

LYME REGIS TOWN COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9 MAY 2018

Present

Chairman: Mayor, Cllr Mrs M. Ellis

Councillors: Cllr J. Broom, Cllr R. Doney, Cllr D. Hallett, Cllr B. Larcombe, Cllr S. Larcombe, Cllr O. Lovell, Cllr S. Miller, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr G. Turner, Cllr S. Williams

Officers: Mrs A. Mullins (administrative officer), Mr J. Wright (town clerk)

Guests: Mr J. Hodnett (Kitson and Trotman)

17/182/C Public Forum

Mrs B. Holmes

Mrs Holmes spoke about discussions with Dorset Waste Partnership (DWP) regarding waste collections on the seafront during busy times, which she said was exacerbated the previous weekend by good weather. She said having done such a good job of discouraging people from feeding the seagulls, they were now able to feast on waste piled up on the seafront and around the town. Mrs Holmes said immediate action was needed, not discussions, which should have taken place during the winter. She reminded members the school half term and a street food festival would be taking place in a fortnight. Mrs Holmes said she had attended a Turn Lyme Green meeting where a DWP representative was the guest speaker. She said he was made aware of the concerns and supported working with the town council to solve the problem. Mrs Holmes made the following suggestions, which she said might help and were not too expensive, even though the council tax kept getting increased:

- Provide large wheelie bins during the main season, to be placed at strategic points
- Provide a late evening collection, funded by the town council, so litter will not be left overnight, and the early morning collection by DWP wouldn't be needed, allowing for another day-time collection
- Place notices at the bins asking the public to take their rubbish home with them, and run a campaign and a competition for Woodroffe School pupils to design a logo or poster
- Get a volunteer group together and provide them with equipment to do a clean sweep of the seafront
- Rota the team of operatives to work later shifts during busy times for extra pay

The mayor, Cllr Mrs M. Ellis said several of the suggestions had already been implemented, with operatives available for the main season and later collections.

The town clerk said extra staff had been recruited, who were working later in the evenings, but things didn't go according to plan on the May Bank Holiday weekend. He said officers had contacted DWP and were awaiting a call back to discuss this.

Mr G. Symonds

Mr Symonds said the previous week, the entrance to his amusement arcade had been obstructed due to building works at the Marine Parade toilets. He said he had asked the operations manager to deal with the problem and he had asked the truck blocking the entrance to move. Mr Symonds said the truck had still not been moved after an hour so he had asked both the operations manager and the town clerk to deal with it. He said he also asked the operations manager about the Fossil Festival marquee, as at a previous event with a marquee, a large pole had fallen over the top of the railings and just missed members of the public below. Mr Symonds said the operations manager didn't know anything about the marquee.

Cllr O. Lovell left the meeting at 7.09pm.

Mr Symonds said the town clerk had informed him event organisers were responsible for their own health and safety. However, he said the town council had a duty of care when events were on its land or land under its control. He said when the marquee was taken down on Bank Holiday Monday, there were several vehicles parked next to the shelters' ramp, which were there for most of the day and had to move for the refuse lorry. Mr Symonds said the council office was letting the mayor and the people and businesses of Lyme Regis down. He suggested an urgent review of the office was carried out by an outside body before someone was seriously hurt. He said the council was now aware there was a major problem, which was not being addressed.

The mayor, Cllr Mrs M. Ellis said the Town Management and Highways Committee needed to consider how events were run.

Cllr O. Lovell returned to the meeting at 7.12pm.

Mrs J. Sheppard

Mrs Sheppard said she was on the seafront on the Bank Holiday Monday evening and was shocked by the level of debris that had been left. However, she said the visitors didn't seem to have littered the beach; many had tried to dispose of their rubbish sensibly but couldn't because the provision wasn't there. Mrs Sheppard said visitors were behaving responsibly and they should be supported with sufficient bins at appropriate points and at appropriate times.

Cllr D. Turner – Dorset County Council (DCC)

Cllr D. Turner said he had given presentations on the local government review to various parish councils and he offered this to Lyme Regis Town Council. He said a number of the Dorset Joint Area Committee's work streams had been paused for wider member and partner engagement. He said the shadow authority was due to be formed in June and all members of the current authorities would be taken across, with an executive of 20 people to be created; 10 from DCC and 10 from other authorities. An interim chief executive, a section 157 officer and a monitoring officer would then

be appointed. He said he didn't believe much would be devolved to town and parish councils before May 2019.

Cllr D. Turner said the boundary commission had met a number of times and the proposals would be going to public consultation shortly. He said the Marshwood Vale division would be divided into two, with Lyme Regis and Charmouth as one ward, and the rest of the vale as the other ward, and one councillor for each ward.

Cllr D. Turner said Southern Gas Network had agreed to halt work on Cobb Road during the late May Bank Holiday weekend.

Cllr D. Turner said the section of Uplyme Road that was missed out during recent resurfacing works would be done and was due to start on 18 June 2018, weather permitting.

Cllr D. Turner said a surface dressing scheme would be carried out in Lyme Regis in June, when most of the roads in the town would be re-surfaced. He said each road would take a day so vehicles would have to be moved. He said notices would be put up and people would be informed.

Cllr D. Turner said there was concern about trout in the River Lym with suspected fungal infections. He said the Environment Agency was due to take water samples that day.

Cllr D. Hallett said there were blocked drains in Colway Lane, Timber Hill, Charmouth Road and Talbot Road and he hoped they would be cleaned before the surface dressing was done.

Cllr D. Turner said drains in Colway Lane, Timber Hill and Charmouth Road were due to be cleared shortly. He said Talbot Road had not been reported but could possibly be included when the other drains were cleared.

Cllr O. Lovell asked if DCC would move a vehicle if it wasn't moved by the owner to allow the surface dressing to take place.

Cllr D. Turner said there should be ample notice for people to park elsewhere.

Cllr B. Larcombe asked Cllr D. Turner if he could continue to give his support to large vehicle restriction signs at Fernhill and Boshill.

Cllr D. Turner said he was happy to support this but Highways England would make the decision.

Cllr D. Turner – West Dorset District Council (WDDC)

Cllr D. Turner said planning land searches were within target and WDDC was still under the five-year land supply it required.

Cllr Mrs C. Reynolds – WDDC

Cllr Mrs C. Reynolds said there was a lot of work to be done as the new unitary authority was formed, as well as the transfer of assets and services with this and other councils.

Cllr D. Hallett said some responsibility had to be taken by WDDC for the rubbish on the seafront and he asked that this was followed up.

Cllr D. Turner said DWP had taken over from WDDC some years ago. He said DWP had not yet moved to summer working hours so there was no cover into the evening, but the operatives worked hard. He said their hours were directed by their seniors, which was influenced by DWP's financial position.

17/183/C Questions from Councillors

Cllr S. Williams

Cllr S. Williams asked if the seafront attendant was working over the Bank Holiday weekend when there was a build-up of rubbish.

The town clerk said the seafront attendant was working, and was helped by the enforcement officer, but they couldn't cope with the volume of rubbish and were not resourced to deal with it. In previous summers, he said the town council had taken over from DWP after 6pm, but on the Bank Holiday weekend, the operatives had finished earlier than expected. He said discussions would be held with DWP to make sure resources were in place.

Cllr B. Larcombe

Cllr B. Larcombe asked if bigger bins with proper lids could be placed on the seafront, to further encourage visitors to put rubbish where it belonged.

The town clerk said as last year, there would be two large bins available, which would be locked while DWP was operating. When DWP was finished and the town council took over, the rubbish would be deposited in the large bins.

Cllr S. Larcombe

Cllr S. Larcombe asked how many times the council would have to replace bins, at the cost of the local taxpayers, when they were set on fire, or if a barbecue was disposed of in a bin with good intentions.

The mayor, Cllr Mrs M. Ellis said barbecue bins were available for that purpose.

Cllr S. Williams

Cllr S. Williams asked if he could be given details of the seafront attendant's working hours for Saturdays, Sundays and Mondays.

Cllr S. Larcombe

Cllr S. Larcombe asked why re-surfacing was being carried out on roads such as Lym Close where it was mainly local traffic and vehicles didn't drive fast enough to skid.

Cllr D. Turner said it would preserve the existing road surface for a longer period and was therefore more cost-effective, and it would improve skid resistance.

17/184/C Apologies for Absence

Cllr P. Ridley – holiday

Cllr P. Hicks – holiday

17/185/C Disclosable Pecuniary Interests

Cllr O. Lovell declared a pecuniary interest in minute number 17/118/TMH regarding View Road access arrangements.

Cllr R. Doney declared a pecuniary interest in agenda item 22, Lloyds Bank Mobile Banking Van as he was a customer of the bank and he would not vote.

Cllr Mrs M. Ellis said she was also a Lloyds Bank customer but she intended to vote.

17/186/C Dispensations

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

17/187/C To confirm the accuracy of the minutes of the extraordinary Full Council meeting held on 4 April 2018

Proposed by Cllr B. Larcombe and seconded by Cllr G. Turner, the minutes of the extraordinary meeting held on 4 April 2018 were **ADOPTED**.

17/188/C To confirm the accuracy of the minutes of the Full Council meeting held on 28 March 2018

Proposed by Cllr S. Larcombe and seconded by Cllr B. Larcombe, the minutes of the meeting held on 28 March 2018 were **ADOPTED**.

17/189/C Matters arising from the minutes of the Full Council meeting held on 28 March 2018

Members noted the report.

17/190/C Matters arising from the minutes of the extraordinary Full Council meeting held on 4 April 2018

Members noted the report.

17/191/C Update Report

Members noted the report.

17/192/C Mayor's Announcements

Regarding the mayor's meeting with the Dorset police and crime commissioner (PCC), Cllr S. Williams asked if there was any progress on a police constable being based in Lyme Regis.

The town clerk said he and the mayor intended to write to the PCC to tell him what the council expected of him, and he would also be invited to a council meeting to discuss match funding and other issues.

17/193/C Planning Committee

Proposed by Cllr B. Larcombe and seconded by Cllr G. Turner, it was **RESOLVED** to receive the minutes of the Planning Committee held on 3 April and 1 May 2018.

17/194/C Human Resources Committee

Proposed by Cllr B. Larcombe and seconded by Cllr J. Broom, it was **RESOLVED** to receive the minutes of the Human Resources Committee held on 24 April 2018 and adopt the recommendations, as follows:

17/93/HR – Update to the Health and Safety Policy

RESOLVED: to approve the updated health and safety policy, as amended by the Human Resources Committee.

17/94/HR – Contracts of Employment

Cllr D. Hallett was concerned some employees would not be keen to work on Bank Holidays and he believed they would be paid less under the new contracts.

The town clerk said employees who worked Bank Holidays and other anti-social hours would be properly recompensed and some salaries had been adjusted to reflect unusual patterns of work.

RESOLVED: Cllr Mrs M. Ellis, Cllr B. Larcombe and Cllr O. Lovell sit on a remuneration panel to review the pay of the enforcement officers.

19/99/HR – Overtime Payment

RESOLVED: to report two years' historical TOIL records to the Human Resources committee before deciding how often this information needed to be considered.

17/195/C Strategy and Finance Committee

Proposed by Cllr S. Miller and seconded by Cllr S. Williams, it was **RESOLVED** to receive the minutes of the Strategy and Finance Committee held on 2 May 2018 and adopt the recommendations, as follows:

17/126/SF – Bowling Club Car Park

RESOLVED: to charge the bowling club for 12 spaces at the full market value, but to negotiate a percentage figure if the club is willing to relinquish use of the car park during agreed months, and if the club is willing to break the lease immediately, and to arrange a meeting between representatives of the council and the bowling club to start negotiations.

17/127/SF – Committee Structure

RESOLVED: to defer consideration of a new committee structure but to put together notes of what the current administration had learned, and suggestions for how the committee structure could be improved in the future, to be provided to the new administration in May 2019.

17/128/SF – General Data Protection Regulation

RESOLVED: to confirm the council's intent to comply with the General Data Protection Regulation and approve the implementation model and timetable.

17/196/C Tourism, Community and Publicity Committee

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr J. Scowen, it was **RESOLVED** to receive the minutes of the Tourism, Community and Publicity Committee held on 25 April 2018 and adopt the recommendations, as follows:

17/93/TCP – Grant Agreement Review, LymeArts Community Trust

Members discussed the grant agreement with LymeArts Community Trust (LACT) as there was continuing concern over the trust's financial status and the need for the council to see the organisation's accounts.

The town clerk said LACT's management accounts did not belong to the town council. However, in accordance with the grant agreement, they were provided to the town clerk, finance manager and the council representative, Cllr J. Scowen, to review, with a summary then provided to the committee. He added that LACT's annual accounts were in the public domain and when they were available, he would circulate them to members.

17/94/TCP – Community Week

RESOLVED: to agree the proposals and a budget of up to £3,000 for a Lyme Regis air show on 16 August 2018.

17/95/TCP – Event Organisers’ Meeting, 29 March 2018

Cllr S. Williams said he was concerned members did not see details of events and they should be deciding which events should take place and when.

The town clerk said he agreed there needed to be more involvement from members in organising events but he advised against members getting too involved in the details, which could hold up events. He said the chairmen of the Town Management and Highways Committee and the Tourism, Community and Publicity Committee could be involved in signing off events with event organisers. The town clerk added that details of events could be provided in the members’ briefing.

The town clerk said he intended to bring an events’ policy and procedure and relevant proformas to the next committee cycle for members’ approval.

Cllr D. Hallett asked that members were provided with a copy of the events’ calendar.

It was agreed other issues to be included in the discussion would be the safety of marquees on the roof of the shelters, the number of local organisations allowed to hold an event in the shelters at one time, and how to deal with non-compliance of the rules.

17/96/TCP – Purchase of Two-Way Radios

RESOLVED: to approve a budget of up to £2,000 to purchase 15 two-way radios and an operators’ licence.

17/97/TCP – Properties at Garmans Field, Provision of Waste and Recycling Bins

RESOLVED: to instruct officers to write to Yarlinton Housing Group Ltd asking they reconsider their decision not to pay for waste and recycling bins for each newly-constructed and occupied affordable home at Garmans Field, and to also write to West Dorset District Council and Dorset Waste Partnership asking they reconsider their policy of charging for the initial supply of waste and recycling bins to newly-constructed affordable housing developments.

17/98/TCP – Story Boat

RESOLVED: to ask the operations manager to agree potential locations for the story boat with the boat builder, and to bring the locations to the Tourism, Community and Publicity Committee for approval.

17/197/C Town Management and Highways Committee

Proposed by Cllr J. Scowen and seconded by Cllr B. Larcombe, it was **RESOLVED** to receive the minutes of the Town Management and Highways Committee held on 18 April 2018 and adopt the recommendations, as follows:

Cllr O. Lovell did not vote to receive the minutes due to his pecuniary interests.

17/114/TMH – Request to Trade in Lister and Langmoor Gardens

Members discussed the related issue of peddling, as they were aware the applicant was now operating on this basis.

The town clerk said a report would be taken to the next Town Management and Highways Committee to determine if the council had any powers and to take appropriate action.

RESOLVED: to refuse the request to sell ice-creams and cold drinks from a purpose-built mobile tricycle in Lister and Langmoor Gardens and the seafront and generally not to allow this type of trading in these areas.

17/116/TMH – Beach Hut Replacement

RESOLVED: to defer consideration of the proposed replacement of the Cart Road beach huts until more information was obtained, including financial information and a viewing of composite material huts.

17/117/TMH – Charmouth Road Park and Ride Facility

The town clerk said the deputy town clerk was close to reaching a financial agreement with the landowner for the use of the park and ride site, but the figure was just outside the delegated authority. Therefore, the recommendation would need to be discussed under exempt business.

Proposed by Cllr Mrs M. Ellis and seconded by Cllr S. Larcombe, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/118/TMH – View Road Access Arrangements

RESOLVED: to seek an independent valuation by the Valuation Office Agency of access rights over the council-owned road to the rear of View Road and to instruct a land surveyor to mark out the boundaries.

17/119/TMH – Security and Alarm Review

RESOLVED: to approve implementing the recommendations from the security and alarm review and to appoint AS Alarms to carry out the upgrade and installation of the alarms on six council buildings.

17/120/TMH – Land to the Rear of Ocean View, Marine Parade, Lyme Regis

RESOLVED: to agree the boundary alignment at the rear of Ocean View, Marine Parade, Lyme Regis.

17/198/C A Review of the Information Policy

Proposed by Cllr O. Lovell and seconded by Cllr S. Miller, members **RESOLVED** to approve the Information Policy.

17/199/C Review of Arrangements with other Local Authorities

Cllr B. Larcombe said as this was such a significant issue, he believed a dedicated meeting was required to discuss it.

The town clerk said this report came to the council every year, as required by standing orders, but he agreed a separate meeting in the next council year would be a good idea.

Proposed by Cllr S. Miller and seconded by Cllr O. Lovell, members **RESOLVED** to hold a dedicated meeting in the 2018/19 council year to allow members to review the town council's arrangements with other local authorities.

17/200/C The Annual Review of the Fixed Assets Register

Cllr D. Hallett asked why the value of the Marine Parade toilets had not increased even though the council was refurbishing them.

The town clerk said all the assets in the register were recorded at historic cost, not the real value of the assets.

Cllr S. Larcombe asked if members could have a map of where the litter bins were and who they belonged to, as some had gone missing.

The town clerk said ownership of litter bins in the town could be reported to the Town Management and Highways Committee.

It was acknowledged the storm shooter and the skatepark shelter had been disposed of and were no longer on the register.

Proposed by Cllr S. Miller and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** to approve the fixed asset register.

17/201/C Asset and Service Transfer Counter-Proposal to West Dorset District Council

Proposed by Cllr Mrs M. Ellis and seconded by Cllr S. Larcombe, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/202/C Lister Gardens' Boundary Dispute

Proposed by Cllr Mrs M. Ellis and seconded by Cllr S. Larcombe, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/203/C Lloyds Bank Mobile Banking Van

Proposed by Cllr B. Larcombe and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** to allow Lloyds Bank Plc to park and operate a mobile banking van from the town council-owned Woodmead car park each Friday on payment of a fee agreed by officers.

17/204/C Appointment of Members to Meet with the Bowling Club

It was proposed by Cllr S. Larcombe and seconded by Cllr O. Lovell that Cllrs G. Turner and B. Larcombe meet with the bowling club.

It was proposed by Cllr J. Scowen that Cllr J. Scowen meets with the bowling club.

This motion was not seconded.

The town clerk said members needed to be satisfied the chosen members would be negotiating to get the best deal for the council.

Proposed by Cllr S. Larcombe and seconded by Cllr O. Lovell, members **RESOLVED** that Cllrs G. Turner and B. Larcombe meet with the bowling club, and if either could not attend a meeting, Cllrs O. Lovell and J. Scowen would stand in.

17/205/C Toilet Twinning

Cllr B. Larcombe said taxpayers had not given the council a mandate to spend money on worthy causes such as this, and it was not for a town the size of Lyme Regis to provide foreign aid. This view was generally supported by members.

It was noted members could make a personal donation, if they wished.

Proposed by Cllr S. Larcombe and seconded by Cllr O. Lovell, members **RESOLVED** not to approve the twinning of Marine Parade toilets.

The meeting adjourned for a break at 8.54pm.

The meeting resumed at 9.02pm.

17/206/C Exempt Business

(a) Lister Gardens' Boundary Dispute

Mr J. Hodnett, from the council's solicitors, Kitson and Trotman, summarised the response from the assistant land registrar based in Weymouth, dated 20 April 2018.

Mr J. Hodnett said members needed to consider if there was sufficient evidence to dispossess the other party of the land and if there was enough evidence to show the land belonged to the town council.

Members discussed whether they would be able to proceed with the dispute with any certainty and the risks involved, given the differing opinions of two land registrars.

It was acknowledged that when this issue was last considered, it was agreed the council would not pursue this matter if the next action failed.

Cllr S. Miller said he believed the council had spent a disproportionate amount of money on land that had limited value.

Cllr S. Williams said he believed the matter was worth pursuing as the land was valuable and a public right of way had been built over.

Mr J. Hodnett said from a legal point of view, the situation was uncertain and the council had to weigh up the cost against the benefit. He said other risks to the council included reputational risk, and whatever the council decided now had to stand the test of time.

Mr J. Hodnett said if the council pursued this matter, it would go on for at least two years. He said the next administration would need to know the current administration had properly considered the advice it was given, considered the costs, and made a considered decision.

It was proposed by Cllr J. Scowen not to pursue the Lister Gardens' boundary dispute.

This motion was not seconded.

Members discussed whether there was an option for the other party to buy the land as the council was now in a stronger position, given the assistant land registrar had decided, on the balance of probabilities, that a mistake had been made in the register, and which was capable of alteration. However, members acknowledged this was based only on the opinion of the assistant land registrar, not fact.

Mr J. Hodnett said there was an opportunity for negotiation at the next stage but there needed to be two willing parties. However, he said if the matter was not resolved after the next step, the council could be exposed to costs.

Members acknowledged they were being asked to make a significant decision, taking into account the amount of time the council had invested in this matter, the amount of money already spent on pursuing the dispute, and the value of the land.

Cllr S. Williams requested a recorded vote on the following motion.

Proposed by Cllr J. Scowen and seconded by Cllr S. Larcombe, members **RESOLVED** that having considered the opinions of two land registrars, whose opinions differed, having considered the potential reputational risk to the council, the potential costs to the council, having reviewed all the historic legal and professional advice, and bearing in mind the statutory responsibilities placed upon them, based on the balance of probabilities, the council decided not to pursue the Lister Gardens' boundary dispute any further.

Voted for – Cllr S. Miller, Cllr J. Broom, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr R. Doney, Cllr O. Lovell, Cllr B. Larcombe, Cllr S. Larcombe, Cllr G. Turner, Cllr Mrs M. Ellis

Voted against – Cllr S. Williams

Abstentions – Cllr D. Hallett

Mr J. Hodnett left the meeting at 9.58pm.

(b) Asset and Service Transfer Counter-Proposal to West Dorset District Council

The town clerk said he had received updated costs for the toilets, which were higher than WDDC had originally indicated. He said WDDC had provided a schedule of all costs, which included business rates, but he had requested information on the treatment of VAT.

The town clerk said the counter-proposal also included another WDDC asset which would generate some income to help off-set the extra toilet costs. The counter-proposal was also based on the freehold transfer of all the toilets.

The town clerk said if WDDC agreed to the proposed land transfer, up to 34 parking spaces could be created to provide further income.

Cllr Mrs C. Reynolds, the Lyme Regis and Charmouth member on WDDC, said she intended to vote on this matter. She had taken advice on any potential conflict of interest and she would not be deferring to the higher authority. She said if the matter came up at WDDC, she would take further advice and if that meant she was unable to vote at WDDC, she would follow that advice.

The town clerk said the proposal would be considered by WDDC on 29 May 2018 and agendas would be issued the week before; therefore, the council had to make a decision on the counter-proposal at this meeting.

In response to a question from Cllr B. Larcombe, the town clerk said he agreed the proposed amount for the refurbishment of toilets was not enough, but the proposed cash sum from WDDC would help cover that.

Cllr D. Hallett requested a recorded vote on the following motion.

Proposed by Cllr S. Miller and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** to approve the counter-proposal to West Dorset District Council's

proposal of 26 April 2018 concerning the transfer of assets and services to the town council, and to delegate authority to the town clerk to draft a letter to WDDC in consultation with the chairman of the Strategy and Finance Committee.

(c) 17/117/TMH – Charmouth Road Park and Ride Facility

Original motion: to give authority to the deputy town clerk to negotiate an appropriate payment for the ongoing use of the park and ride site at Charmouth Road for a period of at least five years.

The town clerk said the deputy town clerk had already met with the landowners and the amount suggested by them for the use of the site was slightly above his delegated authority. He told members the amount, which they agreed was acceptable.

Substantive motion: to give authority to the deputy town clerk to agree the sum proposed by the landowners for the ongoing use of the park and ride site at Charmouth Road for a period of at least five years.

The meeting closed at 10.27pm.