

Policy

Events on Council-Owned Land

1. Purpose

1.1 To establish guidelines for events held on council-owned land.

2. Policy

2.1 For events held on council-owned land:

- priority will be given to local organisations
- charitable and not-for-profit organisations can receive subsidised charges for use of council-owned facilities
- the charge for commercial organisations who use council-owned facilities for events is at the discretion of the town clerk, in consultation with the chairmen of the Tourism, Community and Publicity, Town Management and Highways, and Strategy and Finance Committees
- only one major event can take place at any one time
- a rolling three-year forward plan of events will be held. The forward plan will be reviewed in autumn each year by the Tourism, Community and Publicity Committee and approved by the Full Council. New major events would not normally be approved unless six months' notice is given.
- if an organisation does not adhere to the approved event management plan, it may be disqualified from holding future events.

Supporting Procedure

This policy is supported by an Events on Council-Owned Land procedure

Implementation date: 20 September 2018

Review Date: September 2021

John Wright
Town clerk
July 2018