



John Wright
Town Clerk

Lyme Regis Town Council

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Tourism, Community and Publicity Committee

Core Membership: Cllr B. Bawden, Cllr J. Broom, Cllr K. Ellis, Cllr M. Ellis, Cllr B. Larcombe MBE, Cllr C. Reynolds, Cllr D. Ruffle, Cllr D. Sarson, Cllr G. Stammers, Cllr G. Turner, Cllr T. Webb, Cllr S. Williams

Notice is given of a meeting of the Tourism, Community and Publicity Committee to be held at the **Pine Hall, Lyme Regis Baptist Church, Sherborne Lane, Lyme Regis** on Wednesday 30 June 2021 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
24.06.21

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Election of Chairman and Vice Chairman

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2021/22

2. Terms of Reference

To allow the committee to receive its terms of reference

3. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

4. Apologies

To receive and record apologies and reasons for absence

5. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 24 March 2021

6. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

7. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

8. Matters arising from minutes of the previous meeting held on 24 March 2021

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

9. Update Report

There are no updates.

10. Queen's Platinum Jubilee Working Group

To receive the minutes of the Queen's Platinum Jubilee Working Group meeting held on 15 June 2021

11. Membership Packages for Tourism Microsite

To allow members to consider membership packages for the tourism microsite until March 2022

12. Lyme Regis Youth Council

To inform members about the progress made in reinstating a Youth Council and to consider re-allocating the funding previously made available for this purpose

13. Dorset Council Parking and Permit Survey

To inform members about the Dorset Council Parking and Permit Survey

14. Managing Consultation Exercises

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

15. Exempt Business

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Election of Chairman and Vice-Chairman

Purpose of Report

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2021/22

Recommendation

- a) The committee receives nominations for the chairman of this committee and elects its chairman for the council year 2021/22
- b) The committee receives nominations for the vice-chairman of this committee and elects its vice-chairman for the council year 2021/22

Background

- 1. The terms of reference for the council's committee structure state each committee will elect its chairman and vice-chairman from among its membership.
- 2. Consequently, nominations are sought for the chairman and the vice-chairman of this committee.
- 3. The relevant standing orders that inform and govern the election of chairmen and vice-chairmen are detailed below.
- 4. Standing order 3.t states:

'Unless standing orders provide otherwise, voting on any question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave their vote for or against that question. Such a request shall be made before moving on to the next item of business on the agenda. If at least two members request, voting may be by signed ballot.'

- 5. Standing order 8.a states:

'Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.'

- 6. Standing order 8.b. states:

'As the first business of a council is to elect a chairman (the mayor in the case of Lyme Regis Town Council) who is also an ex-officio voting member of all committees, they are in a position to open and chair a sub-committee meeting temporarily, with the benefit of a casting vote, until a committee chairman is elected. In the Mayor's absence, the Deputy Mayor could officiate in the same way, The town clerk or other officer cannot open or chair a committee or sub-committee meeting.'

7. The election of the chairman and vice-chairman of the Tourism, Community and Publicity Committee will be reported to the Full Council on 28 July 2021.

John Wright
Town clerk
June 2021

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Terms of Reference

Purpose

To allow the committee to receive its terms of reference

Recommendation

The committee receives its terms of reference

Background

1. The terms of reference for the Tourism, Community and Publicity Committee, along with the general terms of reference that apply to all the council's committees is attached, **appendix 2A**.
2. Any recommendations from this committee will be considered by the Full Council on 28 July 2021.

John Wright
Town clerk
June 2021

Terms of Reference**2. Committees – General**

- 2.1 The purpose of the council's committees is to consider issues under their remit. Issues will normally be outlined in a report prepared by officers and each report will normally include a recommendation.
- 2.2 Any recommendation(s) from a council committee will be considered at the subsequent meeting of the Full Council. Any decision or recommendation from a council committee has no status until it has been adopted by the Full Council by way of a resolution. This is unless a committee has devolved powers, i.e. Planning in respect of making recommendations direct to Dorset Council on planning applications.
- 2.3 Each committee will:
- 2.3.1 Elect its chairman and vice-chairman from among its membership;
 - 2.3.2 Confirm the accuracy of the minutes of the last committee meeting;
 - 2.3.3 Agree and review the terms of reference for sub-committees, working or advisory groups that report to the committee;
 - 2.3.4 Receive nominations to existing sub-committees, working or advisory groups that report to the committee;
 - 2.3.5 Elect chairmen and vice-chairmen to existing sub-committees, working or advisory groups that report to the committee;
 - 2.3.6 Appoint any new sub-committees, working or advisory groups, confirmation of their terms of reference, the number of members (including, if appropriate, substitute councillors), receipt of nominations and the election of chairmen and vice-chairmen to them;
 - 2.3.7 To examine on behalf of the council various policies, strategies and plans relating to its subject area and to report these to the Full Council;
 - 2.3.8 To undertake reviews or policy development tasks in relation to any matters falling within the remit of the committee;
 - 2.3.9 To work with other relevant committees of the council where an area of work is shared with that committee.
- 2.4 Council-approved projects and objectives will be delegated to the relevant committee.
- 2.5 No business may be transacted at a committee meeting of the Full Council unless at least one third of the whole number of members of the committee are present and in no case shall the quorum of a meeting be less than three.

6. Tourism, Community and Publicity

- 6.1 The purpose of the Tourism, Community and Publicity Committee is to take active steps to develop the town and people's perception of it. This includes the development and management of:

6.1.1 Tourism policies

6.1.2 Economic and business initiatives

6.1.3 Marketing and publicity

6.1.4 Community engagement

6.1.5 Responding to consultations by external organisations

6.1.6 Managing the process of consulting the community and third sector groups on policy development

6.1.7 Twinning

6.1.8 Arts and heritage

6.1.9 Tourism services

6.1.10 Events' management

6.1.11 Promotion and publicity of the town

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 24 MARCH 2021

Present

Chairman: Cllr K. Ellis

Members: Cllr C. Reynolds, Cllr B. Bawden, Cllr J. Broom, Cllr B. Larcombe, Cllr D. Ruffle, Cllr D. Sarson, Cllr G. Stammers, Cllr G. Turner, Cllr S. Williams, Cllr M. Ellis

Officers: A. Mullins (support services manager), J. Wright (town clerk)

20/69/TCP Public Forum

There were no members of the public who wished to speak.

Cllr B. Larcombe arrived at 7.02pm.

20/70/TCP Apologies

Cllr R. Doney.

It was also noted Cllr B. Bawden would be joining the meeting later.

20/71/TCP Minutes

Cllr G. Stammers said she had arrived at the meeting at around 7.20pm but this had not been recorded.

It was also noted Cllr R. Doney was recorded as being absent and having sent his apologies; he had sent apologies.

Proposed by Cllr G. Turner and seconded by Cllr J. Broom, the minutes of the meeting held on 10 February 2021, with the above amendments, were **ADOPTED**.

20/72/TCP Disclosable Pecuniary Interests

Cllr D. Sarson declared an interest in agenda item 15, LymeForward CIC Grant Review as he was a volunteer and member of the organisation.

Cllr M. Ellis declared an interest in the same agenda item as she was a volunteer at the foodbank but she would be speaking on the item.

20/73/TCP Dispensations

There were none.

20/74/TCP Matters arising from the minutes of the previous meeting held on 10 February 2021

Tourism microsite

The support services manager said a further contract extension with Simple View due to the delay in building the microsite would be at no cost to the council as the delay was on their part.

The support services manager said the service level agreement from Visit Dorset had not yet been received.

Queen's Platinum Jubilee and Jazz Jurassica

Cllr D. Sarson asked if a date had been set for the working group meeting.

The support services manager said a date had not yet been set as the organiser of Jazz Jurassica was discussing with the director of Marine Theatre if it would be necessary for her to attend as many of the Jazz Jurassica events took place at the theatre anyway.

Cllr B. Bawden arrived at 7.09pm.

20/75/TCP Update Report

eat: Lyme Regis

The support services manager said a meeting had taken place with the event organisers and it was still going ahead on 24 April 2021.

Cllr B. Larcombe said he felt it was a mistake to let the event go ahead for various reasons, including the continuing Covid-19 restrictions, the need to support local businesses over those outside of Lyme Regis, the low fees being charged and the associated costs to the council, the size of the event, and the potential reaction from the public.

Cllr C. Reynolds agreed and said it was too early for the event to take place safely. She was concerned that when the council agreed to the event on this date, there was nothing in the resolution regarding compliance with Covid-19 guidelines. She added that she had attended the meeting with the event organiser and she had only agreed it went ahead due to the costs the council could be liable for if it cancelled the event.

Cllr J. Broom said as there was no reference to Covid-19 regulations in the resolution, the council had no choice but to let it go ahead.

Cllr M. Ellis said it was possible the situation would change with regards to the easing of restrictions which might prevent the event happening anyway.

The town clerk said the council had had two lengthy discussions about the event in autumn 2020 and agreed it could take place. He said those discussions about being Covid compliant had taken place with the organisers and a plan to that effect had been produced.

20/76/TCP Improvements to Beach Hut Booking System

Members agreed the identified improvements should be made at the same time for a one-off cost as it would produce savings in staff time and may cost more if the work was

split over two years. It was also acknowledged it was part of the ongoing improvement of the system.

Cllr B. Larcombe asked that the expenditure was itemised so it was not lost in the overall figures.

Proposed by Cllr B. Larcombe and seconded by Cllr C. Reynolds, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the proposed changes to the beach hut booking system on the town council website, and the re-allocation of the 2021-22 social media campaign budget for this purpose, and the transferred expenditure is identified in the budget.

20/77/TCP Lyme Regis Museum Grant Review

Cllr M. Ellis asked why there was no member representative for the museum, who would normally attend the grant review meetings.

The support services manager said the member appointments to external bodies were rolled over from 2019-20 to 2020-21 due to Covid-19, and as the museum was a new grant recipient, there wasn't an existing representative. However, members would be re-appointed in May 2021 and this would include the museum.

Cllr B. Larcombe asked where the council's grant had been spent; he understood there may be standing charges but the museum had furloughed its staff and he hoped the money wasn't sitting in the museum's bank account.

Cllr M. Ellis said if events and services were not going ahead as per the grant application, organisations shouldn't be paid.

The support services manager said the museum had already committed some of the grant funding to pay artists and materials and the remainder would be deferred for payment in early 2021-22, as previously agreed by the council.

The town clerk said when the first grant review meetings took place six months ago, members were asked if they were comfortable with paying grants as some organisations would have a real issue if they were withdrawn. He said members were happy to pay the grants but it was entirely within the council's gift to withdraw funding, although officers had an overview of where organisations were financially.

Cllr D. Sarson said although he wasn't against giving the museum a grant, he asked if the council was aware it had received several large grants.

The town clerk said officers had been encouraging all organisations to apply for available funding to strengthen their finances and if they were successful, it might give the council the opportunity to review its grant funding. He said the council had to take some of this on trust and accept the funding was being used as intended.

Proposed by Cllr K. Ellis and seconded by Cllr B. Bawden, members agreed to **RECOMMEND TO FULL COUNCIL** to approve continued grant payments to Lyme Regis Philpot Museum.

20/78/TCP B Sharp Grant Review

Cllr B. Bawden, the council's representative for B Sharp, said the organisation was continuing to pay its youth music leaders and had adapted its teaching styles. She said they had held some in-person activities in between lockdowns.

Cllr K. Ellis said youth organisations like B Sharp were a key service which meant they had been able to operate to a certain extent.

Proposed by Cllr B. Bawden and seconded by Cllr M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to approve quarterly grant payments to B Sharp in April and July 2021.

20/79/TCP The Hub Grant Review

The town clerk said he was not aware if Lyme Regis Development Trust (LRDT), which ran the Hub, would be receiving further funding from Dorset Council (DC) as at the time of the meeting with LRDT, the decision had not yet been made. He said he would find out.

Cllr M. Ellis asked for clarification over the purpose of the grant as she thought the funding was for the youth of the town, not the upkeep of the building. She was also aware LRDT was using the Hub as its office and felt it should be paying a rent.

The town clerk said the grant application had stated it was for the core running costs of the building, which the council had agreed, but he agreed there had been a shift in emphasis to support the infrastructure of youth provision rather than hands-on activities for young people.

Cllr C. Reynolds asked if in funding the Hub, the council was funding LRDT.

The town clerk said LRDT had provided its governance and staffing structure and this could be included in the briefing. He said it was clear LRDT ran the Hub and it was within LRDT's gift how they chose to organise themselves.

Cllr J. Broom suggested reducing the grant payment by the amount LRDT would pay in rent for the office.

The town clerk said the time to negotiate the level of funding was when the grant was approved.

Cllr M. Ellis felt the council needed to accept it at the moment and hope they would run the youth club as before; if not, the council could re-consider the grant at the next review.

Cllr B. Larcombe asked if there was a seasonal element to the level of activity at the Hub. The town clerk said he could find this out.

The town clerk said the council could soon enter into grant agreements to properly outline the relationship the council had with all grant recipients.

Cllr B. Bawden said the Hub had been open when it was allowed so some youth activities had continued. She said they had worked hard to make sure essential things they were able to do could continue.

Cllr K. Ellis said it needed to be clearly laid out for the council where LRDT ended and the Hub began as the difference had become blurred.

Cllr G. Stammers asked if the council could see an itemised account of how the grant money had been spent. The town clerk said he would ask for this.

Members discussed the ongoing grant payments and Cllr M. Ellis suggested approving the April 2021 payment and then to review the situation again.

Proposed by Cllr M. Ellis and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to pay the quarterly grant payment to the Hub for April 2021 and ask Lyme Regis Development Trust for a breakdown of how the grant will be spent on youth provision going forward before any more funding is released.

20/80/TCP Lyme Arts Community Trust Grant Review

Cllr D. Ruffle, the council's representative on Lyme Arts Community Trust (LACT) said they had secured funding from other sources but it was for specific projects. He said they were in a fairly healthy financial position but this was because the theatre had not been open, although everything was looking good for re-opening.

Cllr M. Ellis asked if the council's grant was sitting in LACT's bank; if so, it was not being used as intended.

Cllr B. Larcombe asked if the money was being spent in preparation for the re-opening.

The town clerk said LACT had provided a timetable for re-opening and he could ask for more details. He said LACT was building up a reserve but he didn't know to what extent that was the council's funding.

Cllr M. Ellis said it was not the council's responsibility to provide funding to build up LACT's reserves. She said there were many other organisations in the town who had not been able to fundraise and would benefit from council funding, rather than it being used to build up one organisation's reserves.

Cllr B. Bawden declared a pecuniary interest as she worked at the Marine Theatre and would not be voting. She confirmed the theatre did re-open when it was able to but due to social distancing, the capacity, and therefore the income, had been reduced.

Cllr G. Turner asked for clarification over whether the theatre would soon be owned by the trustees under the terms of the sale by the town council.

The town clerk said he understood the theatre would revert to the council in 2023-24 if it failed but he would clarify this.

Proposed by Cllr D. Ruffle and seconded by Cllr G. Stammers, members agreed to **RECOMMEND TO FULL COUNCIL** to approve quarterly grant payments to Lyme Arts Community Trust in April and July 2021.

20/81/TCP Bridport and District Citizens' Advice Bureau Grant Review

Cllr B. Larcombe said there had never been a more important time for the Citizens' Advice Bureau as there was now and it was doing all the things the council would want it to do.

Proposed by Cllr B. Larcombe and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to approve quarterly grant payments to Bridport and District Citizens' Advice Bureau in April and July 2021.

20/82/TCP Axe Valley and West Dorset Ring and Ride Service Ltd Grant Review

Proposed by Cllr K. Ellis and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to approve quarterly grant payments to Axe Valley and West Dorset Ring and Ride Service Ltd in April and July 2021.

20/83/TCP LymeForward CIC Grant Review

Cllr B. Larcombe suggested this item be discussed in exempt business due to some sensitive issues which had been raised among members.

Several members felt it should be discussed in public like the other grant reviews and that all the council needed to be concerned with was what its funding was being spent on; all other issues which had been raised in emails were separate.

Cllr B. Bawden said there were too many concerns about LymeForward's governance which shouldn't be discussed in public.

Cllr B. Bawden asked for a recorded vote on the following motion:

Proposed by Cllr B. Larcombe and seconded by Cllr D. Sarson, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential matters relating to relating to the financial or business affairs of any particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

Voted for – Cllr D. Sarson, Cllr S. Williams, Cllr G. Turner, Cllr D. Ruffle, Cllr G. Stammers, Cllr B. Larcombe, Cllr B. Bawden, Cllr K. Ellis

Voted against – Cllr C. Reynolds, Cllr J. Broom, Cllr M. Ellis

Abstentions – None

20/84/TCP Sculpture Trail in Lister and Langmoor Gardens

Cllr B. Larcombe said as the council was providing free gallery space for sculptures that were there to be sold and also provided the plinths, it was not the council's responsibility to have discussions with potential funders.

Cllr K. Ellis asked why the Arts Development Company didn't continue to try and secure funding for the trail and asked if they had worked with the local schools as previously intended.

The support services manager said discussions had started with potential local funders but those discussions had halted when the staff were furloughed and businesses were no longer in a position to provide funding. She said conversations had also started with the Woodroffe School but these also halted for the same reason.

Cllr M. Ellis said the council should be looking at working with the schools to provide sculptures. She also suggested some artists might be willing to display their sculptures for free.

The town clerk said if the council agreed to fund the trail, it was unbudgeted expenditure. However, he was aware of £6 million government funding available for

seaside recovery and the town council would be submitting an application, which could include the sculpture trail.

Proposed by Cllr C. Reynolds and seconded by Cllr K. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** provide funding of £2,500 to the sculpture trail in the Lister and Langmoor Gardens, to be match-funded, with the possibility of providing more funding if the council's application to the seaside recovery fund is successful, and for the Arts Development Company to work with the Woodroffe School to fill any unused plinths.

20/85/TCP Managing Consultation Exercises

The support services manager said there was also a consultation by the Dorset and Wiltshire Fire Service on its community safety plan and this would be considered at the next meeting of the Strategy and Finance Committee.

Cllr M. Ellis declared a pecuniary interest as her husband worked for the fire service but the item was not discussed further.

The meeting adjourned for a break at 9.31pm.

The meeting resumed at 9.40pm.

20/86/TCP Exempt Business

a) LymeForward CIC Grant Review

The town clerk said there had been some developments since the report was drafted in terms of information provided to the council and emails circulated. However, he said the council was not responsible for running the organisation; all it needed to know was whether it was a sound organisation, if it was financially viable, and if it was delivering what it said it was going to deliver. He added LymeForward was concentrating on the foodbank and he found that to be acceptable in the circumstances.

The town clerk said he had received a response from the LymeForward director relating to his report, which had given him cause for concern, specifically around the receipt of payment and the recording of the grant meeting.

Cllr B. Larcombe said there was an expectation the council would own the problems the organisation found itself in, but its only responsibility was to review the effectiveness of the grant. He said LymeForward's AGM was on 31 March 2021, which could indicate where the organisation was going. He suggested the council deferred grant payment for a quarter to allow LymeForward to demonstrate they were running with all the appropriate governance controls, and to re-consider the funding at the next meeting.

Cllr C. Reynolds said she was concerned some council members were too involved in the issues with LymeForward and had a conflict of interest. She said the council should only be concerned about what it spent the grant money on.

Cllr B. Bawden shared her concerns and felt the council's grant was not the best use of public money. She said she was concerned about LymeForward's financial sustainability and governance and the lack of answers from the director to the council's questions.

Cllr M. Ellis asked if LymeForward had been informed it could use Unit 1A, as per the council's decision.

The town clerk said they had not yet been informed as the Full Council actions hadn't yet been implemented. Several members felt the rental of Unit 1A had no relation to the grant funding and the town clerk confirmed the arrangement was still as agreed.

Proposed by Cllr J. Broom and seconded by Cllr C. Reynolds, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the quarterly grant payment to LymeForward for April 2021 and review the position following the organisation's annual general meeting on 31 March 2021.

The meeting closed at 10.56pm.

DRAFT

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Matters arising from the minutes of the previous meeting held on 24 March 2021

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

20/76/TCP – Improvements to Beach Hut Booking System

Work to improve the beach hut booking system is well underway and the some of the prototype pages have been tested. The changes should be complete in July, well in time to be launched for beach hut booking day in October.

20/77/TCP – Lyme Regis Museum Grant Review

The council's 2020-21 grant, which was rolled over into 2021-22, is funding the 'Lyme Legend' programme with children from St Michael's Primary School. The pupils are making an animation about Thomas Coram and it is hoped this will be finished in September.

The museum is planning to hold a presentation evening, to which council members will be invited to see the animation.

With the 2021-22 grant, the museum is now putting together a programme of events as per the original grant application.

20/64/TCP – Tourism Microsite

The service level agreement with DC for the management of the microsite has not yet been received; it has been drafted but has been stuck with DC's legal team and is expected to be with us by the time of the meeting.

20/79/TCP – The Hub Grant Review

A report was considered at the extraordinary Full Council meeting on 23 June 2021 and it was resolved to continue paying the grant payments on the same schedule as all other term grants.

20/83/TCP – LymeForward CIC Grant Review

A report was considered at the extraordinary Full Council meeting on 23 June 2021 and it was resolved to continue paying the grant payments on the same schedule as all other term grants.

Adrienne Mullins
Support services manager
June 2021

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Update Report

Purpose of the Report

To update members on issues considered at previous meetings

Recommendation

Members note the report

Report

Discover Lyme Regis

All the node signs, linking the locations to the Discover Lyme Regis website, are now in place in the 10 locations.

The printed map has been well received and has been delivered to outlets around the town, including shops, cafes and accommodation. We have received requests for more maps and a further delivery is about to be made.

Tourism microsite

The preparation work for the building of the microsite is progressing well. The working group met with the Visit Dorset team on 12 May 2021 to begin the planning of the microsite.

Since that meeting, the working group has agreed the main objectives of the website, the key selling points of Lyme Regis and the main challenges for Lyme Regis, which will help inform the building of the site.

While the design and functionality of the site will largely be a reflection of the main Visit Dorset site, we do have control over things like the colour scheme, the logo, the navigation, the images, the copy and the font style. The working group has looked at many examples of other destination websites to find a preferred colour scheme and the three favourites will help inform our scheme.

Visit Dorset has also provided a proposed site map, based on our main objectives for the site, and this is being reviewed.

The Visit Dorset team has been trained on the new site and were impressed with the level of functionality and flexibility it provides, all of which will be available on the microsite. They are currently building the Visit Dorset pages and hope to be able to launch the new site by August.

Once the build of the main website is complete, Simple View will be able to start building the microsite. It is hoped we can launch in September/October.

Events 2021

Several events which were due to take place since the last meeting did not go ahead: May Fete, Blessing of the Boats, and Guitars on the Beach.

The Coast to Coast Motorcycle Run, scheduled to take place on 27 June 2021, has been cancelled.

The Sausage and Cider Festival, due to be held on 3 July 2021, has been postponed until 31 July 2021.

Lyme Regis Sailing Club's centenary events scheduled for on 3 July 2021 have been postponed, date to be confirmed

The Gig Regatta scheduled to take place on 14 August has been cancelled.

Volunteer ambassadors

It was previously reported to members that Dorset Council (DC) had access to funds from the government of approximately £50,000 to help seaside resorts pay for beach patrols and approximately £100,000 for seafront visitor ambassadorial support. This council successfully applied for funding of £22,680 for security guards but the bid for £27,000 for seafront visitor 'ambassadorial support' was not successful.

DC instead decided to recruit volunteer ambassadors via Volunteer Centre Dorset and a recruitment drive was launched at the end of May. Although the programme is up and running in some locations, recruitment has not been as successful as the Volunteer Centre Dorset hoped in Lyme Regis.

They are experiencing particular resistance from Lyme Regis residents and negative comments on social media posts. They have asked if the council can help with recruitment and officers are discussing with them how this can be done.

Adrienne Mullins
Support services manager
June 2021

LYME REGIS TOWN COUNCIL

QUEEN'S PLATINUM JUBILEE WORKING GROUP

MINUTES OF THE MEETING HELD ON TUESDAY 15 JUNE 2021

Present

Members: Cllr K. Ellis (chairman), Cllr M. Ellis, Cllr B. Larcombe, Cllr C. Reynolds, Cllr D. Sarson, Cllr M. Ellis

Guests: J. Sheppard (Jazz Jurassica)

Officers: A. Mullins (support services manager), J. Wright (town clerk)

Terms of reference, including election of chairman

Proposed by Cllr M. Ellis and seconded by Cllr C. Reynolds, Cllr K. Ellis was elected chairman.

Proposed by Cllr C. Reynolds and seconded by Cllr M. Ellis, the terms of reference were accepted.

Apologies

A. Vian

The Queen's Canopy official information pack, incl. beacons, Saturday meal

The town clerk said Central Weekend was 2 to 5 June 2022 but events would be going on throughout the year nationally. On that weekend, he said there was a mix of public and community events. As there was going to be a service of thanksgiving nationally, he said it was important to speak to Rev Chris Martin about what might be happening at St Michael's Parish Church.

The town clerk said the Queen's Green Canopy encouraged communities to plant a tree for the Platinum Jubilee. Suggestions for areas to plant trees included land on the corner of Queen's Walk below Staples Terrace, or along various streets and pavements in the town and residents could be asked to look after them. It was suggested the Woodland Trust or Dorset Wildlife Trust could be asked to get involved.

The lighting of the beacon on 2 June was discussed. Although there are 'official' beacons in an established line around the country, all towns in the country had been invited to light their own. It was suggested there could be a competition run locally to light the beacon with the mayor, getting the schools involved.

Alan Vian's proposal

It was noted Alan Vian had made some suggestions about the weekend's events, including a choir and Lyme Regis Town Band accompanying the lighting of the beacon, a cry at the Guildhall, a torchlight procession through the gardens, a parade including local organisations, the granting of Honoured Citizen awards, and a community lunch with entertainment.

Jazz Jurassica thoughts

J. Sheppard said her suggestion for the community lunch would be a community picnic in the Langmoor and Lister Gardens. It was suggested a jazz band could play during the picnic.

J. Sheppard said when she organised Jazz Jurassica, she started off with the ticketed events and built the community-facing events around them. She suggested landmark events were established to link into the national events.

She said she hoped in 2022 to revert to the traditional format of Jazz Jurassica with rolling free events on the seafront over two to four days. She would ideally like to put on events from 2pm to 6pm, Thursday to Saturday in the performance area. Sunday was not included as this would be the day of the proposed community picnic.

J. Sheppard there were a number of issues about how she funded the free events, which would cost c.£4,000 over the three days, normally funded by traders on the seafront. However, because of some of the events proposed to take place on the seafront in 2022, there would be limited space to have the required number of traders to make the free events viable. She said it might be better to take things off the seafront and move to Theatre Square.

She said she would prefer events on the seafront, if there was a way of raising enough income to pay for the free events. She was also concerned not having the traders would put too much pressure on local traders.

J. Sheppard there would be a pinch point on the Saturday if there was a parade along Broad Street and Marine Parade because it would clash with one of the afternoon concerts. She suggested the parade could take place at a different time.

She confirmed she could provide entertainment for the community picnic and she would be happy to source a marching band for the parade. She said music on the seafront was normally targeted at younger people but it would be good to incorporate older people who didn't find it easy to access events on the seafront.

Members were in full support of providing entertainment and events to people who were unable to get to the seafront, such as those in care homes, sheltered housing, and the disabled. It was agreed the entertainment should be taken to them and it was suggested school and community choirs could be formed. Sarah Causley was mentioned as a useful contact as she had formed a community choir.

Members also agreed cream teas could be taken to those people.

There were mixed views about Honoured Citizens as it was difficult to decide a fair process of awarding them.

Locations for events were discussed. Some members felt Theatre Square should be explored further, while others felt the space was too limited. There were some reservations about using the Langmoor and Lister Gardens, and Anning Road playing field and the football club were suggested as alternatives.

It was noted the Marine Theatre was hired out for Jazz Jurassica for the whole weekend, although it would be available on the Sunday. However, members were concerned this would restrict numbers for any event held there.

It was agreed there needed to be a signature event which signed off the weekend, perhaps sponsored by the council, followed by the fireworks as a finale. Members discussed what the signature event would be as it was difficult to find something to suit all ages and tastes. J Sheppard said there was the possibility of getting a good swing band.

A charity fund was suggested as a theme to run through all events, so each event raised money to contribute to the fund. It was suggested a race night could be held to contribute to the fund.

It was suggested the church service could be held on the Sunday morning instead, combining with the civic service as it's usually held in June.

It was suggested schools could be asked to get involved by running a competition to design an emblem for the events in Lyme Regis. The winner could accompany the mayor in lighting the beacon. Members agreed celebratory mugs should not be given to school children as in previous years, but a pin badge with the winning emblem was suggested.

Agreeing an outline plan

Members agreed the following outline plan for further discussion at a future meeting:

- Jazz music from Thursday to Saturday, 2pm to 6pm each day
- Beacon lighting involving choirs and the town band
- A town parade, possibly incorporating Honoured Citizens
- Torchlight procession to lead to the beacon lighting
- A signature finale event followed by fireworks
- Community picnic in gardens
- Entertainment and cream teas go to care homes, sheltered accommodation and the isolated
- Involvement of schools
- A competition to design an emblem for the weekend, with the winner to accompany the mayor in lighting the beacon and the winning design to feature on a pin badge for children
- Church service at St Michael's and possibly incorporating the civic service
- A charity fund established to run as a theme through all events
- Big screen showing the Platinum Party on the BBC
- A race night
- Games in the playing field for children, possibly delivered by local sports organisations
- Tree planting for Queen's Green Canopy
- Town crier to make a proclamation at the Guildhall

Involving others

It was agreed other organisations could be asked to get involved when an outline plan was agreed.

Budget

It was noted there was a budget of £8,000 in 2021-22 for the events, although further funds could be included in the 2022-23 budget if required.

It was agreed the priority was to book fireworks and a finale event, which would take up a large proportion of the budget.

The meeting closed at 8.46pm.

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Membership Packages for Tourism Microsite

Purpose

To allow members to consider membership packages for the tourism microsite until March 2022

Recommendation

Members approve the proposal outlined in paragraphs 15 to 18

Background

1. At the Full Council meeting on 20 January 2021, it was resolved ‘to approve the building of a microsite of Visit Dorset to replace the current tourism website, lymeregis.org, incorporating the discovery trail’.
2. At the Full Council meeting on 26 May 2021, it was resolved to ‘approve the signing of the service level agreement and contract with Visit Dorset for the provision of a website, destination management system and related support and hosting facilities’.

Report

3. The creation of a microsite of Visit Dorset is progressing well and an update is provided elsewhere on this agenda.
4. Both lymeregis.org and visitdorset.com rely on advertising to help offset some of the running costs. Advertising revenue from lymeregis.org has been slowly declining in recent years, which is thought to be for a number of reasons: we have no-one actively selling and marketing advertising opportunities, many businesses now have their own websites or booking sites, and lymeregis.org has required a revamp for some time.
5. The support services manager and deputy town clerk had a virtual meeting with the Visit Dorset team on 20 May to discuss how advertising would be managed going forwards.
6. New membership packages will need to be developed to attract potential advertisers, in a way that is financially viable to both Dorset Council (DC) and this council.
7. All marketing, administration and management of advertising will be carried out by Visit Dorset as part of the service level agreement. This is a huge benefit to this council as we do not have the capacity to manage this function.
8. We analysed how many advertisers were only on lymeregis.org, only on visitdorset.com, or on both:

	Visit Dorset only	Lyme Regis only	Both
Accommodation	15	31	19
Things to Do	2	4	5

9. The difference in advertising costs between the two sites was also analysed:

	Bronze	Silver	Gold	Platinum
Lyme Regis	£60	£120	£180	-
Visit Dorset*	£155	£205	£340	£615

*includes 25% discount & 10 months only

10. We have not increased our advertising costs for several years, due to the decreasing take-up, and they are now lower than comparative destinations. Advertisers have not been invoiced for this year as it was originally planned to launch the site in May 2021, at which point they would have been invoiced.
11. Advertisers on the Discover Lyme Regis website have paid for this year and will need to be incorporated on the new website at no extra cost.
12. Both lymeregis.org and visitdorset.com memberships run until the end of March 2022, so all membership packages work to the same date when we are merged.
13. As the new microsite will have more functionality, more visits, better management and better exposure, our advertising prices will need to increase to reflect this. Sticking with the current prices would set a tone for the future which isn't sustainable.

The proposal

14. At this point, we are only looking at the 2021-22 year, as membership will start afresh in April 2022.
15. It is proposed we have a one-off introductory six-month membership package where businesses feature on both websites. Prices would need to reflect Visit Dorset prices to ensure it is fair on current advertisers. The proposed prices are:
 - Bronze £90
 - Silver £120
 - Gold £200 (accommodation and things to do, only)
16. It is proposed all Lyme Regis advertisers who are already on Visit Dorset will feature on the Lyme Regis microsite for free; this is at no cost to this council.
17. All Discover Lyme Regis advertisers will feature on the microsite for free as they have already paid a fee.
18. As all the management of the advertising will be carried out by Visit Dorset, it would be reasonable to expect they take a greater share of the income. The proposal is a 70/30 split in Visit Dorset's favour. Officers feel this is a reasonable prospect given the amount of work it will entail, which we simply don't have the capacity for.
19. Anything from April 2022 onwards still needs to be discussed and the income share would be reviewed as part of that process.

20. It is difficult to say how this will affect our advertising income because the prices will be increased. However, to get an idea of our normal income, the last three years was as follows:
- 2017/18 - £11,474
 - 2018/19 - £11,120
 - 2019/20 - £10,480
21. Any recommendations from this committee will be considered by the Full Council on 28 July 2021.

Adrienne Mullins
Support services manager
June 2021

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Lyme Regis Youth Council

Purpose: To inform members about the progress made in reinstating a Youth Council and to consider re-allocating the funding previously made available for this purpose

Recommendation: Members agree to re-allocate the £2,000 given previously to the Youth Council which remained unused for use from October 2021

Background

1. A youth council run via Woodroffe School was originally set up in 2018 and a budget of £2,000 was allocated by the council.
2. The youth council unfortunately did not progress and the £2,000 budget went unused.

Report

3. Cllr K. Ellis and I discussed the importance of re-instating the youth council. We have talked with Dan Watts, the headteacher at Woodroffe School, who is very keen to progress this. He is going to have elections in September for us to begin in early-October. We have provided him with all the information needed, including a constitution, advice and organisations that can help.
4. We have contacted the Participation People, who have always looked after youth councils, to find that Dorset Council have taken it in-house. The young lady dealing with it is Ann Haig who used to work for the Participation People. However, the group is not properly formed yet and is in the process of recruiting a new manager and another staff member. Ann will keep in touch with us as to how this progresses.
5. We are also in contact with Dorset Youth Council so that we can keep up to date with events and make the whole process far more interesting.
6. We have also contacted our MP Chris Loder who has agreed to talk to us and Dan Watts with regards to a trip for the youth council to the Houses of Parliament.
7. So, we need the £2,000 given previously by this council for youth council to be re-instated for us to be able to utilise in October.
8. This is unbudgeted expenditure but we hope you will agree this is an important use of our funds. If agreed, it can be included in future budgets from 2022-23 onwards.
9. Any recommendations from this committee will be considered by the Full Council on 28 July 2021.

Cllrs Cheryl Reynolds and Kelsey Ellis
June 2021

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Dorset Council Parking and Permit Survey

Purpose: To inform members about the Dorset Council Parking and Permit Survey

Recommendation:

- a) Members note the report and consider the implications for charges and permits in town council car parks
- b) Members consider requesting a wider scoped traffic regulation study for Lyme Regis

Background

- 1. The operations manager attended the Dorset Council (DC) Charmouth and Lyme Regis car parking project working group on 28 May 2021. The following are DC’s proposals intended for introduction in 2022. The 2022 proposals follow on from an earlier review by Dorset which resulted in all day charges at Holmbush and Charmouth Road increase from £2 to £8.

Report:

- 2. DC car parks are split into three tiers. Lyme Regis is considered a tourist destination and is in tier 3 (the highest) for charges. I’ve added this council’s charges to the table below for ease of viewing.

	30mins	1hr	2hrs	3hrs	4hrs	5hrs	All day
DC car parks (tier3)	£1	£1.50	£2.50	£3.50	£4.50	£5.50	£10
Monmouth/Cabanya	-	£1.40	£2.80	£4.20	£5.60	£7.00	etc
Woodmead	-	£1.00	£2.00	£3.00	£4.00	£5.00	etc

- 3. There is no plan to implement permit holder only parking bays in car parks or to commence on-street parking charges in the centre of Lyme Regis.
- 4. DC have published a permit survey on their website and they are encouraging residents to complete it. The survey is at **appendix 13A**.
- 5. The implications for parking in the town, in town council car parks and the park and ride facility are significant, particularly if cheap permits are available.
- 6. These proposals, if implemented, will make Woodmead car park the cheapest car park in town and may encourage more visitor traffic to head there as a first choice for longer stay parking, which could lead to congestion and other issues.
- 7. We may want to look closely at the charging structure for town council car parks as part of the review of fees and charges in the autumn. We may also want to rethink aspects of the park and ride arrangements, i.e., should an application be considered to increase the maximum number of vehicles (currently 400) and would it make sense to move from pay to ride to pay to park. Any such review would be broadly consistent with the findings and recommendations contained in the 2018 Hydrock report.

8. It would be helpful if DC would implement a wider scoped traffic regulation study across the town. Parking during peak season in residential streets and on the main roads is already problematic for residents. The proposed increase in charges may encourage more visitors to search out free and unrestricted parking in residential and other streets.
9. Any recommendations from this committee will be considered by the Full Council on 28 July 2021.

Matt Adamson-Drage
Operations manager
June 2021

Dorset Council Car parking permits survey

Introduction

When Dorset Council was formed, we inherited a number of different car park and permit charges. As a result, we currently have approximately 76 different permits in circulation across the county, for example the West Dorset Shoppers Permit and various long stay car park permits, with widely varying rules and prices which is not fair for residents and workers who use our car parks.

As part of the new Charging Strategy Dorset Council are looking to implement a parking permit(s) to give car park users a discount on their parking, which will support residents, businesses and workers.

An overall reduction in parking prices would make parking cheaper for residents, however it would also make parking cheaper for visitors, who contribute a significant proportion of the parking income.

This survey is being done to understand what type of permit(s) our car park users would find most useful.

As part of this new strategy all **former permits** will be discontinued in a phased approach (live permits will be valid until their expiry date). Any new Dorset Car Park Permit(s) will replace all previous permits.

The proposed new charging strategy

The proposed new charging strategy recognises the diverse and unique areas that Dorset enjoys – rural, coastal and town – and the seasonal nature of car parks at popular visitor destinations.

After the extensive research carried out by the project team in conjunction with local residents and stakeholder groups into the towns of Dorset, these are the proposed locations and levels:

These are the proposed locations and levels

Level 1	Level 2	Level 3
Location	Location	Location
Beaminster	Blandford	Corfe Castle
Charmouth	Bridport	Lyme Regis
Ferndown	Dorchester	Portland
Gillingham	Shaftesbury	West Bay
Sturminster Newton	Sherborne	Weymouth (beach area)
Verwood	Wareham	
West Bexington	Weymouth (shops)	
	Wimborne	

Level one is our smaller and more rural locations. It is proposed to have one all year-round charge for this level, except for Charmouth and West Bexington that will have a seasonal charge.

Level two is our shopping destinations. It is proposed that there is one all year-round charge for these car parks.

Level three is our tourist destinations. It is proposed that this level have seasonal charges

These are the proposed car park prices:

	30 minutes	1 hour	2 hours	3 hours	4 hours	5 hours	All day
Level 1 Low season	£0.50	£0.70	£1.00	£1.50	£2.00	£2.50	£4.00
Level 1 High season*	£1.00	£1.50	£2.50	£3.50	£4.50	£5.50	£10.00
Level 2	£0.50	£1.00	£1.50	£2.20	£3.00	£4.00	£6.00
Level 3 Low season	£0.50	£1.00	£1.50	£2.20	£3.00	£4.00	£6.00
Level 3 High season	£1.00	£1.50	£2.50	£3.50	£4.50	£5.50	£10.00

* this only includes Charmouth and West Bexington. All other Level 1 locations are low season charging all year round.

This survey is about the potential introduction of permits only. If you want to feedback on the proposed new levels and pricing please [email](#) Parking Services.

Starter Questions: Postcode / Main Nearest Town / Employment Status

Potential permits (short and long stay) would better value for money for most users.

1. Would you be interested in possibly purchasing a permit rather than just paying at the machine on the day?

Yes or No

Short-stay car parks are ideal for people who are visiting a location for a short length of time, perhaps popping to the shops, going to the doctors, having a walk or eating out. They are not designed for those who wish to leave their car in a car park whilst they work all day or are shopping all day. Long stay car parks are more suitable for this.

2. If you would be interested in purchasing a permit, would you possibly buy a:

Short Stay

Log Stay

Both

None of these

Short Stay Permit

Previous customer research about the West Dorset Shoppers Permit was completed with residents in 2020 , and this has been used to inform our thinking

3. What length of time is good for a short stay permit?

1hr per day

2hrs per day

3hrs per day

4. Bearing in mind the new prices, how much would you pay for this short stay permit per week?

£1 (£52 a year)

£1.50 (£78 per year)

£2 (£104 per year)

£2.50 (£130 per year)

Long Stay Permit

This would allow all day parking everyday in Dorset Council car parks

5. Would you use this permit for? (choose all that apply)

- Work*
- Parking near your home*
- Leisure*
- Other*

6. Would you like the permit to enable parking in?

- Just one long stay car park*
- 2-3 long stay car parks*
- All long stay car parks*
- All long and short stay car parks*
- Other*

7. Bearing in mind the new prices, how much would you pay for this long stay permit per week?

- £4 (£208 per year)*
- £5 (£260 per year)*
- £6 (£312 per year)*
- £7 (£364 per year)*
- £8 (£416 per year)*
- £9 (£468 per year)*
- £10 (£520 per year)*
- Other*
- Not interested in these prices*

8. If you purchased a permit, long or short stay, how would you like to pay for it?

- Monthly**
- 3 Monthly**
- 6 Monthly**
- 9 Monthly**
- 12 Monthly/Annually*

**these would have to include a small administration fee*

9. Do you have any further comments about the potential permits?

Supplementary questions 'About You':

Age Group / Gender / Disabled? / Ethnic Group / Religion - Beliefs

Committee: Tourism, Community and Publicity

Date: 30 June 2021

Title: Managing Consultation Exercises

Purpose

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

Recommendation

Members note the report

Report

1. The following public consultations affecting residents and services in Dorset have recently taken place, are coming up, ongoing, or have been completed:
 - Dorset Council – Local Plan
 - Dorset Council – Climate and Ecological Emergency Strategy
 - Dorset Council and BCP Council – Sustainable Transport Routes
 - Dorset Council – Household Recycling Centres
 - Dorset Council – car parking charges and permits
 - Dorset Council – Working Together Protocol for town and parish councils
 - Charmouth Neighbourhood Plan
 - Dorset and Wiltshire Fire and Rescue Authority – Consultation of Draft Community Safety Plan

2. **Appendix 14A** details the start and end dates, who has been consulted, how the town council promoted the consultation, the council's response to the consultation (if any), and the decision made or an update on the consultation if a decision has not yet been made.

3. Any recommendations from this committee will be considered by the Full Council on 28 July 2021.

Adrienne Mullins
Support services manager
June 2021

Organisation and topic	Start date	End date	Who is being consulted	Consultation promoted by LRTC through	The response	Update/Decision made
Dorset Council – Local Plan	18/01/21	15/03/21	Statutory consultees and the public	Discussed by Planning Committee, 16 February 2021 Press release LRTC's social media and website	Council's response formulated by the Planning Committee on 16 February 2021 and approved by Full Council on 3 March 2021.	The consultation of the Dorset Council Local Plan has been scrutinised by a working group of elected councillors, the executive advisory panel, that is making sure that the project keeps to its objectives. DC is currently considering any tweaks needed to the plan in response to the consultation. DC is aiming to publish the comments on the consultation in July 2021.
Dorset Council – Climate and Ecological Emergency	29/10/20	20/01/21	Stakeholders, town and parish councils, community groups, and public	Reports to council LRTC's social media and website	Agreed at Full Council meetings on 16 December 2020 and 20 January 2021	On 18 May 2021, Dorset Council's Cabinet looked at the latest version of the Climate & Ecological Emergency Strategy and Action Plan, as well as the findings from the recent public consultation and recommended it be adopted by Full Council.
Dorset Council and BCP Council – Sustainable Transport Routes	Phase 1: 24/02/21 Phase 2: 01/04/21	Phase 1: End-March Phase 2: Mid-May	The public	Members' briefing	N/A	Work on the first section of a new sustainable transport route, which will eventually link Bournemouth centre to Ferndown, began on 24 May 2021 in Upper Gardens, Bournemouth. The work, part of BCP and Dorset Councils' Transforming Cities Fund (TCF) programme, is due to be completed by spring 2022.

Dorset Council – Household Recycling Centres	28 May	11 July	The public	Members' briefing, 28/05/21	N/A	Consultation still open at: Access to the Household Recycling Centres (HRCs) (dorsetcouncil.gov.uk)
Dorset Council – Car parking charges and permits	22 June	11 July	The public, stakeholders and town and parish councils	Town Management and Highways, 16/06/21 Tourism, Community and Publicity, 30/06/21	Not yet agreed	Consultation still open at: Car Parking Permits (dorsetcouncil.gov.uk)
Working Together Protocol: Dorset Council and Town and Parish Councils	27 May	11 June	Town and parish councils	Members' briefing, 28/05/21	Response sent by the town clerk and copy provided to members	No update since submitting a response
Charmouth Neighbourhood Plan	18 June	30 July	Adjacent town and parish councils	To be considered by Planning Committee on 06/07/21	Not yet agreed	Consultation still open
Dorset and Wiltshire Fire and Rescue Authority – Consultation of Draft Community Safety Plan	17 February	13 May	The public	Report to S&F on 31/03/21	Importance of a local service because of the distance from other major towns, and concerns paramedics on the fire service were no longer being deployed	Community Safety Plan 2021-24 has been published, available at Dorset & Wiltshire Fire Service Community safety plan 2021-24 (dwfire.org.uk) The plan confirms all firefighters are trained in casualty care and the service is working with ambulance colleagues to see where it can safely help to take the pressure off

						paramedics. It confirms a medical co responder scheme is run at Lyme Regis and the station has been requested to do co-responding as they can often arrive sooner than an ambulance
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