



Lyme Regis Town Council

Person Specification

Job Title	Gardener/maintenance person	Grade	SCP 10-13 (£27,694 – £29,064)
Section	External works	Hours	37 hours' per week
Reporting To	Operations manager	Working Pattern	Monday to Friday, 8am to 4pm

Assessment Criteria	Essential	Desirable
Educational qualifications		GCSE level qualifications in English and Mathematics
Work-related experience and associated vocational training	Previous experience of using grass cutting and other garden machinery	A relevant horticultural qualification (i.e. NVQ level 2) Maintenance and/or construction experience First aid certificate
Job-related skills	Physical fitness and manual and physical dexterity skills	Driving licence for medium sized vehicles with trailers
Personal skills	Ability to work well as part of a team. Ability to follow verbal and written instructions. Ability to work on own initiative Ability to communicate with other members of staff and the general public in a pleasant and effective manner.	
Special working conditions	Ability and willingness to work outdoors in inclement weather conditions.	Willing to work some overtime