



## LYME REGIS TOWN COUNCIL

### COMMUNITY FUND GRANT APPLICATION FORM 2026

**Please read the accompanying guidelines before completing this form**

1. Name of organisation \_\_\_\_\_
2. Name of person submitting the application \_\_\_\_\_  
Position held in organisation \_\_\_\_\_  
Contact address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_
3. What are the main activities in which your organisation is involved?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Please provide details of the project you require funding for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Who will benefit from the project and how?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Will a disadvantaged group benefit from the funding? If so, how?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. How would you intend to inform people you have received funding from the council?

---

---

---

8. Total anticipated cost of project £ \_\_\_\_\_

9. Amount of grant sought from Lyme Regis Town Council £ \_\_\_\_\_

10. Please give details of applications made to other grant-making bodies in respect of this project, if applicable

Date	Organisation	Amount sought	Granted?

11. Please provide details of your organisation's fundraising events held in the last two years

---

---

---

12. Please tick to show you have included the following required information:

- a) Full project costs ☐
- b) Copies of your governing information or constitution, if available ☐
- c) Details of the organisation's financial status (only for applications over £500) ☐

13. Please tick if any other supporting information has been attached ☐

14. Please tick to confirm your organisation adheres to all relevant legislation and procedures, e.g. health and safety, risk assessments, safeguarding ☐

**This form must be signed by two of the organisation's officers (e-signatures accepted)**

Signature	_____	Signature	_____
Print name	_____	Print name	_____
Position	_____	Position	_____

**Completed application forms and supporting documentation should be returned to Adrienne Mullins, assistant town clerk, preferably by email to [adrienne.mullins@lymeregistowncouncil.gov.uk](mailto:adrienne.mullins@lymeregistowncouncil.gov.uk) or hard copies to Lyme Regis Town Council, St Michael's Business Centre, Church Street, Lyme Regis, Dorset, DT7 3DB, by midday on Friday 6 March 2026. All applications will be acknowledged.**