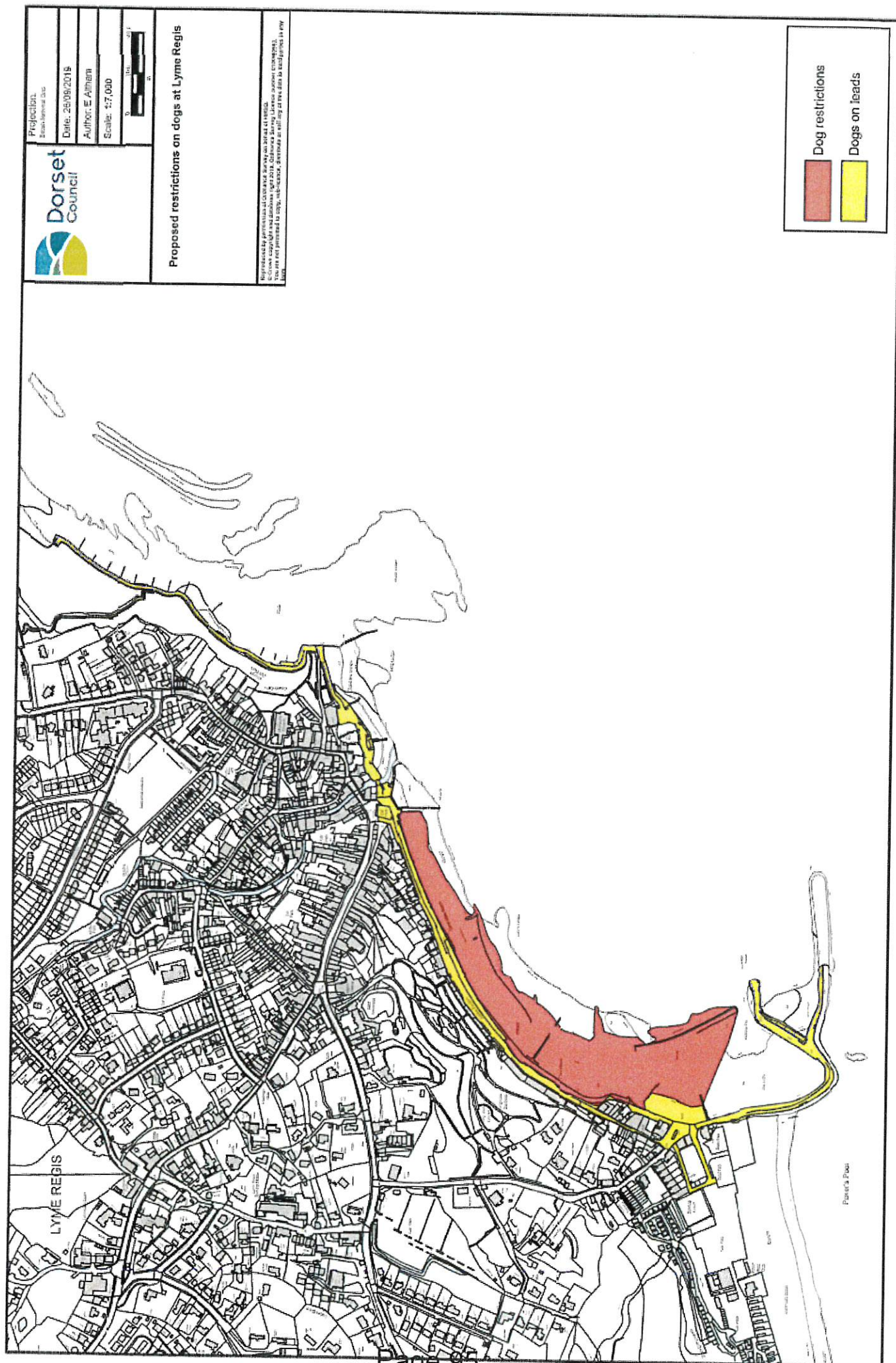
- ☐ Yes
- ☐ No
- ☐ Prefer not to say


### ***Which age group do you belong to?***

- ☐ Under 18
- ☐ 18 - 24
- ☐ 25 - 34
- ☐ 35 - 44
- ☐ 45 - 54
- ☐ 55 - 64
- ☐ 65 or over

☐ Prefer not to say





 <b>Dorset Council</b>	Project: Dog Order 2019
	Date: 28/09/2019
	Author: E. Altham
	Scale: 1:2,000

0 10m 20m  
 0 10m 20m

**Proposed restrictions on dogs at Lyme Regis**

Representations of the proposed dog order are shown on this map. The map is for information only and does not constitute a legal document. The map is not to be used for any other purpose. The map is not to be used for any other purpose. The map is not to be used for any other purpose.

***Which of the following best describes your ethnic origin?***

- |   |   |
|---|---|
| <input type="radio"/> White British White Irish   | <input type="radio"/> Black or Black British - Caribbean  |
| <input type="radio"/> White Gypsy / Romany or Irish Traveller                                 | <input type="radio"/> Any other Black background<br>(please specify below)  |
| <input type="radio"/> Any other White background<br>(please specify below)                    | <input type="radio"/> Mixed ethnic background - White and Asian<br>Mixed ethnic background - White and Black<br>African |
| <input type="radio"/> Asian or Asian British - Bangladeshi<br>Asian or Asian British - Indian | <input type="radio"/> Mixed ethnic background - White and Black<br>Caribbean  |
| <input type="radio"/> Asian or Asian British - Pakistani                                      | <input type="radio"/> Any other mixed background<br>(please specify below)  |
| <input type="radio"/> Any other Asian background<br>(please specify below)                    | <input type="radio"/> Chinese   |
| <input type="radio"/> Black or Black British - African  | <input type="radio"/> Any other ethnic group<br>(please specify below)  |
|   | <input type="radio"/> Prefer not to say   |
- Other Please specify

Thank you for taking time to fill out this survey. Please click 'Submit' below to send us your response.

The results will be used to guide councillors' decision making for PSPOs relating to dog control across the Council area.

Results will be published on the consultation tracker after the closing date. [LINK](#)

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Cemetery Path Fencing

**Purpose of Report**

To allow members to consider placing low fencing in the cemetery along either side of the path from the Elizabeth Close entrance to the Kingsway entrance to keep dogs on the path

**Background**

1. At the meeting of this committee on 11 September 2019. Cllr B. Larcombe asked the committee to consider placing low-height fencing in the cemetery to keep dogs on the path.

**Report**

2. There is a persistent issue of dogs being off leads and not under control in the cemetery along this route and the enforcement officers regularly deploy to catch offenders.
3. Costs for decorative garden border hoop style fencing is approximately £10-£15 for 10 metres. There is approximately 200 metres to cover. Costs could be up to £300.
4. Any recommendations from this committee will be considered by the Full Council on 8 January 2020.

Matt Adamson-Drage  
Operations manager  
December 2019



**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Memorial Benches

**Purpose**

To allow members to consider further provision of memorial benches on Marine Parade

**Recommendation**

To consider adding 16 memorial benches to Marine Parade as the provision for 2020

**Background**

1. Memorial benches were last discussed at this committee on 14 November 2018. A number of benches have been added to the complement each year. Fourteen benches were added to Marine Parade in 2019.

**Report**

2. To complete the allocation of benches on the seafront it would be possible to introduce 16 further benches in 2020. It is expected these will be the last benches to be introduced on the seafront due to available space.
3. The locations suggested are where the parade is wider, from in front of Sun Dial house to Little Madeira cottage and also in front of the antiques centre. To maintain the consistency of style it is proposed these are the older style of bench known as 'Avenue' (Code: SF43-18), which were last purchased by the council in 2008 from Neptune Street Furniture.
4. Coincidentally, there are currently 16 people on the waiting list. All those currently waiting were added to the list in 2019.
5. If members agree further provision of 16 benches, it is intended to order them for delivery in 2020. A Neptune Street Furniture Avenue bench costs approximately £560+VAT plus delivery of £70. Plaques depending on size are £60 or £70 and an engraved back slat costs from £120. Costs are recovered from those on the waiting list when they purchase a memorial bench from the council, which makes this a no-cost project.
6. Any recommendations from this committee will be considered by the Full Council on 8 January 2020.

Matt Adamson-Drage  
Operations manager  
December 2019

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Cadet Hut

**Purpose**

To inform members of the outcome of investigations into possible subsidence of the cadet hut

**Recommendation**

Members to note the report

**Background**

1. The 'cadet hut' to the rear of Lym Close is the base for the council's external works' team.
2. A crack above the roller door of the cadet hut was noticed in October and PCRM Consultancy were asked to investigate possible subsidence.

**Report**

3. Inspection boreholes were drilled on 29 October 2019. Initial findings are detailed in an email from PCRM at **appendix 11A**.
4. Any recommendations from this committee will be considered by the Full Council on 8 January 2020.

Matt Adamson-Drage  
Operations manager  
December 2019

## Adrianne Mullins

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**From:** Peter Chapman <peter@pcrmconsultancy.co.uk>  
**Sent:** 28 November 2019 15:59  
**To:** Matt Adamson-Drage  
**Subject:** Cadet Hut, Lyme Regis

Dear Matt

The ground investigation has shown that about 2.5m depth of made ground is present at the eastern end of the building. Rather than being used to raise levels throughout the building area it appears that this is infilling a former sewer trench where the sewer used to run beneath the building. The depth of the sewer, as seen in the chambers either side of the building, is consistent with the depth of made ground. At some time in the past the sewer has been diverted around the building, presumably because of the past movement affecting the building at this location. Despite that diversion, and despite previous underpinning on the river side of the building, the recent cracking indicates subsidence roughly on the line of the old sewer is continuing. The former sewer line can't be inspected as this has been completely sealed off in the new chambers. I think it is possible that water flowing downslope in the former in-filled sewer trench may be washing out fine material causing subsidence of the foundations above.

To try and stabilise the existing building would prove difficult and, therefore, expensive. Underpinning the foundations to a depth in excess of 2.5m through potentially unstable material may not be possible to carry out in a safe manner using traditional underpinning techniques. A piled underpinning system will be required. As I said in my earlier email, considering the condition of the building and now the expense of underpinning, which could well be about £20k to £30k, it may not be worthwhile to replace the roof to provide solar panels.

The investigation, at this stage, indicates the made ground is confined to the eastern end of the building and related to the old sewer trench rather than an overall instability in the riverbank or overall depth of made ground. This suggests the foundations for a replacement building will not need to be particularly specialised. It would appear that trench fill concrete foundations could be used and these would require locally extending in depth through the sewer trench.

I hope the above is clear and sufficient for your purposes at present. However, should you have any queries please do not hesitate to contact me.

Regards

Peter

**PCRM Consultancy**

Consulting Civil, Structural and Geotechnical Engineers

1 Kings Square, Bridport, Dorset, DT6 3QE

Tel: 01308 422933

**Committee:** Town Management and Highways

**Date:** 4 December 2019

**Title:** Free Christmas Parking in Lyme Regis

**Purpose of Report**

To allow members to consider a proposal to allow free parking in the Woodmead car park on 14/15 and 21/22 December 2019 to compliment an agreement by Dorset Council to allow free parking in its Cobb Gate, Broad Street and Holmbush car parks in Lyme on the same weekends

**Recommendation**

Members consider a proposal to allow free parking in the Woodmead car park on 14/15 and 21/22 December 2019 to compliment an agreement by Dorset Council to allow free parking in their Cobb Gate, Broad Street and Holmbush car parks in Lyme on the same weekends

**Background**

1. West Dorset District Council had a pre-existing policy which allowed town councils to request free car parking in its public car parks for up to five specific events per year plus additional free parking 'during the Christmas period'. The latter provision relating to the Christmas period did not stipulate a particular number of days.
2. The stated purpose of the policy was to encourage local trade and business.
3. Although the policy is in the process of being reviewed by Dorset Council to achieve a clear and consistent approach across the whole of its area, it currently stands, and free pre-Christmas parking has been agreed for this year in certain 'shoppers' car parks in both Dorchester and Weymouth.
4. In all instances, the free car parking has to be requested by the 'local' council and is not agreed automatically.

**Report**

5. This council has previously supported free pre-Christmas car parking in Lyme under the banner 'free small business Saturday', but this has not been done since 2015.
6. Discussions have taken place with the Dorset Council's parking service manager and he has agreed, with the support of the ward member, to make Cobb Gate, Broad Street and Holmbush car parks free-to-use over the weekends of 14/15 and 21/22 December. The latter weekend coincides with the Christmas Tree Festival.



7. Given the support of Dorset Council, it is suggested this council should also make its Woodmead car park free-to-use over the same periods. Based on data from last year, this will probably cost about £900 in lost income.
8. The officer view is that this could provide a good opportunity for both councils to be seen to support the local business community and to promote the town for local shopping and trade in the period leading up to Christmas.
9. Charmouth Road and Monmouth Beach car parks have not been included in the suggestion because neither tend to be used for shopping; especially during the winter period.
10. If members support the proposal, adequate signage will be required in each car park and on each machine. Appropriate publicity will need to be agreed between the two councils in advance of the initiative. This means that any recommendation of this committee will need to be enacted immediately and reported retrospectively to Full Council.
11. Any recommendations from this committee will be considered by the Full Council on 8 January 2020.

Mark Green  
Deputy town clerk  
December 2019

Complaints and Incidents Summary – 12 Oct 2019 – 28 Nov 2019

Complaints and incidents dealt with by LRTC

No.	Date	Incident?	Where?	When did it occur/when noticed?	Item reported to	LRTC action
1672	10/10/2019	Needle cover caps found in Anning Road play park by the gazebo – no needles present	Anning Road play park	10/10/2019	Operations manager	No action - to note
1673	11/10/19	Elderly lady fell off the end of the bench in the bus shelter and broke her hip. Can we look at extending the bench seat to the 'walls' of the bus shelter.	Quality Corner	11/10/19	Operations manager	Bench inspected, no faults found
1674	28/11/19	Leaves need clearing on path, on a wet day they are very slippery	Jordan/Jericho fords	22/11/19	Operations manager	Leaves cleared
1675	28/11/19	Roadside trees need pruning, they haven't been trimmed for past three years, lorries are being scraped	Avenue Road/View Road	22/11/19	Operations manager	Passed to the senior ranger at Dorset Council

Complaints and incidents dealt with by Dorset Council

No.	Date	Incident?	Where?	When did it occur/When noticed?	Item reported to:	Reference: