

LYME REGIS TOWN COUNCIL

CHRISTMAS LIGHTS COMMITTEE

MINUTES OF THE MEETING HELD ON MONDAY 11 SEPTEMBER 2017

Present

Chairman: Cllr O. Lovell

Members: Cllr D. Hallett, Cllr S. Williams

Officers: Mr K. Wilson (finance manager)

16/01/CL Election of Chairman and Vice-Chairman

The existing chairman, Cllr O. Lovell opened the meeting.

Cllr D. Hallett nominated Cllr O. Lovell as chairman of the Christmas Lights Committee, seconded by Cllr S. Williams.

There being no other nominations, Cllr O. Lovell was duly **ELECTED** as chairman of the Christmas Lights Committee.

Cllr S. Williams nominated Cllr D. Hallett as vice-chairman of the Christmas Lights Committee, seconded by Cllr O. Lovell.

There being no other nominations, Cllr D. Hallett was duly **ELECTED** as vice-chairman of the Christmas Lights Committee.

16/02/CL Terms of Reference

Proposed by Cllr S. Williams and seconded by Cllr D. Hallett, members **RESOLVED** to adopt the terms of reference for the Christmas Lights Committee.

16/03/CL Public Forum

There were no members of the public present.

16/04/CL Apologies

None.

16/05/CL Disclosable Pecuniary Interests

Cllr O. Lovell declared a non-pecuniary interest in the Christmas lights as his wife is a member of the sub-committee.

16/06/CL Dispensations

There was no grant of dispensations made by the town clerk in relation to the business of this meeting.

16/07/CL Appointment of Christmas Lights Sub-Committee

Proposed by Cllr S. Williams and seconded by Cllr D. Hallett, members **RESOLVED** to re-appoint the Christmas Lights Sub-Committee, with Mrs C. Lovell as chairman, and Mrs P. Stamp as vice-chairman.

Proposed by Cllr O. Lovell and seconded by Cllr D. Hallett, members **RESOLVED** that all members of the Christmas Lights Committee be appointed to the Christmas Lights Sub-Committee.

16/08/CL To receive the minutes of the former Christmas Lights Committee on 24 January and 13 June 2016

Members considered the offer of the contract to Torbay Lights. It was agreed the financial regulation regarding the award of contracts should be waived in line with 11.3 of the financial regulations, as Torbay Lights was able to supply, fit, maintain remove and store the lights, and that no other supplier would currently be in a position to do so.

16/09/CL Christmas Lights' Finances, 2017/18

Cllr S. Williams said West Dorset District Council's (WDDC) donation to the Christmas lights' fund was in lieu of free parking in Lyme Regis over the Christmas period, but he was concerned the value of the donation had not been increased over the years, although the parking income would have increased in that time.

Cllr O. Lovell said Lyme Regis Business Group had to make the funding application to WDDC and the business group would then make the donation to the Christmas lights' fund. He suggested the council approached WDDC to discuss whether the donation could be increased and if there was a more straightforward process for releasing the funding. He said the contribution would be in the region of £1,800.

Cllr O. Lovell reported that the council would be purchasing 30 sets of multi coloured light sets.

16/10/CL Switch-on Date

Members noted the switch-on date of the Christmas lights was Saturday 2 December at 5.15pm.

The meeting closed at 11.32am.