

## LYME REGIS TOWN COUNCIL

### TOWN MANAGEMENT AND HIGHWAYS COMMITTEE

#### MINUTES OF THE MEETING HELD ON WEDNESDAY 15 NOVEMBER 2017

##### **Present**

**Chairman:** Cllr J. Scowen

**Members:** Cllr R. Doney, Cllr Mrs M. Ellis, Cllr P. Hicks, Cllr B. Larcombe, Cllr S. Miller, Cllr Mrs C. Reynolds, Cllr G. Turner, Cllr S. Williams

**Officers:** Mr M. Adamson-Drage (operations manager), Mr M. Green (deputy town clerk), Mrs A. Mullins (administrative officer)

**Guests:** Mr R. Storey (Dorset Police Alliance)

#### **17/56/TMH      Public Forum**

##### **Mrs C. Sharp**

As a resident of Coombe Street, Mrs Sharp spoke in relation to agenda item 14, Traffic Regulation Order Request, Coombe Street. Mrs Sharp said she was concerned the street was two-way from the fish and chip shop to her house, and beyond that one-way. She showed photographs of cars doing three-point turns outside her house and said a car had backed into her house while trying to manoeuvre. Mrs Sharp said several people had told her their sat nav systems told them there was parking past her house on the one-way section. She said there were safety concerns as often families and children sat outside the bakery. She said the Bay Hotel's garage was going to be converted into apartments, which would mean more residents, cleaners and deliveries, some of which would come down the street from the fish and chip shop. Mrs Sharp said she had spoken to traders in the street, who were in support of making the street one-way for its entirety, with the exception of one shop due to stock deliveries. She said delivery vehicles could park at the end of the street and take goods to this shop on trolleys. Mrs Sharp said she appreciated this may not be a priority for the council at the moment, but the current situation was a worry.

#### **17/57/TMH      Apologies**

Cllr J. Broom – holidays  
Cllr D. Hallett – illness

#### **17/58/TMH      Minutes**

Proposed by Cllr Mrs M. Ellis and seconded by Cllr Mrs C. Reynolds, the minutes of the previous meeting held on 4 October 2017 were **ADOPTED**.

**17/59/TMH Disclosable Pecuniary Interests**

There were none

**17/60/TMH Dispensations**

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

**17/61/TMH Matters arising from the minutes of the Town Management Committee meeting held on 4 October 2017**

**Town bus**

Cllr S. Williams said he wanted the council to consider the bus route, with the possibility of servicing more areas in the town, and for there to be more publicity of the bus times.

Cllr Mrs M. Ellis agreed the route needed to be extended and requested this was put on a future agenda for consideration.

**17/62/TMH Update Report**

Members noted the report.

**17/63/TMH Automatic Number Plate Recognition Cameras (ANPR)**

Mr R. Storey, ANPR manager from the Dorset Police Alliance, was invited to speak. Mr Storey explained how the cameras worked, how the data was treated, and what the data was used for.

Cllr B. Larcombe said he understood the original proposal was to install CCTV cameras and he questioned the need for ANPR cameras.

Cllr Mrs M. Ellis said it was originally intended to install CCTV, but the police felt ANPR would be more useful.

The operations manager said if members wanted CCTV in the town, he could obtain quotes for this.

Members discussed whether there was a need for ANPR in the town, as the crime rate was so low, and the system would predominantly help the police deal with only traffic-related offences.

Cllr Mrs M. Ellis asked whether permission would be required from other authorities to install cameras on streetlights in their areas.

Mr Storey said they had a good working relationship with Devon and Dorset county councils, and the operations manager said Uplyme Parish Council had been informed of the proposals.

Proposed by Cllr Mrs M. Ellis and seconded by Cllr Mrs C. Reynolds, members **RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the remainder of this item of business as it included confidential information relating to the financial or business affairs of a particular person within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

**17/64/TMH Proposals for a Café and Toilets in the Lister Gardens**

Cllr S. Williams said he was opposed to the scheme and he would prefer the council to concentrate instead on a scheme for Strawberry Field.

It was proposed by Cllr S. Williams not to pursue the project for a new café and toilets in Lister Gardens and to instead pursue a project for appropriate uses of Strawberry Field.

This motion was not seconded.

Members discussed the potential cost of the scheme. However, Cllr S. Miller reminded members the architect was putting together costings for the scheme, and members would be able to make an informed decision when that information was available.

The deputy town clerk said officers had met with a valuer, who had given a realistic rental value for the café. He said the design with vertical glass panes would provide more floor space, and would therefore achieve a slightly higher rental value.

Members discussed whether a timber-framed or wooden structure would be most appropriate. The deputy town clerk said costs for those options could also be obtained.

Without prejudice, members favoured the design at appendix 9B (option four).

**17/65/TMH Langmoor and Lister Gardens, mobility**

Cllr R. Doney said as the costs were only estimated at this point, he believed the council should go the next step at least, i.e. to commission an up-to-date topographical survey of the gardens. Cllr R. Doney also suggested a slightly different route to the proposed route.

The operations manager said the geotechnical engineer had proposed the best route in the shortest possible distance, based on guidance related to gradient levels; therefore, the variation suggested by Cllr R. Doney would not be possible.

Some members were concerned with the high estimated cost, as there was already a step-free route through the gardens and the distance saved with the proposed new route was minimal.

It was proposed by Cllr R. Doney and seconded by Cllr S. Miller to commission an up-to-date topographical survey of the Langmoor and Lister Gardens, at a cost of £2,790 plus VAT, in relation to proposals to improve accessibility in the gardens.

This motion was not carried.

#### **17/66/TMH Chalet 18 Monmouth Beach**

The deputy town clerk said the existing chalet was due to be demolished in mid to late-January. He said the proposed new chalet was on the same footprint as the existing structure, but the new chalet would have a pitched roof instead of a flat one, so the ridge height would need to be checked.

Members agreed to defer consideration of this item until the next meeting of the committee on 17 January 2018 when further information on the design, including dimensions, was available.

#### **17/67/TMH The Red Arrows Visit to Lyme Regis 2018**

Proposed by Cllr Mrs C. Reynolds and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to note the application to bring the RAF Red Arrows to Lyme Regis in 2018, and underwrite the cost up to a sum of £15,000.

#### **17/68/TMH Proposals for a Replacement Chalet at 7 Bowling Green**

The deputy town clerk said the proposed new chalet was on the same footprint as the existing one. He said the owner would also replace part of the retaining wall, which would make significant savings to the council.

Proposed by Cllr S. Williams and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the designs for a replacement chalet at 7 Bowling Green.

#### **17/69/TMH Traffic Regulation Order Request, Coombe Street**

Cllr Mrs M. Ellis said she would rather there was a complete traffic survey of the whole town, rather than implementing individual schemes such as this.

Cllr J. Scowen said the council would need to consult with other residents before taking it any further.

The deputy town clerk said Dorset County Council (DCC) would consult with residents as part of any process to make an order. He said someone from Dorset Highways was already coming to Lyme Regis to discuss traffic issues with the town council, so this might be an opportunity to discuss how the Coombe Street proposal could work in conjunction with wider issues.

It was agreed to defer further consideration of this matter until after the meeting with DCC Highways.

**17/70/TMH Request for a replacement, raised lifeguarding hut on Front Beach and offer of additional lifeguarding services during Whitsun Bank Holiday weekend and the following week**

The deputy town clerk said since the report was written, the RNLI had informed him that due to the cost involved, the new station would require authorisation at a higher level. As such, the RNLI hoped the council could give an in principle agreement, although funding was not guaranteed.

The deputy town clerk said the new hut would be the same size as the existing one, but the platform was about two-and-a-half times the size of the hut and was 6m<sup>2</sup>.

The deputy town clerk said the RNLI had not provided costs for the extension of the service for two weeks over Whitsun.

Members were concerned about the scale of the new hut and wanted to see proper plans before agreeing to it. It was agreed officers would ask the RNLI if there were any other possible designs as the proposed hut was considered to be too big, and if any other locations on the seafront would be suitable.

Members agreed to defer further consideration of this matter until further information was received from the RNLI on design and costs.

**17/71/TMH Proposals to Amend Frontage Details at The Bay Restaurant, Marine Parade, Lyme Regis**

Members questioned the internal alterations proposed, as they were only being asked to consider the external alterations at this point.

The deputy town clerk said the owners would come to the council separately about internal alterations. He said as this was the only element of the work that would require planning permission, the owners had approached the council as soon as possible to enable the work do be done before the season.

Proposed by Cllr B. Larcombe and seconded by Cllr R. Doney, members agreed to **RECOMMEND TO FULL COUNCIL** to support proposals to amend frontage details at The Bay Restaurant, Marine Parade, Lyme Regis as owner of the property, prior to the submission of a planning application to West Dorset District Council by the tenant.

**17/72/TMH Complaints and Incidents Summary**

In relation to complaint number 1047, Cllr Mrs C. Reynolds asked what the substance was and whether it had been dealt with.

**17/73/TMH Exempt Business**

**(a) Automatic Number Plate Recognition Cameras (ANPR)**

Members discussed the three quotes for ANPR cameras.

Cllr R. Doney said he had reservations about the scheme, as the council's agreed objective had been to install CCTV, not ANPR, which served a very different purpose. He said the council should re-visit the issue of CCTV and decide what it actually wanted and what the purpose of the system would be; to detect crime or a tool for the police to gather intelligence about criminal activity.

Cllr J. Scowen said as the report was asking members to consider ANPR, if members wished to consider CCTV, this would have to be brought to a future meeting.

Cllr S. Miller said the CCTV Advisory Service could put the council in contact with relevant organisations to advise on the best system for Lyme Regis.

Proposed by Cllr B. Larcombe and seconded by Cllr G. Turner, members agreed to **RECOMMEND TO FULL COUNCIL** not to proceed with the project to install Automatic Number Plate Recognition (ANPR) cameras and to re-consider the issue at a future meeting, with a proper examination of the need for any surveillance system and the options.

*The meeting closed at 8.44pm.*