

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 4 MARCH 2020

Present

Chairman: Cllr J. Broom

Members: Cllr B. Bawden, Cllr R. Doney, Cllr K. Ellis, Cllr M. Ellis, Cllr B. Larcombe, Cllr C. Reynolds, Cllr D. Sarson, Cllr R. Smith, Cllr G. Stammers, Cllr G. Turner, Cllr S. Williams

Officers: M. Adamson-Drage (operations manager), M. Green (deputy town clerk) A. Mullins (administrative officer)

19/77/TMH Public Forum

S. Locke-Lavell

S. Locke-Lavell spoke in relation to agenda item 11, Beach Nurdle Trommel. She said she worked in a local shop and spent a lot of time speaking to the public, both holidaymakers and locals, and a lot of dog owners came to the town because it was dog-friendly and they were inspired by it being a green town. She said the store she worked in promoted looking after the planet and it was very eco-friendly, which she felt was well-suited to the town. S. Locke-Lavell said they encouraged tourists to collect rubbish while walking their dogs. She said she was aware there were costs involved in getting a trommel machine but she thought it would be fantastic for the town and people would appreciate the effort to keep the beach clean, to protect marine wildlife and tourists would notice some of the things the town was doing. As well as getting the machine on the beach for one occasion in April, she hoped this could be continued if it worked well and was a viable proposition.

D. Conibere

D. Conibere spoke on the same agenda item. She said she was the founder of Lyme Regis Loving Dog Owners, a Facebook group, and Paws on Lyme Regis and she was excited to see the council was looking at using the trommel to collect nurdles from the beach because on a daily basis lots of the nurdles could be seen. She said members of the group did daily beach cleans and picking up the nurdles was very hard so she was in support of having the trommel. D. Conibere said they also picked up glass, plastic, fishing line, cigarette butts and lots of other things they found on their dog walks. She felt this contribution to the town was invaluable but due to the size and volume of nurdles being washed up on a daily basis, it wasn't viable to pick them all up. She said they would love the council to take up the offer of the trommel and understood this may have additional costs, but she believed it would be worth the cost and of benefit to the council and town in the long run. She also asked if the council would consider doing more than a one-off clean and look at doing it on a regular basis.

19/78/TMH Apologies

There were none.

19/79/TMH Minutes

Proposed by Cllr B. Larcombe and seconded by Cllr G. Turner, the minutes of the previous meeting held on 29 January 2020 were **ADOPTED**.

19/80/TMH Disclosable Pecuniary Interests

Cllr G. Stammers declared a pecuniary interest in agenda item 6, matters arising, specifically the temporary AA signs, as this would impact Uplyme where she worked and she would not take part in the discussion.

19/81/TMH Dispensations

There were none.

19/82/TMH Matters arising from the minutes of the Town Management and Highways Committee meeting held on 29 January 2020

Blue Sea Cafe

The deputy town clerk said the works were completed and the contractor was off site.

Guildhall tower

Members agreed the Guildhall tower should not be re-painted.

Cemetery gate

The operations manager said he had obtained quotes and was awaiting a purchase order to be able to buy and then install the gate.

Office refurbishment

Cllr B. Larcombe asked if target dates had been set for submitting the planning application, starting the works and completing the works.

The deputy town clerk said the plan was very ambitious and included a number of dates the council had no control over, but the plan was for the concept design to be submitted to the council for approval by the end of March, to be signed off by the end of June, for the planning application to be submitted by the end of July. He said beyond that point, it was not in the council's control as it would depend on when Dorset Council was likely to allow a road closure.

19/83/TMH Update Report

Mini-golf refurbishment

The operations manager said there were three more holes to refurbish.

Amenities area

Cllr S. Williams said he was not in favour of having play equipment on the top tier of the putting green and suggested this project was abandoned.

However, it was pointed out this project was an agreed objective and any re-consideration would need to go through the Strategy and Finance Committee, although the detail of the design would come through this committee.

19/84/TMH Water Points

Cllr M. Ellis said she would rather the council trialled two water points before installing others as there wasn't just the installation cost to consider, but also the cost of legionella testing and cleaning.

The operations manager said legionella tests were carried out on a weekly basis so the water points would be added to the list. He said a risk assessment was carried out every two years, which the council had to pay for.

Cllr R. Doney said he was not in favour of water points as there were 30 Refill stations in the town and it added infrastructure and work for the staff.

Cllr R. Smith said some people were embarrassed to ask for water in shops. He asked what kind of signage there would be to draw people's attention to the water points.

The operations manager said he had not yet thought of signage.

Members agreed design 5 (as per the original report) was the preferred option and the performance area and Marine Parade toilets were the preferred locations.

Proposed by Cllr B. Larcombe and seconded by Cllr K. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to install water points on the seafront at the performance area and Marine Parade toilets and to select design 5 (as per the original report) at a cost of £50 per unit.

Cllr J. Broom said if the water points were a success and the council wanted to install more, this could be reviewed after the summer.

19/85/TMH The Provision of RNLI Lifeguards

Proposed by Cllr M. Ellis and seconded by Cllr K. Ellis, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the consideration of this item of business as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

19/86/TMH Church Railings Replacement

Cllr M. Ellis asked if the council had previously used any of the companies who had quoted.

It was confirmed Newton Forge had replaced the railings to the front of the church and CIS Street Furniture had provided quotes for the seafront railings.

Members discussed whether the new railings would need to have spiked tops as the permission from Lyme Regis Parochial Church Council (PCC) agreed to a like-for-like replacement but the spiked tops were now gone. There was also a health and safety concern with the spikes.

The deputy town clerk said anything more than a like-for-like replacement would involve a much more complicated process to obtain permission and the discussions so far with the PCC and Salisbury Diocesan Registry had not gone into a level of detail about what like-for-like replacement meant exactly.

It was agreed further discussions needed to take place with the church about what like-for-like replacement meant, specifically relating to the spiked tops.

Proposed by Cllr M. Ellis and seconded by Cllr K. Ellis, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the consideration of the quotes as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

19/87/TMH Beach Nurdle Trommel

Cllr M. Ellis asked if officers could find out how much it would cost to bring the trommel to Lyme Regis again, if the event in April was a success, and for these costs to be brought back to this committee. Members agreed with this.

The operations manager said once the trommel was used on the beach, the machine would be left there so people could see what had been picked up; this would therefore be a good way of gauging how successful it was.

Proposed by Cllr J. Broom and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to allow trommelling with a quad bike and towed trommel on the sandy beach on the weekend mornings of 18/19 April 2020 before 8am.

19/88/TMH Request from Cancer Research UK

Some members were concerned about there being more than one organisation at a time on the seafront raising money for charity and Cllr B. Larcombe suggested it shouldn't clash with any other charity event.

Cllr C. Reynolds said in the past she had raised funds on the seafront every weekend for two local causes and this hadn't created any problems, so the precedent had been set.

Cllr R. Doney said Dorset Council only allowed one collection licence in any specific area at one time, so it may not even be possible for two charities to collect on the seafront at the same time. He also raised the issue of bank holidays, as the request didn't mention this, and was concerned allowing Cancer Research UK to occupy the Marine Parade every weekend would exclude other organisations.

Although members supported the charity, several were concerned about one charity having a monopoly and questioned what other bookings were already in place.

The deputy town clerk said as there was due to be a thorough review of the shelters at a future Strategy and Finance Committee meeting, no commercial bookings had been made so availability of the spaces would be good.

It was proposed by Cllr C. Reynolds to approve the request from Cancer Research UK to use Marine Parade to sell draw tickets every weekend from June to September but if there are other bookings in place, they have to check with the other organisations if they are prepared to share the space.

This motion was not seconded.

The deputy town clerk said it would impact on other uses of the space and he wasn't sure how other organisations would feel about sharing the space.

Cllr J. Broom suggested they used the Jubilee Pavilion.

It was proposed by Cllr R. Smith and seconded by Cllr D. Sarson to approve the request from Cancer Research UK to use Marine Parade to sell draw tickets in five-week blocks from June to September.

Members were unsure how this would work and felt it complicated matters.

The deputy town clerk said the Jubilee Pavilion could be used when it wasn't already being used in conjunction with other events and it wouldn't require consultation with other organisations.

Members also discussed the charge for use of the Jubilee Pavilion as under the existing charging structure, it would cost £30 a weekend. However, there were some concerns that giving a discount to one charity would set a precedent.

Proposed by Cllr J. Broom and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to support the request from Cancer Research UK to sell draw tickets every weekend from June to September at the Jubilee Pavilion and to charge £15 a weekend.

19/89/TMH Marine Parade Lift

Proposed by Cllr M. Ellis and seconded by Cllr K. Ellis, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960,

the press and public be excluded from the meeting for the consideration of this item of business as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

19/90/TMH Exempt Business

a) The Provision of RNLI Lifeguards

The operations manager said since writing the report, he had found a clause in the contract which said if there was no fee change, the RNLI was happy to continue with 2% annual increases without the burden of a new contract because the existing was sufficient.

Proposed by Cllr J. Broom and seconded by Cllr M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to approve a five-year agreement for RNLI lifeguard provision, with annual increases of 2%.

b) Church Railings Replacement

Proposed by Cllr M. Ellis and seconded by Cllr R. Smith, members agreed to **RECOMMEND TO FULL COUNCIL** to accept the quote from CIS Street Furniture for the replacement of the railings to the side of St Michael's Parish Church and for officers to seek further clarification about whether the new railings should include spear tops.

c) Marine Parade Lift

Cllr R. Doney asked if the council was required to replace the lift under equalities legislation.

The operations manager said the Equality Act 2010 required the council to make 'reasonable adjustments'.

Members discussed the various options, including a ramp at the Lister Room end, the refurbishment of the existing lift, or a marine-grade lift or incline lift at the Lister Room end.

The deputy town clerk said there was an existing council resolution to let the Lister Room to a commercial tenant but it had never been implemented. He suggested the council needed to consider first what use it wanted to make of this area before deciding about the lift.

Proposed by Cllr B. Larcombe and seconded by Cllr S. Williams, members agreed to **RECOMMEND TO FULL COUNCIL** to defer a decision on the replacement of the Marine Parade lift until the council has considered the strategic use of the roof and Marine Parade Shelters' rooms before determining what needs to be done to facilitate it.

The meeting closed at 8.35pm.