



John Wright
Town Clerk

Lyme Regis Town Council

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Town Management and and Highways Committee

Core Membership: Cllr C. Aldridge, Cllr G. Caddy, Cllr S. Cockerell, Cllr M. Ellis, Cllr P. Evans, Cllr N. Hampton-Rumbold, Cllr D. Holland, Cllr S. Larcombe, Cllr P. May, Cllr C. Reynolds, Cllr G. Stammers, Cllr A. Wood

Notice is given of a meeting of the Town Management and Highways Committee to be held at the Council Offices, St Michael's Business Centre, Church Street, Lyme Regis on **Wednesday 2 July 2025** commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
27.06.25

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Election of Chairman and Vice-Chairman

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2025-26

2. Terms of Reference

To allow the committee to receive its terms of reference

3. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

4. Apologies

To receive and record any apologies and reasons for absence

5. Minutes

To confirm the accuracy of the minutes of the Town Management and Highways Committee meeting held on 9 April 2025 (attached)

6. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly, if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

7. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting

8. Matters arising from the minutes of the Town Management and Highways Committee meeting held on 9 April 2025

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting

9. Update Report

To inform members about progress on significant works and issues

10. Town Management and Highways Committee – Objectives

To allow members to review progress of the committee's 2024-25 and 2025-26 objectives

11. Traffic and Travel Strategy Working Group Membership

To allow members to determine the membership of the Traffic and Travel Strategy Working Group

12. Bridport Household Recycling Centre

To allow members to consider a request from Dorset Council's ward member for Lyme Regis and Charmouth, Cllr Belinda Bawden, for the town council to, 'ensure people have the correct information about the introduction of the booking system for Household Recycling Centres and that misinformation and unpleasant comments are minimised?

13. Café in the Gardens

To seek members views about looking again at a council-run café facility serving the Lister and Langmoor Gardens

14. Review of Parking Issues by Dorset Council

To allow members to comment on a review of council-wide parking issues being undertaken by Dorset Council over the summer period

15. Public Electric Barbecues on the Beach

To allow members to consider a feasibility review of the installation of fixed public-use barbecue units on Lyme Regis beach

16. Seafront Signage

To consider a request received from Mr Simon Williams regarding improvements to signage along the seafront, and to recommend that the council undertakes a wider review of town signage as part of a future strategic scheme and budget-setting process

17. Dorset and Somerset Air Ambulance Clothing Banks

To allow members to consider a request from the Dorset and Somerset Air Ambulance Charity (DSAA) to place clothing donation banks on Lyme Regis Town Council land

18. Use of the Former Lister Room (now Terrace Café) – Outside Seating and Licensing Requests

To inform members of requests relating to outside seating and licensing received from the tenant of the former Lister Room (now Terrace Café) and to seek instructions

19. Outcome of Tender Submission – Woodland at Dragon's Hill

To inform members that the council's tender for the purchase of an area of woodland at Dragon's Hill has been unsuccessful and to provide context

20. Ground Monitoring at Monmouth Beach and Lister and Langmoor Gardens

To inform members of the results of the latest ground monitoring at Monmouth Beach and Lister and Langmoor Gardens and give members the opportunity to consider any identified issues

21. Charity Collections on Council-Owned Land

To allow members to consider a policy position on charity collections on town council-owned land

22. Complaints, Incidents and Compliments

Summary of complaints and incidents reported between 3 April to 26 June 2025

23. Exempt Business

Committee: Town Management and Highways

Date: 2 July 2025

Title: Election of Chairman and Vice-Chairman

Purpose of Report

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2025-26

Recommendation

- a) The committee receives nominations for the chairman of this committee and elects its chairman for the council year 2025-26
- b) The committee receives nominations for the vice-chairman of this committee and elects its vice-chairman for the council year 2025-26

Background

- 1. The terms of reference for the council's committee structure state each committee will elect its chairman and vice-chairman from among its membership.
- 2. Consequently, nominations are sought for the chairman and the vice-chairman of this committee.
- 3. The relevant standing orders that inform and govern the election of chairmen and vice-chairmen are detailed below.

- 4. Standing order 3.t states:

'Unless standing orders provide otherwise, voting on any question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave their vote for or against that question. Such a request shall be made before moving on to the next item of business on the agenda. If at least two members request, voting may be by signed ballot.'

- 5. Standing order 8.a states:

'Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.'

- 6. Standing order 8.b. states:

'As the first business of a council is to elect a chairman (the mayor in the case of Lyme Regis Town Council) who is also an ex-officio voting member of all committees, they are in a position to open and chair a sub-committee meeting temporarily, with the benefit of a casting vote, until a committee chairman is elected. In the Mayor's absence, the Deputy Mayor could officiate in the same way, The town clerk or other officer cannot open or chair a committee or sub-committee meeting.'

7. The election of the chairman and vice-chairman of the Town Management and Highways Committee will be reported to the Full Council on 6 August 2025.

John Wright
Town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Terms of Reference

Purpose

To allow the committee to receive its terms of reference

Recommendation

The committee receives its terms of reference

Background

1. The terms of reference for the Town Management and Highways Committee, along with the general terms of reference that apply to all the council's committees is attached, **appendix 2A**.
2. Any recommendations from this committee will be considered by the full council on 6 August 2025.

John Wright
Town clerk
June 2025

Terms of Reference

2. Committees – General

- 2.1 The purpose of the council's committees is to consider issues under their remit. Issues will normally be outlined in a report prepared by officers and each report will normally include a recommendation.
- 2.2 Any recommendation(s) from a council committee will be considered at the subsequent meeting of the Full Council. Any decision or recommendation from a council committee has no status until it has been adopted by the Full Council by way of a resolution. This is unless a committee has devolved powers, i.e. Planning in respect of making recommendations direct to Dorset Council on planning applications.
- 2.3 Each committee will:
 - 2.3.1 Elect its chairman and vice-chairman from among its membership;
 - 2.3.2 Confirm the accuracy of the minutes of the last committee meeting;
 - 2.3.3 Agree and review the terms of reference for sub-committees, working or advisory groups that report to the committee;
 - 2.3.4 Receive nominations to existing sub-committees, working or advisory groups that report to the committee;
 - 2.3.5 Elect chairmen and vice-chairmen to existing sub-committees, working or advisory groups that report to the committee;
 - 2.3.6 Appoint any new sub-committees, working or advisory groups, confirmation of their terms of reference, the number of members (including, if appropriate, substitute councillors), receipt of nominations and the election of chairmen and vice-chairmen to them;
 - 2.3.7 To examine on behalf of the council various policies, strategies and plans relating to its subject area and to report these to the Full Council;
 - 2.3.8 To undertake reviews or policy development tasks in relation to any matters falling within the remit of the committee;
 - 2.3.9 To work with other relevant committees of the council where an area of work is shared with that committee.
- 2.4 Council-approved projects and objectives will be delegated to the relevant committee.
- 2.5 No business may be transacted at a committee meeting of the Full Council unless at least one third of the whole number of members of the committee are present and in no case shall the quorum of a meeting be less than three.

5. Town Management and Highways Committee

- 5.1 The purpose of the Town Management and Highways Committee is to manage services provided by the council relating to the natural and built environment, including conservation:
 - 5.1.1 Provision and maintenance of public property and open spaces, e.g. car parks, toilets, gardens, beaches, amenity services, cemetery, play park, skatepark

- 5.1.2 Administration of land and property to include leases, licences and concessions
- 5.1.3 Enforcement
- 5.1.4 Trees and planting
- 5.1.5 Street naming
- 5.1.6 To develop proposals and liaise with the county and district councils on highway maintenance and improvements, road safety, street lighting, street care, public transport, and footpaths and rights of way

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 9 APRIL 2025

Present

Chairman: Cllr M. Ellis

Members: Cllr C. Aldridge, Cllr G. Caddy, Cllr S. Cockerell, Cllr S. Larcombe, Cllr P. May, Cllr G. Stammers, Cllr A. Wood

Officers: A. Mullins (support services manager), P. Williams (acting operations manager), J. Wright (town clerk)

24/86/TMH Public Forum

There were no members of the public who wished to speak.

24/87/TMH Apologies

Cllr M. Denney
Cllr P. Evans – family commitments
Cllr C. Reynolds – medical appointment
Cllr G. Turner

24/88/TMH Minutes

Proposed by Cllr A. Wood and seconded by Cllr G. Caddy, the minutes of the previous meeting held on 26 February 2025 were **ADOPTED**.

24/89/TMH Disclosable Pecuniary Interests

There were none.

24/90/TMH Dispensations

There were none.

24/91/TMH Matters arising from the minutes of the Town Management and Highways Committee meeting held on 26 February 2025

Town Bus Operating Arrangements and Route

The town clerk said the minibus had arrived the previous day and would now be 'wrapped' using the same branding as the new welcome signs and the Visit Lyme Regis website. The service would be called Lyme Link. He said officers were getting DBS checks in place for the volunteer drivers and insurance had been arranged at a competitive price. There were issues with parking the minibus outside the Harbour Store but there were alternative options. Although there was an option for wheelchair access, this would not be offered initially as it would take out three seats, but this could be reviewed. He said it was on target to launch the service on 7 May 2025.

The town clerk said an enquiry had been made about whether dogs would be allowed on the bus, which he understood was a sensitive issue. The sense from the drivers was they would rather dogs were not allowed. He said he would email members to gauge opinion before a decision was made.

Chalet Site at Monmouth Beach

The town clerk said the council's solicitors had been instructed to serve notice to quit.

24/92/TMH Update Report

Cemetery Lodge

The town clerk said final completion was expected on 11 April 2025 and members were welcome to see the building any time after that. He said a photo shoot would be arranged to officially open the building.

24/93/TMH Town Management and Highways Committee – Objectives

Members noted the report.

Cllr G. Stammers arrived at the meeting at 7.09pm.

24/94/TMH Town Management and Highways Committee – Objectives

Members noted the report.

24/95/TMH Seasonal Evening Seafront Attendant

Members agreed this role was important, especially after photographs were published on social media of rubbish on the seafront after a busy weekend.

The town clerk said funding for this post had not been included in the 2025-26 budget, but he suggested it was included in the salaries' budget in future.

Proposed by Cllr M. Ellis and seconded by Cllr P. May, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the recruitment of one temporary part-time seasonal evening seafront attendant and overtime payments to existing employees to provide evening cover from 24 May to 7 September 2025 at an unbudgeted cost of £8,831.21.

It was noted recruitment would need to start before the Full Council meeting on 14 May 2025 in order to get someone in post by 24 May 2025 but interviews would not be held until at least 15 May 2025 so the recruitment process could be halted if the Full Council did not approve the recommendation.

24/96/TMH Broad Street Bin Store

Members agreed the storage of waste and the proliferation of bins was a major problem in the town, which was likely to get worse with the introduction of new commercial recycling regulations.

The town clerk said seven large bins could fit in the council's bin store on the seafront but officers had discussed converting one of the stores at the Marine Parade Shelters into a store for the council's own waste, to make room for others in the existing bin store. He said officers had also discussed creating wooden bin chambers to fit the 1,100 litre bins in, which would look better aesthetically. He added that when he next

met with the Dorset Council (DC) ward member, he would ask if DC would consider some joint funding for this.

Proposed by Cllr P. May and seconded by Cllr S. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to approve entering into an agreement with Dorset Council to take on the management of the Broad Street bin store for commercial waste storage.

24/97/TMH Extension of The Lyme Regis Anti-Social Behaviour Related Public Space Protection Order 2022

Members discussed the issue of enforcement of the Public Space Protection Order (PSPO) and how this would be dealt with if there was an incident at the weekend or there were no town council enforcement officers on duty.

The town clerk said enforcement officers could be asked to intervene and were usually on duty at weekends.

As members had no comments to make about the extension of the PSPO, it was noted the council would not need to send a formal response to DC.

24/98/TMH Suggestion for Revised Traffic Arrangements in Lyme Regis

The town clerk said DC would not pursue any traffic proposals unless it came with support from the town council. If DC did pursue it, it would carry out a public consultation. He suggested if this council did want to support the suggestion, it should consult with the business association first.

Members had some concerns about the proposals as it would involve diverting traffic down residential roads, it would force residents to have to take longer journeys to get around town, and could encourage speeding as there would be no oncoming traffic.

Members felt any proposals should not be considered piecemeal but should be considered alongside other schemes, such as the proposed 20mph speed limit and DC's proposed improvements to Broad Street and Cobb Square.

Members agreed this suggestion should be left on the table until more was known about the other traffic initiatives and they could potentially be considered as a whole.

24/99/TMH Consultation on the Future of Street Lighting

Cllrs M. Ellis and S. Cockerell agreed to help formulate the council's response to the consultation.

Proposed by Cllr G. Stammers and seconded by Cllr S. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to delegate the detailed response to Dorset Council's consultation on the future of street lighting to the town clerk in consultation with Cllrs M. Ellis and S. Cockerell.

24/100/TMH Dorset Council Seafront Waste Collection 2025

A member asked if a request could be made to DC to put a litter bin further along the Cobb beyond the aquarium as there wasn't one there.

The acting operations manager said although DC's summer waste collection shift finished at 7pm, in reality the last collection in Lyme Regis would be at 5.30pm because the crew had to get back to Bridport to drop off the waste. However, it was noted the evening seafront attendant would help to alleviate the build-up of waste after this time.

24/101/TMH Complaints, Incidents and Compliments

A member asked if the complaint about the Marine Theatre had been responded to, to clarify the council's position.

The town clerk said an acknowledgement had been sent but officers could respond in more detail on the council's behalf.

The meeting closed at 7.43pm.

DRAFT

Committee: Town Management and Highways

Date: 2 July 2025

Title: Matters arising from the minutes of the Town Management and Highways Committee meeting held on 9 April 2025

Purpose: To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting if further information is required.

Report

24/95/TMH – Seasonal Evening Seafront Attendant

The evening seasonal cleansing operative position has now been filled. Last year's operative, Michael Sankey, reapplied and was reappointed to the role on 24 May 2025.

24/96/TMH – Broad Street Bin Store

On 16 May 2025, the town clerk emailed Dorset Council to inform its waste team that the town council supported the proposal to manage the bin store. A response has not been received. A further email was sent on 26 June 2025.

24/98/TMH – Suggestion for Revised Traffic Arrangements in Lyme Regis

We now have costs and timescales from Dorset Council's highways department for both schemes:

Broad Street - £153,421 which includes 5% inflation and 44% optimum bias. This estimate doesn't currently include any costs for dealing with any statutory undertaker apparatus as we are only at the feasibility study stage. We will have more accurate costs when we have carried out surveys and have progressed further with the design.

In terms of delivery on the ground, Dorset Council are probably looking at three years' time because it has a backlog of schemes that it's currently working through. Dorset Council will need to go through the preliminary and detailed design stages, consultations, book road space and find a construction period to do the work when it will be less disruptive. This scheme does meet a number of Local Transport Plan (LTP) objectives so could be funded from our LTP budget but if there was match funding available it would score higher in the prioritisation process and we would look for opportunities to deliver it sooner.

Pedestrian improvement scheme outside the Cobb Arms - £87,750 which includes 44% optimum bias. This estimate doesn't currently include any costs for dealing with any statutory undertaker apparatus, costs for inflation, street light relocation or signage. Dorset Council will have more accurate costs when it carries out surveys and has progressed further with the design. This scheme would score low in Dorset Council's Local Transport Plan scheme prioritisation process so would need to be largely funded from non-LTP sources.

Dorset Council would like the town council to discuss the proposals and costings to know whether there is support to take these proposals forward. A report will be submitted to this committee on 27 September 2025.

24/99/TMH – Consultation on the Future of Street Lighting

The town clerk responded to Dorset Council on 6 May 2025.

John Wright
Town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Update Report

Purpose of the Report

To inform members about progress on significant works and issues

Report

Perimeter wall – Churchyard

As set out in the objectives report elsewhere on this agenda, the anticipated timescale for undertaking the repairs is autumn 2025 and, as previously mentioned, Crickmay Stark have now been instructed to progress this matter on the council's behalf following poor performance by the previously appointed agent.

A full survey has been organised and the views of Dorset Council's conservation officer have been sought prior to the submission of any necessary applications for Listed Building Consent.

Cemetery Lodge

This project is now complete and on budget. The anticipated completion date was the last week of March 2025 and a final 'snagging' meeting was held on site on 4 April 2025. This meeting and a subsequent inspection by building control identified an issue with clearance (less than 2m) above one particular tread of the internal stairs. This required the stairs to be redesigned and remade with no flexibility permitted, despite the small and historic nature of the building. The completion certificate has now been issued by building control and the lodge was officially opened on 19 June 2025, although, at the time of writing this report, one stair 'nosing' remained to be fitted and is on back order.

The works have completely transformed the overall utility of the building and preserved an important roadside building within the cemetery conservation area.

Replacement Amenities Hut

As previously reported, work was completed on the new amenities hut prior to Christmas. We have received practical completion from Dorset Council building control, and the building is now entirely complete and the building is in full, operational use by both the amenities and gardening teams.

The issues with the 5G signal to the premises have now been resolved and alarms, CCTV and card payment are all working reliably.

Office Project

This project is now practically complete and the office was fully opened to the public on 13 June 2025. The official opening has been organised for 5 to 7pm on Tuesday 15 July. All members have been invited.

The final cost of the building works is approximately £160k and the overall cost of the project £195k, including all fees and other 'non-building' costs such as the new on-site safe, the meeting room-related IT, and new furniture.

This sum is still a very small fraction of any new-build option, or the cost of the required repairs to the existing office. The move has resulted in a vastly improved facility for staff, members and the

public and will reduce overall running costs going forwards. In addition, the sale of the existing premises is anticipated to produce a receipt much greater than the overall cost of the move.

The only remaining works involve the fitting of UV film to some external windows to reduce glare and heat gain and some minor works to improve the appearance of external walls around the entrance area. This work has been instructed and should be completed very shortly.

The meeting room has already been used, for instance for Planning Committee on 24 June 2025, and seems to work well.

The building has maintained a very pleasant working environment during recent very warm weather and the general staff reaction to the move has been extremely positive.

The Three Cups

As has been reported previously, the owners of The Three Cups are seeking a joint venture partner to, hopefully, help bring forward the development of this site.

A meeting did take place with Palmers' agent, the mayor, the MP and ward member on 21 March 2025 to discuss the future of the site, at which the council's frustration was expressed at its continued lack of use and the impact this is having on the town.

Palmer's agent explained the various issues with the site, the latest situation with the joint venture discussions and the planning application to replace the wooden pillars to the main entrance.

An update is being sought from Palmers' agent and a verbal update will be provided at the meeting.

MUGA

Work commenced slightly later than programmed on 16 June 2025 but very good progress has been made with groundworks. Completion is still expected by the beginning of the school summer holidays.

The BMX humps have been levelled and further work is ongoing to level and seed the football pitch. This has required the import of more soil than anticipated but the outcome will be a regulation-sized pitch better than the one which previously existed. The final design of the MUGA is shown below and includes line markings for football (white), basketball (blue), pickleball (yellow) and netball (purple).

The overall budget for all works remains significantly less than the approved budget of £150k. The anticipated total cost is around £100k, including all ground and path works, plus the replacement of the deteriorated path through the adjoining young children's play area.

Harbour Store

The biodiesel tank has now been installed.

20mph Speed Limit Proposals

Dorset Council has now advised that the next stage of public consultation will commence in October 2025. It would appear there are a very large number of similar schemes proposed for other towns and villages within the Dorset Council area and around 20 schemes will be consulted on simultaneously. Any further updates will be reported to members as and when received.

Woodmead Car Park Drainage Works

These works have been completed. The final cost was approximately £107k, including all associated professional fees. The approved budget was £130k. The final cost includes additional work in the overflow car park to raise ground levels in the 'far' corner to further protect adjoining private residences. It also includes a substantial increase in the main drain diameter from the originally intended 150mm to 300mm. This change provides considerably greater storage capacity within the drain system and will attenuate flows to the adopted system, reducing the likelihood of overflow discharge to the river.

There was an issue with the material used to surface the overflow car park (contaminated recycled material was used rather than new 'clean' material) but this was rectified promptly by the contractor and at no cost to the council.

Day Hut Site at Monmouth Beach

The day hut site at Monmouth Beach is now wholly back in the council's control and a replacement hut has been ordered and its marketing is being progressed.

Land Stabilisation Works at Monmouth Beach

The final repair works to the surface of Monmouth Beach car park have been completed and the overall cost of the project remains within the approved budget of £133k.

Discussions with Natural England have made it clear that further 'emergency' works will not be supported, other than in an absolute and genuine emergency, and the council will need to plan for and agree future works, including applying for and obtaining all necessary consents from Natural England for works within the SSSI.

Beach Replenishment and Stage V works

A conversation took place with Dorset Council's engineer on 19 May 2025. It appears unlikely that any beach replenishment work will take place during 2025, although the beach profile is being carefully monitored to ensure it remains 'within parameters' to maintain coastal defence and flood protection. It is clear that works to maintain the harbour and the beach replenishment have, effectively, been 'decoupled' and that discussions with the Marine Management Organisation are ongoing about working methods and licensing issues.

It is likely that a further and more detailed report about these issues will be required at some point in the future.

It would appear that the likely timescale for the planned Stage V Cobb works has been put back to 2027 and that a substantial funding gap remains.

Footgolf at Strawberry Fields

The licence has been renewed on the basis agreed by members and the fee for 2025 has now been paid in full.

Significant Fossil at Monmouth Beach

The consent to dig for remaining parts of a significant fossil found at Monmouth Beach has been extended from 30 June until 15 July 2025. The consent, issued by Natural England, contains conditions about what may happen with the extracted fossil, including that it should be offered for local display.

Signage from A35 and other related transport issues

A meeting took place on 4 June 2025 with three members of Dorset Council's transport team to discuss signage and a range of other transport-related issues, including park and ride, park and ride signage and on-street and off-street parking generally.

The discussion was constructive and positive and Laura Russ, the team leader, undertook to see how they could assist in any dialogue with Highways England and Devon County Council, without whose involvement any proposals affecting the A35 would not progress.

Members will be updated further in due course.

Garage Roofs at Monmouth Beach

The work to replace the roofs is scheduled to take place during August.

Chalet Site at Monmouth Beach

The chalet 'owner' has challenged, via solicitors, the council's notice to repossess the site and the matter is with the council's solicitor. The challenged was received on 19 June 2025 and the council has agreed to not take further steps affecting the site for an initial period of 14 days whilst the challenge is considered.

Any verbal update which can be provided in public session will be given at the meeting but the matter may require further report to members in due course. If so, this will be done directly to the next meeting of Full Council to avoid unnecessary delay.

Lyme Link

The service commenced operation on 7 May 2025 as planned. It has been very well received and huge thanks are due to the enthusiastic team of volunteers, without whom the service could not operate.

The service is constantly evolving as issues arise and lessons are learned from practical day-to-day operation. The bus was taken out of service on 26/27 June 2025 to allow some alterations and improvements to be made to the door opening and step operation and to allow the installation of an additional stanchion to assist with access and egress. The door/step works were undertaken under warranty and at no cost to the council.

Further volunteers would be welcome, especially passenger assistants, whose job should be made easier by the changes to the bus mentioned above. There have, however, been four new volunteers in the last few weeks and this will ease staffing pressures during the summer holiday period.

The overall cost to the council of bus and other bus-related works, such as bus stop signage, remains within the approved budget of £50k.

Footpath Repairs in Lister and Langmoor Gardens

Peter Chapman has prepared a detailed specification for the works which is being finalised prior to tenders being sought with a return date of end-August.

The intention remains to carry out the works during October and the estimated cost remains within the approved budget of £150k.

The scope of works may include a length of Stile Lane, although liaison is taking place with Dorset Council because part of this route is a definitive path for which they are responsible and there has been recent communication from them about their intention to also carry out limited repairs.

The work will comprise a mixture of compacted gravel, bitmac edge repairs and full repairs with concrete base or surface. Rates will be obtained for each different repair/reconstruction method as part of the tender process and members will have the opportunity to comment on the materials' choice and specification prior to work commencing.

Accreted Land at Monmouth Beach

After many months of discussions with Dorset Council about their failure to approve the revised terms or pay the reviewed rent for the use of this council's land at Monmouth Beach, the matter has now been formally resolved and the relevant manager has confirmed on 26 June 2025:

'We have now obtained internal approval to complete the new lease at Monmouth Beach on the terms agreed.'

I have informed our property solicitor and hopefully the new lease can now be completed without further delay.'

Mark Green
Deputy town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Town Management and Highways Committee – Objectives

Purpose

To allow members to review progress of the committee's 2024-25 and 2025-26 objectives

Recommendation

Members note the report

Background

1. During the 2025-26 budget-setting process, objectives were agreed for the year and a budget estimate identified against each project.
2. At the Full Council meeting on 3 April 2025, the objectives were formally assigned to committees.

Report

3. Members can review progress on the objectives at each meeting.
4. This committee's 2025-26 objectives, along with the allocated budget, completion date and lead officer, are at **appendix 10A**. Updates are highlighted in yellow.
5. Any 2024-25 objectives not completed in that year have been carried forward into 2025-26 and will be reported on until completed in the usual way. All other 2024-25 objectives have been completed as reported to the last meeting of this committee.
6. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Mark Green
Deputy town clerk
June 2025

Reinstate a town bus service	55	MG	TMH	May '25	<p>The bus, a 17-seater Peugeot 1.9 diesel manual, is scheduled for arrival in the first week of April. Registration, driver training, DBS checks, the timetable, rotas, livery and publicity are in processes. The launch is scheduled for 7 May 2025.</p> <p>Bus service commenced on 7 May 2025 and is operating to the published timetable. Further recruitment is required, particularly of passenger assistants. Monthly meetings are being held with volunteers to discuss issues and possible service improvements.</p> <p>Some success in recruiting additional passenger assistants but more still needed to cover periods of holiday and sickness absence. Route and stops under regular review and improvements will be undertaken to bus on 26 June 2025 to help with access/egress and to reduce effort of opening/closing passenger door. Additional training to be arranged in 'manual handling'. Data recording of passenger numbers taking place to assist with route/stop variations.</p>
Relocate the council's offices to St Michael's Business Centre	100	MG	TMH	May '25	<p>Building work in progress. Occupation scheduled end-May 2025.</p> <p>Building works are programmed to complete on 23 May 2025. The intention is to have the new office fully operational with public access on 13 June 2025.</p> <p>Office opened to public and fully operational on 13 June as planned. Minor external works and car park signage still to be completed. Official opening to take place on 15 July 5-7pm. Marketing of old office building to commence in July 2025.</p>
Undertake work to church walls	55	MG	TMH	October '25	<p>Project allocated to Crickmay Stark.</p> <p>Planning and design work commenced with meeting scheduled with conservation officer in early-July.</p>
Undertake repairs to garden paths in the Langmoor and Lister	200	MG	TMH	March '26	<p>The 2025-25 budget of £100,000 has been accrued into 2025-26 and increased by a further £100,000. Work scheduled to commence November 2025. Project allocated to Chapman</p>

gardens					<p>Geotechnic.</p> <p>Peter Chapman is preparing tender documents, with a view to inviting tenders by end-July.</p> <p>Meeting with Peter Chapman took place on 24 June 2025 to agree final design/specifications prior to invitation to tender. Tender return date TBC.</p>
Complete the installation of CCTV cameras and secure a link to Dorset Council's control centre	86	MG	TMH	May '25	<p>All cameras fitted. Pole to be erected at skatepark w/c 31 March 2025. Internal connectivity issues to be resolved along with connection to the control centre at Dorchester.</p> <p>BT is scheduled to make the connection at the control room on the seafront on 27 June 2025 to establish a connection between BT's cabinet and the council's router in the control room. The system is working and recording images but is not yet transmitting the images to the control centre in Dorchester.</p> <p>Date of connection brought forward to 26 June 2025.</p>
Undertake strawberry Fields' options' appraisal	10	MG	TMH	March '26	<p>Dorset Council local plan considerations need to be undertaken.</p> <p>Meeting took place with Dorset Council planners on 21 May 2025. Meeting with the freeholder took place on 27 May 2025. Tender submitted for adjacent woodland on 20 May 2025.</p> <p>Tender for woodland unsuccessful. Dorset Council report to Cabinet on 29 July 2025 will confirm timescale for next stage of Local Plan consultation; expected to commence in mid-, August for eight weeks. Strawberry Fields may form part of that consultation process. Initial site appraisal already undertaken by Dorset Council.</p>
Undertake repairs to the Guildhall window and passageway	100	MG	TMH	November '25	<p>The 2024-25 budget of £50,000 has been accrued into 2025-26 and increased by a further £50,000. Project allocated to Crickmay Stark. Initial plans complete.</p> <p>Initial discussions with conservation officer taking place. Work has to be planned in period with no weddings. Likely timescale</p>

					is mid-October 2025 subject to all consents having been approved.
Undertake repairs to Bell Cliff steps and railings	25	MG	TMH	November '25	<p>Project allocated to Crickmay Stark.</p> <p>Price obtained for replacement railings. Current estimate revised to £50k. Dorset Council will be approached for a contribution.</p> <p>Discussions with Dorset Council highways and property teams ongoing</p>
Replace and repair gardens handrails	10	SO	TMH	March '26	<p>This is year three of a five-year programme. Officers are optimistic the programme can be completed ahead of schedule.</p> <p>Railings replaced in April 2025 and 2025-26 budget spent. The next phase of the replacement in 2026-27 will be the final phase, finishing a year ahead of schedule.</p>
Purchase a cement mixer	1	SO	TMH	April '25	Cement mixer has arrived and is in use.
Dispose of the council's Church Street office	10	MG	TMH	December '25	Office to be marketed in July 2025.
Undertake a feasibility study for the cadet hut site	4	MG	TMH	December '25	
Undertake joint works to The Lynch with Dorset Council	7	MG	TMH	March '26	<p>This is dependent on Dorset Council commitment; in June 2024, a Dorset Council director indicated Dorset Council would be prepared to consider joint funding for works to The Lynch.</p> <p>This project appears to have stalled following the departure of the relevant director at Dorset Council. Was raised with their property manager at a meeting on 18 June 2025 and will be pursued further.</p>
Undertake earth removal at Ware Cliff	120	MG	TMH	March '25	<p>Work brought forward from 2025-26 and completed March 2025.</p> <p>Line marking in the car park behind the Boat Building Academy was carried out in May 2025, completing the project.</p>
Include a secure	5	MG	TMH	May '25	Included as part of the overall specification for the office move

area in new offices at St Michael's					to St Michael's Business Centre. Secure area installed at the new offices. Valuable items are now being stored there.
Purchase a ride on mower	15	SO	TMH	April '26	Quotes are being obtained for a ride-on mower. A demonstration has been given of an electric mower.
Undertake initiatives identified by traffic and transport working group	10	SO	TMH	March '26	As identified by the Travel and Transport Working Group and recommended to the Full Council by the Town Management and Highways Committee. A report is elsewhere on this agenda to allow members to consider the membership of the working group. The next meeting of the working group is TBC.
Install two additional day huts	10	MG	TMH	June '25	Two huts have been ordered from Poultons, which supplied the other new huts on the seafront. Expected delivery date late-July 2025.
Instal replacement day hut at 23 Monmouth Beach	6	MG	TMH	August '25	Specification agreed and hut ordered. Expected delivery date August 2025. Hut will be marketed and sold on delivery.

Committee: Town Management and Highways

Date: 2 July 2025

Title: Traffic and Travel Strategy Working Group Membership

Purpose of the Report

To allow members to determine the membership of the Traffic and Travel Strategy Working Group

Recommendation

Members determine the membership of the Traffic and Travel Strategy Working Group

Report

1. The Traffic and Travel Strategy Working Group was set up in July 2023 following a recommendation from this committee.
2. Members wanted to have the opportunity to take a strategic and holistic look at the ongoing traffic, parking and accessibility issues in Lyme within a wider context of the need to decarbonise our transport in line with our 2030 Net Zero pledge and the need to improve the health, well-being, social and economic prospects for the area.
3. At the inaugural meeting, the remit was determined:

‘To create a safe, pleasant, accessible, connected environment that holistically considers action for decarbonisation, air quality, transport, parking and traffic to improve the quality of Lyme Regis for everyone.’
4. Meetings were to be concluded within 90 minutes and minutes of the working group were to be presented to this committee. Frequency of meetings was not determined.
5. In 2024-25, the working group consisted of Cllrs P. May, C. Aldridge, S. Cockerel, G. Caddy and M. Ellis.
6. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

John Wright
Town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Bridport Household Recycling Centre

Purpose of Report

To allow members to consider a request from Dorset Council's ward member for Lyme Regis and Charmouth, Cllr Belinda Bawden, for the town council to, 'ensure people have the correct information about the introduction of the booking system for Household Recycling Centres and that misinformation and unpleasant comments are minimised?'

Recommendation

Members consider the report and consider their response to Cllr Belinda Bawden's request for the town council to, 'ensure people have the correct information about the introduction of the booking system for Household Recycling Centres and that misinformation and unpleasant comments are minimised?'

Background

1. Since opening in October 2025, users of Bridport Household Recycling Centre have been able to dispose of waste and refuse at the site during opening times, i.e., no appointment has been required.

Report

2. Dorset Council has decided to create an appointment system for its recycling centres, including the nearest centre to Lyme Regis, Bridport Household Recycling Centre at Broomhills Farm Nursery.
3. There has been no public consultation on this policy decision.
4. On 20 June 2025, an email was sent from Cllr B. Bawden to the mayor, town clerk and deputy town clerk asking if we, 'could ensure people have the correct information about the introduction of the booking system for Household Recycling Centres and that misinformation and unpleasant comments are minimised?'
5. Cllr Bawden's request is informed by a Dorset Council policy decision to introduce an appointment system for its recycling centres. Dorset Council's policy decision may or may not be consistent with the view of this council; for this reason, a report is brought to this committee to determine the council's position. Cllr Bawden has been informed of this.
6. Cllr Bawden's email states:
 - the booking system is projected to save over £100,000 annually, even after accounting for the cost of implementing and maintaining the system
 - Bridport Household Recycling Centre (HRC) is the most efficient one in the county so it is understandable our residents do not see the benefit of a booking system but residents elsewhere should see service improvements as queuing will be reduced and the town centre facilities should have fewer traffic problems at peak times
 - experience from other local authorities shows booking systems do not increase fly-tipping but do enable better service-planning and more opportunities for staff-user interactions as visits are more evenly spread.

7. Cllr Bawden has asked the waste and comms team to ensure the staff at the Bridport HRC remain flexible about appointment times since our trip can take anything from 15 minutes to over two hours, depending on the weight of traffic.
8. Information on Dorset council's website states:
 - user can book a 30-minute slot
 - the scheme starts in autumn 2025
 - if customers can't access the website, they can turn up on site
 - it will reduce misuse by commercial operators posing as household users
 - non-Dorset Council residents will have to pay
 - nearly half of councils have introduced booking systems
 - promotes the initiative as smarter working, not cuts.
9. Information on Dorset Council's website identifies key features of the new booking system as:
 - flexible scheduling - book as many visits as needed (with some vehicle type exclusions), including multiple slots on the same day
 - advance and same day booking - secure your preferred date and time up to 14 days in advance or, if available, on the same day
 - no worries about temporary closures - bookings remain valid even during skip changes or site compaction
 - reuse area access - visitors accessing only the reuse areas will still need to make a booking
 - on-foot or bicycle access - neighbouring residents who access our centres on foot or by bicycle will also be required to make a booking
10. It also identifies what will stay the same at its recycling centres: opening hours, accepted waste types, vehicle and trailer restrictions, permit requirements, chargeable items.
11. Any recommendations from this committee will be considered by the full council on 6 August 2025.

John Wright
Town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Café in the Gardens

Purpose of Report

To seek members views about looking again at a council-run café facility serving the Lister and Langmoor Gardens

Recommendation

Members consider the possible provision of a council-run café facility serving the Lister and Langmoor Gardens and instruct officers accordingly

Background

1. The council has previously looked at the possible provision of public toilets and a café in the gardens, eventually rejecting it, primarily due to scale and cost.
2. During a recent inspection of seafront facilities and their management and maintenance, the members present raised the issue of revisiting the provision of a modest, council-run café in the gardens, possibly in the general area of the hard-standing currently occupied by the table tennis tables, i.e., adjacent to the Rockfish restaurant.

Report

3. Cafes within and primarily serving council-owned or public gardens are commonplace, and examples include those in:
 - Connaught Gardens, Sidmouth
 - Dorchester, town centre and Poundbury
 - Sandsfoot Gardens, Weymouth
 - Bennetts Water Gardens, Weymouth
 - Nothe Fort, Weymouth
 - Durlston Castle and Country Park, Swanage
 - Vivary Park, Taunton
 - Ninesprings Park, Yeovil
 - Victoria Park, Bridgwater
 - Blenheim Gardens, Minehead
4. The officer view is there is significant scope to provide a cost-effective, modest café serving a limited range of snacks and non-alcoholic drinks and catering primarily for the gardens area, including those attending the mini-golf. The latter facility alone has about 30,000 customers per year, for instance.
5. However, before officers spend time and resource working up more detailed proposals, it was felt appropriate to raise the matter with members to establish whether there is general support, in principle at least, for such a concept.
6. Officers will be happy to answer questions and address concerns or ideas either at the meeting or beforehand. If the latter, please contact the deputy town clerk in the first instance.

7. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Mark Green
Deputy town clerk
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Review of Parking Issues by Dorset Council

Purpose of Report

To allow members to comment on a review of council-wide parking issues being undertaken by Dorset Council over the summer period

Recommendation

Members consider the list of local parking issues already identified by the ward member and comment on or add to this list as appropriate.

Background

1. Dorset Council (DC) is undertaking a review of parking issues throughout its area and has asked each ward member to contribute. In turn, the ward member has asked this council for its views and wrote separately to all members on 18 June 2025.
2. The issues identified to date by the ward member (including those affecting Charmouth) include:
 - Charmouth's DC car park in **St Andrew's Drive** to be taken out of the coastal tier of most expensive car parks – it is used for shops and services in the village, not the beach as there are others closer
 - **A £10 for 6 hour charge** to be introduced for the coastal car parks (as well as the £15 all day charge) – we have anecdotal evidence that visitors are leaving after 4 hours rather than pay £15.
 - The **Resident Permit** spaces and signage to be added in **Queen's Walk** from Kingsway in Lyme – previous oversight
 - Consideration of TROs for double yellow lines or **Resident's Parking** in **Double Common and Wesley Close-Bridge Road** area in Charmouth and the top section of **Pound Street** near Cobb Road
 - **Proper scrutiny** of the use of Resident Permits by **holiday accommodation** owners and guests
 - Assessment of adequacy of **Blue Badge provision** – LR & C ward has the oldest population in the county, which has the oldest in the UK
 - Introduction of an **allocated space Blue Badge permit** for those with **additional mobility challenges** requiring a designated parking space as close as possible to their home. BCP has this option as an increased price and I think this could be popular with residents in Lyme and Charmouth - [Residential disabled parking bays | BCP](#)
 - Consideration into **designation of Cobb Gate car park for Blue Badge holders and taxi ranks** only
 - Consideration for **Broad Street car park** to be designated for residents, workers, Blue Badge holders and taxis only
 - **Engine idling signage** outside shops and schools
 - **Assessment of thoughtless and illegal parking** on double yellow lines, in bus stops, round junctions and across drives and lanes causing risks to pedestrians and delays/restrictions to traffic movement – targeted enforcement in The Street near the shops, Lower Sea Lane and the primary school in Charmouth and outside the Cobb Arms, outside Tesco-Waffle area and below the Royal Lion. Where else?

- **Training LRTC's Enforcement Officers to undertake DC duties**

3. Members are asked to comment on and/or add to this list as appropriate. Views can also be sent directly to the ward member either before or immediately following the committee meeting.
4. Any recommendations arising from this report will be considered at the meeting of Full Council to be held on 6 August 2025. However, Dorset Council will need to receive comments before that date, so any confirmation of the views expressed at this meeting will be retrospective.

Mark Green
Deputy town clerk
June 2025

Committee: Town Management and Highways Committee

Date: 2 July 2025

Title: Public Electric Barbecues on the Beach

Purpose of Report

To allow members to consider a feasibility review of the installation of fixed public-use barbecue units on Lyme Regis beach

Recommendation

Members consider whether to undertake a feasibility review for fixed public-use barbecue units on the beach and to consider putting this forward for as a potential objective as part of the 2026-2027 budget-setting process

Report

1. Councillor C. Reynolds is a volunteer at the Visitor Hub in the Jubilee Pavilion. A visitor came in with a suggestion for permanent barbecue units for public use on the beach, like those installed by Bournemouth, Christchurch and Poole (BCP) Council along Bournemouth seafront. These installations are viewed to provide a safe and controlled alternative to disposable barbecues, which have been a longstanding concern due to fire risk, littering, and environmental damage.



2. The operations manager has spoken directly to BCP council to obtain further information. They confirmed that the BBQ units were purchased and installed by All Urban (www.allurban.co.uk), a UK-based supplier offering robust, purpose-designed barbecue units suited to coastal locations. These units are constructed from weather-resistant materials and operate by using hot plates, instead of the typical charcoal fuelled BBQs.

3. BCP Council has installed designated barbecue zones across three sites in Bournemouth, 29 along 15 miles of coastline; Branksome Chine, Fisherman's Walk and Boscombe. These areas are clearly marked, supported by nearby bins and signage, and are intended to discourage the use of disposable barbecues outside of managed areas.

Feasibility and Council Considerations

4. Should members wish to explore the proposal further, a feasibility review would assess:
- Costs range from a minimum single cabinet/hob at the cost of £4,910, up to a double bench/hotplate cabinet at £10,890. These are significant costs and are just for purchase of the product, delivery, but not installation.
 - Appropriate locations, with minimal impact on nearby businesses, residents, and beach operations.
 - Infrastructure requirements, e.g. surfacing, drainage, signage, and food waste disposal.
 - Ongoing maintenance and cleaning costs.
 - Fire safety, liability, and insurance requirements.

Potential Benefits

5. The potential benefits are:
- Reduces fire and environmental risks associated with disposable barbecues.
 - Promotes responsible public use and a cleaner beach.
 - Enhances the visitor experience.
 - Supports the council's environmental and waste-reduction priorities.

Potential Issues

6. However, there are potential issues to consider:
- High-cost product to purchase, with additional operational costs for cleaning and maintenance.
 - Risk of misuse or vandalism without adequate monitoring or supervision.
 - Potential complaints from local businesses located along the seafront areas.
 - Increased demand, particularly during peak times, causing complaints or disputes from members of the public.
 - Limited options for locations to install, due to power source needed to run (electric).
7. If members are generally supportive of taking this forward, it is suggested this is put forward as a possible objective as part of the 2026-27 budget-setting process.
8. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Sam O'Connell
Operations manager
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Seafront Signage

Purpose of Report

To consider a request received from Mr Simon Williams regarding improvements to signage along the seafront, and to recommend that the council undertakes a wider review of town signage as part of a future strategic scheme and budget-setting process

Recommendation

Members note the request and agree a review of town-wide signage, including the seafront, be considered as part of the 2026-27 budget-setting process.

Report

1. A request has been received from Simon Williams, from planning and regeneration company Footprint Futures, raising concerns about the condition, consistency, and effectiveness of signage along the seafront. His concern reflects a broader issue, as signage across the town is varied in style, quality, and clarity, and does not present a cohesive or accessible experience for residents or visitors.
2. The matter has been considered in the past, with the general view being that responsibility for improvements should rest with either the highway authority (now Dorset Council) or with individual businesses.
3. Officers are of the view that any meaningful improvements would need to be led by the town council and developed as a town-wide signage strategy. This would require a full audit of existing signage, the development of a unified design approach, and consideration of content, accessibility, durability, and visual impact.

Financial Implications and External Funding

4. There is currently no budget provision for a signage project of this scale. A coordinated scheme would require separate funding for design, production, installation, and possibly planning permissions, particularly where signs may fall within the conservation area or on listed structures.
5. There is early indication that new government funding may be made available to fishing and coastal communities, which could include public realm improvements. However, at present there is no confirmed guidance on criteria, scope, or availability.
6. If members are generally supportive of taking this forward, it is suggested this is put forward as a possible objective as part of the 2026-27 budget-setting process.
7. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Sam O'Connell
Operations manager
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Dorset and Somerset Air Ambulance Clothing Banks

Purpose of Report

To allow members to consider a request from the Dorset and Somerset Air Ambulance Charity (DSAA) to place clothing donation banks on Lyme Regis Town Council land

Recommendation

Members consider the request from the Dorset and Somerset Air Ambulance Charity (DSAA) to place clothing donation banks on Lyme Regis Town Council land and approve locations at Anning Road Playing Field (where the air ambulance normally lands) and Woodmead car park

Report

1. The clothing recycling scheme at public clothing banks raises crucial funds for DSAA, an organisation that relies entirely on public donations. Recycling Solutions Ltd are the new servicing contractor for the Dorset and Somerset Air Ambulance Charity.
2. They hold full responsibility to manage bank overflows; discarded clutter left outside the clothing banks and ensure clothing banks are clean and tidy and emptied regularly for the DSAA.
3. They work on a strict service level agreement.
4. The banks are yellow, measure 5ft by 5ft and come with all the necessary licences and insurances required. They have confirmed fly-tipping is dealt with promptly, no more than 24 hours after it being reported.
5. Officers would suggest Anning Road Playing Field, where the air ambulance normally lands) and Woodmead car park as potential locations for the clothes banks.
6. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Sam O'Connell
Operations manager
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Use of the Former Lister Room (now Terrace Café) – Outside Seating and Licensing Requests

Purpose of Report

To inform members of requests relating to outside seating and licensing received from the tenant of the former Lister Room (now Terrace Café) and to seek instructions

Recommendation

Members consider requests relating to outside seating and licensing received from the tenant of the former Lister Room (now Terrace Café) and instruct officers how to proceed.

Background

1. The former Lister Room, now Terrace Café, is let to Shaun and Frances Burrough under a commercial lease with approximately five years of its initial seven-year term left to run. Shaun and Frances have taken over the premises following a recent assignment of the lease from Beach and Badger, the former tenant.
2. Shaun and Frances have requested that the council allows them to install some form of gazebo or shading to protect those using the outside terrace which forms part of their leased area. This is to both provide shade and protect customers from seagulls which are otherwise a menace to anyone eating food in this location. They have further requested that they be permitted to sell a limited range of alcohol to customers, something which is otherwise prohibited under the terms of the lease.

Report

3. Members rejected a request from the previous tenant to install a fixed structure over the terrace area, but Shaun and Frances are willing to work with the council to arrive at a solution they hope could be agreeable to both parties. They stress that normal, free-standing umbrellas simply don't work in this location because of the wind speed and direction.
4. With regards to the sale of alcohol, this needs to go through a licensing process which will be considered by the Planning Committee when received. However, it also and separately requires the permission of the council as landlord, something which needs to be considered by this committee.
5. The tenant has written in more detail explaining their request in relation to the sale of alcohol and this is attached as **appendix 18A**. Members will see from the explanation provided that the intention is to sell a limited range of drinks to customers and to not sell beyond 10.00 p.m.
6. Because any shading structure may also require planning permission, both committees could be involved in considering both issues.
7. Whilst the council needs to be careful to avoid confusing landowner and planning responsibilities or responses, it also needs to be consistent in its decision-making, wherever possible.
8. The officer suggestion is that authority to consider both matters as landlord be delegated to the town clerk in consultation with the chairman and vice-chairman of both this and the Planning Committee and on condition that if a unanimous position cannot be agreed, the matter be brought back to members for further consideration.

9. At this stage, it is worth highlighting that consent from the council, as landlord, for the sale of alcohol cannot be unreasonably withheld. This is an approach established through case law and legal precedent.
10. Any position reached via the suggested approach would have to be without prejudice to any subsequent consideration by the Planning Committee of any formal licensing or planning applications.
11. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Mark Green
Deputy town clerk
June 2025

Dear Mark,

I hope you are well. Shaun spoke to me regarding your conversation with him last week, and therefore I am sending this as a follow up email to give the council more information on our alcohol licence.

I have applied for an alcohol licence for Lyme Terrace as we would like to sell alcohol predominantly during the cafe opening hours, which is 7 days a week, 8-4pm. We would like our customers to be able to enjoy an alcoholic drink whilst enjoying their food and the views from the cafe. We have applied for the licence to be for on and taking off premises, however we expect most of our drinks to be consumed on premises. The off licence is for occasions when the customers may want to move on with their day before finishing their drinks, in which case we will provide them with a plastic cup.

The licence application does run until 11pm every day, which is the latest we can be open in our lease agreement, however we do not intend on being open and serving all of these hours. Our intention is to be open on friday and saturday nights in the summer until 10pm, the only other times we intend on opening late in to the evening is when there is events on in Lyme, for example fireworks night.

Many of our customers noted to us how lovely it would be to sit up on the terrace in the evening and enjoy a glass of wine and the views, and this is our main driving force behind the alcohol licence for Lyme Terrace.

Our application for the premises licence has been approved by Dorset council, we have had feedback from the fire brigade who had no comments, and the police whose only comment is that we need cctv, which we have acted on.

I will attach a copy of our premises licence.

If you have any further questions on our application please email me.

Many thanks,
Frances Burrough

Committee: Town Management and Highways

Date: 2 July 2025

Title: Outcome of Tender Submission – Woodland at Dragon's Hill

Purpose of Report

To inform members that the council's tender for the purchase of an area of woodland at Dragon's Hill has been unsuccessful and to provide context

Recommendation

members note the outcome of the tender submission for the woodland at Dragon's Hill

Report

1. Following the update provided in the member's briefing on 16 May 2025, the council has now been informed that its tender for the woodland at Dragon's Hill was unsuccessful. The council had submitted an offer approximately 20% above the £15,000 guide price.
2. According to the selling agents, a total of nine tenders were received. The winning bid was confirmed to be substantially higher than the guide price, although the final amount has not been disclosed. The agents did not provide ranking details of the other offers.
3. The woodland had been identified as having potential for:
 - Creating an informal pedestrian link from Strawberry Fields towards the town, avoiding the main road.
 - Enhancing biodiversity and offering local wildlife and conservation value.
4. However, officers took the view that, while the land offered some environmental and amenity value, these benefits were not significant enough to justify a materially higher offer beyond the level submitted.
5. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Sam O'Connell
Operations manager
June 2025

Committee: Town Management and Highways

Date: 2 July 2025

Title: Ground Monitoring at Monmouth Beach and Lister and Langmoor Gardens

Purpose of Report

To inform members of the results of the latest ground monitoring at Monmouth Beach and Lister and Langmoor Gardens and give members the opportunity to consider any identified issues

Recommendation

Members note the results of the latest ground monitoring at Monmouth Beach and Lister and Langmoor Gardens and thank Peter Chapman for his work on the council's behalf

Background

1. The council's land at the chalet park at Monmouth Beach, together with its land at Lister and Langmoor Gardens is in areas of very high land instability and where land has slipped in previous years. As a result, there are numerous ground monitoring points in both locations and readings and surveys are taken on a regular basis, normally twice yearly.
2. The survey work is undertaken by specialist contractor Lewis Brown and the results are interpreted on the council's behalf by Peter Chapman, geotechnical engineer.

Report

3. The most recent surveys, including a new LIDAR satellite generated ground levels survey of the Lister and Langmoor Gardens area, have now been interpreted by Peter and his conclusions are that there are no issues of particular concern. His more detailed comments, together with the actual survey results are attached as **appendices 20A-D** respectively.
4. The most recent surveys, including a new LIDAR satellite generated ground levels survey of the Monmouth Beach area, have now been interpreted by Peter and his conclusions are, again, that there are no issues of particular concern. His more detailed comments, together with the actual survey results are attached as **appendices 20E-J** respectively.
5. Any recommendations arising from this committee will be considered by the Full Council on 6 August 2025.

Mark Green
Deputy town clerk
June 2025

Dear John and Mark

I am writing to report on the results of the monitoring of ground marker movements in Langmoor and Lister Gardens following the survey carried out by Lewis Brown Land Surveyors in April.

The ground markers are located on the footpaths throughout the gardens. Their horizontal and vertical locations are determined by land survey techniques. They are located relative to control datums placed where it is assumed there is unlikely to be any ground movement. Comparison with surveys undertaken at previous times in the past, enables detection and timing of movement. At selected locations where significant cracks are present in footpaths, markers have been placed either side of the cracks to indicate whether the cracks open or close at various times. Previously monitoring clearly showed that the cracks opened in the summer and closed in the winter, consistent with the shrinkage of underlying clay over the summer and heave of clay over the winter. The positional monitoring of the markers by surveying enables the detection of any underlying trends that may indicate that the ground is subject to slope instability as well as shrinkage and heave.

The ground markers have now been surveyed for the previous year with surveying taking place in April and mid-October last year and now in April this year. Attached is the monitoring results sheet giving the seasonal summer and winter movement for the previous year together with the overall annual movement from April last year to April this year. However, it should be borne in mind that the February to April period this year has been unusually dry. Also attached is a long term (LT) monitoring results sheet which gives the total movement over the 5-year period from 1st November 2019 to October 2024. The locations of the ground markers are shown on the attached plan.

The seasonal monitoring results continue to generally show seasonal opening and closing of cracks, with seasonal horizontal movement in opposite directions of individual ground markers. The amount of such movement is relatively small considering the likely surveying accuracy, which is probably about 5mm, i.e. anything under 5mm may not be significant. Interestingly in a number of cases where ground markers are located on opposite sides of cracks in the footpaths, the monitoring has shown that the ground markers move in opposite directions, it is not just the marker on the downslope edge of the path that moves. The amount and direction of long-term movement recorded continues to be of no great concern with regard to potential slope instability, with total movements, where they are in the direction of the slope, over the 5-year period being all less than 40mm and averaging about 20mm.

I am currently, as instructed, preparing plans and specifications for the repair and relaying of the damaged footpaths throughout the gardens, including the Stile Lane footpath. The intention is to put these works out to tender in the summer this year with a view to carrying out the works in late October/November. I will arrange for Lewis Brown to carry out a further survey in early October prior to the works being carried out.

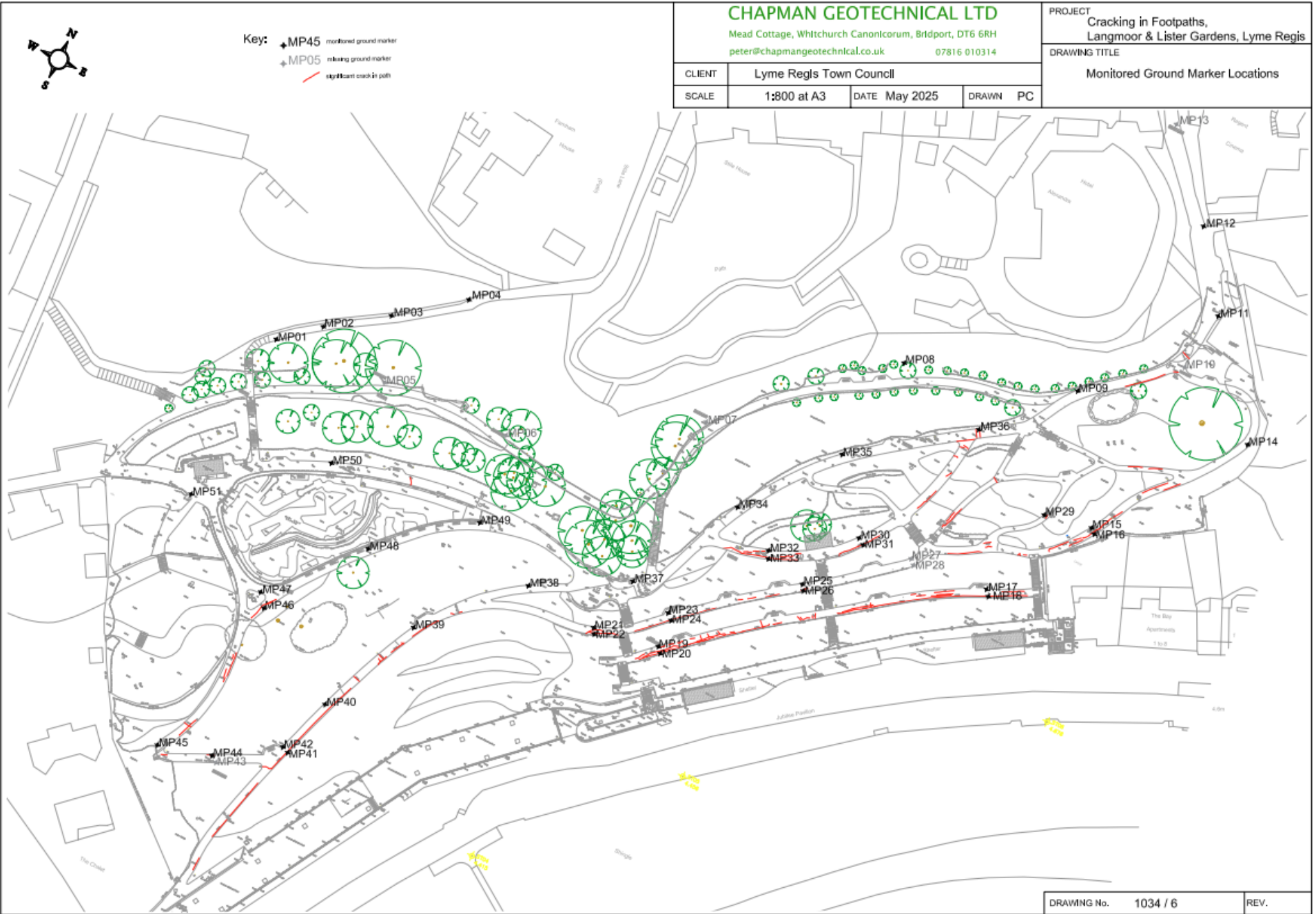
I hope the above is clear and sufficient. However, if you have any queries please contact me.

Regards

Peter

07816 010314

Chapman Geotechnical Ltd



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Langmoor & Lister Gardens, Lyme Regis	Job No.: 1034	Date: May-25
Long Term Positional Monitoring	Page No.: 1 of 3	Initials:

Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)

Monitor Point	18/04/2024 - 24/04/2025			01/11/2019 - 14/10/2024								
	annual			5 years								
	distance	direction	height	distance	direction	height	distance	direction	height			
	mm	degrees	mm	mm	degrees	mm	mm	degrees	mm			
1	19	87	+ 2	31	154	- 33						
2	15	140	+ 6	33	169	- 20						
3	1	-	+ 5	18	274	- 5						
4	11	146	+ 7	30	238	- 13						
5	missing since Nov 2019											
6	missing since Nov 2019											
7	missing since Nov 2019											
8	13	283	- 5	4	236	- 36						
9	18	293	- 1	18	353	- 21						
10	missing since April 2024											
11	7	330	+ 4	24	350	- 7						
12	13	270	- 3	23	30	- 7						
13	missing since Nov 2019											
14	11	292	0	19	42	- 16						

CHAPMAN GEOTECHNICAL

Langmoor and Lister Gardens, Lyme Regis							Job No.:	1034	Date:	May-25			
Long Term Positional Monitoring							Page No.:	2 of 3	Initials:				
Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)													
Monitor Point	18/04/2024 - 24/04/2025			01/11/2019 - 14/10/2024									
	annual			5 years			distance between points where located either side of crack						
	distance	direction	height	distance	direction	height			Oct 2019	April 2024	Oct 2024	April 2025	
	mm	degrees	mm	mm	degrees	mm			mm	mm	mm	mm	
15	5	190	+ 5	11	28	- 5			1714	1748	1753	1748	
16	4	180	- 6	39	107	- 37							
17	11	180	+ 8	16	30	- 2			1889	1905	1907	1900	
18	8	230	0	17	96	- 16							
19	not found Apr 2024			26	298	- 4			1775		1795	1798	
20	7	180	- 6	13	247	- 14							
21	7	153	0	7	56	- 4			1572	1595	1591	1592	
22	5	180	- 2	20	122	- 39							
23	2	244	- 2	not found Oct 2024					1999	2017		2015	
24	8	246	- 1	not found Oct 2024									
25	16	129	+ 5	9	50	0			1638	1642	1655	1661	
26	28	122	+2	23	103	- 18							
27	missing since Oct 2024								1735				
28	missing since Oct 2024												
29	7	0	+1	13	339	- 7							
30	5	291	+2	17	345	- 4			2027	2043	2043	2049	
31	3	200	+4	15	48	- 13							
32	8	156	-1	27	16	- 12			2138	2161	2169	2164	
33	9	134	-4	14	109	- 43							

CHAPMAN GEOTECHNICAL

Langmoor & Lister Gardens, Lyme Regis							Job No.:	1034	Date:	May-25			
Long Term Positional Monitoring							Page No.:	3 of 3	Initials:				
Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)													
18/04/2024 - 24/04/2025			01/11/2019 - 14/10/2024										
annual			5 years			distance between points where located either side of crack							
Monitor Point	distance	direction	height	distance	direction	height			Oct 2019	April 2024	Oct 2024	April 2025	
	mm	degrees	mm	mm	degrees	mm			mm	mm	mm		
34	6	188	- 1	10	18	- 6							
35	11	221	+ 6	12	0	- 4							
36	not found Oct 2024												
37	1	133	+ 2	5	348	- 7							
38	missing April 2025		*	4	—	0							
39	3	270	+2	4	—	+ 1							
40	8	50	+ 1	13	134	+ 2							
42	6	331	+ 3	3	—	+ 2			1799	1806	1810	1806	
41	8	346	+ 2	13	134	- 13							
44	8	347	+ 3	11	120	+ 4			1989				
43	missing since Oct 2024												
45	10	300	+2	9	205	- 1							
46	9	64	0	16	146	- 10							
47	17	115	+ 2	5	292	- 3							
48	11	158	- 5	5	140	- 7							
49	missing April 2025			9	291	0							
50	7	98	+ 5	8	333	- 2							
51	9	64	0	15	246	-6							

CHAPMAN GEOTECHNICAL

Langmoor & Lister Gardens, Lyme Regis	Job No.: 1034	Date: May-25
Positional Monitoring April 2024 to April 2025	Page No.: 1 of 3	Initials:

Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)

Monitor Point	18/04/2024 - 14/10/2024			14/10/2024 - 24/04/25			18/04/2024 - 24/04/2025					
	summer 2024			winter			annual					
	distance	direction	height	distance	direction	height	distance	direction	height			
	mm	degrees	mm	mm	degrees	mm	mm	degrees	mm			
1	12	78	- 4	7	90	+ 6	19	87	+ 2			
2	11	193	- 7	12	90	+ 13	15	140	+ 6			
3	19	248	- 2	20	73	+ 7	1	-	+ 5			
4	22	143	0	26	88	+ 7	11	146	+ 7			
5	missing since Nov 2019											
6	missing since Nov 2019											
7	missing since Nov 2019											
8	29	279	- 17	16	93	+ 12	13	283	- 5			
9	26	287	- 7	12	143	+ 6	18	293	- 1			
10	missing since April 2024											
11	19	292	+ 1	12	109	+ 3	7	330	+ 4			
12	7	286	- 7	6	251	+ 4	13	270	- 3			
13	missing since Nov 2019											
14	17	311	- 4	8	157	+ 4	11	292	0			

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<div> <div>Langmoor and Lister Gardens, Lyme Regis</div> <div>Job No.: 1034</div> <div>Date: May-25</div> </div> <div> <div>Positional Monitoring April 2024 to April 2025</div> <div>Page No.: 2 of 3</div> <div>Initials:</div> </div>												
Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)												
Monitor Point	18/04/2024 - 14/10/2024			14/10/2024 - 24/04/25			18/04/2024 - 24/04/2025					
	summer 2024			winter			annual			distance between points where locations either side of crack		
	distance	direction	height	distance	direction	height	distance	direction	height	April 2024	Oct 2024	April 2025
	mm	degrees	mm	mm	degrees	mm	mm	degrees	mm	mm	mm	mm
15	12	298	- 3	15	137	+ 8	5	190	+ 5	1748	1753	1748
16	7	304	- 4	10	142	- 2	4	180	- 6			
17	13	299	0	20	147	+ 8	11	180	+ 8	1905	1907	1900
18	11	292	- 1	10	155	+ 1	8	230	0			
19	not found Apr 2024			32	117	+ 2					1795	1798
20	29	300	- 7	32	129	+ 1	7	180	- 6			
21	8	134	- 2	3	270	+ 2	7	153	0	1595	1591	1592
22	4	153	- 6	2	143	+ 4	5	180	- 2			
23	not found Oct 2024						2	244	- 2	2017		2015
24	not found Oct 2024						8	246	- 1			
25	2		+ 4	12	130	+ 1	16	129	+ 5	1642	1655	1661
26	16	117	- 2	6	148	+ 4	28	122	+2			
27	missing since Oct 2024											
28	missing since Oct 2024											
29	19	299	- 1	17	96	+ 2	7	0	+1	2043	2043	2049
30	14	291	+ 2	8	110	0	5	291	+2			
31	14	301	0	15	131	+ 4	3	200	+4			
32	15	218	- 4	13	171	+ 3	8	156	-1	2161	2169	2164
33	9	284	- 9		164	+ 5	9	134	-4			

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Langmoor & Lister Gardens, Lyme Regis										Job No.:	1034	Date:	May-25
Positional Monitoring April 2024 to April 2025										Page No.:	3 of 3	Initials:	
Note: changes in position taken from Lewis Brown survey drawing, heights from Lewis Brown spreadsheet, general slope direction 142 degrees (SE)													
Monitor Point	18/04/2024 - 14/10/2024			14/10/2024 - 24/04/25			18/04/2024 - 24/04/2025						
	summer 2024			winter			annual			distance between points where locations either side of crack			
	distance	direction	height	distance	direction	height	distance	direction	height	April 2024	Oct 2024	April 2025	
	mm	degrees	mm	mm	degrees	mm	mm	degrees	mm	mm	mm		
34	9	263	- 4	9	121	+ 3	6	188	- 1				
35	19	267	- 2	14	120	+ 8	11	221	+ 6				
36	not found Oct 2024												
37	5	282	- 1	6	108	+ 3	1	133	+ 2				
38	4	144	0	6	342	*	7	284	*	* 'missing April 2025'			
39	9	257	0	6	72	+ 2	3	270	+2				
40	2	338	- 1	8	68	+ 2	8	50	+ 1				
42	11	323	+ 1	6	136	+ 2	6	331	+ 3	1806	1810	1806	
41	6	301	0	6	31	+ 2	8	346	+ 2				
44	10	331	+ 1	3	107	+ 2	8	347	+ 3				
43	missing since Oct 2024												
45	13	293	+ 1	3	90	+ 1	10	300	+2				
46	4	103	- 4	6	39	+ 4	9	64	0				
47	4	16	0	18	148	+ 2	17	115	+ 2				
48	31	137	- 7	21	308	+ 2	11	158	- 5				
49	2	243	- 2	missing April 2025									
50	5	37	+ 2	6	140	+ 3	7	98	+ 5				
51	3	197	- 3	11	53	+ 3	9	64	0				

Dear John and Mark

I am writing to report the latest results of the ground marker monitoring at Monmouth Beach. The ground markers were monitored on 5 April to check on any movement over the winter. The previous monitoring was carried out on 31 October 2024.

The monitoring on both 31 October 2024 and 5 April 2025 has been carried out by Lewis Brown, by traditional topographical survey techniques, having taken over from West Country Land Surveys last year. Lewis Brown also carried some trial LiDAR survey work in April. The 'Light Detection And Ranging' survey uses a drone to remotely measure distances using a laser light, and from that creates 3D images.

Attached Drawings 1036/1-0425 and 1036/2-0425 show the traditionally surveyed ground marker movements recorded over the winter. These are shown superimposed on an aerial image of the site taken as part of the Lidar survey on 11 April.

This winter has seen the removal of about 200 lorry loads of landslip materials, which had been accumulating over the past 10 years or so, in a localised area below the former sea cliff above the chalets. The previous 2023/2024 winter, the accumulated materials had reached an amount which had resulted in them creeping over a track above the chalets and threatened the overall stability of the Bowling Green Chalets' access road. The areas where materials have been removed this winter can be seen on the aerial image of the site, used as a base for the attached monitoring record drawings. A few ground markers have been lost as a result of the movement of the accumulated materials and a couple of new ones (P10 and P11) have been placed on the remaining cleared area.

The monitoring of the ground markers over the winter period, throughout the site, has not shown any signs of landslip movement that would give cause for concern. In the few cases where significant horizontal movement in the direction of the slope has been measured, it has been less than 25mm.

Ground markers will be monitored again in October following the summer period. At that time, the annual October to October movement will be reported both to the Town Council and to Dorset Council in accordance with a planning condition for the site.

The LiDAR survey has given some useful information with regard to the immediate areas surrounding the site. A further trial survey will be carried out in October which will enable a comparison to be made between the April and October LiDAR surveys. The Lidar survey enables ground level measurements to be made over the complete ground surface. However, the accuracy is probably only about +/- 25mm and even less below dense vegetation coverage. The accuracy of the ground marker surveying is probably about +/- 5mm. Going forward, it would probably be best to use a combination of the two surveying techniques with ground markers being used within the chalet and caravan site and the LiDAR survey in the immediate surrounding area. The LiDAR survey would be beneficial in measuring the increase in the volume of accumulating slipped materials below the former sea cliff and checking on the movements of the ground above the former sea cliff, which is where the majority of the slipped materials are coming from. Attached are some example images generated from the LiDAR survey.

Regards

Peter

07816 010314

Chapman Geotechnical Ltd



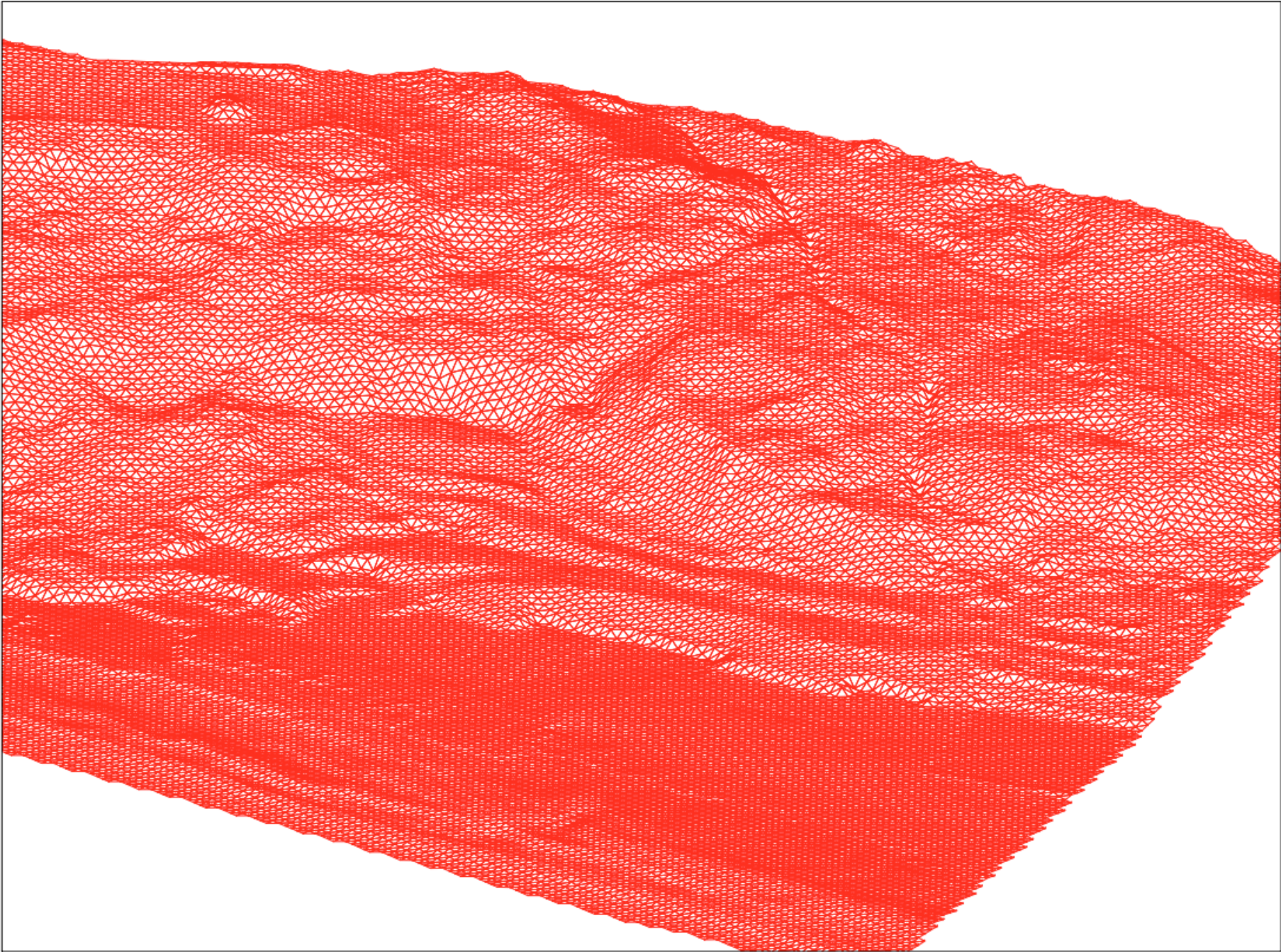
Lewis Brown aerial image taken 11/04/2025

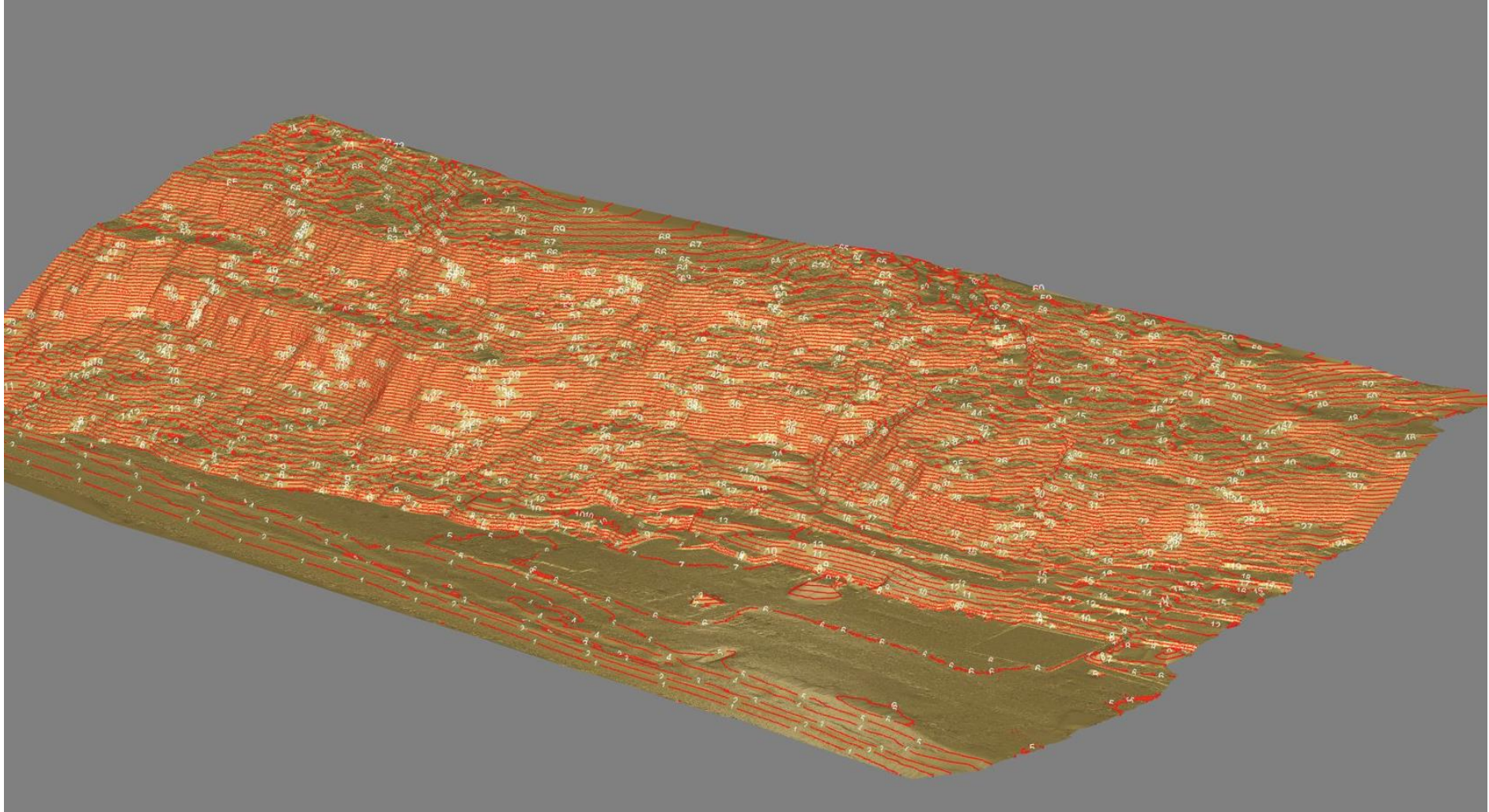
REV	DATE
CLIENT	Lyne Regis Town Council
PROJECT	Monmouth Beach Chalets Lyne Regis
CHAPMAN GEOTECHNICAL LTD	
Wood College, Walsworth Lane, Walsworth, Wiltshire, W18 1BA	
01753 822214	
SCALE	1:200 at A1
DATE	May 2025
BY	PC
Drawing Title	
Monitoring of Ground Markers 31 Oct 2024 - 5 April 2025 Western Area - Seasonal Winter Movement	
Drawing No	1036 / 1 - 0425
REV	

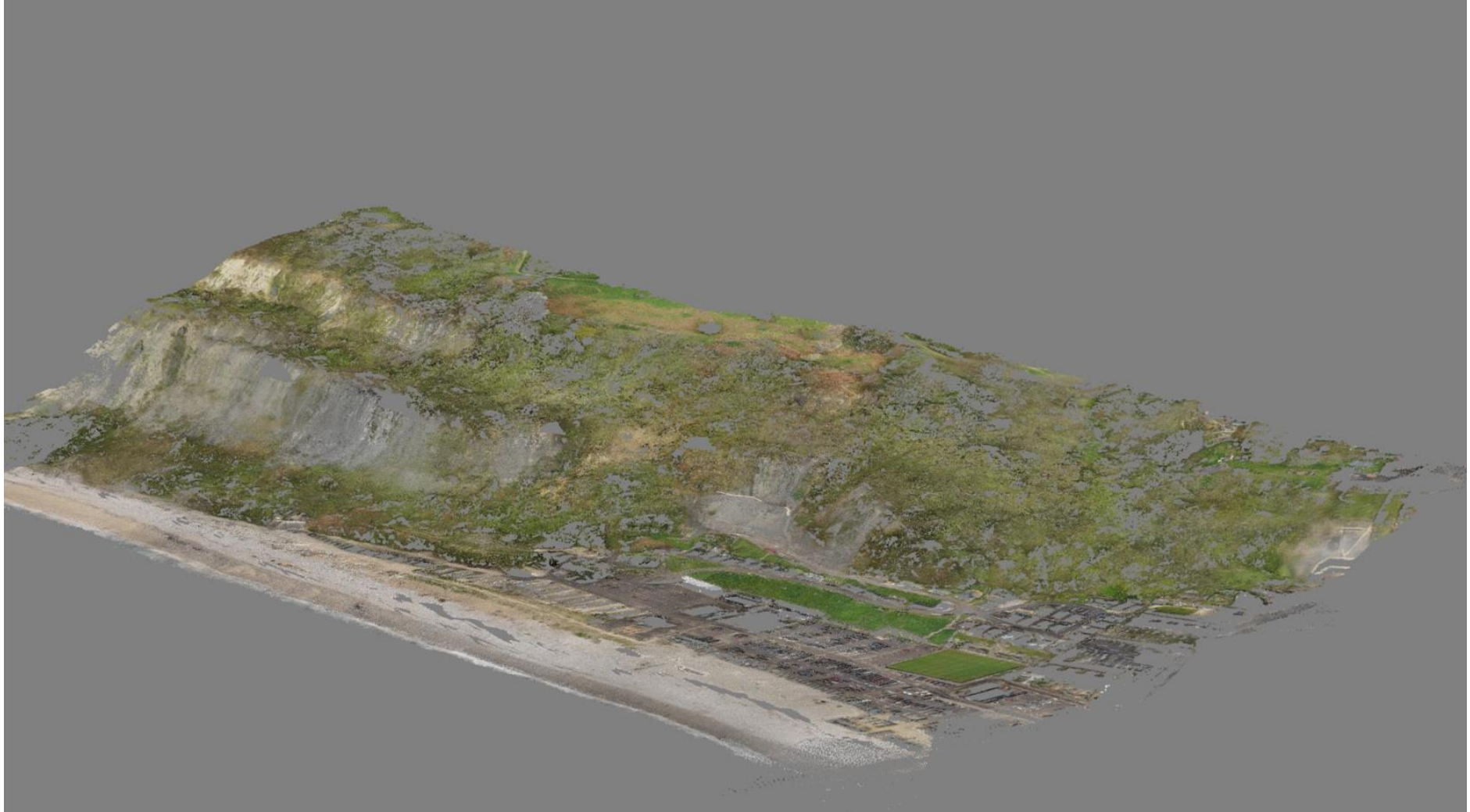


Leica Drone aerial image taken 11/04/2025

REV	DATE	
CLIENT	Lyne Regis Town Council	
PROJECT	Monmouth Beach Chalets Lyne Regis	
CHAPMAN GEOTECHNICAL LTD West Cottage, Whitford, Carmarthen, SA31 3BB 01493 351010 info@chapmangeotechnical.co.uk		
SCALE	DATE	BY
1:200 at A1	May 2025	PC
Drawing Title		
Monitoring of Ground Markers 31 October 2024 - 5 April 2025 Central Area - Seasonal Winter Movement		
Drawing No.	1006 / 2 - 1024	REV







Committee: Town Management and Highways

Date: 2 July 2025

Title: Charity Collections on Council-Owned Land

Purpose of Report

To allow members to consider a policy position on charity collections on town council-owned land

Recommendation

Members agree a policy position on charity collections on town council-owned land

Background

1. Individuals, charities and businesses can hire the Marine Parade Shelters for events, stalls and activities. Hirers that have charitable status or are raising money for a charity must apply to Dorset Council for a collection licence, and the licence number must be included on the booking form before the booking can be confirmed.

Report

2. Several enquiries have been made to the council recently from charities wishing to stand on town council-owned land to do a collection. They have not asked to run events, just simply to do a collection. Areas that have been requested include the Langmoor and Lister Gardens and the seafront.
3. Officers have not been sure how to respond to these requests. Collections are normally restricted to the shelters area but there is no clear policy position on this.
4. Members' views are therefore sought on whether collections should be allowed in other areas owned by the town council. If this is supported, would members like to define the authorised areas?
5. Any recommendations from this committee will be considered by the Full Council on 6 August 2025.

Adrianne Mullins
Assistant town clerk
June 2025

Complaints and Incidents Summary – 3 April 2025 – 26 June 2025

Members are asked to approach staff in advance of the meeting if they wish for further details of any compliment or complaint.

Complaints and incidents dealt with by LRTC

No.	Date	Incident?	Where?	When did it occur/when noticed?	Item reported to	LRTC action
214	28.05.2025	<p>I just wanted to let you know how pleased I am and many others for acquiring a bus for the town. Although I have a few comments to make I am not criticising in any way,. I don't want you to think that some part of the town and outer edges are not using the bus that is because the times are not working right. People living in Haye close for example the bus gets them into town in 5 mins but only have less than 20 mins to shop and then a 40 min. trip home. It would be better to use the timetable that the old 71 bus used this was more balanced and got people for example to the doctors and 30mins later could pick them up but at the moment it's only every 60 mins.</p> <p>I am also disappointed that you are not letting dogs travel in the bus as the national company's do, for 9 years I have daily travelled on the town with my dog usually the only one everybody knew him I don't drive so it was very handy I would walk down the river and bus back. Hope you could consider my points.</p>	Town Bus	Email sent 28/5	Item reported to Ops. Manager and works supervisor	Added to complaints log and passed on to members.
211	09/04/2025	We have lived part time in Lyme Regis for the past 25 years and have had a non-resident permit for all this time. We do all our shopping in Lyme and regularly use pubs and restaurants throughout the year, many shop owners believe	Online non-residents permit	April	Members for re-consideration	

		<p>we are permanent residents. We support the Marine Theatre and The Mill as well as help at the Fossil Festival.</p> <p>Today we went to renew our permit to find there is no longer non-residents permit and because we register our car at our other address where we have garage parking our permit is going up from £450 to £775. Our property is not holiday accommodation, it is where we live for a third of our time.</p> <p>We ask that you review your decision on not having a permit for non residents. You now already have twice the council tax from us since the 1st of April.</p>				Non-residents permit re-instated
212	02.06.2025	<p>Dear Sir/Madam I am a resident of Lyme Regis; I live in the post code area - DT7 3DJ I have, today been attacked by a Herring Gull and then s**t on by the same gull, in my face, directly in my Eye. The aggression of the bird and consequence are both harrowing and disgusting. And a significant health risk too. I was able to navigate my way back home - I could not see! - to wash my face and rinse my eye(s) thoroughly. My clothes were also well coated with the birds warm excrement too!! I was 100m from my home, luckily for me, so a quick and necessary cleansing was achieved. But, these birds are a health liability and I'm requesting you do everything you can to deter these aggressive and dangerous, vicious birds. Your own posters identify them as 'Thieves' to visiting tourists; they are also clearly a major health risk too. Violence and theft! Please confirm what actions you can/will take to eradicate these awful birds' behaviour. Thank you in advance of much needed action.</p>	DT7 3DJ	2.06.2025	Sent to Operations Manager	Added to complaints log and FAQ on seagull controls sent to resident

213	16.06.2025	<p>We were on the main Lyme Regis beach yesterday 16 June.</p> <p>There were plenty of kids in the sea and on the beach.</p> <p>A woman with a large dog on a large lead calmly walked</p> <p>Up and down where the sea meets the shore.</p> <p>A toddler was molested by the dog, causing considerable distress to the mother and child.</p> <p>The mother and child were extremely upset – I was close to calling the police as an emergency situation was possibly going to happen.</p> <p>Dogs are NOT allowed on the beach according to your rules in the summer period.</p> <p>This is happening far to often – dogs being taken on a busy beach that prohibits this.</p> <p>What happened to the warden that used to be around?</p> <p>You should be patrolling the beach as a matter of urgency before a nasty incident occurs.</p>	Sandy Beach	16.06.2025	Alan Jefferies	Complaint forwarded on to Ryan Hope at Dorset Council
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Complaints and incidents dealt with by Dorset Council

No.	Date	Incident?	Where?	When did it occur/When noticed?	Item reported to:	Reference:
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Compliments received

No.	Date	Compliment	Where?	Item reported to:	Any further information
133	12.04.2025	Further to previous e mails, we've just been to see the cherry trees in the gardens above the bay we can only use one word to describe the walk, spectacular.	Gardens	Acting Operations Manager	
134	18.03.25	Resident called the office to ask to join the mailing list for Lyme Living, she complimented the council on launching the magazine, saying it was going to be an asset to the town. She also complimented the	Lyme Living/Bus	The staff team	

		council on launching the new town bus service, she said it was vital and a wonderful commitment to the community.			
135	29.04.2025	On my dog walk early this morning I noted two things. Firstly the blossom cherry trees around the children's field are looking so good. Given a few more years and they will be stunning, such a good choice and they liven up the area. Secondly, new smart signs for walkers. Thank you.	Gardens	The staff team involved	