

LYME REGIS TOWN COUNCIL

TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 14 JUNE 2017

Present

Chairman: Cllr J. Broom

Members: Cllr R. Doney, Cllr Mrs M. Ellis, Cllr D. Hallett, Cllr B. Larcombe, Cllr S. Larcombe, Cllr Mrs C. Reynolds, Cllr J. Scowen, Cllr S. Williams

Officers: Mr M. Green (deputy town clerk), Mrs A. Mullins (administrative officer)

Other members: Cllr S. Larcombe, Cllr O. Lovell, Cllr G. Turner

17/1/TMH

Election of Chairman and Vice-Chairman

The mayor, Cllr Mrs M. Ellis opened the meeting.

Cllr B. Larcombe nominated Cllr J. Broom as chairman of the Town Management and Highways Committee, seconded by Cllr S. Williams.

There being no other nominations, Cllr J. Broom was duly **ELECTED** as chairman of the Town Management and Highways Committee.

Cllr S. Williams nominated Cllr J. Scowen as vice-chairman of the Town Management and Highways Committee, seconded by Cllr B. Larcombe.

There being no other nominations, Cllr J. Scowen was duly **ELECTED** as vice-chairman of the Town Management and Highways Committee.

17/2/TMH

Terms of Reference

Proposed by Cllr Mrs M. Ellis and seconded by Cllr B. Larcombe, the committee **RECEIVED** its terms of reference.

17/3/TMH

Public Forum

There were no members of the public present.

17/4/TMH

Apologies

Cllr P. Hicks – illness
Cllr S. Miller – holiday

17/5/TMH Minutes

Proposed by Cllr B. Larcombe and seconded by Cllr S. Williams, the minutes of the previous meeting held on 12 April 2017 were **ADOPTED**.

17/6/TMH Disclosable Pecuniary Interests

Cllr Mrs M. Ellis declared a pecuniary interest in item 7, Update Report, specifically in relation to the Woodmead Halls' toilets and extension, and she would leave the room if they were discussed.

17/7/TMH Dispensations

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

17/8/TMH Matters arising from the minutes of the Town Management Committee meeting held on 12 April 2017

Chalet 18 Monmouth Beach

The deputy town clerk said the architect retained by the owners had not received any response regarding their plans for the chalet.

Members agreed the situation needed to be addressed urgently and asked for a letter to be sent to the owners, giving them a deadline of 1 July 2017 to confirm if they intended to repair or replace the chalet.

Sidmouth Road park and ride

Cllr B. Larcombe asked if there was any scope for East Devon District Council (EDDC) planners to grant temporary planning permission if permanent permission was not granted.

The deputy town clerk said this had been informally suggested by EDDC, to give the town council more time to collate the additional information about traffic movements and usage of car parks. He said temporary permission would have to be for 2017 and 2018, as it would be difficult to collate the required information in time for the 2018 operating period.

Guildhall window

In response to a member question, the deputy town clerk said the next step would be to hold joint discussions with West Dorset District Council (WDDC) and Dorset County Council (DCC) to find a way forward which was agreeable to both authorities.

17/9/TMH Additional Benches on Marine Parade

Members agreed benches should be put back on Marine Parade in front of the shelters and discussed which type of bench would be most suitable.

Cllr S. Williams suggested benches with no backs so people could face either way.

Cllr B. Larcombe suggested benches made out of a wood substitute, which would require less maintenance. Cllr Mrs M. Ellis suggested metal benches for the same reason.

Cllr Mrs C. Reynolds suggested there could be more than one memorial plaque on each bench to accommodate more people on the memorial bench waiting list.

Proposed by Cllr B. Larcombe and seconded by Cllr Mrs M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to put seven metal benches on the Marine Parade in front of the shelters.

17/10/TMH Proposals for a Café and Toilets in the Lister Gardens

Cllr O. Lovell suggested the architects, John Stark & Crickmay Partnership, were invited to a meeting to discuss the scheme and answer members' questions.

Proposed by Cllr S. Williams and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to invite architects from John Stark & Crickmay Partnership to the next meeting of the Town Management and Highways Committee to discuss the proposals for a café and toilets in the Lister Gardens.

17/11/TMH Re-location of Churchyard Memorial

Cllr O. Lovell suggested the memorial could be put against a wall in the cemetery, instead of on a burial plot.

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr B. Larcombe, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the request to re-locate a memorial in St Michael's Parish Church yard to the town cemetery, to be fixed to a wall, the precise location of which to be negotiated with the deputy town clerk.

Cllr D. Hallett voted against this motion.

17/12/TMH Matters Raised by a Member of the Public

Members discussed the concerns the resident had with the teen shelter at Anning Road playing field.

There was some support to apply anti-climb paint to the roof of the shelter to stop people climbing on it, but also some concern it would ruin people's clothes. Members disagreed over whether the roof was intended to be climbed on and whether people should be prevented from doing so.

It was proposed by Cllr S. Williams to remove the teen shelter from Anning Road playing field.

This motion was not seconded.

Cllr O. Lovell said the problem was not the equipment, but the lack of police presence. He said a sign should be put up asking people to keep the noise down at night.

It was proposed by Cllr B. Larcombe and seconded by Cllr D. Hallett to apply anti-climb paint to the roof of the teen shelter at Anning Road playing field.

This motion was not carried.

Members agreed it would be more beneficial to talk to people who use the shelter, and explain the council would consider taking it away if they continued to make too much noise or climb on top of the shelter. It was agreed Cllr Mrs C. Reynolds would talk to them.

It was noted the problems surrounding parking at the rear of Anning Road would be the subject of a separate report to this committee. Cllr Mrs M. Ellis requested the report included costings for a barrier with key fobs.

17/13/TMH Draft Agency Agreement

Cllr B. Larcombe said the town council needed to understand the limits of the work it would do. He said the town council should be clear the work it would carry out was not a replacement for proper maintenance work by DCC.

Cllr O. Lovell said he would like to see the issuing of scaffolding licences and on-street parking enforcement included in the agreement, i.e. delegated to the town council. He said the annual report should make it clear the town council was spending £40,000 a year to carry out DCC functions.

Cllr Mrs C. Reynolds said residents were not clear which councils carried out which functions. She said there was a document available which clearly set out the responsibilities and she suggested this was included in a council newsletter.

Proposed by Cllr J. Broom and seconded by Cllr Mrs M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to instruct officers to negotiate the addition of the issuing of scaffolding licences and responsibility for on-street parking enforcement in the schedule of functions attached to the draft agency agreement from Dorset County Council.

17/14/TMH Marine Parade Toilets

Proposed by Cllr J. Broom and seconded by Cllr Mrs M. Ellis, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/15/TMH Request for Assignment of By the Bay Lease

Proposed by Cllr J. Broom and seconded by Cllr Mrs M. Ellis, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

17/16/TMH Exempt Business

(a) Marine Parade Toilets

Members agreed a more comprehensive refurbishment of the toilets was more cost-effective and should be investigated further. In the meantime, it was agreed the men's toilets should remain open and temporary ladies' toilets should be urgently provided on the seafront.

Members discussed re-locating the toilets elsewhere on the parade, with suggestions including the western end of the Jubilee Pavilion and the east and west stores, with the current toilets becoming a storage area.

Proposed by Cllr J. Broom and seconded by Cllr Mrs M. Ellis, members agreed to **RECOMMEND TO FULL COUNCIL** to provide temporary ladies' toilets on Marine Parade and keep the men's toilets open, and to instruct officers to investigate all options for the urgent re-provision of toilets on the seafront.

(b) Request for Assignment of By the Bay Lease

Proposed by Cllr Mrs M. Ellis and seconded by Cllr Mrs C. Reynolds, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the requested assignment of the current By the Bay lease to Cooper Clarke Briggs Ltd for an initial period of three months in the first instance and subject to the references provided and to an undertaking to meet the council's reasonable legal and other professional costs in dealing with the matter.

The meeting closed at 8.23pm.