

LYME REGIS TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 17 MAY 2017

Present

Chairman: The Mayor, Cllr Mrs M. Ellis

Councillors: Cllr J. Broom, Cllr R. Doney, Cllr D. Hallett, Cllr P. Hicks, Cllr B. Larcombe, Cllr S. Larcombe, Cllr O. Lovell, Cllr S. Miller, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr D. Turner, Cllr S. Williams

Officers: Miss F. Heffernan, (administrative assistant, Mrs A. Mullins (administrative officer), Miss S. Northover (office apprentice) Mrs E. Pawsey (senior administrative assistant), Mr J. Wright (town clerk)

Apologies: Cllr G. Turner

17/01/C To formally install a chairman of the council (town mayor)

Nominated by Cllr O. Lovell and seconded by Cllr S. Miller, Cllr Mrs M. Ellis was **ELECTED** and installed as the town mayor for the 2017/18 council year and was duly invested with the chain of office.

Mr A. Ellis was installed as the mayor's consort and was duly invested with the chain of office.

17/02/C To formally install a vice-chairman of the council (deputy town mayor)

Nominated by Cllr O. Lovell and seconded by Cllr R. Doney, Cllr S. Miller was **ELECTED** and installed as the deputy town mayor for the 2017/18 council year and was duly invested with the chain of office.

Mrs H. Miller was installed as the deputy mayoress and was duly invested with the badge of office.

The mayor gave notice that the mayor's chaplain for the forthcoming year would be the Rev. Jane Skinner.

17/03/C Adjourn meeting to 24 May 2017

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr J. Scowen, members **RESOLVED** to adjourn the meeting until 24 May 2017.

LYME REGIS TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON WEDNESDAY 24 MAY 2017

Present

Chairman: The Mayor, Cllr Mrs M. Ellis

Councillors: Cllr J. Broom, Cllr R. Doney, Cllr D. Hallett, Cllr P. Hicks, Cllr B. Larcombe, Cllr S. Larcombe, Cllr O. Lovell, Cllr S. Miller, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr D. Turner, Cllr G. Turner, Cllr S. Williams

Officers: Mrs A. Mullins (administrative officer), Mr J. Wright (town clerk)

17/04/C Public Forum

There were no members of the public who wished to speak.

Cllr D. Turner – Dorset County Council (DCC)

Cllr D. Turner offered his resignation as a member of Lyme Regis Town Council following his re-election to DCC and gaining a Cabinet position, which he believed would bring about conflicts of interest and a heavy workload. He said he would still be available to help as Lyme's district and county councillor. He said his resignation would take effect immediately.

Reporting on county matters, Cllr D. Turner said there was little to report as the council was still in purdah.

Cllr D. Turner said the decision from the Secretary of State regarding the unitary proposals for Dorset was not expected until at least September 2017, by which time there may be a new Secretary of State. As such, he said the timetable for implementing the unitary authority in May 2019 looked in doubt.

Cllr D. Turner – West Dorset District Council (WDDC)

Cllr D. Turner said the travellers at Holmbush car park had been asked to move by police, and they were expected to leave on Sunday. He said there were no plans for the police to use Section 62 (of the Criminal Justice and Public Order Act 1994) at the moment.

The mayor, Cllr Mrs M. Ellis thanked Cllr D. Turner for his time on the town council and said she fully appreciated the reasons for his resignation. She congratulated him on his appointment to the Cabinet.

17/05/C Questions from Councillors

Cllr D. Hallett

Cllr D. Hallett said in the Talbot Road area there was a major problem with surface water, particularly when it rained, in connection with the new Woodberry Down housing estate. He asked if this could be looked into.

Cllr B. Larcombe

Cllr B. Larcombe asked when Uplyme Road, between its junction with Woodmead Road and Uplyme, would be resurfaced, as the original date for the work was March 2017, but he had now been led to believe it would be March 2018. He asked if clarification could be sought.

17/06/C Apologies for Absence

There were none.

17/07/C Disclosable Pecuniary Interests

There were none.

17/08/C Dispensations

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

17/09/C To confirm the accuracy of the minutes of the Full Council meeting held on 3 May 2017

Proposed by Cllr B. Larcombe and seconded by Cllr O. Lovell, the minutes of the Full Council meeting held on 3 May 2017 were **ADOPTED**.

17/10/C Matters arising from the minutes of the Full Council meeting held on 3 May 2017

Members noted the report.

17/11/C Update Report

Cllr S. Miller said WDDC's decision not to continue negotiations over the transfer of assets and services at this time had re-introduced the issue of the public toilets in Lyme Regis, which the town council had put off making a decision on during the negotiations. He believed the council should re-assess its position on the toilets.

17/12/C Mayor's Announcements

Members noted the report.

17/13/C Reaffirmation of the Eligibility Criteria required to hold the General Power of Competence

Proposed by Cllr B. Larcombe and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** to reaffirm that Lyme Regis Town Council meets the eligibility criteria to hold the General Power of Competence.

17/14/C Terms of Reference and Scheme of Delegation

Cllr Mrs M. Ellis pointed out an error in paragraph 1.5 as there was an unnecessary 'to'.

Proposed by Cllr S. Larcombe and seconded by Cllr S. Miller, members **RESOLVED** to approve the terms of reference and scheme of delegation, with the agreed amendment to paragraph 1.5.

17/15/C Appointments to Council Committees

The mayor, Cllr Mrs M. Ellis said all members currently sat on the Strategy and Finance Committee but she asked if members wished to make membership optional.

Cllr O. Lovell raised a point of order and said this was discussed at the previous meeting and it was agreed to retain the current arrangements.

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr G. Turner, membership of the committees was **RESOLVED** as follows:

Planning Committee

Cllr B. Larcombe, Cllr S. Williams, Cllr D. Hallett, Cllr G. Turner, Cllr Mrs C. Reynolds, Cllr S. Miller, Cllr J. Broom and Cllr Mrs M. Ellis.

Town Management and Highways

Cllr S. Williams, Cllr B. Larcombe, Cllr D. Hallett, Cllr P. Hicks, Cllr J. Scowen, Cllr R. Doney, Cllr Mrs C. Reynolds, Cllr J. Broom, Cllr S. Miller and Cllr Mrs M. Ellis.

Tourism, Community and Publicity

Cllr S. Williams, Cllr S. Larcombe, Cllr B. Larcombe, Cllr R. Doney, Cllr J. Scowen, Cllr Mrs C. Reynolds and Cllr Mrs M. Ellis.

Human Resources

Cllr S. Williams, Cllr O. Lovell, Cllr S. Larcombe, Cllr B. Larcombe, Cllr D. Hallett, Cllr G. Turner, Cllr Mrs C. Reynolds, Cllr J. Broom and Cllr Mrs M. Ellis.

Christmas Lights

Cllr S. Williams, Cllr O. Lovell and Cllr D. Hallett.

17/16/C Appointments to External Bodies

In response to a member question, the town clerk said members could be appointed to external organisations at a later date if positions were left unfilled.

Proposed by Cllr S. Miller and seconded by Cllr S. Larcombe, members **RESOLVED** appointments to external bodies for 2017/18, as follows:

- Axe Valley and West Dorset Ring and Ride Service** – Cllr S. Williams (participating)
- B Sharp** – Cllr Mrs M. Ellis (liaison)
- Bridport and District Citizens' Advice Bureau** – Cllr S. Williams (participating)
- Charmouth Road Allotments Association** – Cllr D. Hallett (participating)
- Lyme Regis, Charmouth and Uplyme Coastal Communities Team** – Cllr Mrs C. Reynolds, Cllr O. Lovell and Cllr J. Broom (participating)
- DAPTC (Western Area Committee and Larger Councils)** – Cllr J. Broom (participating)
- The Hub Strategic Group** – Cllr Mrs C. Reynolds (participating)
- LymeArts Community Trust** – Cllr J. Scowen (participating)
- LymeForward** – Cllr S. Williams and Cllr Mrs C. Reynolds (participating)
- Lyme Forward Steering Group** – Cllr S. Williams and Cllr Mrs C. Reynolds (participating)
- Lyme Regis/Barfleur Twinning Association** – Cllr R. Doney (liaison)
- Lyme Regis Charities** – Cllr O. Lovell and Cllr Mrs M. Ellis (four-year appointment) (participating)
- Lyme Regis Development Trust** – Cllr J. Scowen (participating)
- Lyme Regis Football Club** – Cllr S. Miller (liaison)
- Lyme Regis Fossil Festival** – Cllr R. Doney (liaison)
- Lyme Regis/St George's Twinning Association** – Cllr Mrs M. Ellis (liaison)
- Regatta and Carnival Committee** – Cllr S. Larcombe (liaison)
- RNLI Lifeboat Guild** – Cllr J. Scowen (participating)
- St Michael's Business Centre Management** – Cllr S. Williams (participating)
- Woodmead Halls Management Committee** – Cllr J. Scowen

There was no appointment to the Dorset Coastal Community Team and it was suggested this could be offered to the new member.

The town clerk said Cllr J. Scowen's appointment to LymeArts Community Trust (LACT) would also mean his appointment to the LACT board as a co-opted member.

16/17/C Review of the Council's and/or Employees' Memberships of Other Bodies

Proposed by Cllr S. Miller and seconded by Cllr S. Larcombe, members **RESOLVED** to approve the annual membership subscriptions for the council and/or employees to advisory and professional bodies.

17/18/C Annual Town Meeting of Lyme Regis Electors

Cllr B. Larcombe questioned the accuracy of a section of the minutes.

The mayor, Cllr Mrs M. Ellis said this would need to be raised at the electors' meeting in 2018.

17/19/C Complaints' Panel

Cllrs O. Lovell, B. Larcombe, and D. Hallett volunteered to sit on the panel.

Proposed by Cllr S. Larcombe and seconded by Cllr G. Turner, members **RESOLVED** to appoint Cllrs O. Lovell, B. Larcombe and D. Hallett to sit on a panel to hear formal complaints from four chalet owners at Monmouth Beach.

17/20/C Section 106 Monies

Proposed by Cllr G. Turner and seconded by Cllr P. Hicks, members **RESOLVED** to establish a small working group to consider projects for section 106 funding, to appoint Cllrs B. Larcombe, O. Lovell, Mrs C. Reynolds, S. Miller (and Cllr Mrs M. Ellis if Cllr S. Miller is unavailable), and the working group reports its proposals to the Strategy and Finance Committee on 28 June 2017.

The meeting closed at 7.49pm.