



John Wright
Town Clerk

Lyme Regis Town Council

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Christmas Lights Committee

Core Membership: Cllr D. Hallett, Cllr O. Lovell, Cllr S. Williams

Notice is hereby given of a meeting of the Christmas Lights Committee to be held in the Guildhall, Bridge Street, Lyme Regis, on Monday 30 July 2018 commencing at **11.30am** when the following business is proposed to be transacted:

John Wright
Town Clerk
24.07.18

AGENDA

1. Election of Chairman and Vice-Chairman

To allow the committee to receive nominations and elect its chairman and vice-chairman for the council year 2018/19

2. Terms of Reference

To allow the committee to receive its terms of reference

3. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

4. Apologies

To receive and record any apologies and reasons for absence

5. Minutes

To confirm the accuracy of the minutes of the Christmas Lights Committee meeting held on 11 September 2017

6. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

7. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting

8. Appointment of Christmas Lights Sub-Committee

To allow the committee to appoint a new sub-committee, confirm its terms of reference and the number of members, to receive nominations, and to elect a chairman and vice-chairman for the 2018/19 council year

9. To receive the minutes of the Christmas Lights Sub-Committee on 3 October 2017 (appendix 9A), 24 April 2018 (appendix 9B) and 26 June 2018 (appendix 9C)

10. Christmas Lights' Finances, 2018/19

To inform members of the current financial position of the Christmas lights' fund

11. Switch-on Date

To note the Christmas lights' switch-on date is Saturday 1 December 2018, parade at 5.15pm and switch-on at 5.30pm.

12. Exempt Business