



**John Wright  
Town Clerk**

# **LYME REGIS TOWN COUNCIL**

**Town Council Offices, St Michael's Business Centre,  
Church Street, Lyme Regis, Dorset, DT7 3DB**

**Telephone: 01297 445175**

**Email: [enquiries@lymeregistowncouncil.gov.uk](mailto:enquiries@lymeregistowncouncil.gov.uk)**

Dear Applicant.

Thank you for your interest in becoming Lyme Regis Town Council's new town clerk.

Lyme Regis is a beautiful coastal town with a resident population of just under 4,000 but it is a town that punches well above its weight, particularly in the summer when the weather and events attract up to 20,000 people to the town.

The town council plays an important part in the life of its inhabitants and the tourist economy. For a town with a small population, the council has a budget of c.£2.5 million and employs 30 full and part-time staff.

The town council's business model is unique; more than 90% of the council's income comes from commercial activity. In 2024-25, the precept accounted for only 6% of the council's income; the council's precept is only £70 per annum and has only been increased twice in the last 15 years.

There's good reason for this, the town hands itself over to the tourist economy for most of the year and it would be churlish to expect local people to meet the cost of this.

The tourist economy benefits through the council's investment in Visit Dorset's Lyme Regis microsite, the operation of a park and ride, and the labour invested on the seafront which is the shop window of the town.

As well as its investment in the tourist economy, the town council invests heavily in its community by providing annual grant funding of £140,000 to 38 community organisations, publishing a monthly community-based magazine, operating a discount card with local businesses, running a community bus and a weekend evening shuttle service between the neighbouring town of Bridport.

The council also invests in community assets, including its extensive gardens, cemetery, skatepark, outdoor gym, multi-use games area and children's play facilities.

The council prides itself on its community engagement work; we hold an annual stakeholder conference, actively work with environmental groups, hold bi-lateral meetings with key partners, participate in multi-agency meetings, seek public opinion through surveys, and periodically engage with the community on our future objectives.

This year will see our third major community engagement exercise, which will help inform the council's objectives for the next three years.

2026 also sees the introduction of a partnership board which will function as a critical friend to the council on its strategy and policy development work.

If this sounds like your sort of town council, please progress to the next stage and submit an application.

If you would like further information about the town council, please visit our website: [www.lymeregistowncouncil.gov.uk](http://www.lymeregistowncouncil.gov.uk). Further details about Lyme Regis are available on the Visit Dorset website [www.visit-dorset.com/lyme-regis](http://www.visit-dorset.com/lyme-regis).

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Evans', with a horizontal line underneath.

Cllr Philip Evans MBE  
Mayor  
Lyme Regis Town Council