

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 9 NOVEMBER 2022

Present

Chairman: Cllr C. Aldridge

Members: Cllr M. Ellis, Cllr B. Larcombe, Cllr P. May, Cllr G. Stammers, Cllr G. Turner

Officers: M. Adamson-Drage (operations manager), A. Mullins (support services manager)

Absent: Cllr T. Webb

22/40/TMH Public Forum

There were no members of the public who wished to speak.

22/41/TMH Apologies

Cllr B. Bawden – unwell
Cllr J. Broom – unwell
Cllr C. Reynolds – unwell
Cllr D. Ruffle – unwell
Cllr D. Sarson – holiday

22/42/TMH Minutes

Proposed by Cllr P. May and seconded by Cllr G. Turner, the minutes of the previous meeting held on 4 October 2022 were **ADOPTED**.

22/43/TMH Disclosable Pecuniary Interests

There were none.

22/44/TMH Dispensations

There were none.

22/45/TMH Matters arising from the minutes of the Town Management and Highways Committee meeting held on 4 October 2022

Avian Flu

Cllr P. May asked if there was a particular issue with Avian Flu in Devon and Cornwall.

The operations manager said the original protection area was Devon and Cornwall but this had now been extended to the whole country.

Accessibility and Mobility Review

Cllr B. Larcombe suggested Cllr B. Bawden approached Dorset Council (DC) about accessibility to its public toilets as they did not have disabled access. He said toilets at Cobb Gate and Cobb Arms had a step at the entrance and were too narrow for wheelchairs.

Lister Room Marketing and Appointment of Tenant

As a member of the panel which selected the successful bidder, Cllr M. Ellis gave further details about the business that would be operating. It was agreed further details would be sent via the members' briefing.

Cllr B. Larcombe asked what consideration had been given to managing the waste that would be generated.

The operations manager said this would be addressed in the lease.

Access Road to Ware Cliff and Bowling Green Chalets

The operations manager said it was hoped work would commence w/c 14 November 2022.

Proposals by Western Power Distribution to reinforce (upgrade) the supply to the existing sub-station at Monmouth Beach

The operations manager said the bowls club had raised no objection to the planned works and the wayleave agreement has been signed and returned to Western Power Distribution (WPD). He said the lead time on the works commencing could be three to four months, although WPD would endeavour to expedite.

The operations manager said the works were an essential pre-requisite of DC's plans to build a new harbour store and any delay to the substation works would impact on the completion/occupation date for the store.

22/46/TMH Update Report

Advertising boards

Cllr B. Larcombe asked if the issue of advertising boards had been progressed.

The operations manager said information had still not been received from the council's solicitor and he would chase it again.

Trailer Park at Monmouth Beach, Accreted Land and Harbourmaster's Store

The operations manager said the deputy town clerk met with the harbourmaster and a representative from Natural England as scheduled on 7 November 2022 to discuss the land available for the storage of boats and harbour equipment, and the location of sailing and motorised boats within that area. He said Natural England were keen to minimise the impact on the Site of Special Scientific Interest (SSSI) and were not willing to enlarge the area available for use beyond that previously indicated. They were, however, willing to look at the areas available for the parking of motorised boats and to consider making some distinction between boats with inboard and boats with outboard motors.

He said it was left that the harbourmaster would consider the practical implications for harbour operations of the options discussed and feedback as soon as possible, prior to the town council, as landowner making an application for consent for the use of part of the SSSI.

The operations manager said a request by DC for the phasing of the revised rent payable to the town council was also discussed and it was agreed the harbourmaster would provide further information in support of this request prior to any further consideration of the matter.

Cllr B. Larcombe asked how this issue would be progressed through the council for consideration and decision by members.

The support services manager said the issue would come to members for a decision, it would not be delegated to officers, and if the deputy town clerk had the information from the harbourmaster in time, a report would be taken to the Strategy and Finance Committee on 30 November 2022 or the Full Council on 14 December 2022.

Cllr C. Aldridge suggested the harbourmaster could be given a date by which he needed to provide the required information so the matter could be discussed in a timely way.

Replacement chalets – rotting wood

The operations manager said KEOPS, the supplier and installer of the chalets, had looked into the matter and identified a failure to properly seal the jointed sections of outer logs. He said liability for this failure was still being investigated, although KEOPS had indicated it lay with individual chalet owners, who were responsible for both surface treating and sealing their chalets.

He added that the chalets remained within their initial warranty period and discussions were ongoing.

Guildhall and office works

Cllr C. Aldridge asked for clarification over the timescales and stages involved in completing the options appraisal for future office accommodation and which committees would be dealing with it.

As there was some confusion about what was involved, it was agreed the deputy town clerk would provide clarification through the members' briefing.

Perimeter wall – Churchyard

The operations manager said there had been no response as yet from the Diocesan Registrar.

22/47/TMH Emergency Planning Procedure Review

Cllr M. Ellis asked if a copy of the procedure was issued to each of the locations named within as places of safety.

The operations manager said it wasn't but this would be done.

Proposed by Cllr B. Larcombe and seconded by Cllr P. May, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the emergency planning procedure.

22/48/TMH Licensing Application

Members had no comments to make on the licensing application as it was noted Baboo Gelato also had a licence for their other premises, including their kiosk in Lyme Regis.

22/49/TMH Cart Road Day Huts' Condition

Members were pleased the general condition of privately owned beach huts had been improved but noted there was still an issue with hut 6 and supported the operations manager's intention to write to the owner to remind them of their obligations to keep the hut in a good state of repair and condition.

22/50/TMH Complaints, Incidents and Compliments

Given there had been several complaints about the beach hut booking process, Cllr B. Larcombe felt the council needed to think about how it was managed in future.

It was agreed a report would go to the Tourism, Community and Publicity Committee.

The meeting closed at 7.50pm.