



John Wright
Town Clerk

Lyme Regis Town Council

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Tourism, Community and Publicity Committee

Core Membership: Cllr C. Aldridge, Cllr J. Broom, Cllr M. Ellis, Cllr B. Larcombe MBE, Cllr C. Reynolds, Cllr D. Ruffle, Cllr D. Sarson, Cllr R. Smith, Cllr G. Stammers, Cllr G. Turner

Notice is given of a meeting of the Tourism, Community and Publicity Committee to be held at the Guildhall, Bridge Street, Lyme Regis on Wednesday 29 June 2022 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
24.06.22

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Election of Chairman and Vice-Chairman

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2022/23

2. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the working group

3. Apologies

To receive and record apologies and reasons for absence

4. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 9 March 2022

5. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

6. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

7. Matters arising from minutes of the previous meeting held on 9 March 2022

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

8. Update Report

To update members on issues considered at previous meetings

9. Seagull Control

To allow members to consider seagull deterrents for the seafront areas

10. Seafront WiFi

To update members about recent reductions in the line speed serving the publicly accessible and free-to-use seafront WiFi and to allow members to consider the best response to the current situation

11. Managing Consultation Exercises

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

12. Seafront and Beach Concessions

To allow members to consider an application for a fitness and exercise concession

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider **the tender** in accordance with the Public Bodies (Admission to Meetings) Act 1960*

13. Sculpture Trail Insurance

To inform members about the insurance situation with regard to the sculpture trail in the Lister and Langmoor Gardens and to seek any instructions.

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960

14. Exempt Business

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

a) Agenda item 12 – Seafront and Beach Concessions (tender)

b) Agenda item 13 – Sculpture Trail Insurance

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Election of Chairman and Vice-Chairman

Purpose of Report

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2022/23

Recommendation

- a) The committee receives nominations for the chairman of this committee and elects its chairman for the council year 2022/23
- b) The committee receives nominations for the vice-chairman of this committee and elects its vice-chairman for the council year 2022/23

Background

- 1. The terms of reference for the council's committee structure state each committee will elect its chairman and vice-chairman from among its membership.
- 2. Consequently, nominations are sought for the chairman and the vice-chairman of this committee.
- 3. The relevant standing orders that inform and govern the election of chairmen and vice-chairmen are detailed below.
- 4. Standing order 3.t states:

'Unless standing orders provide otherwise, voting on any question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave their vote for or against that question. Such a request shall be made before moving on to the next item of business on the agenda. If at least two members request, voting may be by signed ballot.'

- 5. Standing order 8.a states:

'Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.'

- 6. Standing order 8.b. states:

'As the first business of a council is to elect a chairman (the mayor in the case of Lyme Regis Town Council) who is also an ex-officio voting member of all committees, they are in a position to open and chair a sub-committee meeting temporarily, with the benefit of a casting vote, until a committee chairman is elected. In the Mayor's absence, the Deputy Mayor could officiate in the same way, The town clerk or other officer cannot open or chair a committee or sub-committee meeting.'

7. The election of the chairman and vice-chairman of the Tourism, Community and Publicity Committee will be reported to the Full Council on 27 July 2022.

John Wright
Town clerk
June 2022

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 27 APRIL 2022

Present

Chairman: Cllr C. Reynolds

Members: Cllr C. Aldridge, Cllr J. Broom, Cllr M. Ellis, Cllr D. Sarson, Cllr R. Smith, Cllr G. Stammers

Officers: A. Mullins (support services manager), J. Wright (town clerk)

Absent: Cllr G. Turner

Guests: J. Harris (Coastal Marks)

21/77/TCP Public Forum

There were no members of the public who wished to speak.

21/78/TCP Apologies

Cllr B. Bawden – fear of intimidation
Cllr B. Larcombe – personal commitments
Cllr D. Ruffle – illness
Cllr T. Webb

21/79/TCP Minutes

Under minute number 21/76/TCP, Cllr R. Smith suggested residents be changed to residence.

Proposed by Cllr M. Ellis and seconded by Cllr R. Smith, the minutes of the meeting held on 9 March 2022, with the above amendment, were **ADOPTED**.

21/80/TCP Disclosable Pecuniary Interests

There were none.

21/81/TCP Dispensations

There were none.

21/82/TCP Matters arising from the minutes of the previous meeting held on 9 March 2022

Members noted the report.

21/83/TCP Update Report

Tourism microsite

Cllr R. Smith asked if existing advertisers were provided with information on how well their advert had performed to encourage them to continue advertising.

The support services manager confirmed advertisers received insights and data about how well their advert had done, including how many visits they had on their listing and how many referrals to their website, and this hopefully encouraged businesses to advertise.

Lyme Regis Beer Festival

Cllr R. Smith asked where the festival was being held.

The support services manager said it was being held at the Marine Theatre in partnership with Lyme Regis Brewery.

Cllr R. Smith said there may be an opportunity for Turn Lyme Green to get involved in helping to promote the use of reusable cups at the festival.

21/84/TCP Oyster Festival

The chairman brought this item forward on the agenda and invited J. Harris from Coastal Marks to speak.

J. Harris said they had previously run Food Rocks in September, which wouldn't be taking place this year but they hoped to bring it back in the future. She said in the meantime, they would like to do an oyster celebration in Lyme Regis, which they had previously done in their London restaurant and it had been a huge success. It would be held on 3 September 2022 from 10.30am to 5pm on the external deck of the restaurant, The Oyster and Fish House.

J. Harris said there would be suppliers from the local area, as well as drinks stands from local producers. Tokens would be sold for the oysters, so no money would change hands, which would work from a health and safety perspective. She said the festival aimed to celebrate the oyster and allowed people to enjoy them as they were usually expensive.

J. Harris said they would also like to use the council's pitch and putt area to make it more of an event with masterclasses and talks. She said the weekend of 3 September was also Lyme Regis Folk Weekend, but she had spoken to the organiser who was keen to work with them, so there would be some performers in the pitch and putt area.

Cllr C. Reynolds said the council normally allowed only one event at a time on its land but as the Folk Weekend organisers had agreed the Oyster Festival could take place at the same time, she couldn't see a problem with it.

Cllr M. Ellis said it sounded like a good collaboration between the two events and a good way of using an area that wasn't currently used.

Members agreed it was also a good way of encouraging people to try oysters as many people seemed to be fearful of trying them.

Cllr R. Smith said it was also important to promote aquaculture of the local oyster growers.

Proposed by Cllr G. Stammers and seconded by Cllr R. Smith, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the request from Coastal Marks to hold an Oyster Festival on council-owned land adjacent to its Oyster and Fish House on 3 September 2022 and add the event to the council's calendar of events.

J. Harris confirmed Coastal Marks would be happy to give a donation to a charity of the council's choice for allowing them to use the pitch and putt area.

The town clerk said the chosen charity would be for the mayor to decide, which would be Cllr M. Ellis when the event took place. He said use of the pitch and putt area wasn't within the council's pricing structure and the festival was not-for-profit so it seemed sensible that Coastal Marks would privately agree a donation.

21/85/TCP To receive the minutes of the Queen's Platinum Jubilee Working Group meeting held on 5 April 2022

Proposed by Cllr R. Smith and seconded by Cllr D. Sarson, the minutes of the Queen's Platinum Jubilee Working Group meeting held on 5 April 2022 were **RECEIVED**.

21/86/TCP Queen's Platinum Jubilee

Cllr J. Broom said the appendices referred to in the event safety management plan were not attached and it was agreed these would be forwarded to members.

The town clerk said it was intended to do a proper event management review meeting with the chairman of this committee and the Town Management and Highways Committee, as the council did with all major events that took place on its land, so the full plan with appendices would be available for that meeting.

Cllr R. Smith asked who owned the management plan as he had some observations he wanted to make.

The town clerk said it was the town council's plan, but Alan Vian had pulled all the information together. He said Cllr R. Smith could send any observations to him.

Cllr R. Smith asked if it was worth asking the police to be on duty for the event.

The town clerk said discussions about police presence for the events had taken place with the new police inspector and sergeant, as well as the PCSO. He said the police were invited to the operational meeting, which officers held every two weeks, but they didn't attend. However, they had been supplied with a copy of the event safety management plan and officers would be pushing for a police presence.

Cllr M. Ellis asked if the park and ride would be operating late enough to ensure everyone was taken back to their vehicles.

The town clerk said there would be four buses operating for this reason and the buses would not start operating until later in the day so they could then operate later into the night. He said this information would be publicised and could be advertised on the buses.

Cllr J. Broom asked if there were plans to employ a private security company.

The town clerk said there was a volunteer security team in place but officers were also talking to Dorset Council through the summer operational demand group, which had indicated there might be some funding available to bring in extra security for this event and possibly for the summer period. He said he was waiting for confirmation of this.

21/87/TCP Managing Consultation Exercises

Members noted the report.

The meeting ended at 7.30pm.

DRAFT

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Matters arising from the minutes of the previous meeting held on 27 April 2022

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

21/84/TCP – Oyster Festival

The festival has now been confirmed for 3 September 2022, from 10.30am to 4.30pm, in collaboration with Lyme Folk Weekend. More details can be found here <https://theoysterandfishhouse.co.uk/news-events/hix-oyster-celebration/>

21/86/TCP – Queen’s Platinum Jubilee

The torchlight procession on Thursday 2 June was well attended and there were no operational issues.

Although the numbers attending the main events on Sunday 5 June were not as high as expected, mainly due to the weather, there were still a significant number of people in the town but again, no operational issues.

The event safety management plan was executed as expected.

Adrienne Mullins
Support services manager
June 2022

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Update Report

Purpose of the Report

To update members on issues considered at previous meetings

Recommendation

Members note the report

Report

Tourism microsite

The number of people visiting the website continues to increase:

| | |
|----------|--------|
| February | 14,656 |
| March | 21,678 |
| April | 26,138 |
| May | 28,348 |

The most popular pages are the homepage, webcams and things to do.

The support services manager continues to have regular meetings with the Visit Dorset team to plan content. A blog is currently featured on the homepage about the new Mary Anning statue and can be found here <https://www.visit-dorset.com/lyme-regis/blog/post/mary-anning-comes-home-to-lyme-regis/> featuring photographs by Cllr David Ruffle. This will eventually be converted into a permanent page on the website.

Upcoming features including a 'summer in Lyme' blog.

Luke Lawson

The long-standing arrangement with Luke Lawson to provide specialist IT support and advice was terminated with affect from 31 March 2022 due to the launch of the new tourism microsite where support is now provided by the Visit Dorset team.

Community engagement

Following the adoption of a community engagement strategy and the creation of two new posts incorporating community engagement work, officers are beginning to formulate ideas for engaging with the community. As the staff are new in post, they are settling in before getting started on new projects. As such, a report will be brought to the next meeting of this committee on 28 September 2022 to allow members to have an input into the proposals.

A town council Instagram page has been set up as a starting point and this will be managed by staff, in the same way as our other social media channels (Facebook and Twitter) and according to the social media policy.

Gateway Card

It was previously agreed to re-launch the Gateway Card and that this would be a project for 2022-23. The scheme will only be open to Lyme Regis residents in future. Quotes are currently being sought for the printing of the cards and publicity materials and a plan is being put together for engaging with businesses.

A more detailed report will be brought to the next meeting of this committee.

Axminster and Lyme Cancer Support

Axminster and Lyme Cancer Support will be holding a Skin Cancer Sun Awareness Day from their beach hut on Marine Parade on Sunday 21 August between 9am and 6pm. They will be giving out leaflets, sun cream samples and water and will be advertising this locally.

Adrienne Mullins
Support services manager
June 2022

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Seagull Control

Purpose

To allow members to consider seagull deterrents for the seafront areas

Recommendation

Members consider the proposal to fly a drone during the summer to deter seagulls

Background

1. Members have considered and decided against using falconry for seagull control on two previous occasions; the last one on 29 September 2021. At that meeting officers were instructed to investigate all options of seagull deterrent including bleep boxes and to make sure children are not affected by any possible deterrent.
2. Although more gulls are nesting in seaside towns, overall the UK gull population has been going down. RSPB figures suggest the UK breeding population of herring gulls has declined dramatically – from 750,000 pairs in 1993 to 378,000 pairs now).
3. Like all other wild birds, gulls are protected under the Wildlife and Countryside Act 1981, making it an offence to intentionally injure or kill any gull, or to take, damage or destroy an active nest or its contents. However, licences issued by the Department for Environment, Food and Rural Affairs (DEFRA) allow control measures to be taken where there are public health or public safety concerns.
4. A further report was brought to this committee on 19 January 2022 to allow members to consider seagull deterrents for the seafront. Measures to deter seagulls which were outlined in the report included falconry, audio scarers, bird repellent gels and bird spikes. However, it was recognised that none of the measures would be effective on their own and their effectiveness was limited over such a wide area like the seafront.
5. It was recommended, and subsequently resolved by the Full Council on 16 February 2022, 'to instruct officers to obtain quotes for seagull proof waste bins and to report back to the Town Management and Highways Committee'.
6. A report was taken to the Town Management and Highways Committee 2 March 2022 and it was recommended and subsequently resolved by Full Council on 6 April 'to put seagull proof flaps on all town council bins on a rolling basis within the already approved budget for waste bins, focusing on the areas where the problem is worse, and to also ask Dorset Waste Partnership to support the council in tackling the issue by installing seagull-proof bins when they are replaced or when new ones are installed'.

Report

7. The former chairman of this committee has asked that a report be brought back to members to further debate the issue of seagull control as she has received more complaints of seagulls stealing food on the seafront.
8. Coincidentally, we have also been approached by local photographer and videographer Max Redwood with a proposal to help deter seagulls. Max has found that seagulls are not very keen on his drones and he has suggested flying them at frequent intervals during the summer and during major events.
9. From Max's experience, the seagulls try to attack his drone but the noise also scares them. As he flies at different times and on different days of the week, they seem to be taken by surprise. Although they do return, they are scared and not so brave.
10. Max tends to fly just out to sea, mainly taking off from a car park. He flies around 20 metres out to sea and the seagulls follow it to try and intimidate it.
11. We know from experience with the birds of prey that when seagulls are scared, they tend to defecate. However, if the drone was flown out to sea and the seagulls followed, this would avoid them defecating over people. Max would not fly over the beach or gardens for this reason.
12. Flying out to sea would also mean that if a seagull did attack the drone and bring it down, it wouldn't land on someone.
13. Max has no need to chase or fly at them in an aggressive way to endanger them, as this would be against Civil Aviation Authority rules, but he finds a twitch of the drone or a quick descent often scares them off if they attack.
14. Max proposes flying before some of the major events or at busy weekends, plus some odd days and mornings. As well as scaring seagulls, these flights will have the benefit of Max being able to film content which he would be happy to share with us as required.
15. He would also suggest fixing a loud speaker to one of his bigger drones to play birds of prey sounds to see if this has any added effect.
16. The cost would be £35 per flight.
17. If members are inclined to agree to this proposal, a budget amount could perhaps be set and the details of when and how often the drone would fly would be agreed between Max and officers.
18. This would be unbudgeted expenditure and would therefore come from reserves.
19. Any recommendations from this committee will be considered by the Full Council on 27 July 2022.

Adrienne Mullins
Support services manager
June 2022

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Seafront WiFi

Purpose

To update members about recent reductions in the line speed serving the publicly accessible and free-to-use seafront WiFi and to allow members to consider the best response to the current situation

Recommendation

- a) Members note the current situation and leave the existing arrangements in place until 31 March 2023, in the first instance
- b) Members instruct officers to monitor the line speeds and levels of public usage over the period to 31 March 2023, explore other solutions for the card reader at the mini-golf facility and also look into the availability of other emerging, higher speed but cost-effective options for any WiFi system, such as Starlink

Background

- 1. When members last looked at this issue on 19 January 2022, it was reported the town council agreed to introduce publicly accessible and free-to-use WiFi on the seafront in 2017, and it was serviced by an existing fibre connection to the shelters building.
- 2. At that time, this line was operating at extremely high speed, as much as 100 Mbs download and 60 Mbs upload speed having been regularly measured. This was in excess of the contracted figure and was more than sufficient to service the WiFi; albeit with restrictions on bandwidth to prevent video streaming and other 'bandwidth hungry' applications.
- 3. The WiFi has been popular and well-used with as many as 200-300 simultaneous users during busy periods. Detailed data about levels and times of usage are available via the system 'back office' controlled by the scheme's installer and administrator, Club WiFi.
- 4. In recent months, a significant drop-off in the line speed has been observed. At times, speeds as relatively low as 20 Mbs download and 10 Mbs upload have been recorded, although figures of 30/40 Mbs and 15/20 Mbs are more typical.
- 5. Although not especially slow by normal domestic standards and more in line with the contracted figures, these speeds are unlikely to be high enough to provide a fully satisfactory service to users at busier times.
- 6. The reduction in speed is probably down to 'contention', i.e., an increase in the number of other users/customers on the line between the exchange and the particular location concerned. There is little that can be done to overcome this issue without going to the expense of a 'leased line', i.e., a line with only one exclusive user. This option was considered in 2017 but dismissed on the grounds of cost.
- 7. Although the cost of leased lines has reduced significantly since 2017, they are still very much more expensive than a normal, shared fibre connection; roughly £500 pm + VAT compared with £40 PM + VAT. This cost would be for a 36-month contract and for a line providing a guaranteed 1,000 Mbs download speed. Detailed costings have been obtained and the actual

figures have varied significantly between providers, from £485 pm + VAT to over £1,000 pm + VAT; with the cheapest currently being Sky for business.

8. Faster, shared services do not appear to be available for the particular location concerned. The only options seem to be to either stay with what we currently have, discontinue the service altogether or go to the substantially increased cost of a leased line. That latter cost would roughly treble the overall cost of providing the seafront WiFi, from about £3k p.a. to almost £9k p.a.
9. Given the level of increased cost, the way in which general mobile signal has improved in the town since 2017 and the potential rollout of 5g (although probably not within the next 12 months in Lyme), the officer view was to continue to monitor the existing line speeds and overall level of usage until 31 May 2022 and to then review the matter again.
10. Members were clear that the cost of a leased line could not be justified, but agreed to leave the current arrangements in place for the time being, to monitor the situation and to reconsider the matter in May in the light of any new information.

Report

11. This is the first available meeting of the committee in the new calendar.
12. Since January, line speeds have continued to be monitored, as has usage. In addition, further research has been done into other cost-effective options, including for the card reader at the mini-golf. This latter issue was probably not given sufficient consideration in the January report and is a significant factor in reaching any decision.
13. Line speeds have recovered somewhat and seem to have stabilised at around 60Mbps download and 20 Mbs upload. This is still slower than the peak readings taken in 2017 but is much better than those taken in early 2022 and is in line with the contracted figure of a guaranteed minimum 40 Mbs download speed.
14. Usage is set out in the quarterly monitoring reports attached as **appendices 10A and B**. The usage has actually remained very consistent over time, with about 2,000 users/connected devices per quarter, despite the roll out of 4G during that period and the significantly improved mobile signal which has accompanied it. This may be because people prefer to use a public system where available in order to reduce personal data usage. It is fairly obvious from the reported data (device types, etc) that some local residents are accessing the system, but it is virtually impossible to mitigate against this, it isn't considered a major issue and doesn't affect the costs to the council in any way. The blocks on HD streaming and content access remain in place, irrespective of user.
15. The issues affecting the mini-golf card payment reader are a significant factor in the consideration of this matter. In 2017, all payments at this facility were in cash and the cash sums handled on site were significant during busy periods. The total annual income to the council was about £80k in 2017 and has increased since.
16. The council had already identified the amount of cash on site as an issue, both in terms of staff safety and security and the actual cost of cash collection and banking. The option of installing a separate phone line to the hut was investigated and a quote of around £12k provided by BT/Openreach. This was considered too expensive an option. The problem was overcome by the installation of the seafront WiFi, which includes a separate, secure link to the card reader at only marginal additional cost (£300 p.a.) to the main system.

17. Since the installation of the secure link and card reader, the transition away from cash to card payment has been rapid. Current analysis shows that at least 66% of all payments are now made by card, and the figure is increasing.
18. This transition has significantly reduced the amounts of cash held on site, has benefitted staff security and safety, increased customer convenience and has reduced the frequency and cost of cash collections from this site. It may also have played some part in the overall increase in use of and income from the site, which totalled about £110k in 2021/22. There are some costs associated with card payment and processing but, overall, the loss of the card payment facility would be a seriously retrograde step.
19. Whilst it would be possible to revisit the installation of a separate phone line to the site or a stand-alone WiFi system serving only the card reader, it is very unlikely that this would be at less cost than the existing seafront WiFi system, the overall cost for which (after initial installation and ignoring non-routine maintenance or system upgrades) totals £2,106 p.a. made up of £1,200 annual system support, £270 internet licence, £336 cloud hosting and £300 card reader secure link. **N.B. The £3,000 p.a. referred to in the previous report to committee mistakenly included a sum which related to a non-routine hardware replacement.**
20. Given all of the above and having regard to the next 'additional cost' hardware upgrade scheduled for February 2023, the officer view is that we continue with the existing arrangements until the end of the current financial year, which also coincides with the recurring billing period for the regular costs referred to above.
21. At that time, the usage can be further reviewed, as can the cost of and need for the scheduled hardware upgrade (cost currently unknown but likely to be about £2-3k) and the emerging availability of other, faster and more affordable WiFi options such as the satellite based Starlink system. Starlink is currently available for residential users at a cost of £89 p.m. with a one-time hardware cost of £529 and with an expected performance of 50-250 Mbs but is not yet available for business users.
22. Any recommendations from this meeting will be considered by the Full Council on 27 July 2022.

Mark Green
Deputy town clerk
June 2022

Lyme Regis TC - Network Quarterly Reports Q3 2021



Lyme Regis Town Council - Quarterly Network Report

Date: 20/01/2022

Lyme Regis town Council
Guildhall Cottage,
Church St,
Lyme Regis,
DT7 3BS.

Hello Mark,

Welcome to your quarterly network report. This provides you with detail on all of the activity on your network.

In this report, we will cover support, network activity and any future recommendations for your network as well as information on some new services we can offer.

Support

This quarter your support requests from users has been low. We have had 1 support request received, which was regarding any speed restrictions on the network. This then highlighted an issue with incoming broadband speed to the site.

Devices

The below image shows you the number of devices that have connected to your network in this period.

Client Device Types

All Wired Wireless Guest [View all Traffic](#)



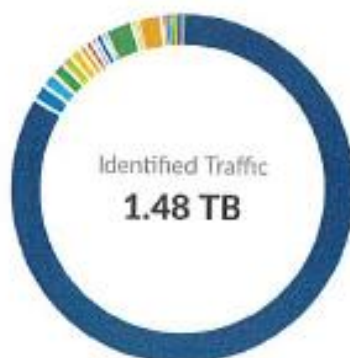
| TYPE | ACTIVITY | EXPERIENCE | TOTAL |
|---------------|---------------------------------|------------|-------|
| Android | <div style="width: 96%;"></div> | 96% | 409 |
| iOS Apple iOS | <div style="width: 96%;"></div> | 96% | 311 |
| Windows | <div style="width: 94%;"></div> | 94% | 5 |
| Mac OS X | <div style="width: 92%;"></div> | 92% | 5 |
| Others | <div style="width: 96%;"></div> | 96% | 1409 |

Network Usage

Please see below your total network usage for the past quarter. We have included your most visited websites & categories. This gives you an indication of the type of activity that has been seen on your network in this period.

Traffic Overview

↓ 1.2 TB ↑ 291 GB 📄 2881 [View all Traffic](#)



| TITLE | DOWN | UP | TRAFFIC |
|----------------------------|--------|--------|---------|
| HTTP Protocol over TLS SSL | 1.0 TB | 210 GB | 1.2 TB |
| Facebook | 21 GB | 1.5 GB | 23 GB |
| Netflix | 19 GB | 365 MB | 20 GB |
| iTunes/App Store | 19 GB | 527 MB | 20 GB |
| QUIC | 15 GB | 227 MB | 15 GB |

Current Equipment

Currently, there are no items of Wifi equipment that require replacing as part of our recommended 4-year replacement anniversary. All of your equipment is current and we do not have any other equipment that we would recommend replacing with

New from ClubWifi

| | |
|---|---|
|  <p>HOLIDAY HOME Internal WiFi Solution</p>  |  <p>Browse quicker. Stream faster. Post more.</p> <p>With the ultimate WiFi connection from ClubWifi</p> <p>Our lifestyles have changed over the last 2 years, and we all rely on great WiFi for so many more elements in our life.</p> <p>Our aim is to provide a solution that brings a home-from-home WiFi experience to your holiday accommodation with your own internet linked WiFi router.</p> <p>For more information contact our Service and Support Team on:</p> <p>01626 270140 info@clubwifi.co.uk</p>  <p>Complete solution only £350* <small>*including call & installation</small></p> <p>Scan here for more info</p>  |
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Lyme Regis TC - Network Quarterly Reports Q4 2022



Lyme Regis Town Council - Network Report

QTR4 - JAN 22 - MAR 22

Date: 14th April 2022

Hello Mark,

Welcome to your quarterly network report. We are now coming out of the Winter season and looking forward to a warm and sunny season ahead... hopefully!

The team have been busy over this period fine-tuning our support services so that we are best prepared to resolve any guest queries that come to the Support Desk. We have also updated our on-site signage that guides your guests to our Support pages via a simple QR code (example below) and we will be out visiting sites in the near future to get these put in place.

In this report, we will be covering support on your network, network activity and any future recommendations for your network equipment as well as information on some new services ClubWifi can offer.

If you require any more information on anything in this report, please get in touch with us here.

Matt Brown

Service and Support Manager

ClubWifi Ltd

01626 270140

1. User Support

This quarter your support requests from users has been lower than expected. We have had **1** support request received from the network, this was to check over the network speed on-site.

We have also put together some new support materials in order to make it as easy as possible for users to contact us and the below QR code will be provided shortly.



2. Accounts, Devices & Usage

Network Snapshot

2065 - Connected Devices

58 GB - Data downloaded

24% - Media Streaming

60MB - Internet Feed Speed

3. Current Equipment and Advisories

6 - Access Points - *(Due Updating - Feb 2023)*

4 - Bridge Units - *(Due Updating - Feb 2023)*

3 - Network Switches - *(Due Updating - Feb 2023)*

1 - Network Controller - *(Due Updating - Apr 2025)*

Status - ALL Active and up to date

Network Last Serviced - *(February 2022)*

Last firmware update - *(March 2022)*

4. Next Actions

There are NO immediate network next action requirements

5. New from ClubWifi - Our Latest Brochures



[Click for Brochures and Price Lists.](#)

[Click here to Contact us](#)

Club WiFi
Digital Solutions

Clubwifi Ltd

Partridge House, Kennford, Exeter. EX67TW. Info@clubwifi.co.uk

Commercial in Confidence

Committee: Tourism, Community and Publicity

Date: 29 June 2022

Title: Managing Consultation Exercises

Purpose

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

Recommendation

Members note the report

Report

1. The following public consultations affecting residents and services in Dorset have recently taken place, are coming up, ongoing, or have been completed:
 - Dorset Council – Community Governance Review
 - Dorset Council – Rights of Way Improvement Plan
 - Dorset Council - #LetsTalkLibraries
 - Dorset Council – Dorset Draft Air Quality Action Plan
2. **Appendix 11A** details the start and end dates, who has been consulted, how the town council promoted the consultation, the council’s response to the consultation (if any), and the decision made or an update on the consultation if a decision has not yet been made.
3. Any recommendations from this committee will be considered by the Full Council on 27 July 2022.

Adrienne Mullins
Support services manager
June 2022

APPENDIX 11A

| Organisation and topic | Start date | End date | Who is being consulted | Consultation promoted by LRTC through | The response | Update/Decision made |
|---|------------|----------|--|---|---|--|
| Dorset Council – community governance review | 05/08/21 | 28/10/21 | Town and parish councils, local MP, DAPTC, local groups and interested parties | Strategy and Finance Committee | Considered by S&F on 31/03/21 and 12/05/21. Agreed no changes should be requested | <p>The public consultation period has now closed. A member working group will consider all the submissions received and will prepare final recommendations for consideration by Full Council at its meeting on 14 July 2022.</p> <p>Any changes adopted by Full Council will take effect on 1 April 2024. The first elections under any new community governance arrangements will take place on 2 May 2024.</p> |
| Dorset Council – Rights of Way Improvement Plan | | 31/10/21 | The public and local stakeholders | To be considered by the Environment Committee on 06/10/21 | Considered by Environment Committee on 06/10/21. Agreed the operations manager would contact Ken Gollop for information about any rights of way the council should campaign about | Dorset Council’s timetable states that between March and June 2022 they will hold a public consultation on the new plan and input consultation responses into the new plan. Notification of a public consultation has not yet been received. |
| Dorset Council – #LetsTalkLibraries | | 07/01/21 | The public, library employees, partners, businesses, | Social media Report to TCP 17/11/21 | Response given by Cllrs B. Larcombe and B. Bawden on behalf of the council and | The Libraries Strategy review is due to be considered by the Joint Overview Committee on 29 June 2022. The agenda can be viewed here: |

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| | | | town and parish councils | | circulated to members | https://moderngov.dorsetcouncil.gov.uk/ieListDocuments.aspx?CId=664&MId=5482&Ver=4 |
| Dorset Council – Dorset Draft Air Quality Action Plan | | 23/01/22 | The public | Social media | N/A | <p>The results of the consultation and action plan were considered by the Place and Resources Overview Committee on 21 April 2022. The decision was that the committee:</p> <ul style="list-style-type: none"> • Have considered the findings from the Draft Air Quality Action Plan consultation and the measures contained within the proposed Air Quality Action Plan • Have advised on further work to be undertaken by officers in respect of the proposed Air Quality Action Plan as set out in the notes above • Support the proposed Air Quality Action Plan for submission to the Department for Food and Rural Affairs (DEFRA) for comment and approval. |

Committee: Tourism, Community and Publicity

Date: 19 January 2022

Title: Seafront and Beach Concessions

Purpose

To allow members to consider an application for a fitness and exercise concession

Recommendation

Members award the concession for a fitness and exercise concession to Rosie Jackson for 2022-2024, to be backdated to March 2022

Report

1. Each year the council advertises concessions for the coming season and beyond. The following concessions are offered: deckchairs; trampolines or similar; hair braiding and henna tattooing; children's games and activities; arts and crafts; and non-motorised watersports.
2. At a meeting of this committee on 19 January 2022, members considered applications for henna tattooing and hair braiding, arts and crafts, non-motorised watersports and exercise and fitness. Concessions were awarded in all categories and approved by the Full Council on 16 February 2022.
3. At the same meeting, members also considered the seafront and beach concessions' policy, which was subsequently approved by the Full Council on 16 February 2022.

Report

4. Only one application was received for the exercise and fitness concession and was awarded on a three-year basis.
5. The policy states:
Once concessions are allocated on either a one or three-year basis, they will not be re-advertised until the end of this period, unless the concession holder discontinues their operation or fails to comply with their relevant terms and conditions.
6. The policy also states the exercise and fitness concession will be permitted to have multiple operators.
7. On 17 June 2022, an email was received by the office from Rosie Jackson enquiring about holding exercise classes on the beach. Rosie is new to the area and had therefore not seen the exercise and fitness concession being advertised in December 2021/January 2022 for 2022 onwards.
8. Although the policy states concessions will not be re-advertised until the end of a concession period once they are allocated, as we are still in the first year of operation and the approach was made to the council, members may wish to consider the application rather than making the applicant wait until 2025 to potentially operate.

9. If members were willing to consider the tender and did award the concession, it is suggested it is backdated to the beginning of the 2022 season, i.e., March 2022, so it runs concurrently with the other exercise and fitness concession.
10. The tender is at **appendix 12A** and it is suggested it is considered in confidential business due to its sensitive commercial nature.
11. Any recommendations from this committee will be considered by the Full Council on 27 July 2022.

Adrienne Mullins
Support services manager
June 2022