



Lyme Regis Town Council

Person Specification

Job Title	Amenities' assistant	Grade	£12.38 per hour
Section	External works' team	Hrs	<ul style="list-style-type: none"> • April to August: Monday-Wednesday, 9am-3.45pm • September to March: Saturday and Sunday, 10am-4pm
Reporting To	Operations manager	Working Pattern	<ul style="list-style-type: none"> • Permanent position • Seasonal variations • Additional shifts may be required to cover colleague absence and school holidays

Assessment Criteria	Essential	Desirable
Educational qualifications	None	GCSEs in English and maths
Work-related experience and associated vocational training	Experience of working on own initiative and as part of a team	Cash-handling Working with the public
Knowledge	None	Cash-handling and reconciliation Stock control
Personal skills and qualities	Ability to organise and prioritise own work Team worker Good customer service skills The ability to project a good public image Trustworthy Understanding of diversity and	

	equality of opportunity	
Special working conditions	Ability to work evenings, weekends and bank holidays	