



John Wright
Town Clerk

Lyme Regis Town Council

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Tourism, Community and Publicity Committee

Core Membership: Cllr P. Evans (chairman), Cllr C. Reynolds (vice-chairman), Cllr G. Caddy, Cllr M. Denney, Cllr M. Ellis, Cllr N. Hampton-Rumbold, Cllr D. Holland, Cllr S. Larcombe, Cllr G. Turner, Cllr A. Wood

Notice is given of a meeting of the Tourism, Community and Publicity Committee to be held at the Council Offices, St Michael's Business Centre, Church Street, Lyme Regis on Wednesday 21 January 2026 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
16.01.26

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

2. Apologies

To receive and record apologies and reasons for absence

3. Minutes

To confirm the accuracy of the minutes of the Tourism, Community and Publicity Committee meeting held on 19 November 2025

4. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

5. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

6. Matters arising from minutes of the previous meeting held on 19 November 2025

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

7. Update Report

To update members on issues considered at previous meetings

8. Tourism, Community and Publicity Committee – Objectives

To allow members to review progress of the committee's 2024-25 objectives

9. Free Parking Days

To allow members to agree the non-charging days in Lyme Regis car parks in 2026

10. Request to Explore a Sister-Municipality Relationship

To inform members of an approach by the Municipality of Fundy Albert, New Brunswick, Canada, to explore a sister-municipality relationship

11. Lyme Regis Visitor Hub – End of Season Report

To allow members to receive the end of season report for Lyme Regis Visitor Hub

12. Barfleur Twinning Update

To provide members with an update on the Barfleur twinning relationship

13. Sporting Lyme

To provide members with an update on Sporting Lyme

14. Grant Review, Woodmead Halls

To inform members of Woodmead Halls' compliance with its grant agreement

15. Managing Consultation Exercises

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

16. Exempt Business

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 19 NOVEMBER 2025

Present

Chairman: Cllr P. Evans

Members: Cllr M. Denney, Cllr M. Ellis, Cllr N. Hampton-Rumbold, Cllr D. Holland, Cllr A. Wood

Officers: C. Austin (communications officer), A. Mullins (assistant town clerk)

25/37/TCP Public Forum

There were no members of the public present.

25/38/TCP Apologies

Cllr G. Caddy – personal commitment
Cllr M. Denney – illness
Cllr S. Larcombe – personal commitment
Cllr C. Reynolds - illness
Cllr A. Wood – prior commitment

25/39/TCP Minutes

Proposed by Cllr M. Ellis and seconded by Cllr D. Holland, the minutes of the meeting held on 1 October 2025 were **ADOPTED**.

25/40/TCP Disclosable Pecuniary Interests

There were none.

25/41/TCP Dispensations

There were none.

25/42/TCP Matters arising from minutes of the previous meeting held on 1 October 2025

Bursaries

The assistant town clerk said there had been some technical difficulties regarding communication between St Michael's Primary School. However, the school had now accepted a bursary of £1,000 and had identified local families that would benefit from the grant funding.

Youth Council

The assistant town clerk said there had been no update on the youth council and no communication from the new head of sixth form.

Sculpture Trail

The assistant town clerk said a meeting with sculptor Michael Fairfax would take place to discuss a site-specific sculpture; as his work was inspired by rivers, the riverbank location at Jericho was discussed as a possible sculpture location. She said budget remained for this project in this current financial year.

Mini Ghoulf

A member thanked staff for all the effort put into the event. Members suggested other themed events at different times of the year and the assistant town clerk said there were already plans for an Easter themed event.

25/43/TCP Update Report

Members noted the report.

25/44/TCP Tourism, Community and Publicity Committee – Objectives

Members noted the report.

25/45/TCP To receive the minutes of the Party in the Park working group meetings held on 1 October and 12 November 2025

Proposed by Cllr D. Holland and seconded by Cllr N. Hampton-Rumbold, the minutes of the meetings held on 1 October 2025 and 12 November 2025 were **ADOPTED**.

25/46/TCP Council of the Year Application 2026 – Delegation of Members

Members asked how much work would be involved in the application process. The assistant town clerk said officers would complete the work but needed members to work with to consult and approve the application.

It was noted the chief executive of the Society of Local Councils and Clerks had encouraged the council to enter an application after he had been impressed with the scale of the projects the council had delivered for the community.

Cllr M. Ellis and Cllr P. Evans volunteered to work with officers on the application and it was agreed another member could be sought at the Full Council meeting,

Proposed by Cllr D. Holland and seconded by Cllr N. Hampton-Rumbold, members agreed to **RECOMMEND TO FULL COUNCIL** that Cllr M. Ellis and Cllr P. Evans work with the town clerk on the application for the Town Council of the Year 2026 award and request one other member from the Full Council to work alongside them.

25/47/TCP Barfleur Twinning

Members noted the report and were encouraged by the recent visits to Barfleur and Cruelly. It was noted the mayor was planning to hold a civic reception in January to try and encourage new members to join the twinning association, to which the mayor of Barfleur had been invited.

25/48/TCP Cobb Traders

Members noted the report.

25/49/TCP Stampede by the Sea Impact Report

Members noted the report.

25/50/TCP Managing Consultation Exercises

Members noted the report.

The meeting closed at 7.30pm.

DRAFT

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Matters arising from the minutes of the previous meeting held on 19 November 2025

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

25/45/TCP – To receive the minutes of the Party in the Park working group meetings held on 1 October and 12 November 2025

The next meeting of the working group will take place on 21 January 2026, before this committee meeting. Any updates will be provided at the meeting.

25/46/TCP – Council of the Year Application 2026 – Delegation of Members

No other members put themselves forward at the Full Council meeting to work on the application with the town clerk, so it will remain as Cllrs P. Evans and Cllr M. Ellis.

25/48/TCP – Cobb Traders

There continues to be regular email correspondence with Cobb Traders, following up on issues that arose at the meeting with the group on 23 October 2025. Members have been copied into all emails so will be aware of the discussion.

Cobb Traders have made a formal request for winter parking concessions for Lyme Regis business owners in town council car parks, which will be considered by the Town Management and Highways Committee on 25 February 2026.

Confirmation of the next meeting is awaited from the Cobb Traders. It was agreed meetings would take place quarterly, with the next one scheduled for March 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Update Report

Purpose of the Report

To update members on issues considered at previous meetings

Recommendation

Members note the report

Report

Tourism microsite

Below are the website user stats for the whole year, compared with previous years:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2022 Total Views		14,656	21,678	26,138	28,348	28,567	32,813	39,935	24,663	23,103	15,008	13,925	268,834
2023 Total Views	23,306	25,921	41,861	40,016	41,344	55,529	67,358	75,804	48,754	36,638	42,525	27,014	526,070
2024 Total Views	44,556	39,095	52,261	56,571	59,336	67,245	81,456	96,063	52,927	39,676	26,248	22,436	637,870
2025 Total Views	29,228	28,287	31,838	36,356	41,436	39,338	41,554	58,001	29,014	23,722	16,749	18,537	394,060

As expected, due to the prevalence of the Google AI overview at the top of most search results and as has been seen for most coastal destination websites, the stats did dip in 2025.

However, people who come to the website now tend to be further along in their journey – they have done their AI research and have come through to the site, so already have some information. The conversion rates¹ are therefore more positive.

The current features on the website are Winter in Lyme Regis, including Lyme Regis at your own pace and winter breaks. Visit Dorset will continue to follow Visit England and England's Coast's themes through the year, which will filter down to the microsite. Features on spring and Easter will be published in February and if there is enough going on in Lyme Regis, we will write a half term blog.

The webcam page saw a huge spike during Storm Goretti, which demonstrates the need to get the Marine Theatre webcam up and running again. The problems with the broadband and router at the Marine Theatre have now been resolved so the camera needs to be reconnected. Hopefully this will be up and running again within the next couple of weeks.

This year marks the 25th anniversary of the Jurassic Coast getting Unesco World Heritage Site status, with World Heritage Day taking place on 18 April 2026. We are planning some special features for the website to mark this.

Dorset Council has now formally appointed Simple View to continue providing the Visit Dorset website, which in turn means the microsite can continue in its current form. The agreement is for three years, plus one. We currently have a service level agreement with Dorset Council for the provision of the microsite and this will need to be renewed from May 2026. A further report will be brought to members to allow the new agreement to be confirmed; it will inevitably be at a higher cost than the current agreement and provision has been made in the 2026/27 budget for this.

¹ Conversion rate is the percentage of users who complete a desired action, such as clicking an advert, installing an app, or making a purchase. It measures how effectively campaigns or user journeys turn audiences into active customers.

Due to a delay in signing the contract with Simple View, this caused a delay in Dorset Council agreeing the advertising charges for Visit Dorset from 1 April 2026. Now they have been agreed, this council can agree the charges for the microsite. Again, a report will be brought to members when Dorset Council provides the proposed fees.

Town council magazine

The February edition of LymeLiving will go to print on 26 January 2026 and will be published on 6 February 2026.

As it is difficult for staff to attend all major events out of hours, local photographer Max Redwood has been engaged to take photographs of major events in the town, which we have used in the magazine and also on the council website, social media, and the microsite.

Youth Council

There has still been no contact from the school or the new head of sixth form to progress the Youth Council. This has been chased up again.

Ripple sculpture

As agreed at the Full Council meeting on 17 December 2025, artist Michael Fairfax has been commissioned to design and make a new sculpture, to be located near the public benches below the parish church.

Michael is aiming to get some drawings to us within the next couple of weeks and early thoughts are around a wooden sculpture, using the sea and the light of the sun to create images within the sculpture.

Lyme in Bloom

An article will be published in the February edition of LymeLiving, including an entry form to the Lyme in Bloom competition. We will begin advertising on social media and the website and issue a press release to coordinate with the publication of the magazine.

Adrianne Mullins
Assistant town clerk
January 2026

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Tourism, Community and Publicity Committee – Objectives

Purpose

To allow members to review progress of the committee's 2025-26 objectives

Recommendation

Members note the report

Background

1. During the 2025-26 budget-setting process, objectives were agreed for the year and a budget estimate identified against each project.
2. At the Full Council meeting on 3 April 2025, the objectives were formally assigned to committees.

Report

3. Members can review progress on the objectives at each meeting.
4. This committee's 2025-26 objectives, along with the allocated budget, completion date and lead officer, are at **appendix 8A**. Updates are highlighted in yellow.
5. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Objective	Budget	Lead officer	Committee	Target completion date	Progress/comments
Invest in the sculpture trail	6	AM	TCP	July '25	<p>£4,500 allocated to The Woodroffe School to produce three sculptures; work in progress.</p> <p>Two sculptures have been chosen – the Dinosaur and the Octopus – and have been made by two local artists in partnership with A Level art students from Woodroffe School. An exhibition of the maquettes was held at the Jubilee Pavilion. Installation will take place mid-July.</p> <p>The two Woodroffe School sculptures have been installed and an official opening was held. Information signs will be installed for these and any other sculptures which require them.</p> <p>The artist responsible for the Ripple sculpture has agreed to gift the sculpture to the council and discussions have taken place with him about a bespoke sculpture for the River Lym area.</p> <p>A further update about Reader and Ripple are elsewhere on this agenda.</p> <p>Discussions are taking place with Ripple sculptor Michael Fairfax about the possibility of commissioning a new sculpture to be sited elsewhere in the town.</p> <p>A new Reader sculpture has been commissioned and is expected to be completed and installed in April 2026.</p> <p>Michael Fairfax has been commissioned to create a</p>

					<p>new sculpture, to be located near the public benches below the parish church. Michael will shortly provide the drawings for his design.</p> <p>These two sculptures will use the majority of the budget. Officers are also looking at new signage for the entire trail, as some of the newer sculptures do not have signs.</p>
Undertake VE day events	1	AM	TCP	May '25	<p>Programme of events agreed. Preparations in a process.</p> <p>The programme of events was carried out as planned on 8 May 2025, including the town crier's proclamation, a service at the war memorial, a two-minute silence at the Jubilee Pavilion, a cream tea for the Over 70s, the parish church ringing out for peace, a torchlight procession and the lighting of the beacon on the North Wall. The feedback has been very positive and the mayor has written to those involved to thank them for their support.</p> <p>The council is now working with the Lyme Regis branch of the Royal British Legion on plans for VJ Day on 15 August 2025. Two meetings have taken place with the RBL, the town band, the local vicar and the town crier to firm up plans for an event on Friday 15 January at the Marine Parade Shelters. More details are included in the update report.</p> <p>A Drumhead Ceremony was held at the Marine Parade Shelters on Friday 15 August to commemorate the 80th anniversary of VJ Day, in partnership with the Lyme Regis branch of the Royal British Legion, Lyme Regis Town Band and Lyme Bay Chorale.</p>
Continue with the bursary scheme	5	AM	TCP	March '26	<p>Scheme to be re-promoted to local organisations.</p> <p>Applications are continuing to be made via local</p>

					<p>organisations, with four applications made so far in 2025-26, benefitting eight young people. A report is elsewhere on this agenda to review 2024-25.</p> <p>Six applications have been made so far in 2025-26. A further email has been sent to St Michael's Primary School and Mrs Ethelston's Primary School to offer a bursary to be spent at their discretion. No responses have been received.</p> <p>Contact has been made with St Michael's Primary School but there does appear to be an issue with emails not being received, so progress is slow.</p> <p>A bursary of £1,000 has been paid to St Michael's Primary School to use at their discretion.</p>
Promote and support The Woodroffe School Youth Council	4	AM	TCP	TBC	<p>Initiative has stalled due to the tragic death of Woodroffe School head of sixth form Justin Loveland. More details are included in the update report.</p> <p>A further email was sent to Woodroffe School to remind them the council was still committed to the project; a response is yet to be received.</p> <p>The new head of sixth form, Tom Wickins, will be leading the Youth Council and a meeting is awaited.</p> <p>There has still been no contact from Tom Wickins and this has been chased up. Realistically, it will be difficult to get a youth council formed and projects taken forward before 31 March 2026. The budget has therefore been formally deferred to 2026/27.</p>
Organise a mini-golf event	2	AM	TCP	October '25	<p>Event to be planned for Halloween.</p> <p>An event, called Mini Ghoulf, has been planned for a week over half term between 25 October and 1 November. The opening hours at the mini golf will</p>

					<p>be extended from 6pm to 9pm.</p> <p>Mini Ghoulf went ahead as planned during the October half term and more detail about income is provided in the matters arising report.</p> <p>There is c.£400 remaining in the budget so officers are hoping to hold an Easter mini golf event.</p>
Organise a floral competition	1	AM	TCP	TBC	<p>The event will be held in 2026 to allow time to publicise the competition and allows people time to plan their displays. The delegated members, Cllr P. Evans and M. Ellis, will be meeting to start making plans.</p> <p>The delegated members, assistant town clerk, administrative and community engagement assistant and Cllr Reynolds met with Wendy Alexander, who formally organised the competition, to obtain further details of how it was run in the past. Further planning is underway, with the aim of launching the competition in early-2026.</p>
Organise a Sporting Lyme event	2	AM	TCP	September '25	<p>An initial meeting took place with 15 local sporting organisations on 5 June 2025 and the delegated members met on 26 June 2025. More details are in the matters arising report.</p> <p>A second meeting was held with the local organisations on 16 September 2025. A report is elsewhere on this agenda.</p> <p>A further meeting with sporting organisations will take place on 2 December 2026, when it is hoped each organisation will confirm its plans for the festival.</p> <p>The meeting took place with sporting organisations on 2 December 2026 and the notes of the meeting are elsewhere on the agenda.</p>

Improve noticeboards	4	AM	TCP	June '25 November '25 March '26	Locations to be finalised and order placed in April. The two locations identified are Bell Cliff and Anning Road Playing Field. Quotes are being sought.
Undertake newsletter enhancement	40	AM	TCP	May '25	First edition scheduled for 2 May 2025. The first three editions have been published and we are currently working on the August edition. There will not be a magazine in September as the commitment was to produce 10 a year. Due to staff leave in August, it would not be possible to produce an edition in September. There have been issues with the distribution company and more details are in the update report. The commitment to deliver hard copies to every household applied only to the first three editions. Hard copies are now only delivered to those who request one. Residents can subscribe to a digital copy or pick one up from a community collection point. Distribution is no longer an issue as the 270 hard copies can be posted from the office. The October and November editions were published as planned and the December edition is currently in production. The continuation of the magazine beyond the one-year trial has been agreed by Full Council, so will cease to be an 'objective'. However, updates will continue to be provided to this committee.

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Free Parking Days

Purpose of the Report

To allow members to agree the non-charging days in Lyme Regis car parks in 2026

Recommendation

Members agree the non-charging days in Lyme Regis car parks in 2026

Background

1. Each year the town council nominates non-charging days for Dorset Council car parks in Lyme Regis. Traditionally, the town council has applied the non-charging days to Woodmead Car Park, only.
2. Dorset Council introduced a policy in February 2021 as follows:

To support the local economy, Dorset Council will give a total of six free parking days in Dorset Council car parks. This is made up of the following:

- At the request of the town or parish council free parking in all Dorset Council car parks for four days each year, for events which generate valuable footfall for that town. These four days cannot be used in December
- At the request of the town or parish Council free parking in all Dorset Council town centre car parks for that town on one weekday in December
- Free parking in all Dorset Council town centre car parks on Small Business Saturday in December.

No other days in December will be considered unless the town council or other organisation(s) are willing to meet the cost of the lost income at an amount to be calculated by the council's parking team based on average weekend costs for that time of year.

3. For 2025, this committee agreed the following non-charging days:
 - Saturday 11 and Sunday 12 October 2025 (Totally Locally)
 - 9 November (Remembrance Sunday)
 - 22 November (Christmas Lights' Switch-on)
 - 6 December (Small Business Saturday)
 - 23 December (Carols Round the Christmas Tree)

Report

4. In the past, Dorset Council has allowed free parking in all of its Lyme Regis car parks on the selected days. This council has allowed free parking in Woodmead car park, only. Members may wish to consider extending this to Monmouth Beach car park but there are obvious budget implications involved.

6. Although the aim of the free parking days is to support the local economy, there is a balance to strike; on the town's busiest days, usually when there is an event taking place, we would expect the car parks to be full. Taking Woodmead car park as an example, offering free parking when we expect the car park to be full in the summer would represent a loss of c.£5,000 per day. It is therefore important to choose the right events for free parking days.
7. To help members choose some dates, the list of major events in 2026 is attached, **appendix 9A**.
8. The only events that take place on a weekday in December are the first day of the Christmas Tree Festival on Friday 11 December and Carols Round the Christmas Tree on Wednesday 23 December 2025.
9. Small Business Saturday is on 5 December 2026 and this must be one of the selected dates.
10. Officers have also consulted with Cobb Traders and their suggestions will be reported verbally at the meeting, if received.
11. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Events 2026 – Provisional

January

1 – New Year's Day Duck Race

1 – Lyme Lunge

April

5 – Easter Bonnet Parade

6 – Easter Monday Duck Race

May

1 – Lyme Morris May Day Dawn Dance

2 – RNLI 200 – Lifeboat Parade

2 – Cinema in the Park

3 or 16 May – Sporting Lyme opening event (TBC)

10 - Blessing of the Boats

15 – Lyme Eats Boutique

16 – Masters Gig Regatta

17 – Gig Regatta

June

6 – Uplyme Fete

13-14 - Lyme Regis Fossil Festival

19 – Lyme Eats Boutique

20 – Midsummer Party in the Park

27 – B Sharp Busking Festival

July

4 – Sausage and Cider Festival

11 – Lyme Morris Day

17 – Lyme Eats Boutique

22 – Somers Day

31 – Summer Firework Display

August

1 - 2 – Sailing Club Regatta

1 – 8 – Regatta and Carnival Week

2 – Uplyme and Lyme Regis Horticultural Society Flower and Produce Fair

15-23 – RNLI Lifeboat Week

21 – Lyme Eats Boutique

29-31 – Lyme Folk Weekend

September

6 – Lyme Splash

October

23-24 – Oktoberfest

25 – Duck Race for Heartbeat

November

7 – Fireworks

8 – Remembrance Sunday parade and civic service

21 – Christmas lights' switch-on (TBC)

December

11-13 – Christmas Tree Festival

12-13 – Big Christmas Weekend

23 – Carols Round the Christmas Tree

Committee: Tourism Community and Publicity

Date: 21 January 2026

Title: Request to Explore a Sister-Municipality Relationship

Purpose of Report

To inform members of an approach by the Municipality of Fundy Albert, New Brunswick, Canada, to explore a sister-municipality relationship

Recommendation

Members consider the request and agree to receive a further report in spring 2026 on the feasibility of a sister-municipality relationship with the Municipality of Fundy Albert, New Brunswick, Canada

Report

1. On 18 December 2025, the town clerk received a letter from the chief administrative officer of the Municipality of Fundy Albert asking if the town council was interested in exploring a sister-municipality relationship, **appendix 10A**.
2. Further details on the Municipality of Fundy Albert are available at <https://fundyalbert.ca/>
3. Research undertaken by the Municipality of Fundy Albert identified Lyme Regis as having strong common geographical, cultural and economic characteristics; both towns are coastal, and are shaped by natural heritage, tourism and maritime history.
4. Fundy Albert sees practical benefits of a sister-municipality partnership as:
 - cultural and heritage exchange, celebrating coastal traditions, maritime history, and common identity.
 - tourism collaboration, including the exchange of best practices related to destination management, visitor services, and sustainable tourism in UNESCO-recognised regions.
 - education and youth connections, linking schools, heritage institutions, and community groups around shared themes of geology, climate, and coastal life.
 - municipal collaboration, particularly in areas such as coastal resilience, heritage preservation, rural governance, and community planning; and
 - professional and volunteer exchanges, fostering knowledge-sharing and long-term institutional relationships.
5. The municipality's chief administrative officer, Sean H Wallace has offered a face-to face meeting to discuss fostering a relationship during his visit to the UK between mid-February to end-March 2026.
6. The town clerk discussed this proposal with the mayor and on 7 January 2026, the town clerk wrote back to Fundy Albert's chief administrative officer detailing the council's current twinning relationships and agreeing to a meeting to further understand how a sister-municipality arrangement could work; no commitment to enter a sister-municipality arrangement was given.

7. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

John Wright
Town clerk
January 2026



December 18, 2025

Mr. John Wright
Town Clerk
Lyme Regis Town Council
St Michael's Business Centre,
Lyme Regis, Dorset, United Kingdom
DT7 3DB

Dear Mr. Wright,

On behalf of the Municipality of Fundy Albert, New Brunswick, Canada, I am writing to formally express our interest in exploring a sister-municipality relationship with the Town of Lyme Regis. Our Council has been actively examining opportunities to establish international partnerships with communities that share common geographic, cultural, and economic characteristics, particularly coastal towns whose identities are deeply shaped by natural heritage, tourism, and maritime history. In this regard, Lyme Regis stands out as an exceptionally strong and compelling potential partner.

Fundy Albert is a rural coastal municipality located along the Bay of Fundy, internationally recognized for having the highest tides in the world and designated as part of a UNESCO Global Geopark. Much like Lyme Regis—situated along England's Jurassic Coast World Heritage Site—our community is defined by dramatic coastal landscapes, globally significant geology, and a long-standing relationship between people, place, and the sea. In both communities, natural heritage is not only a point of pride, but a central driver of tourism, education, conservation, and local economic development.

There are several striking parallels between Lyme Regis and Fundy Albert. Both communities balance the opportunities and pressures associated with being globally recognized destinations while remaining authentic, close-knit towns with strong civic identities. Tourism plays a critical role in each local economy, supporting small businesses, accommodations, cultural institutions, and outdoor recreation, while also requiring careful management to protect fragile coastal environments and historic assets. Each community also has experience navigating coastal erosion, climate impacts, and environmental stewardship—areas where shared learning would be highly valuable.

In addition, both Lyme Regis and Fundy Albert are communities where heritage, science, and education intersect. Lyme Regis's international reputation for paleontology and geology mirrors Fundy Albert's role as a gateway to the Fundy Geopark, where fossil records, tidal phenomena, and coastal formations attract researchers, students, and visitors from around the world. These shared attributes create natural opportunities for collaboration between museums, interpretive centres, schools, and heritage organizations.

We believe a sister-municipality relationship between Lyme Regis and Fundy Albert could provide meaningful, practical benefits, including:

- Cultural and heritage exchange, celebrating coastal traditions, maritime history, and community identity;
- Tourism collaboration, including the exchange of best practices related to destination management, visitor services, and sustainable tourism in UNESCO-recognized regions;
- Educational and youth connections, linking schools, heritage institutions, and community groups around shared themes of geology, climate, and coastal life;
- Municipal collaboration, particularly in areas such as coastal resilience, heritage preservation, rural governance, and community planning; and
- Professional and volunteer exchanges, fostering knowledge-sharing and long-term institutional relationships.

Our Council is enthusiastic about the potential for a collaborative partnership and would welcome the opportunity to begin with an informal discussion to explore mutual interests and alignment before proceeding further. We are flexible in terms of structure and would be open to a traditional twinning agreement, a memorandum of cooperation, or a more focused cultural and heritage partnership tailored to the priorities of both communities.

Please let us know if Lyme Regis Town Council would be open to an initial conversation. I would be pleased to provide additional information about Fundy Albert and to discuss how such a relationship could be shaped in a way that is mutually beneficial, respectful of local context, and sustainable over the long term.

Thank you for your consideration. We would be honoured to explore the possibility of building a lasting relationship between our two coastal communities, grounded in shared values, natural heritage, and community spirit. Incidentally, I vacation in the U.K. every year, generally anywhere between mid-February to end of March, and I would be happy to make an in-person visit to Lyme Regis to discuss in person and make those personal connections so important in these arrangements.

Yours sincerely,



Sean H. Wallace
Chief Administrative Officer
Municipality of Fundy Albert

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Lyme Regis Visitor Hub – End of Season Report

Purpose of Report

To allow members to receive the end of season report for Lyme Regis Visitor Hub

Recommendation

Members note the end of season report for Lyme Regis Visitor Hub

Background

1. Following consideration by the Strategy and Finance Committee, it was resolved by Full Council on 25 October 2023 'to accept the proposal from Alan Vian to use the Jubilee Pavilion as a welcome point for visitors and for use by community groups for events'.
2. Following consideration by this committee, it was resolved by the Full Council on 24 October 2024 'to approve the continuation of Lyme Regis Visitor Hub from Easter 2025 on the same basis as 2024 and any longer-term agreement'.
3. Following consideration by this committee, it was resolved by the Full Council on 12 February 2025 'to approve a five-year agreement for Lyme Regis Visitor Hub to occupy the Jubilee Pavilion'.
4. At the extraordinary Full Council meeting on 5 February 2025, Lyme Regis Visitor Hub was awarded a five-year term grant of £2,000pa, commencing on 1 April 2025.

Report

5. As part of the agreement, Lyme Regis Visitor Hub provides a report on the use of the Jubilee Pavilion, including occupancy data and visitor numbers.
6. Lead volunteer Alan Vian has provided a report, **appendix 11A**.
7. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026



Report to Councillors December 2025

The Visitor Hub Team are grateful for Term Grant from Lyme Regis Town Council

- The Visitor Hub has been open every weekend from Easter to October, and nearly every day during the school holidays
- The Visitor Hub has welcomed more than 14,000 people in addition to those attending events and exhibitions held in the pavilion
- A comprehensive leaflet rack was made and leaflets, particularly of Lyme Regis events, have been on display.
- The video screen displaying information about the town's events was updated daily and available twenty four hours a day until the wifi was switched off in October
- An additional video screen was introduced showing films of Lyme Regis facilities.
- The Town Map has been very popular and the number required exceeded all expectations
- Exhibitions have been held by the River Char Action Group, River Lim Action Group, Coastal Life Stories, LRTC targets, Dorset Strategic Plan, Uplyme & Lyme Regis Horticultural Society, Candles on the Cobb, Lyme Regis Carnival, The Cobb public engagement (201 attendees)
- It has been used by local organisations: Fossil Festival (Atlantic Survey), B Sharp (Recording Studio), Lifeboat Week, Carnival Week, Lyme Folk, Candles on the Cobb, Lyme Splash, Lyme Regis Town Band, RBL.
- It has been used for meetings by the Museum, Rotary Club, Carnival, Christmas Lights, Local Business Group, Candles on the Cobb
- The most frequent information requested is for bus times & access points, Fossil Pavement and fossil collecting, attractions in Lyme, guided walks, events information.
- We noted a significant number of complaints about seagulls, dogs on the beach, delivery vehicles moving too fast on the Marine Parade, the speed of adult skateboarders and electric bikes.
- The Council's Wheelchairs have been promoted (wheelchairs have been used on more than 47 occasions)

ISSUES

- The delay in achieving a recognised post code prevented full use of wifi restricting the activities and information available.
- The lack of an up-to-date map of Lyme Regis.

- The grant was given in four tranches whereas the majority of the expenditure was made at the start of the season – the Visitor Hub was initially loaned over £1000 to enable it to function

FUTURE PLANS

- To install strong broadband access.
- To reinstate the twenty four hour video screen giving information about the town's events
- To publish a new map of Lyme Regis
- To increase the number of volunteers working in the Visitor Hub
- To continue to make the Jubilee Pavilion available to local organisations – already there are nine projects in place for 2026
- To develop films on a new touch screen about places of interest in Lyme Regis and fossil collecting
- To develop 'guided' walks using paper guides with QR codes

We continue to be enthusiastic about the use of this building and look forward to engaging increasing numbers of members of the public who are finding the Visitor Hub an invaluable resource.

Alan Vian January 2026

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Barfleur Twinning Update

Purpose of the Report

To provide members with an update on the Barfleur twinning relationship

Recommendation

Members note the report

Background

1. This committee has previously received updates about the situation with the Lyme Regis/Barfleur Twinning Association and the efforts by the council and the association to revive the relationship, as the links were not as strong as they once were.
2. It was reported to the last meeting that two visits had taken place to Barfleur, by the members of the twinning association and by the mayor and mayoress, and that both meetings were positive, with a clear message that both towns would like the twinning arrangement to continue.
3. The mayor reported to the last meeting that he intended to host a civic reception in early-2026, to which the Barfleur mayor and twinnings would be invited.

Report

4. The mayor now has firm plans in place for the civic reception on Saturday 14 February 2026 at the Guildhall. This will form part of a programme of events for the Barfleur visitors and their Lyme Regis counterparts. The mayor has provided an update on the plans for the weekend, **appendix 12A**.
5. Separately, the twinning association is hoping to run a French Evening in May or June for its current members and to try and attract new members. The association has been made aware of the council's community grants and is likely to apply for a grant to help put on the event.
6. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

UPDATE ON TWINNING WITH BARFLEUR

Following my visit to Barfleur in October when I met the Mayor, Christiane Tinceline, and subsequent meeting with the members of the Lyme Regis twinning group, I am pleased to report that the arrangement between our two towns is back on track with renewed enthusiasm.

Whilst in Normandy I took the opportunity to invite the Mayor of Barfleur to visit Lyme Regis before the end of her term in office in March. I am pleased to report that she has accepted my invitation and will be visiting our town for two days – Saturday, February 14th/15th.

Christiane is familiar with Lyme as she is a keen sailor and once visited our town when she was a young woman when she sailed into our harbour but got stranded and had to wait for the tide to allow them to dock.

I will be welcoming Christiane, who will be accompanied by her husband Luc, at a Mayoral Reception at the Guildhall on the Saturday morning to which all members of the Lyme Regis/Barfleur Twinning Association, around 20, will be invited as will all members of the council and their partners, and representatives of the Lyme Regis/St George's Twinning Association.

Christiane and her husband will also be accompanied by the Honorary Mayor of Barfleur, Michel Mauger and his wife Catherine who are keen and active members of the Twinning Association. Christiane and Luc will be staying at the Hotel Alexander as my guests and Michel and Catherine will stay with Richard and Val Doney, who know them well.

I am organising a programme of events for this special weekend which will include a visit to the Boat Building Academy and Lifeboat Station. There will also be a drinks party at the home of Mr and Mrs Doney.

The purpose of this week is to establish regular interaction between our two communities and to encourage more people to become members.

Philip Evans,
Mayor
January 2026

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Sporting Lyme

Purpose of Report

To provide members with an update on Sporting Lyme

Recommendation

Members note the report

Background

1. Sporting Lyme is a summer-long festival of sport between May and September 2026, with participating organisations in and around Lyme Regis hosting special events, open days, tournaments and taster days to encourage people to try new things.

Report

2. The most recent meeting with the organisations took place on 2 December 2025, when they were able to share details about the events they would be hosting during the festival.
3. The notes of the meeting are attached, **appendix 13A**, for information.
4. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Sporting Lyme Festival 2026
Meeting notes from 2 December 2025

Attendees:

Lyme Regis Town Council – Cllr M. Denney, Cllr P. Evans, J. Wright, A. Mullins

Local organisations – Bob Brooker (Charmouth Tennis), John Calder (Charmouth Tennis), David Flett (LR Bowling Club), Shane Stone (LR Golf Club), Jo Law (LR Sea School and LR Sailing Club), Michael Prince (Lym Valley Croquet), Richard Godfrey (Lym Valley Croquet), Olivia Chuter (Liv2Row and Trident Swimming), Derek Wellman (LR Pickleball Club and Uplyme and LR Cricket Club)

1. Opening and closing events**Opening event**

The initial plan had been to incorporate a 10k running event into the opening event, which Woodroffe School PTFA were going to organise.

However, the PTFA had since confirmed they would not be able to organise the event due to the work involved for a small committee. As such, there was no longer a need to have the opening event at the Woodroffe School.

The opening event will therefore be held at Anning Road Playing Field. Contact had been made with Axe Valley Runners (AVR) to see if they would be interested in coordinating a race; AVR had confirmed they would be interested and officers were discussing this further with them. Due to AVR's other commitments, the only possible dates the opening event could be held in May 2026 were 6 or 16 May.

It was suggested the route could go past some of the sporting organisations, where they could provide water stations and other support.

Officers had checked if there were any other events taking place in Lyme Regis on these dates and both were available.

It was agreed a poll would be sent by email to participating organisations to determine which date was best.

It was suggested there could also be a 5k run and a one-mile fun run for children. It was noted the multi-use games area could be used for taster sessions and mini tournaments during the opening event. It was also suggested there could be food and drink traders to add to the event.

Closing event

It was confirmed Lyme Regis Golf Club had been booked for the closing event on Saturday 26 September. This would be an awards' ceremony and it was hoped a well-known sporting figure would present the awards.

2. Proposals from clubs/organisations**Lyme Regis Golf Club**

- Various opens would continue throughout the year
- Golf Week – five or six competitions for members and visitors

- Open Day – 6 June, to include putting, driving range, golf simulator, chipping and bunker, going out on the course on a buggy, and a nine-hole taster competition. Event to include free drinks and snacks. There would also be discounted member opportunities.

Lyme Regis Bowling Club

- Open Days – 2 and 23 May
- Friday night sessions – six sessions over the season when other sporting organisations are invited for a roll-up and the bar will be open.
- The club will also reach out to local schools.

Uplyme and Lyme Regis Cricket Club

- The league dates would be confirmed in mid-December so events would be organised around these
- Working with Sporting Chance, they would have a day of sport, probably a Sunday in June. The event would include softball, cricket and rounders, the nets would be out, and the ladies section would be present.

Lyme Regis Pickleball Club

- A day at either the Anning Road or Woodroffe School's multi-use games area for people to try pickleball, probably in July or August.

Lym Valley Croquet Club

- A sports day at King George V Field in Uplyme, to include Uplyme and Lyme Regis Cricket Club and Charmouth Tennis Club, using the two lawns on the cricket field, the croquet lawn and the tennis courts
- Other sports could be offered, such as youth football (Sporting Chance), bowls, boules (working with a pétanque club in East Devon), and making use of the playground. It was also hoped there would be horses for children.
- Date TBC

Charmouth Tennis Club

- Tennis sessions at the Uplyme sports day, as per the above. They would bring their ball machine and independent coaches would be available to help people.

Liv2Row

- Several machines at the opening event for people to have a go at rowing, to include small, friendly competitions
- Taster sessions between May and September, to include adaptive rowing, sessions for older people and beginners

Trident Swimming

- It was hoped the water-based activities could be brought together, e.g. gig rowing, sailing, swimming, and rowing, for a weekend of events, to include a barbecue.

Lyme Regis Sea School

- Open days – 28 and 29 May, for ages 10 to 18, providing wraparound care for parents. Sessions would be available for the morning, afternoon or all day.

Lyme Regis Sailing Club

- Open day – 27 May
- Mayor's Cup – to take place mid-summer, date TBC, a pursuit race with commentary and the mayor to present the cup
- Paddleboard water polo, led by sailing club members, date TBC
- Try a Sail with club members – to take place in the summer, date TBC, opportunities to crew in a double-handed sailing dinghy with an experienced adult helm. This will be mainly for adults due to DBS requirements.

Lyme Regis Football Club

- A vets' game
- Walking football

Lyme Regis Youth Football

- A mixed five-a-side football tournament for adults. The conditions for entry would be at least two playing members of each gender per team. To take place at Davey Fort over a weekend, preferably to be scheduled not long after the end of the season to allow for any pitch work that needs doing over the close season
- The football club could also be used for other events that might need a venue, e.g. archery. It was noted some of the scout leaders were also qualified to teach archery.

Lyme Regis Town Council

- A beach volleyball tournament – local organisations and businesses to be encouraged to enter a team
- Basketball competition on the Anning Road multi-use games area
- Accommodate a rugby taster session at Anning Road Playing Field
- Mini golf tournament

The town council will provide support to organisations for their events. Members and officers are happy to talk through events with organisations and will aim to not have too many meetings. The emphasis is on organisations helping each other out and supporting each other's events, e.g. participating organisations could enter a volleyball team.

Organisations not at the meeting will also be contacted to confirm their events.

It was noted there were other clubs or organisations in the town which had not been contacted previously, such as fitness classes and pilates groups, who might like to participate. It was agreed there would be a call out on social media for any sporting groups to get involved.

3. Timeline

- 19 December 2025 – organisations to confirm their events, including dates
- 12 January 2025 – final programme to be agreed
- 23 January – programme to be published in the LymeLiving magazine

4. Logo

The meeting agreed the logo:



It was agreed a webpage needed to be set up on the town council's website, to contain all the information about Sporting Lyme, including the programme of events and links to the organisations' own websites.

The target date to have the webpage set up was agreed as 12 January 2026.

5. Date of next meeting

To take place in February 2026, date TBC.

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Grant Review, Woodmead Halls

Purpose of Report

To inform members of Woodmead Halls' compliance with its grant agreement

Recommendation

Members note the report

Background

1. On 5 February 2025, the Full Council approved a five-year term grant for Woodmead Halls (Lyme Regis Leisure Centre); the grant agreement runs from 1 April 2025 to 31 March 2030 and is £16,000pa. The grant agreement has been signed and returned to the council.
2. Grant payments are usually made in April, July, October, and January. However, the October 2025 and January 2026 payments have been withheld, the reasons for which are detailed later in the report.
3. The purpose of the grant is:
 - Employing a part-time manager
 - Offsetting operational costs (energy and electricity)
 - General day-to-day running costs
 - Cleaning and maintenance costs

Report

4. Officers were unable to arrange a grant review meeting with Woodmead Halls for several months due to the availability of Woodmead Halls' representatives. For this reason, the grant payment due to be paid in October 2026 was withheld.
5. On 15 December 2025, a grant review meeting took place between Woodmead Halls² and the town council³.
6. At that meeting, it was confirmed Woodmead Halls had the requisite number of trustees (the minimum requirement is three), with four in post, although they would welcome more trustees as they had limited capacity, but were currently not actively advertising. They would particularly benefit from having trustees with experience in marketing, communications and community engagement, and someone with practical skills to help with maintenance and development.
7. It was confirmed there were no health and safety issues and the Woodmead Halls had no personal safeguarding responsibilities.

² Trustee and treasurer Tim Bill represented Woodmead Halls

³ Cllr Philip May, councillor representative, Adrienne Mullins, assistant town clerk, and John Wright, town clerk, represented the town council

8. The Woodmead Halls' treasurer said they held a surplus of £140k, some of which was earmarked for repairs to the roof and to refurbish the public toilets at the front of the building.
9. In the 2024/25 financial year, Woodmead Halls presented a deficit of £9,800. This was a planned deficit due to the installation of additional solar panels and battery storage, to enable more of the solar generated energy to be used in the evenings and poorer weather. The project totalled £31.7k, £9k of which was funded by a grant from Dorset Council and the remainder being met by Woodmead Halls.
10. Woodmead Halls' budget forecast for 2025/26 shows a £10k surplus.
11. The Woodmead Halls' trustees have not yet appointed a part-time manager, which was to be funded using the council's term grant. The position has not yet been advertised but the target for this is end-January 2026.
12. Two grant payments were made to Woodmead Halls in April and July 2025, totalling £8k. Of this, £3k was used to cover gas and electricity costs. The remainder of the funding has not been spent and is deposited in Woodmead Halls' bank account. Part of this will be spent on cleaning costs and the remainder has been retained for the payment of the part-time manager, when in post.
13. As Woodmead Halls has not been able to use the funds for the original purpose intended, it was agreed there would be no further payments until a part-time manager is in post. Payments will then be backdated accordingly.
14. The Woodmead Halls' treasurer said their biggest risks were:
 - The cost of hiring the halls needed to be increased but this might affect the number of people who hired them
 - The aging infrastructure, with the roof, public toilets and floor being the main concerns
 - Trustee capacity and the ability to increase use of the hall, particularly with competition from other venues in the town.
15. The halls are fully booked Monday to Friday between 3pm and 9pm but less busy during the day and at weekends. The small hall is not as well used.
16. It was recognised the current booking process was a barrier and there was the need for a more accessible system. It was also recognised there needed to be proactive outreach to potential hirers. It was emphasised the town council could make use of the halls for any events and meetings.
17. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Committee: Tourism, Community and Publicity

Date: 21 January 2026

Title: Managing Consultation Exercises

Purpose

To inform members of recent, upcoming and ongoing public consultations and the decisions made following consultation

Recommendation

Members note the report

Report

1. The following public consultations affecting residents and services in Dorset have recently taken place, are coming up, ongoing, or have been completed:
 - Dorset Council – Better Days – Day Opportunities
 - Dorset Council – Draft Street Trading Policy
 - Ministry of Housing, Communities and Local Government - Strengthening the standards and conduct framework for local authorities in England
 - Dorset Council - Draft Local Nature Recovery Strategy Consultation
 - Dorset Council – Local Transport Plan 2026 to 2041
 - Dorset Council – Local Plan
 - Dorset Council – Parking Survey
 - Dorset National Landscape Partnership and Dorset Council – Dorset National Landscape Management Plan 2026-31
 - The Lyme Regis Community Land Trust (LRCLT), Dorset Council and Dorset Community Action – Housing Needs Survey
 - Dorset Council – Low Carbon Dorset Community Impact Survey
 - Dorset Council – Draft Licencing Policy 2026-31
2. **Appendix 15A** details the start and end dates, who has been consulted, how the town council promoted the consultation, the council's response to the consultation (if any), and the decision made or an update on the consultation if a decision has not yet been made.
3. Any recommendations from this committee will be considered by the Full Council on 11 February 2026.

Adrianne Mullins
Assistant town clerk
January 2026

Organisation and topic	Start date	End date	Who is being consulted	Consultation promoted by LRTC through	The response	Update/Decision made
Dorset Council – Better Days – Day Opportunities	11/03/25	09/06/25	Dorset residents	Social media and website	N/A	<p>The consultation provided valuable insights into what people want from day opportunities, confirming a strong sense of community attachment and a clear desire for flexible, vibrant, and locally accessible services, particularly among younger people.</p> <p>Dorset Council has now collated all the feedback and will take a report with our recommendations to Cabinet in March 2026.</p> <p>The consultation findings are here.</p>
Dorset Council – Draft Street Trading Policy	04/11/24	26/01/25	The public and stakeholders	Social media and website	Report considered by the Strategy and Finance Committee on 27/11/24 and agreed officers would respond in consultation with the chairman of the Strategy and Finance and Town Management and Highways Committees	The Draft Street Trading Policy was considered by Dorset Council's Licensing and Gambling Acts Committee on 15 March 2025 and agreed the statutory advertising process for street designations.

Ministry of Housing, Communities and Local Government - Strengthening the standards and conduct framework for local authorities in England	18/12/24	26/02/25	Local authorities in England	N/A	Report to be considered by the Strategy and Finance Committee on 29 January 2025	The Ministry of Housing, Communities and Local Government is analysing feedback and will provide the outcome in due course.
Dorset Council - Draft Local Nature Recovery Strategy Consultation	07/05/25	30/07/25	Residents and organisations	Social media and website	Report to be taken to the Environment Committee on 16 July 2025 to allow members to be delegated to formulate a response.	Dorset Council's local nature recovery strategy has been published and is available here .
Dorset Council – Local Transport Plan 2026 to 2041	18/08/25	13/09/25	Everyone in Dorset	Social media, website, briefings, magazine, noticeboards	Final response to be agreed by extraordinary Full Council on 7 October 2025.	Dorset Council is reviewing all the feedback and will make changes where needed before the plan is finalised in 2026.
Dorset Council – Local Plan	18/08/25	13/09/25	Everyone in Dorset	Social media, website, briefings, magazine, noticeboards	Member briefing on 29 September 2025. Final response to be agreed by extraordinary Full Council on 7 October 2025.	Dorset Council is reviewing all responses as it prepares the full plan.
Dorset Council – Parking Survey	06/08/25	04/09/25	Residents, workers, businesses, visitors	Social media	Report considered by Town Management and Highways Committee on 2 July 2025 and responses fed	No update.

					back to Dorset Council	
Dorset National Landscape Partnership and Dorset Council – Dorset National Landscape Management Plan 2026-31	14/07/25	22/09/25	Partner organisations, farmers and landowners, communities and businesses.	Social media and website	Considered by Full Council on 10 September 2025 and Cllrs P. Evans, P. May and S. Cockerell delegated to respond in consultation with the town clerk	The Dorset National Landscape Management Plan 2026-31 has been published and is available here .
The Lyme Regis Community Land Trust (LRCLT), Dorset Council and Dorset Community Action – Housing Needs Survey	05/09/25	12/10/25	People who live, work or have family in Lyme Regis	Social media, website, magazine, noticeboards	N/A	No update.
Dorset Council – Low Carbon Dorset Community Impact Survey	20/12/24	31/12/25	Local organisations	Social media and website	To be considered by the Environment Committee	No update.
Dorset Council – Draft Licencing Policy 2026-31	17/11/25	11/01/26	Interested parties	N/A	Considered by the Full Council on 17 December 2025 and Cllrs S. Cockerell, P. May and G. Caddy delegated to respond in consultation with the town clerk	No update.