

LYME REGIS TOWN COUNCIL

TOURISM, COMMUNITY AND PUBLICITY COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 21 JANUARY 2026

Present

Chairman: Cllr P. Evans

Members: Cllr G. Caddy, Cllr M. Denney, Cllr D. Holland, Cllr S. Larcombe, Cllr C. Reynolds, Cllr A. Wood

Officers: C. Austin (communications officer), A. Mullins (assistant town clerk)

25/51/TCP Public Forum

There were no members of the public present.

25/52/TCP Apologies

Cllr M. Ellis
Cllr N. Hampton-Rumbold – work commitments
Cllr G. Turner – work commitments

25/53/TCP Minutes

It was noted some of the members had been listed as being both present and giving apologies. Cllrs M. Denney and A. Wood were listed as present but were not.

Proposed by Cllr D. Holland and seconded by Cllr C. Reynolds, the minutes of the meeting held on 19 November 2025, with the above amendment, were **ADOPTED**.

25/54/TCP Disclosable Pecuniary Interests

There were none.

25/55/TCP Dispensations

There were none.

25/56/TCP Matters arising from minutes of the previous meeting held on 19 November 2025

Party in the Park

The assistant town clerk said the minutes from the meeting that took place prior to this committee meeting would be brought to the next meeting of this committee.

25/57/TCP Update Report

Youth Council

A member said contact had been made with the Woodroffe School to try to progress the youth council but no further updates had been received.

The assistant town clerk said the £4,000 funding for the youth council had been formally deferred to 2026-27 as it was unlikely this would be spent in 2025-26.

25/58/TCP Tourism, Community and Publicity Committee – Objectives

The assistant town clerk said St Michael's Primary School would provide a report to state how the bursary had been spent at the end of year.

The assistant town clerk said another community event at the mini golf was planned for Easter after the success of the Halloween event. She said the event would include a trail where families could collect letters around the course to make an Easter themed word and prizes of chocolate eggs would be given to those who complete the trail.

A member said credit needed to be given to the staff who organised the mini golf events. The assistant town clerk said the administrative and community engagement assistant had worked hard on the events and that it had been a collaborative idea from the staff team. She said there was potential to host a Christmas event.

25/59/TCP Free Parking Days

The assistant town clerk said a request had been made from the Cobb Traders group for free parking on 12 and 13 December, but this was outside the rules of the Dorset Council initiative. However, this request would be considered by the Town Management and Highways Committee, along with the request for winter parking concessions. She said the organisation had suggested the council did not provide free parking on Small Business Saturday, but she said this was a Dorset Council requirement.

Proposed by Cllr M. Denney and seconded by Cllr A. Wood, members agreed to **RECOMMEND TO FULL COUNCIL** the non-charging days in Lyme Regis car parks for 2026 as follows:

- Sunday 10 May (Blessing of the Boats)
- Sunday 6 September (Lyme Splash)
- Sunday 8 November (Remembrance Sunday)
- Saturday 5 December (Small business Saturday)
- Saturday 21 November (Christmas Lights switch on)

- Thursday 24 December (Christmas Eve)

25/60/TCP Request to Explore a Sister-Municipality Relationship

Proposed by Cllr S. Larcombe and seconded by Cllr M. Denney, members agreed to **RECOMMEND TO FULL COUNCIL** to agree to receive a further report in spring 2026 on the feasibility of a sister-municipality relationship with the Municipality of Fundy Albert, New Brunswick, Canada.

25/61/TCP Lyme Regis Visitor Hub – End of Season Report

Members noted the report and were encouraged by the amount of visitors the Visitor Hub had welcomed in 2025. Members expressed concerns regarding the publication of a new town map of Lyme Regis as the council already produced one.

The assistant town clerk said she would raise this concern with the lead volunteer.

25/62/TCP Barfleur Twinning Report

Members noted the report.

25/63/TCP Sporting Lyme

Members noted the report.

25/64/TCP Grant Review, Woodmead Halls

Members noted the report.

25/65/TCP Managing Consultation Exercises

Members noted the report.

The meeting closed at 8.10pm.