



John Wright
Town Clerk

Lyme Regis Town Council

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Environment Committee

Core Membership: Cllr B. Bawden (chairman), Cllr R. Smith (vice-chairman), Cllr J. Broom, Cllr K. Ellis, Cllr B. Larcombe MBE, Cllr C. Reynolds, Cllr D. Ruffle, Cllr D. Sarson, Cllr G. Stammers, Cllr T. Webb

Notice is given of a meeting of the Environment Committee to be held at the **Pine Hall, Lyme Regis Baptist Church, Sherborne Lane** on Wednesday 26 January 2022 commencing at 7pm when the following business is proposed to be transacted:

John Wright
Town Clerk
21.01.22

The open and transparent proceedings of Full Council and committee meetings will be audio recorded and recordings will be held for one year by the town council.

If members of the public make a representation to the meeting, they will be deemed to have consented to being audio recorded.

If members of the public have any queries regarding audio recording of meetings, please contact the town clerk.

Members are reminded that in reaching decisions they should take into consideration the town council's decision to declare a climate emergency and ambition to become carbon neutral by 2030 and beyond.

AGENDA

1. Public Forum

Twenty minutes will be made available for public comment and response in relation to items on this agenda

Individuals will be permitted a maximum of three minutes each to address the committee

2. Apologies

To receive and record apologies and reasons for absence

3. Minutes

To confirm the accuracy of the minutes of the Environment Committee meeting held on 24 November 2021

4. Disclosable Pecuniary Interests

Members are reminded that if they have a disclosable pecuniary interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting and to do so would amount to a criminal offence. Similarly if you are or become aware of a disclosable pecuniary interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

5. Dispensations

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

6. Matters arising from the minutes of the previous meeting held on 24 November 2021

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

7. Update Report

To inform members about progress on significant environmental developments

8. Additional Committee Members

To allow members to consider additional committee members

9. Community Energy Champions

To allow members to consider allocating funding to train up to five community energy champions

10. Request for EV Panels on Roof of Chalet at 17 Monmouth Beach

To ask members to consider a request to install EV panels on the roof of a chalet at 17 Monmouth Beach

11. The 'Community Conversation' – Lyme's 2030 Vision

To allow members to consider allocating a budget to support the 'Community Conversation', to consider allocating a budget to the Fossil Festival to further support this, and to consider supporting a free trial of the Commonplace Climate Heatmap.

12. Carbon Literacy

To update members on the progress of carbon literacy training

13. Dorset Council Air Quality Action Plan

To inform members of the Dorset Council Air Quality Action Plan

14. Exempt Business

LYME REGIS TOWN COUNCIL

ENVIRONMENT COMMITTEE

MINUTES OF THE MEETING HELD ON WEDNESDAY 24 NOVEMBER 2021

Present

Chairman: Cllr B. Bawden

Members: Cllr J. Broom, Cllr B. Larcombe, Cllr D. Ruffle, Cllr D. Sarson, Cllr R. Smith and Cllr G. Stammers,

Officers: M. Adamson-Drage (operations manager), K. Weekley (administrative assistant)

Guests: D. Picksley, senior coastal advisor (Environment Agency)

21/26/ENV

Public Forum

J. Breeze

J. Breeze from Turn Lyme Green (TLG) updated the committee on initiatives TLG was working on. This included Boomerang Bags, which she said had had a good uptake around town and were now in guesthouses and libraries, along with businesses in Broad street. She said more bags were being made. She said the second initiative was 'Going Green Is Good For Business' and TLG was working with approximately 70 businesses in the area and talking to them about energy costs, reducing transport and plastic use. J. Breeze talked about a litter pick which had recently taken place and thanked the council for its help in disposing the rubbish. She said TLG was hoping to run more litter picks in and around Lyme Regis in the new year. She thanked the Regatta and Carnival fund and the council for the funding of eight test kits for the monitoring of the River Lim, which would arrive in December. She said an outing of 13 volunteers took place in early-November to identify monitoring sites and to carry out an initial survey. She said data has been uploaded to the West Country Rivers data system which would be a monthly test to be reviewed after six months. J Breeze said South West Water were working with them and would be releasing a report in the new year.

21/27/ENV

Apologies

Cllr C. Reynolds – illness

Cllr T. Webb

Cllr S. Williams – illness

21/28/ENV

Minutes

Cllr B. Bawden said changes should be made to the paragraph Our Future Town in the update report. The word 'council' should be 'Lyme Regis Development Trust' and in the same paragraph on the final line it should read as follows: 'the council could just go ahead'. The words 'and do it itself' should be removed.

Also K. Ellis needed to be removed from the agenda as she was no longer a councillor.

Proposed by Cllr J. Broom and seconded by Cllr B. Bawden the minutes of the meeting held on 6 October 2021, with the above amendments, were **ADOPTED**.

21/29/ENV Disclosable Pecuniary Interests

There were none.

21/30/ENV Dispensations

There were none.

21/31/ENV Matters arising from the previous meeting held on 6 October 2021

Queen's Green Canopy

Cllr B. Larcombe asked if a response had been received from Magna Housing regarding the potential planting of trees near the Polish Airforce Memorial.

The operations manager said there was nothing yet, but he was aware of the time constraints and would contact them again.

Our Future Town – RCA Project

Cllr B. Bawden updated members on Our Future Town and said a grant application had been submitted to the National Lottery for 'together for our planet'; this was to kickstart community engagement for community climate action.

Cllr B. Bawden talked about the environment information for the town council website and said this would be populated in January.

Food Waste to Living Soil Project

The operations manager said he had looked into the Strawberry Field site for this project but it had been deemed unsuitable.

Cllr R. Smith said Emma Greenward of Grovlav had found a more suitable place and would contact local businesses soon.

Water Quality on the River Lim

The operations manager said the pipe which had caused the initial problem had now been removed. He had written to South West Water for an update as he understood there were other problems.

Agenda item 8 was brought forward on the agenda.

21/32/ENV Environment Agency – Coastal Flooding

Dave Picksley, senior coastal advisor for the Environment Agency gave a presentation on the potential coastal flooding due to climate change.

Mr Picksley showed clear evidence that climate change and the warmer temperatures along with the increase of wind and rainfall, was changing the Dorset coast. He said it

was predicted that wetter winters and hotter drier temperatures in the summers would lead to an increase of one metre in sea levels over the next 100 years.

Mr Picksley showed a video of the changes of what had happened in the past and what would become of the coast if predictions were correct. As part of the presentation, Mr Picksley showed a shoreline management plan and talked about a national strategy, which is available from the government website. He said the policy would be to hold the line for Monmouth Beach for the short term, which would be about 20 years.

21/33/ENV Update Report

Additional Committee Members (non-voting)

Cllr B. Bawden talked about additional committee members from the community and said this was discussed at a recent Turn Lyme Green meeting. She said many people had other commitments, but they were hopeful there would be future uptake.

Co-Cars Electric Hire Car Scheme

Cllr B. Bawden updated members on the new electric charging points.

Members discussed the different types of charging around the UK and the possibility of a specified time to spend in the spaces, agreed that this would need to be addressed at a later time.

Lyme Regis Development Trust – Community Energy Champions

Cllr B. Bawden said Bridport Town Council were going to train people about sustainable energy so they could spread the word throughout the community. She said she had asked Bridport Town council for five places on this course for people from Lyme Regis and that was being considered.

21/34/ENV Lyme Regis Town Council Achieving Carbon Literate Organisation Status

Members talked about the training that had taken place recently and the forms that needed completing if the town council was going to work towards a silver accreditation as an organisation. It was reported two half-day workshops were booked for January.

Cllr G. Stammers suggested a talk about the forms beforehand to avoid any confusion as she said they were quite confusing.

Proposed by Cllr B. Bawden and seconded by Cllr D. Sarson, members agreed to **RECOMMEND TO FULL COUNCIL** to approve the town council working towards Carbon Literacy accreditation as an organisation.

Cllr B. Larcombe left the meeting at 8:47pm.

Cllr B. Larcombe returned to the meeting at 8:49pm.

21/35/ENV UN Conference of Parties 26, Glasgow – Update

Cllr R. Smith had attended the conference and showed a video presentation about climate change and the finance needed to be committed to reduce climate change.

Members discussed the global emissions during the lockdown and how the pandemic only changed emissions by 3%.

Cllr R. Smith talked about droughts and famines around the world and heat waves which would be too hot to live and work in. He said global warming needed to be reduced.

Cllr B. Larcombe said companies would only switch away from fossil fuels if it was financially attractive.

Members discussed the implications of climate change.

The meeting closed at 9.15pm.

DRAFT

Committee: Environment

Date: 26 January 2022

Title: Matters arising from the minutes of the previous meeting held on 24 November 2021

Purpose of Report

To update members on matters arising from the previous meeting that are not dealt with elsewhere on this agenda and to allow members to seek further information on issues raised within the minutes of the previous meeting.

Recommendation

Members note the report and raise any other issues on the minutes of the previous meeting that they require further information on.

Report

21/20/ENV – Queen’s Green Canopy

Mayoress Wendy Larcombe planted the first tree at the Queen’s Green Canopy arboretum in Lister Gardens on 14 January 2022 and a commemorative plaque is on order. The gardening team will complete the planting scheme over the coming weeks.

The gardening team has planted the Platinum Jubilee avenue of trees in Lister Gardens approaching the woodland walk footbridge from the west. A commemorative plaque is on order.

The gardening team has planted trees around the perimeter of Anning Road playing field.

The works supervisor is meeting with Magna Housing Association on 20 January 2022 to discuss planting trees around the Polish Airforce Memorial on Anning Road.

21/24/ENV – Water Quality on the River Lim

Turn Lyme Green may wish to update the committee on the latest developments/findings.

Matt Adamson-Drage Operations manager January 2022	Cllr Belinda Bawden Chairman
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Committee: Environment

Date: 26 January 2022

Title: Update Report

Purpose of the Report

To inform members about progress on significant environmental developments

Report

Totally Locally

The Totally Locally festival will run from 5 to 19 February 2022.

Updates from Community Organisations

Members of any local community organisations present at the meeting will be asked if they wish to update the committee on their initiatives. A maximum of three minutes will be allowed for each organisation to present to the committee.

Matt Adamson-Drage
Operations manager
January 2022

Cllr Belinda Bawden
Chairman

Committee: Environment Committee

Date: 26 January 2022

Title: Additional Committee Members

Purpose

To allow members to consider additional committee members

Recommendation

- a) Members approve the additional terms under which co-opted non-members will serve
- b) Members co-opt Alan Bristow nominated by Turn Lyme Green/Plastic Free Lyme Regis to the Environment Committee

Background

- 1. Terms of Reference for this committee state (at para 4.2) that up to six non-members may sit on the committee, with no more than two people from one organisation. Non-members will not have voting rights.

Report

- 2. In addition to the broad term of reference above, further details should be approved by this committee, as follows:
 - a. Each individual must be co-opted by majority vote of the committee.
 - b. Each individual co-opted may sit on the committee for the remainder of the council year but must be co-opted again in each council year.
 - c. Members may vote non-members off the committee at any time by majority vote.
- 3. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Matt Adamson-Drage
Operations manager
January 2022

Committee: Environment

Date: 26 January 2022

Title: Community Energy Champions

Purpose

To allow members to consider allocating funding to train up to five community energy champions

Recommendation

Members approve funding up to £2,750 from the climate and environmental funding allocation to train up to five Community Energy Champions to begin educating, advising and supporting households to reduce their home's carbon footprint, their energy costs and provide warmer, safer homes

Report

1. Housing forms 48% of Lyme's territorial greenhouse gas emissions and is a multi-pronged challenge which has many elements to it:
 - energy insulation measures
 - retrofitting to use renewable sources e.g. air source heat pumps
 - renewable energy generation e.g. solar panels
 - energy efficiency and monitoring methods
 - fuel poverty
 - eligibility for government funding
 - availability of qualified and trusted contractors and installers
2. Community Energy Champions could be trained to begin educating, advising and supporting households to reduce their home's carbon footprint, their energy costs and provide warmer, safer homes
3. The training has been funded by Bridport Town Council and will be delivered by the outreach team from the Centre for Sustainable Energy, a social enterprise based in Bristol.
4. It would require LRTC funding of up to £2,750 for up to five volunteers from Lyme Regis (and Charmouth) to be trained as Community Energy Champions at £500 each.
5. Having the opportunity to 'piggy-back' on Bridport Town Council's project could save LRTC and the interested community groups here considerable time and expense in starting to tackle our largest source of greenhouse gas emissions.
6. The training started on 20 January 2022 and consists of one two and a half hour Zoom workshops, once a month for six months.
7. Bridport Town Council has suggested £500 per volunteer towards their project costs. A further £250 has been added for costs of any subsequent community engagement and presentation locally on home energy improvements, energy efficiency and retrofitting. This could involve an information stall at community events e.g. the climate change-themed Fossil Festival or collaboration with wider initiatives e.g. Dorset Climate Action Network's 'Greener Homes' events.

8. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Cllr Belinda Bawden
Chairman
January 2022

Committee: Environment Committee

Date: 26 January 2022

Title: Request for EV Panels on Roof of Chalet at 17 Monmouth Beach

Purpose

To ask members to consider a request to install EV panels on the roof of a chalet at 17 Monmouth Beach

Recommendation

Members support the request to install EV Panels on the roof of a chalet at 17 Monmouth Beach

Background

1. At the 15 December 2021 meeting of Full Council, members endorsed the recommendation of the 11 November 2021 meeting of Town Management and Highways Committee (**21/43/TMH**) 'to agree in principle to allow solar panels to be installed on chalet roofs, but individual requests are considered on a case-by-case basis by the Town Management and Highways Committee; and not to allow solar panels to be installed on day hut roofs'.

Report

2. The council has now received a formal request from the owner of 17 Monmouth Beach to be permitted to install PV panels on both sides of the pitched roof of this chalet. Drawings of his proposed installation are shown in **appendix 10A**.
3. Dr Williams has also confirmed that the height of the panels above existing roof height will be no more than about 8cms in total; including the thickness of the panels (about 3.5cms). Given the proposed positioning of the panels on the roof, this will not increase the ridge height and any impact on neighbouring chalets is considered acceptable. The immediately adjoining chalet owner has been contacted but has not responded to date.
4. The chalet itself is not in an elevated position and is 'hidden' behind the seafront caravans at road level, see **appendix 10B**.
5. The officer view is that the proposal can be supported.
6. The request has been brought to this committee rather than the Town Management and Highways Committee simply because the owner is keen to carry out the works prior to the occupation period commencing in March if possible and if approved.
7. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Mark Green
Deputy town clerk
January 2022

APPENDIX 10A

Hi Mark,

Please find attached the way I think the solar PV panels will look on my cabin roof. The attached pictures are precisely to scale and the panels will likely be 1.03 metres by 1.83 meters. It will be very tidy look and we intend to have 10 panels in all.

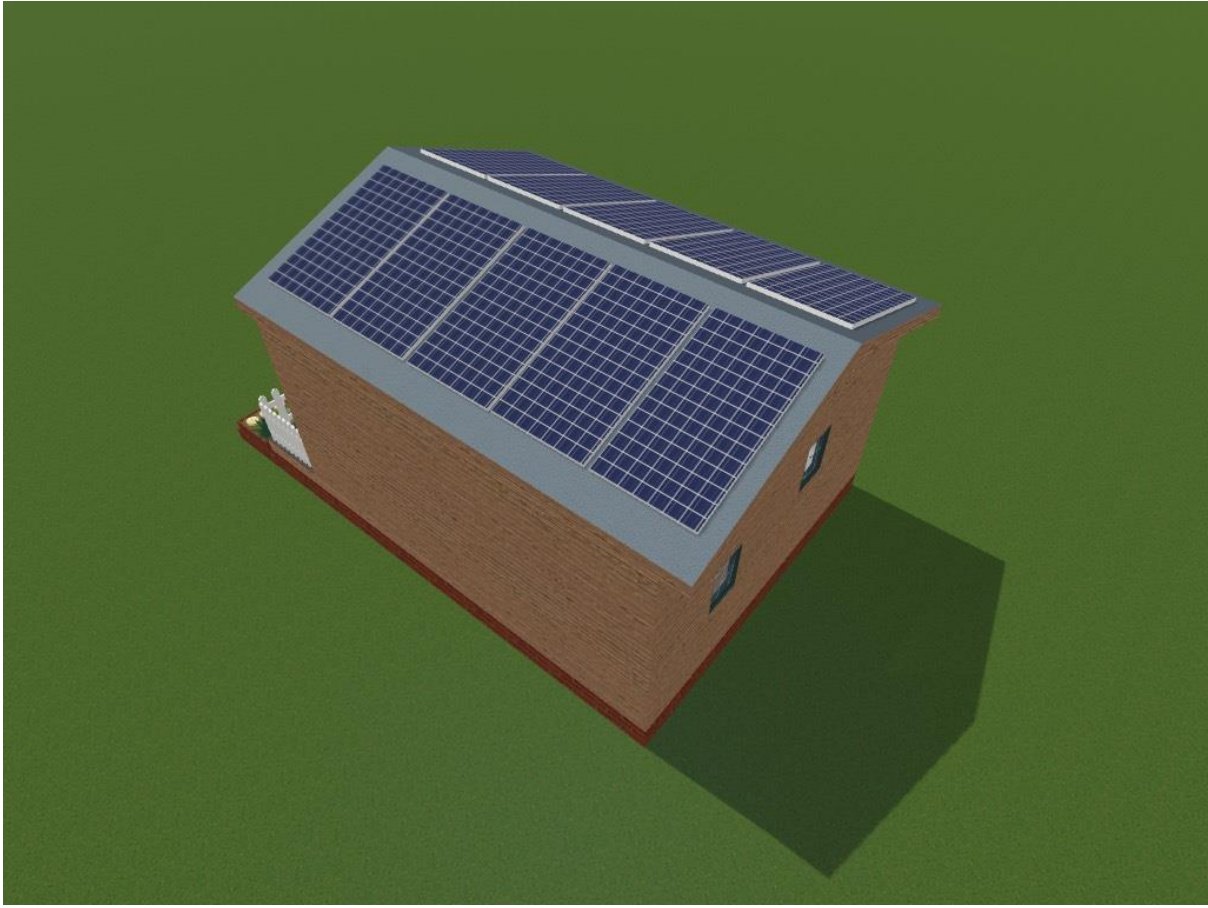
I am getting quotes at the moment for the installation. As soon as I get the go ahead from you and the council, I can let you have details of the quote I want to go with. Unless you wish to see the quotes first? No problem either way of course.

All the best
Steve

Steven A Williams







APPENDIX B



PLAN 1-Monmouth Beach Leases

Signed:

Tenant:

Witness:

The Common Seal of the LYME REGIS TOWN COUNCIL was hereunto affixed in the presence of the Mayor and a councillor:

Mayor:

Councillor:



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PCRM CONSULTANCY
 Civil, Structural & Geotechnical Engineers
 1 Kings Square • Bristol • Devon • 0117 922 0100
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SCALE 1:1000 at A3	DATE Feb 2019	DRAWN PC
DRAWING TITLE Site Layout		
DRAWING No. 1210 / 19 / 1		

Monmouth Beach

Committee: Environment

Date: 26 January 2022

Title: The 'Community Conversation' – Lyme's 2030 Vision

Purpose

To allow members to consider allocating a budget to support the 'Community Conversation', to consider allocating a budget to the Fossil Festival to further support this, and to consider supporting a free trial of the Commonplace Climate Heatmap

Recommendation

- a) Up to £20,000 from the budgeted climate and environmental funding for 2022-23 is allocated for the design, organisation and analysis of the 'Community Conversation – Lyme's 2030 Vision'.
- b) To facilitate engagement with residents during a community event, one of the 2030 Vision 'Community Conversations' will be held during the Climate Change-themed Fossil Festival. To support this, the festival is allocated up to £2,000 from the budgeted climate and environmental funding to encourage increased resident participation in both the 2030 Vision 'Community Conversation' and the other festival events.
- c) Members agree the free trial of the Climate Heatmap and Commonplace support, the town council encourages residents to use the platform to offer ideas for the 2030 Vision of Lyme and pledges support for the initiative to encourage others in Dorset to join in.

Report

1. Cllrs Bawden and Aldridge will be working with Lyme Regis Development Trust (LRDT) to run a series of public engagement events and activities to:
 - build on the 'Future Town' findings from 2020;
 - explore people's challenges, hopes and ambitions for healthy, accessible, safe and enjoyable ways of living in-and-around Lyme Regis during the transition to net zero by 2030 and beyond;
 - develop project proposals based on ideas and priorities which residents feel are the most important for their future well-being and which the community has the capacity to deliver.
2. The Lyme Regis Development Trust (LRDT) ran a similar widespread community engagement process around 2000-2001, encouraging people of all ages, backgrounds and interests to participate and producing a far-ranging set of proposals. A detailed study on transport was later commissioned by LRDT.
3. Many councils, community groups, climate action networks and non-government organisations, as well as government, are undertaking Climate Assemblies, People's Assemblies or other forms of wide-ranging community engagement to develop Climate and Environmental Action Plans for their parishes/towns/cities. This 'Community Conversation – Lyme's 2030 Vision' aims to engage as widely as possible to identify the key priorities and the capacity in the community to support them.

4. Volunteers are being recruited to train as facilitators in both online and face-to-face events.
5. Several events will be organised in different locations on different days and times to encourage wide participation and youth engagement will be sought through a variety of means.
6. A grant application for nearly £10,000 was submitted to the 'Together for our Planet' fund in November 2021 to cover the costs of a project co-ordinator, room hire fees, materials and equipment hire. Some payments for skilled facilitators or speakers may be needed to ensure widespread engagement. For example, visiting the less mobile with IT equipment to encourage their participation online or offering lifts to in-person events, could incur costs.
7. It was recommended by the Strategy and Finance Committee on 1 December and resolved by the Full Council on 15 December 2021 'to commit £75,000 over the remaining life of the council, i.e. £25,000 per year, to carry out a climate action plan'. To further facilitate the design, organisation and analysis of the 'Community Conversations', it is proposed that up to £20,000 is allocated from the 2022-23 budget for this purpose.
8. One event will be held over the weekend of the Fossil Festival, 29 April to 1 May 2022, as the 2022 theme is Climate Change. Assuming a physical festival is possible, this activity aims to encourage involvement in the festival by local people as well as listening to their views, visions and dreams of a Net Zero Lyme. There will be talks about the local responses to the climate and ecological emergency and opportunities to learn more and participate through local and county groups e.g. Turn Lyme Green, Plastic Free Lyme, Dorset Climate Action Network.
9. The Royal College of Art (RCA) will continue to support the community engagement by guiding the planning stages, creating visual interpretations of some of the ideas suggested and by enlisting potential 'Future Town' stakeholder¹ involvement in the design of projects emerging from the process.
10. The specific events would be supported by online platform Commonplace inviting ideas, comments and suggestions using a map and interactive features. Members are invited to support a Dorset-wide involvement with Commonplace for their [Climate Heatmap](#) if members agree. Demo site [here](#).
11. The offer is three months of free Climate Heatmap data collection plus Commonplace support, with the Heatmap being available after these initial three months to interrogate. There is some urgency, driven by central Government COP26 funding with a view to assemble evidence for a forthcoming White Paper.
12. Cllr Bawden was approached on 10 January by Ewan Jones, the Leader of Frome Town Council, to ascertain interest in Dorset in joining Somerset Association of Local Councils, the Somerset Climate Action Network and potentially town councils e.g. Frome and Bruton, in a free climate heat mapping platform, provided by Commonplace and funded by the government's response to COP26, where more support for local communities and councils was called for.

¹ Stakeholders include the Transport Planning Society; the Royal Town Planning Institute; the Centre for Ageing Better; Sustrans; Living Streets; the RAC Foundation; the Chartered Institute of Highways & Transportation.

13. If the 'Community Conversation – Lyme's 2030 Vision' found using the Commonplace Climate Heatmap platform and digital services of interest and benefit to the project and community, the cost of extending for nine months after the free trial would be £5,000.
14. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Cllr Belinda Bawden
Chairman
January 2022

Committee: Environment

Date: 26 January 2022

Title: Carbon Literacy

Purpose

To update members on the progress of Carbon Literacy training

Recommendation

Members note the report

Report

1. Cllr Bawden delivered free Carbon Literacy training as part of the pilot of a toolkit for town and parish councillors on Thursday 28 October 2021 and Saturday 15 January 2022, with the support of Caz Dennett and Julie Booker from Dorset Action.
2. Councillors from several local town and parish councils alongside members of community groups attended the all-day workshops, the latter on Zoom.
3. Participants completed or are completing their submissions for accreditation by the Carbon Literacy Project assessors, though four attendees from October have been asked to amend their submissions to reach the required level of evidence for accreditation.
4. One of two half day workshops principally for council staff were run on Wednesday 12 January 2022 and the workshop due on Wednesday 19 2022 was rescheduled to Wednesday 26 January 2022.
5. Neil Wedge, the CEO of Dorset Association of Parish and Town Councils, has agreed that Cllr Bawden could run a series of three or four evening workshops as a pilot to assess the level of interest from Dorset town and parish councils.
6. As this council has pledged to seek accreditation as a Carbon Literate Organisation, the town clerk will need to be accredited as Carbon Literate to apply for Bronze Level.
7. Silver Level requires eight town councillors to achieve accreditation. Eight LRTC councillors have undergone training.
8. The remaining five councillors have shown no interest in gaining the knowledge, understanding and skills needed to address the climate and ecological crisis, the need to adapt to forecast changes, to transition to Net Zero and to engage the community in building future resilience.
9. Therefore, all trained participants are needed to provide enough evidence to gain individual accreditation if the council is to gain Silver status as a Carbon Literate Organisation.

10. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Cllr Belinda Bawden
Chairman
January 2022

Committee: Environment Committee

Date: 26 January 2022

Title: Dorset Council Air Quality Action Plan

Purpose

To inform members of the Dorset Council Air Quality Action Plan

Recommendation

Members note the report

Report

1. The Dorset Council (DC) draft Air Quality Action Plan (AQAP) has been produced as part of DC's statutory duties required by the Local Air Quality Management framework. Although this Action Plan was created because of the declared Air Quality Management Area in Chideock for nitrogen dioxide, DC recognises that air quality (especially particulate matter) is an area of concern to residents and visitors. DC has therefore gone a step further to outline measures it will take to improve air quality for both nitrogen dioxide and particulate matter in the whole of Dorset Council's area, between 2022 and 2027. These measures will link into the work that the council is doing as part of its declared climate change emergency.
2. View the (fully accessible version) of the [Draft Air Quality Action Plan](#) here. This excludes some diagrams and tables. This version is best for people using screen readers. You can also view a version of the [Draft Air Quality Action Plan](#) including all diagrams and tables.
3. DC ran a public consultation on its draft Air Quality Action Plan (AQAP) between Monday 29 November 2021 and Sunday 23 January 2022.
4. Any recommendations from this committee will be considered by the Full Council on 16 February 2022.

Matt Adamson-Drage
Operations manager
January 2022